



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1 <sup>st</sup>	July	2020		30th	June	2021

## Section A Reference and administration details

Charity name	Art with a Heart
Other names charity is known by	AWAH
Registered charity number (if any)	1159034
Charity's principal address	123 George Street
	Altrincham
Postcode	WA14 1RN

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Karen Wroe	Project Director / Chair		
2	Keith Oulton	Treasurer		
3	Stephen McHugh			
4				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
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How the charity is constituted  
(eg. trust, association, company)

CIO

Trustee selection methods  
(eg. appointed by, elected by)

Elected by Trustee Management

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Art with a Heart (AWAH) is a not for profit organisation with a base location in the town centre. Our aims are to educate, develop and support the local community across Trafford and the rest of Greater Manchester..

- We educate and inspire the community in Arts and Heritage, through the delivery of a series of events and activities in the Arts and Heritage Centre and the outreach programme.
- We develop and enhance the skills of young people through our volunteer programme and project activities
- We support the over fifties through our volunteer programme, projects and workshops

Our guiding principles are collaboration, complementing and creativity.

As detailed in the AWAH Trustees documentation, the day to day running of the Centre is performed by the Project Director, who in turn updates the Trustees at the trustee meeting.

The Project Director will at times delegate certain activities, including exhibitions, workshops and displays to a volunteer as part of their skills development. The volunteer is mentored by the Project Director during this time to optimise the skills transfer and to ensure that AWAH guiding principles are adhered to.

AWAH Policies and Procedures are available in the Centre, and form part of the induction process for all volunteers. Hardcopies are available in the HR folder, which also contains the Volunteer Handbook, and include:

1. Health and Safety
2. Equal Opportunities
3. Working with Vulnerable Adults and Children
4. Employment policy

A risk assessment is performed by the Project Director for each of the AWAH activities, both in the Centre and Outreach. These Risk Assessments are stored online and in the folder at the Centre.

AWAH continually develops and collaborates with a number of organisations to enable them to deliver the various activities. These typically are ad hoc based on the display or exhibition.

**Summary of the objects of the charity set out in its governing document**

The purpose of Art with a Heart is the advancement of Arts, Heritage and culture through the provision of events, exhibitions and displays in the Centre and at off-site locations. This makes the arts and heritage more accessible to a wider audience.

In addition, we aim to develop the skills of young people through our volunteer programme, therefore enhancing their future opportunities while improving their 'soft' skills.

The objects of the CIO are:

1. To advance the arts and heritage in Altrincham, in particular by the provision of an arts and heritage centre and the provision of events, exhibitions and displays.
2. To help young people aged 16 to 24, especially but not exclusively through leisure time activities, so as to develop their capabilities that they may grow to full maturity as individuals and members of society.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Activities undertaken by AWAH in support of these objects for the public benefit includes:

1. Free creativity area available to the public during the Centre's opening hours, including materials
2. Free permanent Heritage Area displaying local artefacts, photographs, historical books, copies of Maps of the local area dated from the 1750s to 1950s, donated items from the local community and historians and items on permanent loan from STAG and the Transport Museum
3. Regular workshops organised in the Centre, available as a drop-in activity. These are generally free to encourage a wider participation. These are typically created and developed by the volunteers to develop their skills, and therefore enhance their employment opportunities
4. Free regular exhibitions and events, inclusive and accessible to all, irrespective of gender, age, race, religion, sexual orientation or disability held in the Gallery space.
5. Outreach activities including workshops, business window displays, organising and participating in public art trails, empty unit displays and involvement in Festivals and celebrations in support of Arts
6. Engage with local schools to develop their arts activities and their

engagement in the local community and groups

7. Volunteering opportunities to further skills development and employability of young people, including Duke of Edinburgh, School Student one/two week work experience and regular volunteering
8. Volunteering opportunities for individuals with learning difficulties and those on the autistic spectrum
9. Volunteering opportunities and free activities to support the 'Over Fifties', therefore improving their health and well-being, including reducing social isolation and improved community cohesion. This also encourages intergenerational activities between all our volunteers.
10. Maintain an online presence through social media, websites newsletters, advertising and press releases to promote and raise the awareness of the Arts the volunteering opportunities in AWAH
11. Collaborate with other groups, organisations and businesses to help raise the awareness of the Arts, including, local businesses, such as Randalls Jewellery and Optieye Care Opticians and community organisations.
12. As detailed in the constitution, no charity trustee or connected person may:
  - a. buy or receive any goods or services from AWAH on terms preferential to those applicable to members of the public;
  - b. sell goods, services, or any interest in land to AWAH;
  - c. be employed by, or receive any remuneration from AWAH;
  - d. receive any other financial benefit from the AWAH;

**Additional details of objectives and activities (Optional information)**

In 2020/2021 there were 15 volunteers helping to deliver Art with a Heart objectives as well as receiving valuable skills development..

