

EXETER WEST LIONS CLUB (CIO)

CHARITY No. 1178698



“We Serve”

(Part of Lions Clubs International District 105 SW)

TRUSTEES REPORT OF EXETER WEST LIONS CLUB (CIO) FOR YEAR 1st July 2020 to 31st June 2021

TRUSTEES:

N.S Moxey MJF (President)
W M Mitchell MJF (Secretary)
C D Cane MJF (Treasurer)
D C Lyon
M. Fairley MJF
S J Foster
A J Boughton MJF
R L Williams MJF

Important to Note: Due to the COVID-19 outbreak, the club members have been unable to meet on a face to face basis or raise any funds for the whole twelve months. With meetings held by What's app we did however manage to donate to causes as listed on the public benefits statement.

The Club continues to Banks with Co-op, the account is still managed as three pots.

(Administration) funded by members to cover International dues and Insurance. No Charity funds can be transferred to this pot.

(Activities:) To cover running costs of all events. Excess funds can be transferred from this pot to the Charity account. But NOT from Charity account to this pot.

(Charity) Fund used only for making grants in accordance with the clubs Grant making policy.

Throughout the year, the Trustees, have ensured the club was true to its objects (listed at ANNEX A to the Grant Making policy) and was run in accordance with the approved Lions Club International Constitution and Grants have been made in accordance with the approved grant making policy and Public Benefit Statement.

FUND RAISING EVENTS

None

GRANTS MADE.

The full list of the grants made for the year is listed in the Audit Report.
With a detailed breakdown on the public benefit statement.

Attached:

The Club's 20/21 Grant Making Policy


The Club's 20/21 Public Benefit Statement

The Audited Accounts

The Trustees Declare that they approve the above report and enclosed documents

Signed on Behalf of the Trustees

W M Mitchell (Secretary



Full Name William Michael Mitchell MJF

Dated: 22nd October 2021

THE LIONS CLUB of EXETER WEST (CIO) Reg No. 1178698

A Charitable Incorporated Organisation

Grant Making Policy

1. The Objects of Exeter West Lions Club

Under the terms of the Clubs' Constitution, the club will apply funds at its discretion, making grants where they believe that their contribution will make a real difference. The Club will normally make grants in furtherance of its charitable objects; the details of the Objects of the Club are shown in the Annex to this document.

2. Priorities for Support

The number of applications that can be supported is, of necessity, limited to the amount of funds available for distribution in any one year. The Club has determined that the priorities for funding will be:

- subject to other elements of the grant-making policy, no restrictions are imposed on the purpose for which a grant may be made; thus all applications for support are considered;
- as there are numerous Lions Clubs in the UK, applications from the Exeter Area and surrounding districts are generally given a priority, with those in the county of Devon also being considered. The Club also considers international funding requests referred to them and by the Lions International organisation;
- candidates for support and/or grants are all considered on their own merits, following investigation by the 'Welfare Committee'. However, given that most of the available funds are raised within the local community, those candidates that are local are given special consideration. Using the former as a guiding principle the following are examples of areas adopted for support:
 - * Local charities - youth groups, groups working with the elderly, residential and nursing homes, individual appeals;
 - * Youth and children's organisations - sport related groups or individuals, scouting and guiding, youth club activities, young people undertaking overseas assignments;
 - * Community facilities - relief of hardship for individuals and families, village hall projects, community group initiatives.

The above priorities in this policy will be regularly reviewed and may be changed in accordance with the Clubs view of the most effective application of available funds at any point in time.

3. Principles

In awarding grants, the Club will apply the following principles:

- The Club will not normally support applications from large national charities (unless it is from and for the local branch use) or charities dedicated to issues deemed by the club to be already well funded;
- The Club will work with other organisations to fund initiatives beyond the financial scope of a single organisation;

- all applications from previous recipients of grants or from previously unsuccessful applicants will be considered by the Club on their own merits. Although the club will have regard to the outcome of the previous grant, any new application will not receive preferential or adverse consideration.

