

THE SEA CADETS
ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT
31-Mar-20

Form
 SCC A3 (R&P)
 Apr-19

(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November

Unit Name: **FILEY** Charity No: **517293**

Fund-name/purpose (if not held for the Unit's general purposes):-	THIS YEAR £	LAST YEAR £
Notes		

REVENUE RECEIPTS –

ANNUAL FUND/DIRECT GRANT
 SCAVA (Sea Cadet Victualling Allowance)
 OTHER GRANTS
 CADET CONTRIBUTIONS
 OTHER DONATIONS / LEGACIES
 FUNDRAISING & SPECIAL EVENTS PROCEEDS

	£6,472.54	£2,400.00
	£0.00	£0.00
	£1,000.00	£3,500.00
	£6,024.00	£7,012.00
	£23,970.36	£10,775.61
	£7,756.83	£6,960.33

OTHER CHARITABLE ACTIVITIES:

COMPETITION RECEIPTS
 COURSE FEES
 SUNDRY SALES RECEIPTS
 BANK DEPOSIT INTEREST
 PROPERTY RENTS (includes any occasional
 OTHER REVENUE RECEIPTS

	£0.00	£0.00
	£3,844.59	£1,641.37
	£112.50	£916.00
	£32.58	£14.02
	£680.00	£190.00
	£1,703.40	£4,101.42

TOTAL REVENUE RECEIPTS

A

£51,596.80	£37,510.75
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NON-REVENUE RECEIPTS –

PROCEEDS FROM SALES OF OTHER FIXED

	£3,000.00	£0.00
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TOTAL NON-REVENUE RECEIPTS

B

£3,000.00	£0.00
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(*Attach that Fund's similar Account of Receipts as page AC1A, and so on)

TOTAL RECEIPTS = A + B

C

£54,596.80	£37,510.75
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Reconciliation:-

NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-

- REVENUE ITEMS (= A – D from page AC2)
- NON-REVENUE ITEMS (= B – E from page AC2)
- COMBINED (=G+H)

G		£22,798.26	£37,510.75
- 29074			
- 6275.74			
		-20,275.74	£37,510.75

CASH/BANK BALANCE FROM LAST YEAR-END

£14,441.22	£0.00
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CASH/BANK BALANCE AT THIS YEAR-END

2020

£7,687.63	£14,441.22
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AC1

THE SEA CADETS

ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT

RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March

Form

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Unit Name: FILEY SEA CADETS

Charity No: 517293

Fund-name/purpose (if not held for the Unit's general purposes):-

Notes

THIS
YEAR
£

LAST
YEAR
£

REVENUE PAYMENTS –

DIRECT CHARITABLE ACTIVITY

COSTS:

FUNDRAISING & SPECIAL EVENTS COSTS
COMPETITION COSTS
FUEL & TRAVEL COSTS
CATERING COSTS
TRAINING COURSES COSTS
ARTICLES PURCHASED FOR RESALE

	£78.50	£633.34
	£0.00	£0.00
	£3,177.10	£2,485.94
	£3,039.16	£1,750.30
	£3,600.01	£4,650.87
	£0.00	£0.00

OVERHEAD COSTS FOR:

RENT / COUNCIL TAX
HEAT, LIGHT & WATER
TELEPHONE & BROADBAND
OFFICE SUPPLIES, POSTAGE & PRINTING

	£0.00	£0.00
	£3,093.54	£2,544.72
	£826.49	£1,054.12
	£184.13	£305.78

MAINTENANCE COSTS FOR:

BUILDINGS & ESTATE
BOATS
VEHICLES
OTHER MISC EQUIPMENT
INSURANCE COSTS
BANK INTEREST & CHARGES

	£2,857.50	£2,930.27
	£1,786.54	£3,573.89
	£280.27	£3,859.74
	£99.36	£1,743.94
	£2,399.39	£2,516.44
	£0.00	£0.00

CHARITY GOVERNANCE COSTS:

FOR ACCOUNTS/AUDIT OR INDEPENDENT EXAMINATION
FOR OTHER PROFESSIONAL FEES
FOR LEGAL ADVICE (for constitution or trustees)
OTHER REVENUE COSTS

	£0.00	£0.00
	£0.00	£0.00
	£0.00	£0.00
	£7,376.55	£7,864.17
	£28,798.54	£35,913.52

TOTAL REVENUE PAYMENTS

D

NON-REVENUE PAYMENTS –

ASSETS

	£32,074.00	£0.00
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TOTAL NON-REVENUE
TOTAL PAYMENTS (=D+E)

E
F

£32,074.00	£0.00
£60,872.54	£35,913.52

(*Attach that Fund's similar Account of Payments as page AC2A, and so on)

AC2

Form
SCC A3 (R&P)
Apr-19

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Charity No: 517293

[illegible]

	[Amounts]	Particulars
Give page no(s). - or say if none		
	[]	
(or say if none)	[]	Authority:
(or say if none)	[]	For how many:
	[]	Nature:
	[]	
Give page no(s).		- or say if none

