



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1st	Sept	2020		31st	Aug	2021

Section A Reference and administration details

Charity name

Risby Preschool & Childcare Services

Other names charity is known by

Registered charity number (if any)

1030761

Charity's principal address

Aylmer Close

Risby, Bury St Edmunds

Suffolk

Postcode

IP28 6RT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rebecca Mullen	Chair		
2	Adam Tilbrook	Treasurer		
3	Leanne Bartholomew	Secretary		
4	Aya Wingate			
5	Chris Farrell			
6	Chris Anderson			
7				
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17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	PLA Model Constitution
Trustee selection methods (eg. appointed by, elected by)	Elected

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The aims of the Preschool & Childcare Services are to enhance the development and education of primarily under statutory school age children and to provide wrap around care for children up to the age of 11 years old.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability.

Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas.

Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Still going through the Coronavirus Pandemic we have continued to provide a high standard of care for all the families who use our services.

Section E

Financial review

Brief statement of the charity's policy on reserves

The setting has 3 months outgoings in our reserve bank account. We also have £5k in the reserve account to use if required in the Autumn term when it is likely of numbers being lower than other times throughout the year.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	A. Tilbrook	R. Mullen
Full name(s)	Adam Tilbrook	Rebecca Mullen
Position (eg Secretary, Chair, etc)	Committee Treasurer	Committee Chair
Date	04/04/2022	

RISBY PRE-SCHOOL

Charity Number 1030761

Receipts & Payments Account

Year ended 31st August 2021

RISBY PRE-SCHOOL

Balance Sheet

As at 31st August 2021

	2021	2020
	£	£
Current Assets		
Gold Reserve account	34310.1	34298.69
Current Acc	47592.38	38075.63
Coordinator Acc	191.45	343.16
60 day Acc	1000	1000
Creditors	0	-15
Income in advance	0	-597.5
	<u>83093.93</u>	<u>73104.98</u>
Current Liabilities		
Net Assets	<u>83093.93</u>	<u>73104.98</u>
Unrestricted Fund		
Balance brought forward	73,104.98	53,004.18
Excess of receipts over payments for year	9,988.95	20,100.80
Balance carried forward	<u>83,093.93</u>	<u>73,104.98</u>
Rebecca Mullen		
For and on behalf of the Trustees		

RISBY PRESCHOOL

Receipts & Payments Account

Year ended 31st August 2021

	2021	2020
	£	£
<u>Receipts</u>		
Fees	£67,561.65	£57,724.58
Grants received	£69,534.79	£88,192.94
Fund Raising	£0.00	£4,239.06
Donations	£0.00	£0.00
Water bottles	£13.50	£16.80
Craft and cookery	£0.00	£395.00
NEST	£0.00	£0.00
Other coronavirus grants/furlough	£21,986.87	£0.00
Interest	£11.41	£59.55
	<u>£159,108.22</u>	<u>£150,627.93</u>
<u>Payments</u>		
Toys and equipment	£2,608.83	£671.28
Staff Costs	£108,594.68	£84,605.02
HMRC	£16,363.34	£18,004.75
Nest	£3,558.66	£3,609.39
Consumables	£1,603.41	£1,549.25
Gifts	£27.00	£136.16
DBS refund	£65.00	£117.00
Adverts /Mags	£383.47	£296.88
Hall Hire	£0.00	£20.00
Bank Charges	£168.00	£120.00
Refreshments	£1,261.67	£1,333.35
Premises	£10,385.76	£9,080.81
Premises other	£0.00	£2,872.75
School wraparound	£2,325.00	£2,900.00
Web ILD etc	£1,108.80	£1,260.00
Clothing	£496.25	£310.25
Training	£169.40	£637.00
Inter acc Trans	£0.00	£0.00
Fund raising costs	£0.00	£3,003.24
Creditors (owed)	£0.00	£0.00
Debtors (Overpaid)	£0.00	£0.00
	<u>£149,119.27</u>	<u>£130,527.13</u>
Excess of receipts over payments for year	9,988.95	20,100.80

