



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Trustees' Annual Report for the period**

**From 1 July 2019 to 30 June 2020**

**Charity name: New Beginnings Reading**

**Charity registration number: 1172967**

### **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The prevention or relief of poverty or financial hardship of persons in Reading who are in need due to social or economic reasons regardless of their religion or belief by providing warmth, food and other essential items, temporary short to midterm and overnight accommodation, and assisting individuals to access other long-term services designed to help them become self-sufficient. To promote social inclusion for the public benefit by preventing people in Reading from becoming socially excluded relieving the needs of those people who are socially excluded and assisting them to integrate into society.</p> <p>For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of one or more of the following factors:</p> <p>Unemployment, financials hardship, ill health (mental or physical), substance abuse or dependency including alcohol or drugs, relationship and family breakdown, poor housing (that is housing that does not meet basic habitable standards), crime (either as a victim of crime or offender rehabilitation into society).</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Our main activities and who we try to help are described below. All our charitable activities focus on the prevention or relief of poverty or financial hardship of persons in Reading and are undertaken to further our charitable purposes for the public benefit.</p> <p>Summary of the main activities undertaken for the public benefit:</p>

		<p>The All-Night Cafe Shelter for the Homeless started in November 2018. We offer a warm welcome to street homeless on Friday and Saturday evenings for 9 months of the year. We close the overnight facility from January to March each year when the Reading Churches 'Bed for the Night' winter night shelters are available. Our guests are served a hot meal, enjoy conversation with each other and our volunteers, have a safe place to sleep for the night and are given breakfast in the morning.</p> <p>The After-School Café Supporting families, provides homeless families and families in need, a safe place to stay and play after school one day a week during school term times. Activities such as cooking, imaginative play and crafts are on offer for the children to take part in. The Queen's Arms also has a spacious garden for parents and children to enjoy during the nicer weather. Support and signposting are on offer for parents and when required help with homework for the children. A hot, nutritious free meal is served to the parents and children who visit the cafe. We also offer our visiting families free pre-owned school uniform and clothing. The After-School Cafe provides much-needed support and relief for families in need.</p> <p>The Community Fridge Café and Free Cafe is open on Wednesdays, Thursdays and Fridays every week all year long offering free food to those in need. A selection of fresh, chilled and canned goods is available to those in need without requiring referral. The Café is also a social gathering space where visitors are welcome to stay for a hot drink, cake and a chat. Advice and support when required is always available from our volunteers.</p> <p><b>Services have been disrupted in 2020 due to the COVID-19 restrictions. The all-night Café and After School club have, and continue to be, suspended. The Community fridge service has extended to four nights a week, in addition to the weekly clothes, school uniforms and toiletries service.</b></p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity	Para 1.18	<p>The Trustees have complied with their duty in Section 17 of the Charities Act 2011 to have paid due regard to the Charity Commission's guidance on public benefit in deciding which activities the charity should undertake.</p>

Commission on public benefit		
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### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>When the country went into lockdown due to the coronavirus pandemic at the of March, New Beginnings Reading was forced to suspend its All Night Cafe and After School Cafe due to social distancing restrictions.</p> <p>Instead the charity vastly increased its Community Fridge, renaming it the Community Food Bank. NBR has also introduced a clothing and toiletries service on Mondays which has proved extremely popular. Since August NBR has given out school uniforms as well to families who cannot afford it as well. Both services are operated wholly by volunteers.</p> <p>The Community Food Bank is operated on average by 20 volunteers a week. There are 28 shifts per week which include collecting and giving out food.</p> <p>The number of people volunteering for New Beginnings has extended to other roles including marketing, bookkeeping and social media.</p> <p>The charity continues to attract volunteers to help at the Community Food Bank and to collect and sort food from donors. We estimate</p>

		<p>that to date we have had over 2,000 people volunteer at the Queen's Arms.</p> <p>We have not been able to facilitate corporate volunteer days this year due to the pandemic but the charity has received a high level of sponsorship from corporate donors in the form of contributions to the Community Food Bank.</p> <p>The Community Food Bank has risen to an average of 45 visits per day (Tuesday to Friday). Since May we have been tracking how many dependents service users are collecting for - on average this amounts to 83 people per day. The way the Food Bank operates has evolved over the year to accommodate the increase in the number of people attending, to make sure people are given food as quickly as possible and to comply with changing social distancing restrictions.</p> <p>The charity continues to encourage financial donations, fundraising and applying for grants over the past year. The charity will be taking on its first paid member of staff at the beginning of next year. This was planned for earlier in the year but the decision was taken to put this on hold while services were postponed.</p> <p>Our many beneficiaries, which are well over 150 every week, have been grateful for the services we provide for them. Some have even come on board and started volunteering for us, which has been a good way for them to come back into the community and give back to society.</p> <p>A recent survey of service users showed they were wholly positive about the service that is provided. Most service users live in Reading and visit the Community Fridge several days a week. We plan to do a regular survey of service users to track usage and be able to make sure we are offering the most useful services for the community we serve.</p>
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#### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	



Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	As of 30 June 2020 NBR have £121,014.98 cash in bank
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The target minimum Reserve Fund is equal to two months of average operating costs. The calculation of average monthly operating costs includes all recurring and predictable expenses. The calculation of average monthly expenses excludes some expenses for example one time or unusual capital purchases. The amount of the Reserve Fund target minimum will be calculated each year after approval of the annual budget, reported to the Board of Trustees, and included in the regular financial reports
Amount of reserves held	Para 1.22	£13000 = 2 months average running cost
Reasons for holding zero reserves	Para 1.22	NA
Details of fund materially in deficit	Para 1.24	NA
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	NA

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Donations, grants and Sponsorship
Investment policy and objectives including any social investment policy adopted	Para 1.46	None Set so far, will be investigated in 2020-21
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association Constitution
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by existing Trustees

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	New Beginnings Reading
Other name the charity uses	N/A
Registered charity number	1172967
Charity's principal address	Queens Arms 24 Great Knollys Street Reading RG1 7HL

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Grace Gomez	Chairperson		
2	Judith Tinker	Treasurer	30/3/2020 – date	
3	Sophie Kimber	Secretary	30/3/2020 – date	
4	Kenneth Stent			
5	Penny Hajinicolas			
6	Lisa Philpott		30/3/2020 – date	
7	Helen Grieves		30/3/2020 – date	
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20				

### Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		


## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Whing H Chan	1 Croft Corner, Straight Road, Old Windsor
Solicitor	Reed Smith LLP	The Broadgate Tower, 20 Primrose Street, London

#### Name of chief executive or names of senior staff members (Optional information)

N/A
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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

Non appointed at time of reporting.