4. Exclusions

The Club will not normally approve the use of funds for:

- purposes for which government has a statutory responsibility to provide.

5. Grant Application Process

All applications for grants should be made to Lion Secretary through the website <http://www.exeterwestlions.org.uk>. Or directly by letter. Whilst the initial contact may be by any electronic means, all applications must be supported by way of a paper application document.

Before awarding a grant to an organisation or an individual, the club will require the applicant to:

- inform the Club of the purpose of the application, details of the project, the way in which the grant will be used and how it will be managed effectively for its intended purpose;
- provide adequate information regarding the identity and status of the applicant and/or of the status of the person(s) who will carry out the project/work;
- demonstrate that the recipient (whether an organisation or an individual) has and will be adequately insured both in relation to any equipment and facilities purchased by the grant; and in relation to any risk of injury by reason of the project or purpose for which the grant is awarded;
- all equipment purchased with the grant is owned and remains the property of the grant recipient (whether an organisation or an individual);
- on receipt of the grant, either by cheque or through bank transfer, a written acknowledgement of the receipt is to be issued to the Lion Treasurer;
- to comply with the General Data Protection Act May 2018, applicants are required to consent to the use of any personal data supplied by them in the processing of their application is supplied with the individuals consent. This includes transfer to and use by such individuals and organisations as the Club deem appropriate. Applicants are asked to confirm this consent at the point of submitting the application.

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6. Assessment Process

The assessment process will be that:

- all grants applications will be subject to initial assessment to ensure that they meet the basic criteria for funding. Grants will be considered by the club at their business meetings and they will aim to write to all applicants informing them of the outcome of their application for funding within three months of the date of the application;

- The club will not be obliged to provide an explanation to the applicant should their application be unsuccessful, however the club does realise the importance of feedback and will, where appropriate, provide suitable comment to the applicant;
- applicants should note that the Club receives far more applications than they have funds to support. Even if a project fits with the criteria and priorities of the club and a detailed assessment has been made, the club may still be unable to provide the grant.

7. Monitoring and Publicity

It is the policy of the Club to monitor at their discretion, all grants made. Where the grant is for an extended period, project progress should be reported on a regular basis. In addition to reports detailing progress, grant recipients are expected to provide:

- a statement of how the grant monies have been spent, this may be in writing or to take up the opportunity (where appropriate) to visit the club to deliver a personal report of how the grant has been spent;
- details (where appropriate) of other funds applied to the same project;
- The club representative(s) may, where appropriate, visit the applicant to view the progress/success of the project and see how and where the grant has been spent.

The Club will ask applicants to consent to the use of their information and project details for publicity purposes, including on-line, in print and otherwise.

ANNEX A

The Objects of the Club are:

The advancement of citizenship by:

- promoting the principles of good citizenship;
 - encouraging members to take an active interest in the civic, cultural, social and moral welfare of the community;
 - providing a forum for the open discussion of all matters of public interest; provided that partisan politics and sectarian religion shall not be debated by members;
 - encouraging service-minded people to serve their community without personal reward and encouraging the promotion of high ethical standards in commerce, industry, professions, public works and private endeavours;
 - supporting youth to develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals;
- promoting the Voluntary Sector for the public benefit by associating with local authorities in a common effort to advance education and provide facilities in the interests of social welfare for recreation or other leisure time occupation to improve the conditions of life of people in local, national and international communities;
 - promoting volunteering;
 - the relief of poverty and the relief of those in need in particular by providing humanitarian aid following a disaster.
 - the advancement of health or the saving of lives by preventing avoidable blindness, assisting disabled people to lead independent lives, or helping to prevent or manage other health issues.
 - promoting for the benefit of the public the conservation protection and improvement of the physical and natural environment; and/or
 - promoting community participation in healthy recreation.

