Report of the Trustees and Financial Statements for the Year Ended 31 December 2021

for

St Mary West Acklam

Contents of the Financial Statements for the Year Ended 31 December 2021

		Page	ge	
Report of the Trustees	1	to	3	
Independent Examiner's Report		4		
Statement of Financial Activities		5		
Balance Sheet		6		
Notes to the Financial Statements	7	to	13	

Report of the Trustees for the Year Ended 31 December 2021

The trustees present their report with the financial statements of the charity for the year ended 31 December 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

When planning activities for the year the incumbent and the PCC have considered the Charities Commission guidance on public benefit and in particular the specific guidance on charities for the advancement of religion. In particular the Church seeks to preach the Christian Gospel and provide pastoral care for all who seek it. The PCC seeks to support the work and the aims of the Mission Statement drawn up by the Middlesbrough Deanery Synod which describes the mission of the church as follows:

"To bring people to a living faith in Christ and to witness for Christ and his teaching".

Significant activities

It can be said that the PCC pursues its aims by supporting eight main areas of work in the parish.

- 1. Worship: Every effort is made to make the regular services accessible to newcomers and also edifying and challenging to the established worshippers. The occasional offices of the church, such as weddings, funerals and baptisms are often a way of making contact with new people.
- 2. Church Organisations: These were all closed down during the pandemic in 2020/2021.
- 3. Local Institutions: Contact with these has been maintained by the Clergy. They include two academies, two primary academies, Teesside Hospice, a residential home and one care home.
- 4. Publication: This includes the monthly "Parish News" which during the pandemic has only been available on the St Mary Website, a weekly 'Pew Sheet, occasional information leaflets for special events and introduction letters. Service sheets for Christmas services are also produced. The church has a website which has links and is constantly updated. The Church of England website 'A Church Near You' is also maintained, a 'Facebook' page is kept up to date and monitored so contact through social media is possible.
- 5. Special Events and Activities: These are intended to be both financially and socially beneficial to the parish and its mission.
- 6. Stewardship: The PCC is committed to teaching and practising stewardship as a basic Christian duty and a means of promoting God's work in the parish and beyond.
- 7. Teaching: The PCC encourages and supports regular teaching through bible study, Advent and Lent courses, together with preaching and teaching by the incumbent.
- 8. Wider Mission: The parish supports Christian work beyond the parish by giving to mission and charities, and also by the work of individuals in local voluntary groups and clergy visits to schools and hospitals.

As the pandemic eased, from July 19 2021 the church reopened for all services. Contact and pastoral care has still been maintained for those unable to attend church by using telephone calls, e-mails, Facebook and the website.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

During the last year the PCC has continued the mission of the Church in a number of ways.

Worship:

The PCC has sought to maintain the worship of Almighty God in the parish. In practice this has meant maintaining the Church building to a high standard. It has involved heating and lighting the Church building and providing the necessary requisites and materials for worship, such as candles, altar wine and worship books.

During the year there were 10 Baptisms, 5 Marriages, 4 Funerals in Church and 1 Funeral taken at the Crematorium. 43 people attended worship on Easter Day and 21 attended worship on Christmas Day.

Report of the Trustees for the Year Ended 31 December 2021

ACHIEVEMENT AND PERFORMANCE

Mission and ministry

The PCC has provided support for mission and ministry of the Church in a number of ways. It has supported:

- a) The ordained ministry of the Church by paying our 'Freewill Offering' to a sacrificial level.
- b) The wider work of the Church, by donating to missions and caring organisations through parish activities.
- c) The Vicar in her work in the Church and Community by paying her expenses and providing a forum for discussion and planning.
- d) The Church is floodlit to act as a visible sign of the Church's presence in the Community.
- e) Following on from the pandemic the PCC determined the church hall was uneconomic to run and its sale has been pursued.

Giving

The PCC seek to set an example in giving both in time and money and make sure that the principles of Christian Stewardship are taught,

FINANCIAL REVIEW

Reserves policy

It is PCC policy to maintain a balance on readily realisable unrestricted funds equal to approximately six months unrestricted payments. This is considered sufficient to cover emergency situations that may arise from time to time.