## Other optional information

Currently undergoing recruitment for a Centre Manager.



Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary,  
Chair, etc)

Date

**New Beginnings Reading**

**Charity No. 1172967**

Registered address:

Queens Arms  
Great Knollys Street  
READING  
RG1 7HL

Independent Examination for the financial year 1st July 2019 to 30 June 2020

Documents included:

Income and Expenditure summary accounts report - General and restricted funds

Income and Expenditure analysis report - all project funding

Income and expenditure account abbreviated figures

Balance Sheet

Notes to the accounts

Accounts approved by:

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Independent Exam: Miss Whing Hnoi Chan ACMA, CGMA

Date: 16th November 2020

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Chairperson: Mrs Grace Gomez

Date:

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Treasurer: Miss Penny Hajinicholas

Date:



Providing independent accounting support  
For small voluntary organizations

**Independent Examiner's report for the trustees of New Beginnings Reading for the financial year - 1<sup>st</sup> July 2019 – 30<sup>th</sup> June 2020**

I have checked the accounts and supporting documents of New Beginnings Reading for the financial year beginning on 1<sup>st</sup> July 2019 and ending on 30<sup>th</sup> June 2020.

The charity's trustees are responsible for the preparation and maintenance of the accounting records in accordance with section 130 of the 2011 Charities Act. They consider an audit requirement under section 144(2) of the Charities Act 2011 will not apply but instead an independent examination would be sufficient. I have been appointed under section 145 (1) of the Charities Act 2011 to conduct this independent examination and report in accordance with section 156 of the 2011 Charities Act.

It is my responsibility to examine the accounts (under section 145) of the 2011 Charities Act and bring to the attention of the trustees any material transaction, which may give rise to further inquiry as well as deliver the final reports. It is also my responsibility to follow the procedures laid down by and in the general direction given by the Charities Commission under section 145 (5)(b) of the 2011 Charities Act. The procedures undertaken do not constitute an audit.

I will accept no liability where information is or has been misrepresented to me, or withheld or concealed from me. I will not be liable to New Beginnings Reading for any reliance it chooses to place on this report relating to their financial position.

My examination of the accounts includes a review of the accounting records held by New Beginnings Reading and examining supporting documentation to justify the accounting records, to make such enquiry as deemed necessary and to report and to identify any unusual items or disclosures in the accounts which may lead to any material misstatement of the overall financial position whether caused by fraud, any irregularity or just error.

In forming an overall opinion the overall adequacy of the presentation of the financial statements were evaluated. Delivery of such reports and or confirmation of such at any time will discharge my obligation in full in relation to the independent examination and preparation of the final accounts reports for the financial year ending 30<sup>th</sup> June 2020.

In this report I have taken into consideration issues I have already highlighted in the process of examining the accounts and any general thoughts conveyed by the trustees of New Beginnings Reading with reference to the financial position of the charity for the financial year this report is based upon.

**Examiners Statement:**

New Beginnings Reading was established in 2017. Its charitable aims is providing services for the homeless and disadvantaged community members in need within the Reading area offering free meals as an After School Cafe (ASC) for families in need and an All Night Cafe with night shelter for homeless adults operating from the Queens Arms premises in Central Reading. 2 externally funded outings were arranged in 2019 for ASC users. The Way Ministry and a Bike Kitchen have been regular user groups and pay rental costs for using the premises.

The charity received financial support from local corporations, charitable trusts, church and community groups plus individual and CAF donations. Donors included BJP Insurance Brokers, MCKS Charitable



Foundation, Circle Hospital, Nvidia via charitable trusts, Invesco Care Foundation for a Christmas theatre trip, Waitrose, Lush, Tilehurst Womens' Guild and St Marks and All Saints Church. Donations were also received from local Community fund raising events, charity collections and gift aid. VAT is also reclaimed for charity purchases.

Reading Borough Council and Berkshire Community Foundation provided grant funding for night shelter costs, general running costs and a Community fridge food bank service. The All Night Cafe and After School Cafe were suspended in March 2020 when the corona virus pandemic took hold. Its Community Fridge Food Bank project remained operational serving food at the front door. For health and safety reasons users could not enter the premises. A team of dedicated trustees and volunteers maintain daily running of the charity offering a professional free service keeping the charity open during the pandemic.

Work began on installing a shower unit. The first premises asbestos survey proved to be inadequate and a subsequent survey was paid for which met the needs of the charity. Fees for the first survey were refunded. Corona virus delayed the installation of disabled bathroom facilities. Funding for these were received in 2017/18. General repairs and maintenance included clearing blocked drains, installing cctv and some radiators. Security, insurance, utility bills, kitchen supplies and council tax are standard repairs and maintenance costs. The Way Ministry received a refund for gas bills they paid in 2018/19. Premises rental costs are paid in arrears leaving June's rent as an outstanding creditors charge.

New Beginnings Reading continued to raise awareness of its charitable aims by marketing its services at local events plus internet advertising. The Community Fridge Food Bank project forms part of general activities but £2,000 funding from the Berkshire Community Foundation is restricted to this activity. Restricted council funding for night shelter agency net staff costs were used in November and December 2019. Staffing costs for January and February 2020 are reported as general management administration fees. £23,954 restricted funding has been secured from the Postcode Lottery and Berkshire Community Foundation for 2020/21 Night Shelter staffing costs. Funding for the shower unit/disabled toilet facility are restricted. Unused grant funds for a summer seaside trip were returned to the Earley Charity.