EXETER WEST LIONS CLUB (CIO) PUBLIC BENEFIT STATEMENT 2020 – 2021

As well as providing grants to deserving causes within the Exeter Area, District and Multiple District Lions Club. During the 2020/2021 period and because of the Covid-19 pandemic, Exeter West Lions Club has undertaken a limited number of community service projects. Examples of such projects include:

SPECTACLE RECYCLING

Since its formation nearly 100 years ago Lions Club International has focused on sight related projects. Over the years Exeter West Lions Club have placed spectacle recycling boxes in opticians, doctors' surgeries and other relevant locations within Exeter. The boxes are emptied regularly, and all spectacles are normally dispatched recycling however disruptions caused by Covid means we are still holding some 2000 pairs. To date we have sent or are holding over 28,500 pairs.

MESSAGE IN A BOTTLE

Since its introduction, Exeter West have provided the Message in a Bottle Service in the Exeter area. The purpose of Message in a Bottle is to place a plastic bottle in fridges of the infirm and elderly and particularly those living on their own so that emergency services can easily find the bottle which contains contact details plus information about the medication and requirements of the individual.

The Club is currently delivering bulk supplies of the bottles to doctors' surgeries, pharmacies, and other suitable venues in the Exeter area. The Club maintains stocks of the bottles at the venues in the Exeter area as well as supplying other Clubs in the South West.

HEARING AID RECYCLING

The Exeter West Lions Club has to date sent over 26,000 used hearing aids, which have been distributed to townships in Africa, changing the lives of many of the young recipients.

MISCELLANEOUS

The Club has continued to help provide meals for the Westbank Memory Café, providing Turkeys, Por, Beef, sausages and mince pies which provided 45 Christmas dinners. We also distributed over 100 food parcels at Christmas. These were made up and provided by Westbank.

We continue to Support the Children's Hospice SW, Hospiscare, and the St Petrock's Homeless charity and St David's Food bank.



Certificate of appreciation being received by the President with some of the food that made up the Christmas parcels.



Some of the meat for Christmas Dinners

Other Public Benefit Assistance and Donations for 2020 -2021 were very limited due to being unable to fund raise, but include>

- £500 to LCIF (Lions Club International Foundation)
- £200 to Westbank to provide meals
- £120 towards Christmas Meals
- £200 to help survivor of tragic fire that killed parents and siblings
- £250 to Children's hospice SW
- £250 to Hospiscare
- £100 to Dunsford Memory Café
- £100 to Exeter Community Initiative
- £100 to Westbank Centre
- £100 to Hospiscare Following member Wing walk.



CHARITY COMMISSION
FOR ENGLAND AND WALES

EXETER WEST LIONS CLUB(CIO)

Receipts and payments accounts

CC16a

For the period
from

July 1st 2020

To

June 30th 2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Member's Subscriptions	740	-	-	740	1,158
Social Activities	500	-	-	500	451
Fundraising	-	-	-	-	4,760
Donations	110	525	-	635	434
Collections	-	-	-	-	-
Sundries	141	-	-	141	60
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	1,491	525	-	2,016	6,863
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	1,491	525	-	2,016	6,863
A3 Payments					
Members Dues	1,428	-	-	1,428	1,675
Social Activities	349	-	-	349	260
Fundraising	30	-	-	30	1,599
Grants & Donations	-	1,446	-	1,446	7,690
Bank Charges/Fees	143	-	-	143	188
Sundries	111	-	-	111	21
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	2,061	1,446	-	3,507	11,433
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	2,061	1,446	-	3,507	11,433
Net of receipts/(payments)	- 570	- 921	-	- 1,491	- 4,570
A5 Transfers between funds	- 2,000	2,000	-	-	-
A6 Cash funds last year end	6,995	2,527	-	9,522	14,092
Cash funds this year end	4,425	3,606	-	8,031	9,522

Section B Statement of assets and liabilities at the end of the period

B1 Cash funds

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Co-operative Bank-Current a/c no:65881824	4,425	3,606	-
	-	-	-
	-	-	-
Total cash funds	4,425	3,606	-

(agree balances with receipts and payments
account(s))

