

**THE PARISH CHURCH OF ST MARY'S
SHORTLANDS, KENT**

**ANNUAL REPORT
and
FINANCIAL STATEMENTS
of the
PAROCIAL CHURCH COUNCIL
for the year ended 31st December 2021**

Incumbent: Interregnum

Churchwardens: Mrs Kate Buchanan
Mrs Sarah Leonard

Secretary: Mrs Stephanie Maurel

Treasurer: Mr Timothy Dawson

Independent Examiner: Mr Graham Smedley



The Parish of St Mary, Shortlands

Trustees' Annual Report (TAR)

2021 Report and Accounts for the Parochial Church Council of St Mary's Church, Shortlands

Aim and Purposes

St Mary's Parochial Church Council (PCC) has the responsibility of cooperating with the Incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Church building and halls of St Mary's, Shortlands.

Objectives and Activities

The PCC endeavours to bring the love of God into the everyday lives of the people of Shortlands. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

Committees which report regularly to the PCC are children and youth (CandY); St. Mary's Pre-School; Mission beyond the Parish; Stewardship; and Twinning (Douai). The PCC also receives reports from Deanery Synod, Welcare in Bromley, the Future Generations Group and Churches Together in Beckenham (CTIB).

When planning our activities for the year, consideration has been given to the Charity Commission's guidance on public benefit and the supplementary guidance on charities for the advancement of religion. We try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish and members of the congregation.
- Mission and outreach work.

To facilitate this work, it is important that we maintain the fabric of the Church of St Mary and the Church Halls. To further this we are looking at the redevelopment of the church and halls and have a steering group with several sub-groups



The Parish of St Mary, Shortlands

Achievements and Performance

Ministry

The Covid-19 pandemic continued throughout 2021, with a lockdown in the early months and continuing restrictions through the year. The Church was closed from January through to late March but all aspects of ministry continued to evolve and develop, building on the experience gained in the previous year. We were able to worship in the Church building on Easter Day and to celebrate Christ's resurrection with joy in being together again. We have sought to take what we learnt during the Covid lockdowns to enhance our ministry offering here in Shortlands. The Ministry Team, led by the Vicar, consists of four Licensed Lay Ministers and two Readers. One of our notable successes is that we have two people undertaking ministry training, one studying for the Bishop's Certificate, and one studying to become a Pioneer Minister. The Vicar and pastoral team have continued to provide pastoral support to many from our congregation and within this community, encouraging a true sense of 'loving thy neighbour'. Although we have moved back to worshipping together in church, we have carried on broadcasting services on-line, now using a new AV system. This has been very well received. Our choir and music group have continued to make an invaluable contribution to our worship as we have moved back into holding services in the church.

St Mary's offers many ways for faith and spirituality to grow and develop both in large and small settings. These include:

- Junior Church – both during Sunday morning services and in the new Tea Time Together group
- Morning Prayer online (6 days a week throughout 2021).
- Evening Prayer – following a meeting of the Pastoral Team – taking place on a Tuesday.
- Compline on-line on Wednesday evening
- Reviewed orders of service – new orders of services created for Baptisms, Advent and Christmas.
- Further development of the Pastoral Team and the work that it undertakes within the church and wider community.
- The Community Café, which was launched in May and has continued to thrive, bringing many new people into the church for refreshments and conversation. This is a much-valued addition to our activities and outreach.
- Continued work on progressing the 'Future Generations Project', as we see the benefit from having more flexible space at the back of the church and exploring the potential options for the further development of our buildings to support our mission
- Opening up the church for private prayer during the week as we prayerfully consider how St. Mary's might become a church open 7 days a week, providing a community hub for Shortlands.
- Online Lent study groups

Rev Gary Best



The Parish of St Mary, Shortlands

It was with great sadness that we learnt in November 2021 that Rev Gary and his wife Lynn were going to separate. It was subsequently announced (February 2022) that Gary had resigned, and that Bishop Simon had accepted his resignation.

Rev Gary is held in very high esteem, and he and Lynn and their children were well-loved members of the Church. We understand that the Diocese have been providing support to both Lynn and Gary and that Lynn, and the children, are now settled into a new home

We would like to acknowledge the tremendous contribution that Rev Gary made to St Mary's during his time with us. He provided strong leadership, combined with a real sense of Christian love which extended to all he encountered in the wider community as well as within the St Mary's church family. This enabled us to grow and flourish as a church after some very difficult times. A significant part of his time with us was affected by the Covid pandemic, and yet during that time all aspects of ministry grew as he led us in adapting to the circumstances we found ourselves in, finding new ways of living out our mission. He was always ready to take on challenges and draw on the wide range of talents within the church and wider community, as shown in setting up the Community Café, which is continuing to thrive, and the focus on mission as central to his ministry.