Other After School Cafe and All Night Cafe costs, (unless identified separately) were reported as general activities. Costs included food and beverages, toys, craft materials and small tables and chairs. Other general running costs include medical supplies for personal protection like face masks, volunteers open day expenses and internet access. Volunteer training financed by New Beginnings Reading include food safety, safeguarding training and dealing with difficult clients. Volunteers claimed expenses for items purchased upfront for New Beginnings Reading and training courses travel expenses.

Work will continue to develop the charity's services into 2020/21 where possible owing to covid. All grant funding received in 2019/20 were for revenue items only.

In forming my opinion for 2019/20, I was presented with goods and services purchase invoices and claims for expenses, online bank transactions and statements, accounting records and analysis, a receipts book for donations collected, paying in slips plus details of project grant funding from the council and charitable trusts. The accounts maintained in spreadsheet format facilitated the verification, reconciliation and cross checking of the transactions on the banking deposit details against the manual and computerised records. Most purchases were acquired via electronic transfer or credit /debit card. There was no physical petty cash handling. The application and reporting of some restricted/designated funds and some internet purchases required further clarification.

### **Opinion:**

Taking the above into consideration I am of the opinion that the financial statements of New Beginnings Reading for the financial year ending 30 June 2020 and of its incoming resources and application of such for 2019/20 have been prepared in accordance with statutory requirements under the 2011 Charities Act.

The charity must endeavour to keep accurate records or an audit trail of its incoming resources. Paypal donations are entered into the accounts net of charges and when amounts are withdrawn from the

charity's paypal account. Some donations received via paypal remain in the paypal account at year end and not included in these accounts. Evidence of all online purchases or shop purchases must be maintained and reported at the gross value. Expenditure categories could be standardised to reduce errors in record keeping. With increased interest in New Beginnings Reading charitable objectives income from donations have greatly improved with a reported surplus of £88,517. The funds also include a £5,000 grant for disabled bathroom facilities received in 2017/18 and prepaid grant funding of £23,954 for night shelter costs for 2020/21. Funding shortfalls for the night shelter in 2019/20 were met by a transfer from the general fund. There are no other matters which should be brought to attention that will affect the material understanding of the accounting statements for the financial year 2019/20.

Independent examiner of New Beginnings Reading

W H Chan (ACMA, CGMA)  
1 Croft Corner Straight Road  
Old Windsor Berkshire SL4 2RP

16<sup>th</sup> November 2020



**New Beginnings Reading                      Charity No. 1172967**  
**for the 12 months from 1 July 2019 to 30 June 2020**

	<b>Note:</b>	<b>2019/20 Unrestricted Fund £</b>	<b>2019/20 Restrictive Funds £</b>	<b>2019/20 Total Funds £</b>	<b>2018/19 Total Funds £</b>
<b>Income:</b>	<b>1, 4</b>				
National Lottery /Peoples' Lottery			£18,954.00	#####	£0.00
Reading Borough Council		£10,000.00	£0.00	#####	£0.00
Miscellaneous grants for general activities	<b>4</b>	£28,755.46	£0.00	#####	£1,000.00
<b>Grants for restricted use:</b>					
After School Cafe (ASC) activities			£0.00	£0.00	£1,800.00
All Night Cafe (Reading Borough Council)	<b>7</b>		£13,000.00	#####	£0.00
Other including outdoors ASC activities	<b>2, 4</b>		£8,950.00	£8,950.00	£7,220.91
<b>Donations and fund raising:</b>	<b>4</b>				
New Beginning fund raising		£494.24	£0.00	£494.24	£92.39
CAF donations including charitable trusts		£9,375.70	£0.00	£9,375.70	£4,082.20
Church donations unrestricted		£869.95	£0.00	£869.95	£1,700.00
Church events		£291.00	£0.00	£291.00	£1,249.60
Community group donations		£1,527.84	£0.00	£1,527.84	£180.00
Community group events		£500.00	£0.00	£500.00	£2,250.00
Corporate donations including trusts		£29,333.53	£0.00	#####	£3,856.45
Corporate events		£3,355.44	£0.00	£3,355.44	£1,099.53
General donations		£1,488.06	£0.00	£1,488.06	£1,609.49
Internet (paypal) donations		£19,215.34	£0.00	#####	£19,037.12
Schools		£718.00	£0.00	£718.00	£0.00
<b>User Group Rental Income:</b>	<b>5</b>				
Bike Kitchen		£3,192.00	£0.00	£3,192.00	£768.00
Other		£160.00	£0.00	£160.00	£0.00

The Way Ministry	£520.00	£0.00	£520.00	£650.00
<b>Administration Income</b>				
HMRC - Gift Aid	£1,696.89	£0.00	£1,696.89	£2,292.57
HMRC - VAT rebates	£4,204.16	£0.00	£4,204.16	£1,041.11
Compensation and refunds	6 £145.56	£195.00	£340.56	£1,552.70
Writebacks	£0.00	£0.00	£0.00	£282.52
Transfer between general and restricted funds	£0.00	£4,170.31	£4,170.31	£520.91
Bank transfer	£0.00	£0.00	£0.00	£0.00
<b>Total Income</b>	<b>£115,843.17</b>	<b>£45,269.31</b>	<b>£161,112.48</b>	<b>£52,285.50</b>

<b>Expenditure</b>		<b>2019/20 Unrestricted Fund £</b>	<b>2019/20 Restrict Funds £</b>	<b>2019/20 Total Funds £</b>	<b>2018/19 Total Funds £</b>
<b>Maintenance/Utilities</b>					
Utilities:	Electricity	£3,568.71	£0.00	£3,568.71	£5,214.96
	Water	£1,006.56	£0.00	£1,006.56	£244.14
	Gas	£609.63	£0.00	£609.63	£0.00
Council tax		£672.00	£0.00	£672.00	£1,569.22
Repairs/maintenance: electrical	8	£227.47	£0.00	£227.47	£450.00
Repairs/maintenance: Kitchen	8	£1,015.00	£0.00	£1,015.00	£0.00
Maintenance materials	9	£198.68	£0.00	£198.68	£330.76
Catering equipment/fixtures		£0.00	£0.00	£0.00	£2,172.62
Catering - kitchenware	10	541.15	£114.39	£655.54	£228.49