Total receipts on ordinary unrestricted funds were £58,306 and are detailed in the Financial Statements. £56,437 was spent to provide the Christian ministry from St. Mary's Church, including the Freewill Offering to the diocese. During 2021 the Freewill Offering by St. Mary's was £30,000.

The net surplus on unrestricted fund was £1,869 as detailed in the Financial Statements.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, the Parochial Church Powers Measure (1956) as amended, and the Church Representation Rules.

Recruitment and appointment of new trustees

The method of appointment of PCC members is set out in the Church Representation Rules 2011. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

Organisational structure

The PCC has one member of ordained clergy, and ten lay members.

With the following sub-groups:

Standing: -prepares for PCC meetings and carries out essential business between the meetings.

Finance: -assists the treasurer in developing the financial policy of the PCC.

Pastoral and Mission: - looks to support those who are housebound by regular visits and ways of furthering the mission of the church. Also looks at music and worship within the church.

Fund Raising: - arranges events and special occasions to raise funds for the church and its mission.

Church Buildings: - oversees maintenance of the church, churchyard, church hall and 41 Ambleside Grove.

Children and Young People: - oversees all the work involving children and young people.

Friends of St Mary's: - encourages stewardship in the wider community. This closed in late 2021.

Safeguarding Officer: - Mrs G Dorman-Smith. Replaced by Rev N Rao in November 2021.

Magazine editors: -Due to the pandemic the magazine could not be delivered and therefore since early 2020 it has been placed on the website. The editors manage the two websites and also the Facebook entries.

Report of the Trustees for the Year Ended 31 December 2021

REFERENCE AND ADMINISTRATIVE DETAILS

St. Mary's West Acklam Church is situated in Middlesbrough. It is part of the Diocese of York within the Church of England. The Parochial Church Council (PCC) is a charity and has registered with the Charities Commission. Its registered charity number is 1133302. Its members act as trustees of the Church's resources.

Membership following the AGM April 2021:

Incumbent: Rev Norma Rao

Deanery Synod Representatives (ex officio members): Mrs M Morrell, Mrs J Carr.

Elected Members: Mrs W Hirst Mrs J Foley Mrs C Marchant Mrs J Lomas Mrs H Longstaff Mr B Livingstone

Co-opted members Rev M Edwards Mr R Willis

There are 85 on the Electoral Roll at 31 December 2021 (68 live in the parish and 17 outside the parish boundary). Regular attendances at Church main services average 33 adults and 0 under the age of 16.

EVENTS SINCE THE END OF THE YEAR

Information relating to events since the end of the year is given in the notes to the financial statements.

The Parochial Church Council are responsible for the maintenance and integrity of corporate and financial information included on the charity's website.

The Vicar and PCC are grateful to all who contributed to the work of the Church during the year.

Approved by order of the board of trustees on 27 April 2022 and signed on its behalf by:

R Willis - Trustee

Independent Examiner's Report to the Trustees of St Mary West Acklam

Independent examiner's report to the trustees of St Mary West Acklam

I report to the charity trustees on my examination of the accounts of St Mary West Acklam Church for the year ended 31 December 2021 which are set out on pages 5 to 13.

Responsibilities and basis of report

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year in accordance with the requirements of Section 144(2) of the Charities Act 2011 ('the Act') and that an independent examination is needed.

