



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st April 2020 to 31st March 2021

Charity name: Longparish Community Association

Charity registration number: 1113832

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote and facilitate activities. Provide support and facilities for the benefit of the inhabitants of Longparish, improving social welfare for recreation and leisure time with the object of improving the conditions of life for the community.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>During this reporting period the Longparish Community Association (LCA) has worked to support the residents of Longparish during the Covid-19 pandemic and lockdowns. The LCA worked alongside the Longparish Parish Council and St Nicholas Church (the parish church) form the 'Longparish Covid Support Group'. This support group has provided:</p> <ul style="list-style-type: none">- Support to run the village shop with volunteers during the national lockdowns- Delivered fruit and vegetable boxes to residents- Delivered meat to residents- Provided a cash withdrawal facility- Ensured that for those who were unable to leave their homes, errands were completed (including collecting prescriptions, buying provisions etc.) <p>The normal program of events and entertainment was suspended during this period, however it is planned to resume these when it is safe to do so.</p> <p>The trustees took the decision to increase the reserves held by the LCA in case of further 'stress' on the community due to the ongoing national lockdowns.</p> <p>The LCA also provides the insurance for its volunteers to carry out various community activities. Fundraising is through donations at the door at the various events, alongside</p>

		<p>a nominal annual membership fee and individual donations.</p> <p>The LCA supports affiliated organisations, either through fundraising, providing liability cover or banking facilities. During the reporting period, a number of campaigns were initiated, including replacement of the village playground, setting up of an emergency fund and raising funds for the Longparish Community Pub campaign. These campaigns raised significantly more funds than the LCA normally manages during its operations.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The 'Longparish Covid Support Group' directly supports the LCA's purpose to provide support and facilities for the benefit of the inhabitants of Longparish.</p> <p>The Trustees agreed that raising funds to support the playground campaign and raising funds to support the Longparish Community Pub were an appropriate use of resources and was within the purpose and powers set out in the LCA's constitution.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<p>The LCA was an integral part of the Longparish Covid Support Group which supported the LCA's purpose to "improve the conditions of life" for the inhabitants of the Longparish community.</p> <p>The LCA's support for the playground campaign and the Longparish Community Pub also support the purpose to provide support and facilities for the benefit of the inhabitants of Longparish, improving social welfare for recreation and leisure time.</p> <p>The LCA's powers include: 3.4 acquire and distribute funds and to assist in the provision of grants to community organisations in the area of benefit 3.11 acquire and distribute funds and to assist in the provision of grants to community organisations in the area of benefit 3.12 support any charitable trusts, associations or institutions formed for all or any of the objects</p>
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	LCA relies solely on volunteers to deliver all its activities. This is primarily facilitation and planning provided by the committee of volunteer Trustees.

		The volunteer base also includes many additional volunteers from within the community to provide the support services set up during this reporting period as part of the Longparish Covid Support Group.
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The normal program of events and entertainment was suspended during this period, however it is planned to resume these when it is safe to do so.</p> <p>During this reporting period the Longparish Community Association (LCA) has worked to support the residents of Longparish during the Covid-19 pandemic and lockdowns. The LCA worked alongside the Longparish Parish Council and St Nicholas Church (the parish church) form the 'Longparish Covid Support Group'. This support group has provided:</p> <ul style="list-style-type: none"> - Support to run the village shop with volunteers during the national lockdowns - Delivered fruit and vegetable boxes to residents - Delivered meat to residents - Provided a cash withdrawal facility - Ensured that for those who were unable to leave their homes, errands were completed (including collecting prescriptions, buying provisions etc.)

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The financial position at the end of the period was in line with expectations, and target reserves.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The LCA aims to hold a minimum of £5,000 in Reserves, it was agreed during this reporting period that this should be increased due to the national lockdowns.</p> <p>The reserves held ensure there is sufficient to provide for any potential crisis, or to support a new local project, or group that may require seed funding support from the charity.</p>
Amount of reserves held	Para 1.22	£16,721 (£20,117 less £2,246 designated for community defibrillator spared and equipment, less £1,150 held in restricted funds or on account for affiliated organisations).
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No uncertainties

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	LCA's income is mostly through donations from members of the local community. Longparish Parish Council provide a regular grant, and adhoc grants to help support specific events like the annual event to welcome new villagers.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The LCA does not invest its cash resources.
A description of the principal risks facing the charity	Para 1.46	The primary risk facing the LCA is ensuring that volunteers are available to act as trustees, especially for the honorary officer roles.
Other		Due to the unexpected death of the LCA's Treasurer in April 2019, the Chair of Trustees temporarily took the role of acting treasurer, to ensure continuity, until a new Treasurer was appointed at the 2021 AGM.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution – adopted 26 Jan 2006
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Up to 12 trustees are elected annually at the AGM, along with honorary officer roles for Treasurer and Secretary (where prospective candidate/s) are put forward.</p> <p>Persons may also be co-opted individually by the Management Committee, who shall serve on the Management Committee until the conclusion of the next Annual General Meeting provided that the number of co-opted members shall not exceed one quarter of the total number of members elected.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Information for new Trustees is available on the village web site including the constitution, policies and general guidance on being a charity trustee. New trustees are adopted and supported informally by the existing trustees
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The LCA is a small charity organised by a management committee of trustees. Except where there is a requirement for safeguarding volunteers working with vulnerable adults or minors, there is no formal management structure for volunteers who provide activities and other services within the committee.
Relationship with any related parties	Para 1.51	None
Other		N/A

Reference and Administrative details

Charity name	Longparish Community Association
Other name the charity uses	LCA
Registered charity number	1113832
Charity's principal address	c/o Mayfield, Longparish, Andover, Hampshire, SP11 6PZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Jolliffe	Chair of Trustees Acting Treasurer (Apr 2019 – Feb 2021)		
2	Carol Dunford			
3	David Harris			
4	David Marklew			
5	Tessa Barrett			
6	Clare Sykes			
7	Matthew Doughty-Jones	Treasurer (Feb 2021 – present)	Feb 2021 – present	
8	Gemma Doughty-Jones		Feb 2021 – present	
9	Michelle Loughrey		Feb 2021 – present	
10				
11				
12				
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17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Cash £1,150
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Held on account for Longparish Playground project and Longparish Community Pub and 'Lunch Club'. The LCA constitution and rules allow the charity to provide banking facilities to hold funds securely for external community groups acting for the benefit of the parish.
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Funds held for external groups are held in the LCA bank account. These funds are not included in the account reports (other than for reported bank balances) and are accounted separately when producing interim and annual financial reports.

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	M. S. Doughty-Jones	
Full name(s)	Matthew Doughty-Jones	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	31 st March 2022	



Section A

Independent Examiner's Report

**Report to the
trustees/ members
of**

Charity Name
Longparish Community Association

**On accounts for the
year ended**

31/03/2021

**Charity
no (if
any)**

1113832

Set out on pages

1-2

1-2(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's
statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: H I Graham

Date: 16/03/2022

Name: Hamilton Ivor Graham

**Relevant
professional**

None

**qualification(s) or
body (if any):**

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Address:

Walnut Cottage, The Oxdrove
Burghclere
Berks RG209HH

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None