Cleaning materials and general supplies	11	£369.78	£0.00	£369.78	£309.52
General equipment and tools	12	£70.60	£0.00	£70.60	£336.47
fittings 4 pub and shower	13	£159.81	#####	£1,485.17	£112.59
Building fixtures and fittings	14	£325.00	£0.00	£325.00	£43.98
			£0.00	£0.00	£0.00
Insurance		£528.44	£0.00	£528.44	£461.16
Health and safety - security inc alarms	15	678.69	£0.00	£678.69	1616.2
Rent	16	£28,800.00	£0.00	#####	£35,500.00
Hire charges			£0.00	£0.00	£0.00
Waste Management		£0.00	£0.00	£0.00	£39.00
VAT on purchases		764.44	£287.96	£1,052.40	£1,137.84

### General Services

Computer consumerables inc data protection		£219.20	£0.00	£219.20	£118.29
Food and beverages	17	£702.35	£330.94	£1,033.29	£336.09
After School Café Supplies:	18		£0.00	£0.00	£0.00
Craft materials and toys		£131.09	£0.00	£131.09	£469.30
Other Equipment use		£297.88	£0.00	£297.88	£88.96
After School Cafe Activities - Outings/Trips	19		#####	£2,186.67	£0.00
All Night Café Supplies			£0.00	£0.00	£233.53
Printing - handbooks, non marketing		£143.95	£25.00	£168.95	£410.32
Medical supplies	20	£154.59	£0.00	£154.59	£0.00
Stationery		£139.11	£0.00	£139.11	£140.30
Postage		£72.35	£0.00	£72.35	£57.62
Telephone		£331.52	£0.00	£331.52	£209.06
Internet services		£93.39	£0.00	£93.39	£115.95
Miscellaneous expenses	21	£358.94	£0.00	£358.94	£389.61
Office equipment		£17.50	£0.00	£17.50	£134.66
Subscriptions/membership fees		£22.00	£0.00	£22.00	£0.00
Other office expenses inc travel and advertising		£52.76	£10.00	£62.76	£42.51
Volunteers day/expenses	22	£41.75	£0.00	£41.75	£185.26
VAT on purchases		£307.62	£328.37	£635.99	£163.07

### Management and administration

Accounting and audit		£188.70	£0.00	£188.70	£190.45
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Administration fees	23	£966.08	£0.00	£966.08	£3,000.00
Charges	24	£188.00	£0.00	£188.00	£30.00
Professional fees	25	£1,039.00	£400.00	£1,439.00	£0.00
Refunds	26		£200.06	£200.06	
Room Hire		£16.40	£0.00	£16.40	£0.00
Travel expenses - trustees		£142.74	£0.00	£142.74	£83.50
Training	27	£171.00	£0.00	£171.00	£721.78
VAT on purchases		£109.97	£80.00	£189.97	£12.21

<b>Staff costs</b>	<b>23</b>		#####	#####	£0.00
VAT on purchases			#####	£2,706.72	£0.00

<b>Marketing and advertising</b>	<b>28</b>				
Information Stalls		£10.00	£0.00	£10.00	£157.99
Advertising		£106.00	£0.00	£106.00	£0.00
Printing		£261.20	£0.00	£261.20	£904.95
Marketing supplies		£79.11	£0.00	£79.11	£14.99
VAT on purchases		£65.25	£0.00	£65.25	£47.82

Transfer between general and restricted funds		£4,170.31	£0.00	£4,170.31	£520.91
		£0.00	£0.00	£0.00	

Total Expenditure		£50,135.72	£22,459.06	£72,594.78	£58,546.08
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<b>Surplus/-deficit</b>		£65,707.45	£22,810.25	£88,517.70	-£6,260.58
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88517.7  
diff £0.00

	Unrestricted Fund		Restrictd Fund		Total Funds		Total Funds
4	2019/20		2019/20		2019/20		2018/19
	£		£		£		£
opening balance 1/7/2019	£23,190.82		£9,306.46		£32,497.28		£38,757.86

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	£
General funds	#####
Other funds	#####

	£121,014.98
Total funds balance for 2019/2020	£121,014.98
	£0.00



**New Beginnings Reading**  
**for the 12 months from 1 July 2019 to 30 June 2020**

	Note:	2019/20 Unrestricted Fund	Restricted Pub/Cellar Refurbishm	Restricted Bathroom facilities	Restrict National Lottery	Restricted/ All Night Cafe	Restricted/ After School Cafe	Restricted/ After School Cafe Activities Outings/Trips	Restricted/ Other inc Community Fridge
Income:	1, 4	£		£		£	£	£	£
National Lottery						£18,954.00			
Reading Borough Council		£10,000.00							
Miscellaneous grants 1	4	£28,755.46							
<b>Grants for restricted use:</b>									
After School Cafe (ASC) activities									
All Night Cafe	7					£13,000.00			
Other including out	2, 4					£5,000.00		£1,950.00	£2,000.00
<b>Donations and fund</b>									
	4								
New Beginning fund raising		£494.24							
CAF donations including charitat		£9,375.70							
Church donations unrestricted		£869.95							
Church events		£291.00							
Community group donations		£1,527.84							
Community group events		£500.00							
Corporate donations including tru		£29,333.53							
Corporate events		£3,355.44							
General donations		£1,488.06							
Internet (paypal) donations		£19,215.34							
Schools		£718.00							
<b>User Group Rental I</b>									
	5								
Bike Kitchen		£3,192.00							

Other	£160.00
The Way Ministry	£520.00

#### Administration Income

HMRC - Gift Aid	£1,696.89
HMRC - VAT rebates	£4,204.16
Compensation and ref	6 £145.56
Writebacks	