It is my responsibility to examine the accounts under section 145 of the Act, to follow all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act; and to state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts give a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1. accounting records were not kept in respect of the Church as required by section 130 of the Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Colin Shaughnessy BA FCA Chartered Accountant 7 Cleveland Avenue

C. Shough

MIDDLESBROUGH

TS5 7RR

27 April 2022

Statement of Financial Activities for the Year Ended 31 December 2021

INCOME AND ENDOWMENTS FROM	Notes	Unrestricted fund £	Restricted funds	2021 Total funds £	2020 Total funds £
Donations and legacies	2	42,077	=	42,077	92,611
Charitable activities Fees for weddings, baptisms and funerals		3,999	•	3,999	3,261
Income from fundraising Investment income	3 4	3,481 <u>8,749</u>	266 	3,747 8,749	10,000 7,146
Total		58,306	266	58,572	113,018
EXPENDITURE ON Raising funds	5	13,347	-	13,347	20,082
Charitable activities Church activities Church hall restoration	6	43,069	1,375 9,186	44,444 9,186	59,286 9,186
Other		21	5	26	
Total		56,437	10,566	67,003	88,554
NET INCOME/(EXPENDITURE)		1,869	(10,300)	(8,431)	24,464
RECONCILIATION OF FUNDS					
Total funds brought forward		536,086	41,275	577,361	552,897
			-		
TOTAL FUNDS CARRIED FORWARD		537,955	30,975	568,930	577,361

Balance Sheet 31 December 2021

FIXED ASSETS	Notes	Unrestricted fund £	Restricted funds	2021 Total funds £	2020 Total funds £
Tangible assets	10	426,697	26,670	453,367	462,495
CURRENT ASSETS Debtors Cash at bank and in hand	11	4,821 107,478	4,310	4,821 111,788	5,362 111,403
		112,299	4,310	116,609	116,765
CREDITORS Amounts falling due within one year	12	(1,041)	(5)	(1,046)	(1,899)
NET CURRENT ASSETS		111,258	4,305	115,563	114,866
TOTAL ASSETS LESS CURRENT LIABILITI	ES	537,955	30,975	568,930	577,361
NET ASSETS		537,955	30,975	568,930	577,361
FUNDS Unrestricted funds Restricted funds	13			537,955 30,975	536,086 41,275
TOTAL FUNDS				568,930	577,361

The financial statements were approved by the Board of Trustees and authorised for issue on 27 April 2022 and were signed on its behalf by:

B Livingstone - Trustee

M Morrell - Trustee

Notes to the Financial Statements for the Year Ended 31 December 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Church Accounting Regulations 2006 and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Collections and planned giving are recognised when received by or on behalf of the PCC. Income tax recoverable on gift aid donations is brought into account as the associated income is recognised.

Legacies are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its receipt is reasonably certain.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

The policy of the PCC is to set the freewill offering due to the diocese of York at a level considered fair to both the parish and the wider diocese. The Freewill Offering, once set is considered a constructive obligation and accounted for in the period to which it relates.

Grants and donations are accounted for when paid over or when awarded if that award brings a binding obligation on the PCC.

Raising funds

Funds raised by a fête, garden party similar events and the sale of magazines are accounted for before deduction of related expenditure. Such expenditure is included in the appropriate expense account.

Rental income from church premises is recognised as it falls due.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Church Hall Renovation

Straight line over 15 years

Fixtures and fittings

- 25% on cost

All expenditure incurred in the year on individual items under £500 is written off.

The church hall and Ambleside Grove are valued based on insurance valuations as at September 1997.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds represent funds that are not subject to any restriction regarding their use and are available for the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Notes to the Financial Statements - continued for the Year Ended 31 December 2021

1. ACCOUNTING POLICIES - continued

Consecrated land and buildings and moveable church furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by Section 10(2)(a) of the Charities Act 2011. Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a special faculty for disposal are accounted for as inalienable property unless consecrated. They are listed in the Church's inventory which can be inspected at any reasonable time. For inalienable property acquired prior to 1998 there is insufficient cost information available and therefore such assets are not valued in the accounts. Items acquired since 1 January 1998 have been capitalised and depreciated over their estimated useful life (initially over four years) on a straight-line basis. All expenditure incurred in the year on consecrated or beneficed buildings or on the repair of movable church fittings acquired before 1 January 1998 is written off.

