



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

1 October 2020 to 30 September 2021

Charity name: Gwent Beekeepers CIO

Charity registration number: 1174746

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The encouragement, improvement and advancement of beekeeping for public benefit
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none"><li>• A membership association for beekeepers in Gwent</li><li>• Providing annual courses for (c.25) beginner beekeepers</li><li>• Providing a programme of monthly seminars or practical training for members</li><li>• Providing a swarm collection service to wider population</li><li>• Raising awareness of bees, and the importance of pollination to the wider population and schools</li><li>• Fundraising to support achievement of above activities</li><li>• In this period, the new study centre and apiary has been completed on land purchased by GBKCIO at Llanvair Kilgeddin in the last period.</li></ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>Public benefit is demonstrated in a number of ways:</p> <ul style="list-style-type: none"><li>• Activities such as swarm collecting provide a public service – a swarm collection coordinator maintains a list of members willing to be called out immediately to collect swarms</li><li>• Raising awareness of the public about the benefits of bees and their impact in food production and wider environment, including regularly visiting schools and community groups.</li><li>• The planning of courses and seminars supports members in their understanding of how to keep bees and the impact within the eco-system.</li></ul>

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	All activities are carried out by volunteers (mainly but not exclusively members of GBK CIO) such as: <ul style="list-style-type: none"><li>• Stands at shows promoting GBK and its objectives</li><li>• Visits to school and community groups</li><li>• Planning and delivering of courses</li><li>• Administering membership services</li><li>• Running of the CIO – accounts, banking, supporting meetings</li></ul>
Other		N/A

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The new education centre build project has been the focus during this period - with completion of Phase 2 (internal works). Phase 3 has commencing, involving ancillary sheds, landscaping and tree-planting. This has involved a number of members and non-member volunteers, completing much of the work ourselves. Other volunteers have helped with painting and other tasks.</p> <p>Winter seminar programme: online talks were provided to members</p> <p>Beginners courses: A new weekend beginners course was launched this year in person within the new study centre. In addition, the weekly beginners course remained online for theory sessions. A total of 17 beginners participated in the courses. Where delivered on site adjustments were made to ensure compliance with COVID19 regulations.</p> <p>Taster sessions: 111 people paid for COVID19-secure taster sessions in August 2021</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	<p>Fundraising is normally via stands at agricultural and other shows, but these have been cancelled due to the COVID19 pandemic.</p> <p>An opportunity to donate is included in membership renewals and established online shopping links provide a small amount of income £5,800.</p>
Investment performance against objectives	Para 1.41	N/A
Other		N/A



## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The closing balance of this period was £24,779.</p> <p>Phase 2 of the build project was achieved within the spending plan agreed.</p> <p>Non-build project-related income during the period had increased from previous periods, due to an increase in new members.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held in case of emergency work required to the building or apiaries and to manage seasonal fluctuations in income / expenditure.
Amount of reserves held	Para 1.22	<p>Funds of £24.8k remain going into the next period to:</p> <ul style="list-style-type: none"> <li>a) meet the remaining costs of phase 3</li> <li>b) pay outstanding costs relating the running of the apiary throughout the season (c. £4k)</li> <li>c) Funds held in reserve of £10k</li> </ul>
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Risks are considered low as income is sustained via membership renewals and beginners' courses. These have been stable for a number of years and have also been stress-tested during Covid19 where interest in both has increased.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Beginner's courses provide c£4k income per year. Although there are some costs associated with the courses, most is net income.
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		<p>GBK CIO subs are included in the membership fee and raise c£4k per year (based on membership of 200-250).</p> <p>Small additional amounts are raised throughout the year from donations, honey sales, speaker fees.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	GBK CIO does not make investments.
A description of the principal risks facing the charity	Para 1.46	<p>COVID19 continues to provide a level of risk due to:</p> <ul style="list-style-type: none"> <li>• Restrictions on events (and therefore income generating activities)</li> <li>• Apiary management relies on the resources of a very small number of people (creating potential resilience issues)</li> </ul> <p>Normal risks relate to:</p> <ul style="list-style-type: none"> <li>• Sustained interest in beekeeping, and the resulting interest in courses and membership</li> <li>• Competition from other course providers, resulting in reduced course bookings</li> <li>• Emergency repairs to the new building/site and apiary equipment</li> </ul>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	GBK CIO Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>The process for selection is included in the constitution.</p> <ul style="list-style-type: none"> <li>• Nominations for trustees are requested when vacancies arise.</li> <li>• Appointment of trustees will be via a single vote at the AGM with vacancies filled in order of most votes received.</li> <li>• The election of Officers (Chair, Vice Chair, Treasurer, Membership Secretary, Secretary) are elected annually at the first Committee meeting following the AGM.</li> </ul>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>All new Trustees are provided access to GBKCIO shared drive including access to:</p> <ul style="list-style-type: none"> <li>• the Governing Document (Constitution)</li> <li>• Trustees' Annual Report &amp; Financial Statements</li> <li>• Minutes of Trustees' (Committee) meeting</li> <li>• A copy of the Members' Information Pack which sets out the activities of the organisation</li> </ul> <p>All new trustees are directed to the Charity Commission's 'Roles and Responsibilities of Trustees' guidance.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>A number of sub-groups have been established in this period:</p> <ol style="list-style-type: none"> <li>1) Study Centre Building Project group (time limited)</li> <li>2) Apiary management</li> <li>3) Public/Members Engagement – Newsletter, Website, Social Media, Events, Lectures</li> <li>4) Training/Exams</li> </ol>