Transfer between gene	£0.00				£4,170.31	£0.00	£0.00
Bank transfer	£0.00						

<b>Total Income</b>	<b>£115,843.17</b>	<b>£0.00</b>	<b>£180.00</b>	<b>£0.00</b>	<b>£41,124.31</b>	<b>£0.00</b>	<b>£1,965.00</b>	<b>£2,000.00</b>
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Expenditure	2019/20 Unrestricted Fund	2019/20 Restricted Pub/Cellar Refurbishm	Restricted Bathroom facilities	Restrict National Lottery	Restricted/ All Night Cafe	Restricted/ After School Cafe	Restricted/ After School Cafe Activities Outings/Trips	Restricted/ Other inc Community Fridge
<b>Maintenance/Utilities</b>	<b>£</b>		<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Utilities: Electricity	£3,568.71							
Water	£1,006.56							
Gas	£609.63							
Council tax	£672.00							
Repairs/maintenance:	8 £227.47							
Repairs/maintenance:	8 £1,015.00							
Maintenance materials	9 £198.68							
Catering equipment/fi	£0.00							
Catering - kitchenware	10 541.15							£114.39
Cleaning materials and	11 £369.78							
General equipment and	12 £70.60							
t & small	13 £159.81			£1,265.38	£59.98			

Building fixtures and	14	£325.00			
Insurance		£528.44			
Health and safety - sec	15	678.69			
Rent	16	£28,800.00			
Hire charges					
Waste Management		£0.00			
VAT on purchases		764.44	£253.08	£12.00	22.88
<b>General Services</b>					
Computer consumerables inc data		£219.20			
Food and beverages	17	£702.35		£36.00	£294.94
After School Café Sup	18				
Craft materials and toys		£131.09			
Other Equipment use		£297.88			
After School Cafe Act	19				£2,186.67
All Night Café Suppli					
Printing - handbooks, non market		£143.95		£25.00	
Medical supplies	20	£154.59			
Stationery		£139.11			
Postage		£72.35			
Telephone		£331.52			
Internet services		£93.39			
Miscellaneous expenses	21	£358.94			
Office equipment		£17.50			
Subscriptions/membership fees		£22.00			
Other office expenses inc travel ar		£52.76		£10.00	
Volunteers day/expens	22	£41.75			
VAT on purchases		£307.62			£328.37
<b>Management and administration</b>					
Accounting and audit		£188.70			
Administration fees	23	£966.08			
Charges	24	£188.00			
Professional fees	25	£1,039.00	£400.00		

Refunds	26			£200.06
Room Hire		£16.40		
Travel expenses - trustees		£142.74		
Training	27	£171.00		
VAT on purchases		£109.97	£80.00	
<b>Staff costs</b>				£14,463.59
VAT on purchases				£2,706.72

Total Expenditure	£50,135.72	£0.00	£1,998.46	£0.00	£17,313.29	£0.00	£3,010.04	£137.27
<b>Surplus/-deficit</b>	£65,707.45	£0.00	-£1,818.46	£0.00	£23,811.02	£0.00	-£1,045.04	£1,862.73

	Unrestricted Fund		Restricted Pub/Cellar Refurbishment	Restricted Bathroom facilities	Restricted National Lottery	Restricted/ All Night Cafe	Restricted/ After School Cafe	Restricted/ After School Cafe Activities Outings/Trips	Restricted/ Other inc Community Fridge
4	2019/20								

	£	£	£	£	£	£	£	£	
opening balance 1/7/2019	£23,190.82	£0.00	£8,000.00	£0.00	£0.00	£6.47	£1,300.00	£0.00	
Income	£115,843.17	£0.00	£180.00	£0.00	£41,124.31	£0.00	£1,965.00	£2,000.00	
Sub total	£139,033.99	£0.00	£8,180.00	£0.00	£41,124.31	£6.47	£3,265.00	£2,000.00	
Transfer between general and restr	£6.46	£0.00		£0.00	£0.00	-£6.47	£0.01	£0.00	
Total funds before exp	£139,040.45	£0.00	£8,180.00	£0.00	£41,124.31	£0.00	£3,265.01	£2,000.00	
Total Expenditure	£50,135.72	£0.00	£1,998.46	£0.00	£17,313.29	£0.00	£3,010.04	£137.27	
plus adjustments for prior year ac	£0.00			£0.00					
closing balance 30/0	£88,904.73	£0.00	£6,181.54	£0.00	£23,811.02	£0.00	£254.97	£1,862.73	
	<b>2019/20</b>	<b>2019/20</b>	<b>2019/20</b>	<b>2019/20</b>	<b>2019/20</b>	<b>2019/20</b>	<b>2019/20</b>	<b>2019/20</b>	
check	<b>Unrestricted Funds</b>	<b>Restricted Pub/Cellar Refurbishm</b>	<b>Restricted Bathroom facilities</b>	<b>Restrict National Lottery</b>	<b>Restricted/ All Night Cafe</b>	<b>Restricted/ After School Cafe</b>	<b>Restricted/ After School Cafe Activities Outings/Trips</b>	<b>Restricted/ Other inc Community Fridge</b>	
	£	£	£	£	£	£	£	£	
opening balance 1/7/2019	£23,190.82	£0.00	£8,000.00	£0.00	£0.00	£6.47	£1,300.00	£0.00	
	£0.00								
Surplus/-deficit	£65,707.45	£0.00	-£1,818.46	£0.00	£23,811.02	£0.00	-£1,045.04	£1,862.73	
Transfer between gene	£6.46					-£6.47	£0.01		
plus adjustments for prior year activities									
Subtotal	£88,904.73	£0.00	£6,181.54	£0.00	£23,811.02	£0.00	£254.96	£1,862.73	
Rounding errors	£0.00								
closing balance 30/0	£88,904.73	£0.00	£6,181.54	£0.00	£23,811.02	£0.00	£254.96	£1,862.73	

General funds

Other funds

Total funds balance for 2019/2020



## Charity No. 1172967

2019/20 Restricted Funds	2019/20 Total Funds	2018/19 Total Funds
£	£	£
£18,954.00	#####	£0.00
£0.00	#####	£0.00
£0.00	#####	£1,000.00
£0.00	£0.00	£1,800.00
£13,000.00	#####	£0.00
£8,950.00	£8,950.00	£7,220.91
£0.00	£0.00	£0.00
£0.00	£494.24	£92.39
£0.00	£9,375.70	£4,082.20
£0.00	£869.95	£1,700.00
£0.00	£291.00	£1,249.60
£0.00	£1,527.84	£180.00
£0.00	£500.00	£2,250.00
£0.00	#####	£3,856.45
£0.00	£3,355.44	£1,099.53
£0.00	£1,488.06	£1,609.49
£0.00	#####	£19,037.12
£0.00	£718.00	£0.00
£0.00	£3,192.00	£768.00