Risby Pre School
Extended Trial Balance
Aug 31, 21

	Opening Bals		Current acc		Reserve		Coordinator A/C		60 day A/C		Adjustments			Accounts		Income/Exp
	Debit	Credit	Debit	Credit	Debit	Credit	Debit	Credit	Debit	Credit	Debit	Credit		Debit	Credit	
Fees			66949.15								597.50	-15.00		67561.65	0.00	67561.65
Grant			69534.79											69534.79	0.00	69534.79
Fund raising			0.00	0.00			0.00							0.00	0.00	0.00
Water Bottles			13.50											13.50	0.00	13.50
Craft			0.00											0.00	0.00	0.00
Donations			0.00											0.00	0.00	0.00
NEST			0.00											0.00	0.00	0.00
Sundry Other			0.00											0.00	0.00	0.00
Coronavirus			21986.87											21986.87		21986.87
Interest			0.00		11.41	0.00			0.00					11.41	0.00	11.41
Toys & Equipment				2174.47			434.36							0.00	2608.83	-2608.83
Wages				108594.68			0.00							0.00	108594.68	-108594.68
HMRC				16363.34			0.00							0.00	16363.34	-16363.34
NEST				3558.66			0.00							0.00	3558.66	-3558.66
Consumables				1009.00			594.41							0.00	1603.41	-1603.41
Gifts				0.00			27.00							0.00	27.00	-27.00
DBS Refunds				26.00			39.00							0.00	65.00	-65.00
Adverts/Mags				186.60			196.87							0.00	383.47	-383.47
Hall hire				0.00			0.00							0.00	0.00	0.00
Bank Charges				84.00		0.00	84.00							0.00	168.00	-168.00
Refreshments				0.00			1261.67							0.00	1261.67	-1261.67
Premises				10385.76			0.00							0.00	10385.76	-10385.76
Premises Other				0.00			0.00							0.00	0.00	0.00
Risby School Wraparound				2325.00			0.00							0.00	2325.00	-2325.00
Web, ILD etc				1108.80			0.00							0.00	1108.80	-1108.80
Clothing				496.25			0.00							0.00	496.25	-496.25
Training courses				155.00			14.40							0.00	169.40	-169.40
Inter A/C Transfers				2500.00	0.00	0.00	2500.00		0.00					2500.00	2500.00	0.00
			158484.31	148967.56	11.41	0.00	2500.00	2651.71	0.00	0.00	597.50	-15.00	0.00	161608.22	151619.27	9988.95
Gold Reserve A/c 95669	34,298.69				11.41	0.00			0.00					34310.10	0.00	34310.10
Current A/c 19281	38,075.63	0.00	158484.31	148967.56										196559.94	148967.56	47592.38
Coordinator A/c 28871	343.16						2500.00	2651.71						2843.16	2651.71	191.45
60 Day A/c 25616548	1,000.00								0.00	0.00				1000.00	0.00	1000.00
Balance c/f from prev years balance sheet		73,104.98												0.00	73104.98	-73104.98
Creditors invoices outstanding		15.00										-15.00		0.00	0.00	0.00
Income in advance	-597.50										597.50			0.00	0.00	0.00
	£ 73,119.98		158484.31	148967.56	11.41	0.00	2500.00	2651.71	0.00	0.00	597.50	-15.00	0.00	234713.20	224724.25	9988.95

-73,119.98

0.00

Year 2019-2020

£597.50 credit to carry forward to next year
£15.00 debt owed at the end of the year

Independent examiner's report to the trustees of Risby Preschool & Childcare Services Trust

I report on the accounts of the Trust for the year ended 31 August 2021

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met

Name: Jo Gaskin

Address: 25 Sebert Road, Bury St Edmunds Suffolk