B2 Other monetary assets

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

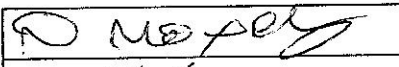

B4 Assets retained for the charity's own use

	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on
behalf of all the trustees

Signature	Print Name	Date of approval
	NEIL MOXEY(President)	5/9/21
	MIKE MITCHELL(Secretary)	5/9/21

EXETER WEST LIONS CLUB(CIO)

Registered No: 1178698


BALANCE SHEET

AS AT 30TH JUNE 2021

<u>ASSETS:</u>	2021	2020	2021	2020
Balance at Co-operative Bank			8030.60	9522.36
			<u>8030.60</u>	<u>9522.36</u>
Represented by:-				
<u>ADMINISTRATION FUND:</u>				
Opening Balance	2601.70	3075.83		
Plus:Excess of Expenditure over Income	-540.81	-474.13		
	2060.89	2601.70
<u>FUNDRAISING FUND</u>				
Opening Balance	4393.57	1273.53		
Plus:Excess of Income over Expenditure	-2030.00	3120.04		
	2363.57	4393.57
<u>CHARITY FUND:</u>				
Opening Balance	2527.09	9742.48		
Plus:Excess of Income over Expenditure	1079.05	-7215.39		
	3606.14	2527.09
			<u>8030.60</u>	<u>9522.36</u>

I have examined the books and records for the year ended 30 June 2021 and confirm that adequate records have been kept
In my opinion the financial statements shown on pages 2 to 4 give a true and fair view of the state of the club's affairs at 30 June 2021 and of its surplus/deficit for the year then ended.

Signed

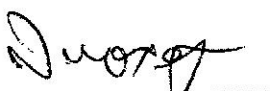


Mr C.Archer

Date 01/08/2021

Approved

Approved



Neil Moxey
President 2020/2021



Mike Mitchell
Secretary 2020/2021

EXETER WEST LIONS CLUB(CIO)**Registered No: 1178698****INCOME AND EXPENDITURE ACCOUNT**
FOR THE YEAR ENDED 30 JUNE 2021**ADMINISTRATION FUND**

<u>INCOME</u>	2021	2020	2021	2020
	£	£	£	£
Charter Night			0.00	50.00
Social Events-Income			500.00	0.00
Donations & Sundry Receipts			110.01	60.00
Car Parking-Admin.			60.00	0.00
Draws			81.00	55.60
Dues			665.08	708.40
Dues in advance			75.00	450.00
Lions Fines			0.00	119.36
Lions Car Boot Sales			0.00	197.30
Lions Treasure Hunt			0.00	30.00
			1491.09	1670.66
<u>EXPENDITURE</u>				
Dues-International	701.12	882.84		
Dues-MD105	598.50	584.25		
Dues-District 105SW	84.00	164.00		
Lions-Insurance	44.25	44.25		
Charter Night	0.00	200.00		
Social Events-Costs	348.75	0.00		
Dinner Guests	0.00	60.00		
Flowers	74.50	0.00		
President's Visits & Gift	0.00	0.00		
Sundries-Admin	36.95	21.08		
ICO-Data Protection	35.00	0.00		
Audit Fees	100.00	0.00		
Website	0.00	72.00		
Barclays-Commission fees	0.00	97.54		
SumUp-Payment fees	8.83	18.83		
	2031.90		2031.90	
		2144.79		2144.79
EXCESS OF EXPENDITURE OVER INCOME			-540.81	-474.13

EXETER WEST LIONS CLUB(CIO)