2.	DONATIONS	AND	FGACIES

2.	Gift aided giving Other giving Income tax recovered Legacies Donations	2021 £ 27,653 8,638 5,636 150	2020 £ 26,746 6,045 7,820 30,000 22,000
3.	INCOME FROM FUNDRAISING	2021 £	2020 £
	Fêtes, bazaars, etc Youth group fund	1,373	3,013 118
	Church flowers fund Friends of St Mary's income	266	165 286
	Magazine sales and advertising	Total Control	1,415
	Church hall income	2,108	5,003
		3,747	10,000
4.	INVESTMENT INCOME		
		2021 £	2020 £
	Rents receivable	8,700	6,917
	Church of England deposit fund interest	49	229
		8,749	7,146
5.	RAISING FUNDS		
	Investment management costs		
		2021 £	2020 £
	Support costs	1,951	3,223

Notes to the Financial Statements - continued for the Year Ended 31 December 2021

D.	CHARL	MOLL	ACTIVITIES	CCGIG

ь.	Church activities Church half restoration	Direct Costs (see note 7) £ 32,927 9,186	Grant funding of activities £ 989	Support costs (see note 8) £ 10,528	Totals £ 44,444 9,186
		42,113	989	10,528	53,630
7.	DIRECT COSTS OF CHARITABLE ACTIVITIES			2021	2020
	Trustees' expenses			£ 520	£ 1,579
	Upkeep of services Free will offering			1,010 30,000	1,796 43,800
	Youth group expenses			25	125
	Church flower costs			-	31
	Church and churchyard restoration Depreciation			110 10,448	413 11,018
				42,113	58,762

Charitable activities costs include the sum of £30,000 (2020: £43,800) in respect of the Freewill Offering to the Diocese of York.

As a of result of grant funding of £38,169 and the receipt of a legacy of £150,000 restricted to the purpose, the PCC carried out restoration of the church hall. Depreciation of £9,186 on previously capitalised expenditure has been included in Costs of Charitable Activities on restricted fund. Expenditure in excess of grant funding and the legacy is taken from general church funds. This means that all hall restoration expenditure now comes from the general fund.

8. SUPPORT COSTS

	Management £	Finance £	Totals £
Investment management costs	1,951	-	1,951
Other resources expended	-	26	26
Church activities	10,528		10,528
	12,479	26	12,505
Support costs, included in the above, are as follows:			

Management				
			2021	2020
	Investment			
	management	Church	Total	Total
	costs	activities	activities	activities
	£	£	£	£
Church light, heat and water		4,977	4,977	5,305
Church insurance	-	2,532	2,532	2,622
41 Ambleside Grove costs	1,011	•	1,011	2,008
Management fees- Ambleside Grove	940	-	940	1,215
Postage, stationery and copying	-	667	667	182
Church maintenance		2,352	2,352	910
	4.054	10 500	40.470	10010
	<u>1,951</u>	10,528	12,479	12,242

Notes to the Financial Statements - continued for the Year Ended 31 December 2021

8. **SUPPORT COSTS - continued** Finance

	Finance				2021 Other resources	2020 Total
	Bank charges				expended £ 26	activities £
9.	TRUSTEES' REMUNERATION	AND BENEFIT	s			
	There were no trustees' remune ended 31 December 2020.	ration or other	benefits for the	year ended 31 D	ecember 2021 r	or for the year
	Trustees' expenses				2021	2020
	Trustees' expenses				£ 520	£ <u>1,579</u>
10.	TANGIBLE FIXED ASSETS		44	0.	F1 .	
		Church Hall £	41 Ambleside Grove £	Church Hall Renovation £	Fixtures and fittings £	Totals £
	COST At 1 January 2021	352,768	72,663	137,770	7,815	571,016
	Additions				1,320	1,320
	At 31 December 2021	352,768	72,663	137,770	9,135	572,336
	DEPRECIATION					
	At 1 January 2021 Charge for year	-	-	103,478 9,186	5,043 1,262	108,521 10,448
	Offargo for year			9,100	1,202	10,440
	At 31 December 2021	-		112,664	6,305	118,969
	NET BOOK VALUE At 31 December 2021	352,768	72,663	25,106	2,830	453,367
	At 31 December 2020	352,768	72,663	34,292	2,772	462,495
	41 Ambleside Grove is currently	used as an inve	estment asset.			
11.	DEBTORS: AMOUNTS FALLING	G DUE WITHIN	ONE YEAR		2021	2020
	Prepayments and accrued incom	е			£ 4,821	£ 5,362