£0.00	£160.00	£0.00
£0.00	£520.00	£650.00

£0.00	£1,696.89	£2,292.57
£0.00	£4,204.16	£1,041.11
£195.00	£340.56	£1,552.70
£0.00	£0.00	£282.52

£4,170.31	£4,170.31	£520.91
£0.00	£0.00	

£45,269.31	£161,112.48	£52,285.50
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<b>2019/20 Restricted Funds</b>	<b>2019/20 Total Funds</b>	<b>2018/19 Total Funds</b>
---	------------------------------------	------------------------------------

£	£	£
---	---	---

£0.00	£3,568.71	£5,214.96
£0.00	£1,006.56	£244.14
£0.00	£609.63	£0.00
£0.00	£672.00	£1,569.22
£0.00	£227.47	£450.00
£0.00	£1,015.00	£0.00
£0.00	£198.68	£330.76
£0.00	£0.00	£2,172.62
£114.39	£655.54	£228.49
£0.00	£369.78	£309.52
£0.00	£70.60	£336.47
£1,325.36	£1,485.17	£112.59

£0.00	£325.00	£43.98
£0.00	£0.00	£0.00
£0.00	£528.44	£461.16
£0.00	£678.69	1616.2
£0.00	#####	£35,500.00
£0.00	£0.00	£0.00
£0.00	£0.00	£39.00
£287.96	£1,052.40	£1,137.84

£0.00	£219.20	£118.29
£330.94	£1,033.29	£336.09
£0.00	£0.00	£0.00
£0.00	£131.09	£469.30
£0.00	£297.88	£88.96
£2,186.67	£2,186.67	£0.00
£0.00	£0.00	£233.53
£25.00	£168.95	£410.32
£0.00	£154.59	£0.00
£0.00	£139.11	£140.30
£0.00	£72.35	£57.62
£0.00	£331.52	£209.06
£0.00	£93.39	£115.95
£0.00	£358.94	£389.61
£0.00	£17.50	£134.66
£0.00	£22.00	£0.00
£10.00	£62.76	£42.51
£0.00	£41.75	£185.26
£328.37	£635.99	£163.07

£0.00	£188.70	£190.45
£0.00	£966.08	£3,000.00
£0.00	£188.00	£30.00
£400.00	£1,439.00	£0.00

£200.06	£200.06	
£0.00	£16.40	£0.00
£0.00	£142.74	£83.50
£0.00	£171.00	£721.78
£80.00	£189.97	£12.21
#####	#####	£0.00
£2,706.72	£2,706.72	£0.00

£0.00	£10.00	£157.99
£0.00	£106.00	£0.00
£0.00	£261.20	£904.95
£0.00	£79.11	£14.99
£0.00	£65.25	£47.82

£0.00	£4,170.31	£520.91
£0.00	£0.00	

£22,459.06	£72,594.78	£58,546.08
£22,810.25	£88,517.70	-£6,260.58

	88517.7	
diff	£0.00	

<b>Restricted Funds</b>	<b>Total Funds</b>	<b>Total Funds</b>
<b>2019/20</b>	<b>2019/20</b>	<b>2018/19</b>

£		£		£
£9,306.46		£32,497.28		£38,757.86
£45,269.31		£161,112.48		£52,285.50
£54,575.77		£193,609.76		£91,043.36
-£6.46		£0.00		0
£54,569.31		£193,609.76		£91,043.36
£22,459.06		£72,594.78		£58,546.08
£0.00		£0.00		£0.00
£32,110.25		£121,014.98		£32,497.28
<b>2019/20</b>		<b>2019/20</b>		<b>2018/2019</b>
<b>Restricted Funds</b>		<b>Total Funds</b>		<b>Total Funds</b>
£		£		£
£9,306.46		£32,497.28		£38,757.86
£0.00		£0.00		£0.00
£22,810.25		£88,517.70		-£6,260.58
-£6.46		£0.00		
£32,110.25		£121,014.98		£32,497.28

£0.00      £0.00

£32,110.25	£121,014.98	£32,497.28
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£

#####

#####

£121,014.98

£0.00

#####

**New Beginnings Reading**  
for the 12 months from 1 July 2019 to 30 June 2020

**Charity No. 1172967**

	Notes:	2019/20 Unrestricted Fund £	2019/20 Restricted Funds £	2019/20 Total Funds £	2018/19 Total Funds £
<b>Income:</b>					
General grants		£38,755.46		#####	£1,000.00
Grants for restricted use:			#####	#####	£9,020.91
Donations and fund raising:		£67,169.10		#####	£35,156.78
User Group Rental Income:		£3,872.00		£3,872.00	£1,418.00
Administration Income		£6,046.61	£195.00	£6,241.61	£5,168.90
Transfer between general and/or restricted funds			£4,170.31	£4,170.31	£520.91
<b>Total Income</b>		115843.17	45269.31	161112.48	52285.50
<b>Expenditure</b>					
		2019/20 Unrestricted Fund £	2019/20 Restricted Funds £	2019/20 Total Funds £	2018/19 Total Funds £
Maintenance/Utilities		£39,535.96	£1,727.71	#####	£49,766.95
General Services		£3,086.00	£2,880.98	£5,966.98	£3,094.53
Management and administration		£2,821.89	£680.06	£3,501.95	£4,037.94
Salaries			#####	#####	
Marketing and advertising		£521.56		£521.56	£1,125.75
Transfer between general and/or restricted fund	26	£4,170.31		£4,170.31	£520.91
<b>Total Expenditure</b>		£50,135.72	£22,459.06	£72,594.78	£58,546.08