Registered No: 1178698

INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 30 JUNE 2021

FUNDRAISING

<u>INCOME</u>	2021	2020	2021	2020
	£	£	£	£
Easter Egg Raffles			0.00	435.00
Bingo & Raffle Evening			0.00	0.00
Barnfield Parking			0.00	130.00
Charity Car Boot Sale			0.00	0.00
Night at the Races 5 Oct 2019			0.00	2320.20
Charity 10-pin Bowling 16 Oct			0.00	1400.10
Force Collection-Powderham			0.00	204.37
ELF Collection 18 Dec 19			0.00	229.35
			0.00	4719.02
<u>EXPENDITURE</u>				
Easter Eggs	0.00	288.00		
Exeter Golf-Dep.Casino Night	0.00	1296.00		
Spectacle Collection Bins	30.00	0.00		
Trophies/Prizes	0.00	14.98		
TRANSFER TO CHARITY a/c 30/09/	2000.00	0.00		
	2030.00		2030.00	
		1598.98		-1598.98
 EXCESS OF INCOME OVER EXPENDITURE			 -2030.00	 3120.04

EXETER WEST LIONS CLUB(CIO)
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 30TH JUNE 2021
CHARITY FUND

INCOME	2021 £	2020 £	2021 £	2020 £
Surplus from:MD105 Foundation Grant			0.00	250.00
Sundry Donations			335.00	225.00
Donations in memory late J Adams			190.00	0.00
Transfer ex Fundraising 30/9/20			2000.00	0.00
			2525.00	475.00
EXPENDITURE:				
Alzheimers Society	0.00	100.00		
Apple Watch for Blind Child	0.00	500.00		
Balloons-Charity Donation	0.00	500.00		
BOUNCE	0.00	160.00		
Childrens Hospice SW	250.00	1000.00		
CLIC Sargent	0.00	500.00		
District 105SW-Sightsavers	150.00	0.00		
District 105SW-Water Wells	100.00	0.00		
Exeter Leukaemia Fund	0.00	1229.35		
Exeter Comm.Initiatives	0.00	250.00		
FORCE	0.00	500.00		
Hospiscare	350.00	500.00		
105SW-Humanitarian Appeal	0.00	25.00		
LCIF Disaster Fund	250.00	500.00		
LCIF Diabetes-Memory Peter Wells	50.00	0.00		
MD Emergency Fund-Australia	0.00	100.00		
Message in a Bottle	52.00	74.00		
MS Therapy Centre	0.00	500.00		
Peace Posters	43.95	52.04		
Riding for the Disabled	0.00	500.00		
St Petrocks	0.00	500.00		
Westbank-Meat re Covid meals	0.00	200.00		
St Davids Fire-Donation Survivors	200.00	0.00		
Expenditure	1445.95	7690.39		
INCOME b/fwd	2525.00	475.00		
EXCESS OF INCOME OVER EXPENDITURE	1079.05	-7215.39		

EXETER WEST LIONS CLUB(CIO)

Registered No:1178698

BANK RECONCILIATIONS**FOR THE YEAR ENDED 30th JUNE 2021**

	2021 £	2020 £
<u>CO-OPERATIVE BANK-COMMUNITY DIRECT PLUS ACCOUNT</u>		
Bank Balance	8030.60	9492.36
add:Credit banked not yet shown	0.00	30.00
	<hr/>	<hr/>
	8030.60	9522.36
	<hr/>	<hr/>
Represented by:-	2021	2020
<u>ADMINISTRATION FUND</u>	£	£
Bank Balance	2601.70	3075.83
Less:Excess of Expenditure over Income	-540.81	-474.13
	<hr/>	<hr/>
	2060.89	2601.70
	<hr/>	<hr/>
<u>FUNDRAISING ACCOUNT</u>	2021	2020
	£	£
Bank Balance	4393.57	1273.53
Add:Excess of Income over Expenditure		3120.04
Less:Excess of Expenditure over Income	-2030.00	0.00
	<hr/>	<hr/>
	2363.57	4393.57
	<hr/>	<hr/>
<u>CHARITY FUND</u>	2021	2020
	£	£
Bank Balance	2527.09	9742.48
Add:Excess of Expenditure over Income	0.00	-7215.39
Add:Excess of Income over Expenditure	1079.05	0.00
	<hr/>	<hr/>
	3606.14	2527.09
	<hr/>	<hr/>
	8030.60	9522.36
	<hr/>	<hr/>