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You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

Main achievements in 2020/2021 reporting year were:

1. Continue to develop and enhance the facilities of the Arts Centre, resulting in
  - a. A dedicated space for regularly updated arts displays. Exhibitions included:
    - i. Art display of Resident Artist, Daniel Adler, highlighting his journey of his Art and living on the Autistic Spectrum
    - ii. Puppet and model display by Resident Puppeteer and Model Maker, Jamie Marks, who is also on the autistic spectrum
  - b. A permanent Heritage area, displaying all the Heritage artefacts, maps and books to be freely enjoyed by the members of the public
  - c. A permanent Creative Area, freely accessible to the members of the public during the Centre's normal hours of operation
2. Continued to support young volunteers with their Duke of Edinburgh activities, with the aim of skills development through the Arts
3. Increased the diversity of the volunteers, including ethnicity and disabilities
4. Organised, delivered and hosted for free regular Art Workshops, Art Exhibitions and Heritage Displays in support of our objects with the support of the volunteers.
5. Collaborated with a local optician to create artistic displays in their 3 premises across Manchester
6. Continued to deliver and expand on the outreach activities including:
  - a. Organising and running art workshops,
  - b. Organising and running regular 'Craft and Chat', free to attend Arts workshops to encourage the public to experience and participate in various artforms

Due to the lockdown, Art with a Heart temporarily closed the premises and delivered activities online as well as updating windows with artistic displays.

Online activities included Craft and Chat downloadable arts and crafts worksheets and videos. These proved to be very popular and some of the activities were designed and created by the volunteers as part of their skills development.



## Section E Financial review

### Brief statement of the charity's policy on reserves

All monies generated is reinvested in AWAH through the provision of the events, exhibitions and outreach activities and in supporting the skills development of young adults.

### Details of any funds materially in deficit

Not applicable

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principle source of funding is donations.

## Section F Other optional information

Our success is based upon our core values:

- ✓ **Trust** – We are reliable, dependable and steadfast; we always deliver
- ✓ **Respect** – We appreciate and are conscious of any individual's capacities in the Arts and Heritage
- ✓ **Inclusive** – We embrace all sections of the community
- ✓ **Passion** – We are focussed, positive, active and passionate about Arts and Heritage events and activities that we deliver
- ✓ **Originality** – We are committed to developing innovative Arts and Heritage programmes for the benefit of the community
- ✓ **Determined** – We strive for quality, achievement and success in all that we do


## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Karen Wroe	
Full name(s)	Karen Wroe	
Position (eg Secretary, Chair, etc)	Chair	
Date	24/04/2022	



	Charity Name <b>Art with a Heart</b>		No (if any)		<b>CC16a</b>
	<b>Receipts and payments accounts</b>				
	For the period from <b>01/07/2020</b>	Period start date <b>To</b>	Period end date <b>30/06/2021</b>		

Section A Receipts and payments					
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Artwork Sales		-	-	-	-
Funding					
Donations small					
Services					
Donation		-	-	-	-
Gift Shop Sales		-	-	-	-
Gift Aid		-	-	-	-
Bank Interest		-	-	-	-
Other	248			248	
<b>Sub total (Gross income for AR)</b>	248	-	-	248	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	248	-	-	248	-
<b>A3 Payments</b>					
Marketing		-	-	-	-
Utilities					
Bank Charges	90			90	
Repairs					
Materials					
Event meals/ Refreshments		-	-	-	-
Insurance and subscriptions	281	-	-	281	-
Gift shop payments					
Printing & marketing Costs		-	-	-	-
Wages & NI		-	-	-	-
Misc	1	-	-	1	-
Storage and Van hire					
Rates	-			-	
Artist Payments					
<b>Sub total</b>	372	-	-	372	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	372	-	-	372	-
<b>Net of receipts/(payments)</b>	- 124	-	-	- 124	-
<b>A5 Transfers between funds</b>					
<b>A6 Cash funds last year end</b>	10,291			10,291	
<b>Cash funds this year end</b>	10,167			10,167	

Section B Statement of assets and liabilities at the end of the period					
Categories	Details	Unrestricted funds	Restricted funds	Endowment funds	
		to nearest £	to nearest £	to nearest £	
<b>B1 Cash funds</b>	Bank	10,161	-	-	
	Cash	6	-	-	
		-	-	-	
	<b>Total cash funds</b>	10,167	-	-	
	(agree balances with receipts and payments account(s))	OK	OK	OK	
		Unrestricted funds	Restricted funds	Endowment funds	
		to nearest £	to nearest £	to nearest £	
<b>B2 Other monetary assets</b>					
			-	-	
			-	-	
			-	-	
			-	-	
			-	-	
			-	-	
			-	-	
			-	-	
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)	
			-	-	
			-	-	
			-	-	
			-	-	
			-	-	
			-	-	
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)	
	Antique Dining Table and Chairs	unrestricted	-	-	
	3 Pedestals	unrestricted	-	-	
	10 Office Chairs	unrestricted	-	-	
	1 Desk L Shape	unrestricted	-	-	
	2 Rectangular Desks	unrestricted	-	-	
	2 Filing Cabinets	unrestricted	-	-	
	1 computer desktp and screen	unrestricted	-	-	
	Tea urn	unrestricted	-	-	
			-	-	
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval		
		Keith Oulton			