Notes to the Financial Statements - continued for the Year Ended 31 December 2021

12.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		2021 £	2020 £
	Accruals and deferred income		1,046	1,899
13.	MOVEMENT IN FUNDS		Net	
	Unrestricted funds	At 1.1.21	movement in funds £	At 31.12.21 £
	General fund	536,086	1,869	537,955
	Restricted funds Youth group Church flowers Church hall restoration fund Friends of St Mary's Fund	1,708 727 34,292 4,548	(30) - (9,186) (1,084)	1,678 727 25,106 3,464
		41,275	(10,300)	30,975
	TOTAL FUNDS	577,361	<u>(8,431)</u>	568,930
	Net movement in funds, included in the above are as follows:			
		Incoming resources £	Resources expended £	Movement in funds £
	Unrestricted funds General fund	58,306	(56,437)	1,869
	Restricted funds Youth group Church hall restoration fund Friends of St Mary's Fund		(30) (9,186) _(1,350) (10,566)	(30) (9,186) (1,084) (10,300)
	TOTAL FUNDS	58,572	(67,003)	(8,431)
	Comparatives for movement in funds			
		At 1.1.20 £	Net movement in funds £	At 31.12.20 £
	Unrestricted funds General fund	500,724	35,362	536,086
	Restricted funds Youth group Church flowers Church hall restoration fund Friends of St Mary's Fund	1,715 593 43,478 6,387 52,173	(7) 134 (9,186) (1,839) (10,898)	1,708 727 34,292 4,548 41,275
	TOTAL FUNDS	552,897	24,464	577,361

Notes to the Financial Statements - continued for the Year Ended 31 December 2021

13. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds
Unrestricted funds General fund	112,449	(77,087)	35,362
Restricted funds Youth group Church flowers Church hall restoration fund Friends of St Mary's Fund	118 165 	(125) (31) (9,186) (2,125)	(7) 134 (9,186) (1,839)
	569	(11,467)	_(10,898)
TOTAL FUNDS	113,018	(88,554)	24,464

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.20	Net movement in funds £	At 31.12.21 £
Unrestricted funds General fund	500,724	37,231	537,955
Restricted funds Youth group Church flowers Church hall restoration fund Friends of St Mary's Fund	1,715 593 43,478 6,387	(37) 134 (18,372) (2,923)	1,678 727 25,106 3,464
	52,173	(21,198)	30,975
TOTAL FUNDS	552,897	16,033	568,930

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds
Unrestricted funds			
General fund	170,755	(133,524)	37,231
Restricted funds			
Youth group	118	(155)	(37)
Church flowers	165	(31)	134
Church hall restoration fund	-	(18,372)	(18,372)
Friends of St Mary's Fund	552	(3,475)	(2,923)
	835	(22,033)	(21,198)
TOTAL FUNDS	171,590	(<u>155,557</u>)	16,033

Notes to the Financial Statements - continued for the Year Ended 31 December 2021

14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2021.

15. POST BALANCE SHEET EVENTS AND GOING CONCERN

During the year and subsequent to the balance sheet date a global pandemic known as COVID19 has resulted in the intermittent closure of all public buildings including churches. For St Mary's this has resulted in a dramatic fall in income without a corresponding decrease in expenditure. The PCC have addressed this by taking what measures they can to maximise income and minimise expenditure including a drive to encourage people to give by bank transfer which is ongoing. The PCC are confident that as a result of these measures the charity can continue as a going concern for at least twelve months from the date of signing the accounts.

During 2021 a sale of the church hall was agreed and it is likely that, following resolution of title issues, this will be concluded during 2022. Consultation is taking place as to how the proceeds can be used to continue the church's mission by alterations to the church building.