07/07/2021

AC3

THE SEA CADETS ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March		Form SCC A3 (R&P) Apr-19																		
<small>(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)</small> Copy to be uploaded onto Westminster and Volunteer & Business Support Manager at Area Office to be notified by 1 November																				
Unit Name: FILEY SEA CADETS	Charity No: 517293																			
Unit address (or address for correspondence):- <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 40%;">House name:</td> <td style="width: 60%;">TS UNSEEN</td> </tr> <tr> <td>Street and No:</td> <td>SOUTHDENE</td> </tr> <tr> <td>Area or Estate</td> <td></td> </tr> <tr> <td>Town/City:</td> <td>FILEY</td> </tr> <tr> <td>County</td> <td>NORTH YORKS</td> </tr> <tr> <td>Post Code:</td> <td>YO149BB</td> </tr> </table>			House name:	TS UNSEEN	Street and No:	SOUTHDENE	Area or Estate		Town/City:	FILEY	County	NORTH YORKS	Post Code:	YO149BB						
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Street and No:	SOUTHDENE																			
Area or Estate																				
Town/City:	FILEY																			
County	NORTH YORKS																			
Post Code:	YO149BB																			
Unit Management Team members (the 'charity trustees') at date of signing Report:- <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr><td>NICK INGHAM</td><td></td><td></td></tr> <tr><td>KEN LOMAS</td><td></td><td></td></tr> <tr><td>DIANA SHAW</td><td></td><td></td></tr> <tr><td>LOUISE DOUGLAS</td><td></td><td></td></tr> <tr><td>STEVEN HOPKINSON</td><td></td><td></td></tr> <tr><td>ANDREW GARSIDE</td><td></td><td></td></tr> </table>			NICK INGHAM			KEN LOMAS			DIANA SHAW			LOUISE DOUGLAS			STEVEN HOPKINSON			ANDREW GARSIDE		
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STEVEN HOPKINSON																				
ANDREW GARSIDE																				
Names of any other persons who were charity trustees of the Unit at any time in the financial year:- <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr><td>ANTONY FLETCHER</td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> </table>			ANTONY FLETCHER																	
ANTONY FLETCHER																				
Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [not: Scotland]:- <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr><td></td><td></td><td></td></tr> </table>																				
Nature and date of the Unit's constitution (governing document):- Governed by Sea Cadet Standard Constitution																				
The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-																				
<i>Unit Management Team (UMT) members are elected annually at the Annual General Meeting (AGM). UMT members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMT have the power to appoint a new UMT member. The UMT member appointed will serve until the date of the next AGM, after which the post will be filled by election.</i>																				
The Unit's charitable purpose(s) as set out in its constitution is:- To promote the development of young people in achieving their physical, intellectual and social potential as individuals and as responsible citizens by the provision of education and leisure time activities using a nautical theme and in accordance with the principles, ethos and practices of the Marine Society & Sea Cadets (MSSC).																				
The Unit's main activities and achievements in the financial year were:- ONGOING TRAINING AND DEVELOPMENT AND PURCHASE OF NEW MINIBUS																				
Public Benefit The UMT continue to give due regard to the public benefit provided by the Unit in relation to the charitable purpose of the Sea Cadet movement as set out in the activities and achievements as outlined above. The aim is to promote the development of young people in achieving their physical, intellectual and social potential as individuals and responsible citizens in a safe environment. In order to achieve this the Unit takes young people from all backgrounds, including where possible those with disabilities and develops their skills and abilities by: <ul style="list-style-type: none"> • Regular and structured activities with a nautical theme. • Allowing young people to take part in activities connected with the wider Sea Cadet movement such as waterborne activities, events and competitions at district, area and national levels. • Availability of formal educational achievements whilst taking courses to earn badges and promotions 																				
Contributions are kept low in order to ensure all those who wish to take part in the activities of the Unit may do so.																				

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Unit

Name:

FILEY SEA CADETS

Charity No:

517293

Reserves Policy

The charity trustees' policy aims to maintain unrestricted reserves at a level 12 months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in Year-end reserves amounted £7,687.63 9 months' on that basis.

[Delete this section if not applicable]

The Unit holds <enter sum> in designated funds representing fixed assets needed for future activities and <enter sum> for future projects to be carried out in <Enter No of Months/Yrs> as currently planned/expected

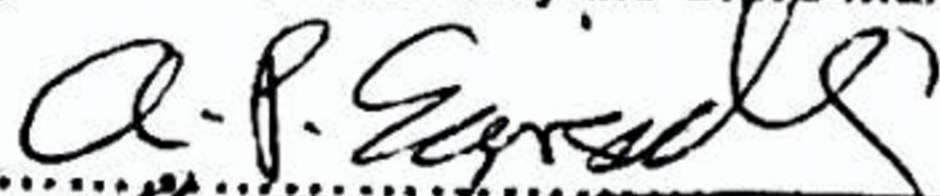
[Delete this section unless the Unit has a Restricted Fund in deficit]

A restricted fund held for the purpose of was in deficit to the extent of and the steps being taken to rectify it are:-

During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-

The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh & NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-

Date signed as authorised by the Unit's Management Team:



Unit Treasurer



Unit Chairman



Independent Examiner

Note: The statutory audit or independent examination report on this Statement of Account must be attached.

AC5

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Filey

On accounts for the
year ended

31st March 2020

Charity no

517293

Set out on pages

AC1 AC2 AC3

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material

respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date: 8 June 2020

Name:

Madeline Horne

Relevant professional
qualification(s) or body
(if any):

CEFA
CEMAP
CERT RSCB

Address:

9 ROSEMOOR CLOSE

HUNMANBY, FILEY

NORTH YORKSHIRE YO14 0NB

Independent examiner's report on the accounts

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

During this financial year there has been a change in treasurer at the Unit.

All my recommendations I was going to make to Andrew Carside the new treasurer he already had in hand

- ie cash book documentation need to document each month on a separate page from other months.

- ensure that staff sign the receipts when they claim for expenditure they have made.

I have every confidence that with Andrew Carside as Unit Treasurer moving forward the records will be kept in such a way to make the auditor role so much easier to do.

Madeline Dine