**Surplus/-deficit**

£65,707.45	£22,810.25	£88,517.70	-£6,260.58
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	<b>Unrestricted Fund  2019/20</b>	<b>Restricted Funds  2019/20</b>	<b>Total Funds  2019/20</b>	<b>Total Funds  2018/19</b>
	£	£	£	£
opening balance 1/7/2019	£23,190.82	£9,306.46	£32,497.28	£38,757.86
Income	£115,843.17	£45,269.31	£161,112.48	£52,285.50
Sub total	£139,033.99	£54,575.77	£193,609.76	£91,043.36
Transfer between general and restricted funds during year (if not stated above)	£6.46	-£6.46	£0.00	£0.00
Total funds before expenditure	£139,040.45	£54,569.31	£193,609.76	£91,043.36
Total Expenditure	£50,135.72	£22,459.06	£72,594.78	£58,546.08
plus adjustments for prior year activities				
Transfers for prior year funds	£0.00	£0.00	£0.00	£0.00
closing balance 30/06/2020	£88,904.73	£32,110.25	£121,014.98	£32,497.28

	<b>2019/20 Unrestricted Funds</b>	<b>2019/20 Restricted Funds</b>	<b>2019/20 Restricted Funds</b>	<b>2018/19 Restricted/ Funds</b>
check	£	£	£	£
opening balance 1/7/2019	£23,190.82	£9,306.46	#####	£38,757.86
Surplus/-deficit	£65,707.45	£22,810.25	£88,517.70	-£6,260.58
Transfer between general or restricted funds				



plus adjustments for prior year activities		£0.00	£0.00		
Subtotal		£88,898.27	£32,116.71	£121,014.98	£32,497.28
Transfers for prior year funds	29	£6.46	-£6.46	£0.00	
closing balance 30/06/2020		£88,904.73	£32,110.25	£121,014.98	£32,497.28

**New Beginnings Reading  
Balance sheet as at 30th June 2020**

**Charity No. 1172967**

	2019/20 £	2018/19 £
<b>Current Assets</b>		
Debtors	£242.00	£0.00
Bank Balance	£123,189.74	#####
Total Current assets	£123,431.74	#####
<b>Current Liabilities</b>		
Amounts falling due within 1 year creditors:	£2,416.76	£2,000.00
<b>Net Current Assets</b>		
<b>Net assets</b>	£121,014.98	#####
<b>Represented by:</b>		
	2019/20 £	2018/19 £

**Funds:**

Accumulated general funds (balance)	£88,904.73	#####
Designated and Restricted activities	£32,110.25	£9,306.46
<b>Total Funds</b>	<u>£121,014.98</u>	<u>#####</u>

Notes:

**New Beginnings Reading Charity No. 1172967**  
**Balance sheet as at 30th June 2020**

	<b>2019/20</b>	<b>2018/19</b>
	<b>£</b>	<b>£</b>
<b>Current Assets</b>		
30 Debtors	£242.00	£0.00
Bank Balance	£123,189.74	£34,497.28
Total Current assets	<u>£123,431.74</u>	<u>£34,497.28</u>
<b>Current Liabilities</b>		
16 Amounts falling due within 1 creditors:	£2,416.76	£2,000.00
<b>Net Current Assets</b>		
<b>Net assets</b>	<u><u>£121,014.98</u></u>	<u><u>£32,497.28</u></u>
<b>Represented by:</b>		
<b>Funds:</b>		
Accumulated general funds (	£88,904.73	£23,190.82
Designated and Restricted act	£32,110.25	£9,306.46
<b>Total Funds</b>	<u><u>£121,014.98</u></u>	<u><u>£32,497.28</u></u>

Accounts checked and verified by:

\_\_\_\_\_  
Independent Examiner: Whing Hnoi Chan (ACMA, CGMA) (Miss)

Authorised by:

\_\_\_\_\_  
Chairperson: Grace Gomez

\_\_\_\_\_  
Treasurer: Penny Hajinicolos

**Notes to the Accounts of New Beginnings Reading for the period 1 July 2019 to 30 June 2020**  
**Charity No. 1172967**

**1 Accounting policies**

- 1a** The accounts are prepared in accordance to current accounting practices under accruals accounting which recognises expenditure in the accounts in the financial year when the activity to which it relates to arises
- 1b** Grant income and sponsorships were recognised in the accounts in the year in which such were received. It would be prudent to recognise income received through grants and sponsorships unless this has been secured
- 1c** Donations and gifts are recorded in the accounts when they are cleared through the bank account
- 1d** New Beginnings operated a PayPal account for donations. Monies are recognised in the accounts on the date of withdrawal from the PayPal account to the bank account. The values are quoted net of PayPal charges
- 1e** New Beginnings Reading is a new homeless charity established in the summer of 2017 which operates within the premises of the Queens Arms in central Reading
- 1f** New Beginnings Reading maintains a PayPal account for ad hoc donations.  
 Transactions are recognised in the accounts when the amounts are being withdrawn to the bank account

**2** These accounts are prepared for the period 1 July 2019 - 30 June 2020

New Beginnings Reading was established in 2017, some services are still developing including the installation of a shower unit with a couple of grants received in 2017/18. Work began on installing this in 2019/20 using the funds received from Thames Water for this purpose

However circumstances beyond the charity's control has lead to the suspension of some After School Cafe services and the All Night Cafe but meals are still being served at the door under their Community Fridge Cafe service (renamed Community Fridge Food Bank as users do not go into the building). The charity has remained open during covid

- 3** All invoices traceable and payments traceable have been entered into the accounts on the invoice date  
 Payments for these items are matched when they are cleared through the bank account

**4** Grants, donations and sponsorship income received during 2019/20 include:

General activities:	£
Reading Borough Council for extra running costs	#####
Garfield Weston Trust	#####
MCKS Charitable Foundation	#####
The Englefield charity	#####
Public CAF donations	#####
Public Charities Trust and Charitable giving	#####
Nvidia distributed through Charitable Trust	#####

Grants and donations received for designated or for restricted items include:

Peoples Postcode Lottery for Night Shelter salaries (not spent)	#####
Reading Borough Council for the All Night Cafe/shelter staffing costs	#####
Berkshire Community Foundation for the Night Shelter 2020/21 staff	#####

The Invesco Care Foundation for Christmas theatre trips #####  
 Berkshire Community Foundation for increased running costs during #####  
 The lottery grant and Berkshire Community Foundations grants will carry forward to 2020/21

Community Groups donating to New Beginnings Reading include

69th Reading Scout Group	£220.95
Tilehurst Women's Guild	£580.00
Boys and Girls Brigade	£114.47