Relationship with any related parties	Para 1.51	Gwent Beekeepers CIO remains affiliated to the British Beekeepers Association CIO (BBKA) and collect membership fees from our full members on their behalf.  We continue to be involved with Bee Disease Insurance (BDI) and insurance collect premiums from our full members on their behalf.
Other		

## Reference and Administrative details

Charity name	Gwent Beekeepers CIO
Other name the charity uses	GBK
Registered charity number	1174746
Charity's principal address	The Holden Apiary & Study Centre Llanover Road, Llanfair Kilgeddin Monmouthshire, NP7 9DY

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Barrell	Chair	Chair from 23/1/21	(Previous vice chair)
2	Peter Maloney	Secretary		
3	Nicola Williams	Treasurer	Resigned 30/9/2021	
4	Matt Williams	Membership Secretary	Resigned 30/9/2021	
5	Miriam Knight	Apiary Manager		
6	John Holden			
7	Joseph Jobling			
8	Caroline Jobling			
9	Cyrene Graham			
10	Andrew Tuggey			
11	Graham Evans			
12	Eva Lindhe			
13	Russell Flynn		Resigned 8/8/2021	
14	Graham Bent		Resigned 2/3/2021	
15	Ceri Joyner		Resigned 23/1/2021 - Previous chair	
16	Dave Ashford		Resigned 2/3/2021	
17				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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N/A		

#### Name of chief executive or names of senior staff members (Optional information)

N/A
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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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### Other optional information

N/A
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**Declarations**

**Signature(s)**

**Full name(s)**

David Barrell	Dr Nicola Williams
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**Position (eg Secretary, Chair, etc)**

Chair	Treasurer
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**Date**

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CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Gwent Beekeepers CIO

No (if any)  
1174746

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01-Sep-20


To

Period end date  
30-Oct-21

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
CIO Subs	£4,208	-	-	4,208	-
BBKA subs	£2,904	-	-	2,904	-
Bee Disease Insurance	£844	-	-	844	-
Magazine Subs	£965	-	-	965	-
Donations	£5,862	-	-	5,862	-
Courses/ Events	£3,752	-	-	3,752	-
Prior year	0	-	-	-	-
Miscellaneous	£3,921	-	-	3,921	-
<b>Sub total (Gross income for AR)</b>	<b>22,456</b>	<b>-</b>	<b>-</b>	<b>22,456</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>22,456</b>	<b>-</b>	<b>-</b>	<b>22,456</b>	<b>-</b>
<b>A3 Payments</b>					
BBKA subs	£3,943	-	-	3,943	-
Bee Disease Insurance	£871	-	-	871	-
Magazine Subs	£661	-	-	661	-
Apiary	£15,668	175	-	15,843	-
Prior year	0	-	-	-	-
Courses/Events	£573	-	-	573	-
Miscellaneous	£569	-	-	569	-
Build Project	£3,570	1,014	-	4,584	-
		-	-		-
<b>Sub total</b>	<b>25,855</b>	<b>1,189</b>	<b>-</b>	<b>27,044</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>25,855</b>	<b>1,189</b>	<b>-</b>	<b>27,044</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>- 3,399</b>	<b>- 1,189</b>	<b>-</b>	<b>- 4,588</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>26,867</b>	<b>2,500</b>	<b>-</b>	<b>29,367</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>23,468</b>	<b>1,311</b>	<b>-</b>	<b>24,779</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank balance	23,468	1,311	-
	Petty cash	-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>23,468</b>	<b>1,311</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Land at Llanvair Kilgeddin	General	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Nicola Williams	16/10/2021