Church groups donating to New Beginnings Reading for general activities include:

St Mark and All Saints Church	£258.00
All Nations Church	£246.00
Anderson Baptist Church	£215.35
Emmanuel Church	£160.00

Organisations raising funds for New Beginnings Reading include:

Waitrose Caversham	£500.00
Moog components xmas raffle	£912.00
Ellas Kitchen	#####

Paypal donations were mainly received from private individuals which are quoted after paypal charge: #####  
 This figure are the withdrawals from New Beginnings paypal account during 2019/20, there is a balance of just over £200 still in the paypal account as at 30th June 2020 not included in these accounts  
 Some organisations donating via the internet included in the above figure include:

Matinee Sound and Vision Ltd	£739.30
Field & Hawken Ltd	£383.69
1st Bucklebury Guides fund raising	£78.68

Screwfix Foundation donated £5000 for a new shower unit and disabled toilet facility back in 2017/18 which has yet to be used. There was some progress with installing a shower unit financed by the Thames Water grant received in 2017/18. This donation totalled £3000  
 The Earley Charity donated £1300 for a summer coach trip in 2018/19, £200.06 was returned to them after the event

The £10000 grant from the council and the Peoples Lottery grant were received towards the end of the financial year  
 The £2000 grant from Berkshire Community Foundation will also carry forward to 2020/21 for increased running costs incurred due to the covid pandemic which began in March 2020

Donations also includes some direct fund raising activities from New Beginnings Reading raising £494.24

- 5 The Way Ministry and Reading Bicycle Kitchen were regular users of the premises where New Beginnings Reading operates  
 Income earned throughout the year from all hirings including those from other users totalled £3872  
 The Way Ministry also received a refund for gas bills they paid upfront in the previous year

- 6 Compensation and refunds were received for banking errors, an inadequate survey report and purchased goods returned to the store for refunds
- 7 A £13000 grant was received to pay costs of temporary staff employed to run the All Night Shelter in 2019/20 from Reading Borough Council. Also £23954 funding was secured for 2020/21 costs, partially from the Peoples Lottery and Berkshire Community Foundation
- 8 Repairs and maintenance are labour costs for electrical work and for installing CCTV  
Repairs and maintenance labour costs for clearing drains and general plumbing are identified separately
- 9 Maintenance materials include coverall, some plumbing tools for general work, carpenters tools and decorating supplies
- 10 Catering supplies include foil containers, thermometers, plates, cups, generally the items used to keep and serve up the food
- 11 Cleansing materials include general cleaning materials and sanitation products
- 12 General equipment and tools are items like a step ladder, extension lead for general use around the building, they are not permanently fixed onto the building
- 13 Equipment and small fixtures and fittings are those items specifically identified for fixing onto the premises where the charity operates. These include a door bell, keys and locks  
Plumbing supplies for the new shower unit are financed by Thames Water under restricted items, includes copper fixings, pipes and general plumbing tools for fixing a shower unit
- 14 Building fixtures and fittings and furniture are the installation of new radiators in the bar area of the premises
- 15 Security are fire protection services £814.41  
being 6 months Emergency light and alarms servicing £450.00  
Fire protection £72.65  
health safety general items £156.04  
VAT charges £135.72
- 16 The monthly rental charge for the use of the premises is £2000 per month paid monthly in arrears  
A monthly charge of £400 is also made for using storage facilities on the first floor  
Rental charges are paid in arrears so there is an outstanding charge paid in July 2020 for June's rent of the building where New Beginnings Reading operates  
Also outstanding is the monthly gas charge for June 2020 of £16.76, total creditors total £2416.76
- 17 Most food and beverages items not identified with an activity have mainly been reported as general activities  
There are some costs specifically identified for the Night Cafe  
Items purchased for after school cafe outings/trips are reported as restricted costs



- 18 After School Cafe inhouse supplies include craft materials and play items plus some furniture designed for children
- 19 A grant received from the Earley Charity in March 2019 was used specifically for a coach trip in A £1,300
- |                                  |  |         |
|----------------------------------|--|---------|
| The costs of this ASC Trip were: | Coach hire including refunds                     | £805.00 |
|                                  | Hot Food and drink including lunch               | £294.94 |
|                                  | Funds returned to Earley Charity after the event | £200.06 |
- The refund of the unused portion of the grant was based on the net costs of the trip, VAT was charged on take away food  
There was also a Christmas theatre trip funded by Invesco Care Foundation costing £1640
- 20 Medical supplies has been added as most of these costs were for face masks, sanitizers and disposable aprons. Most items were purchased from March 2020 onwards to protect volunteers and visitors in response to the corona virus pandemic  
New Beginnings Reading has remained open with a reduced service
- 21 Miscellaneous expenses include a corporate trophy and other items purchased around Christmas time
- 22 Volunteers day expenses include flowers, Christmas cards and other stationery items identified with a volunteers day
- 23 New Beginnings Reading employed temporary staff to run the night shelter. A council grant of £13000 was received to cover administration running costs during December and January and any shortfall were covered by general funding. Costs incurred after January are reported as administration fees. Grant funding has been received for 2020/21 costs
- 24 Charges are a charge to reverse a cheque payment which was later refunded and a late payment charge
- 25 Professional fees were paid for asbestos management, and installation of the shower unit survey financed by the Thames Water grant received in 2017/18, a planning application pack and fee were also purchased. The first survey for the shower unit was inadequate and the fee of £180 later returned, a second survey was conducted which was adequate for the charity's requirements
- 26 £200.06 was refunded to Earley Charity as this was funding not used for the ASC coach trip in August 2019 based on net costs
- 27 Training courses attended include food hygiene, safeguarding training, volunteer management and handling difficult clients
- 28 Marketing costs include printing flyers, advertising campaign, facebook advertising and purchasing a gazebo
- 29 A transfer from general funds to restricted funds is to cover the shortfall of restricted funds for staffing costs  
There was £6.47 remaining from After School Cafe from 2018/19 of which £6.46 was transferred to the general fund for prior year activities and 1p is a rounding error transferred to ASC trips
- 30 Debtors is outstanding rental charge to Reading Bicycle Kitchen for June 2020