Worship and Prayer

The PCC is keen to offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. In addition to our 10.30am Sunday and 10.00am Wednesday services, services take place on major feast days such as Ash Wednesday, Maundy Thursday, Good Friday and Ascension Day. Where the pandemic has allowed Choral Evensong, led by the choir, has taken place on the third Sunday of each month. Evening services are also held every couple of months which are led by the Music Group, offering informal contemporary worship for all ages. This has been continued despite the impact of Covid 19 and the congregation has benefited from the recorded singing of both the choir and music group within online services.

All are welcome to attend our regular services. At the last APCM there were 171 members on the Church Electoral Roll, 90 living inside the parish, with 81 living outside the parish.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing, and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. Our services celebrating life events were affected a little during the pandemic, however there were 9 baptisms and 2 weddings. Several funerals were taken, resulting in St Mary's clergy and Readers being involved in 15 church funerals, 7 Thanksgiving Services and 5 crematorium services.

Junior Church



The Parish of St Mary, Shortlands

We were fortunate that for the latter half of the summer term of 2021 Junior Church was able to meet in person and we had a few weeks of different sessions in the hall learning new parts of the bible but also consolidating parts that had been taught over zoom the year before.

In September Jo Eade stepped down from the role of Junior Church Coordinator and we would like to take this opportunity to thank Jo for all she has done over the last couple of years as coordinator, especially through a very challenging time and thank you for continuing our young people's learning.

After a short handover period, Rachel Tillotson started in this new role. For September – December we followed the Scripture Union materials, learning parts of Genesis and Mark. The Junior Church also had big parts to play in the harvest festival and Remembrance Day. Entering the Christmas period, the young people were involved in the Christingle service and put on a brilliant nativity service. A massive thank you goes to all the young people who got involved and to Lynsey Speller, Jo Eade and Heather Leverton for all their help and support with putting on this service with such short notice.

From January we have switched to using Roots as our resources. Roots follows the lectionary the adults have in church and so the Gospel you hear every week is what our young people hear and learn during the service too. We continue to have all ages in the hall together, sometimes splitting off if we do have younger ones join us.

In September we started a new group, Tea Time Together, aimed at families with children aged from 0 – 8. This group has music, a story and arts and crafts all around a theme and so far has been successful in introducing new families to our church. We hope this will continue to grow.

Looking forward Rachel is hoping to reintroduce a social youth club starting in May for those aged 10 – 18. This will be a safe space for the young members of the wider Shortlands community to come and be with people their own age, with games, food, drinks, crafts etc. There is excitement for this and other new ideas to start and bring more families into our church.

Thank you to all the Junior Church team for their support in Rachel's first year of being Junior Church Coordinator. Without them, the Junior Church wouldn't be able to happen.

Deanery Synod

Three members of the PCC sat as representatives on Beckenham Deanery Synod. This provides the PCC with an important link between the parish and the wider structures of the Church. Due to Government restrictions discussions have been limited but we have continued to work on 'Called Together/Called to Grow' and 'Living in Faith and Love' strategic frameworks. The PCC will need to look at these areas of mission in the future, although St. Mary's engages with 'Called Together' through the Community Café and Baby and Toddler Group. Ann-Marie Jefferys continues to sit on the Diocesan Synod.

The Church and Halls

Now we are approaching the end of the pandemic, our Church is open to our community for private prayer until 1pm during the week and at other times by arrangement.



The Parish of St Mary, Shortlands

For most of 2020 we streamed services using a mobile phone, which worked remarkably well, but with many limitations. At the start 2021 we installed a professional camera system so we can stream services live but more flexibly and of a better quality. Sunday services are now live streamed every week. We have also streamed other events from the Church, including a wedding service to India for the relatives of the bride who were unable to travel due to Covid. The Church Organ also received a major, and long overdue, overhaul at the start of the year.

We have removed a number of rows of pews from the back of the Church to give us a more flexible space. This space is now being used by a musical theatre group, Toddlers and has enabled the Community Café, which we started last year, to thrive.

With the change in Covid rules during the year, many of the users of the Hall, Choir Vestry and Friends Room have been able to return and these rooms are now well used by both Church groups and the wider community. Regular Church groups include the Mobility Group, Craft and Chatter, the Toddlers' groups, and Pre-School. Dance, drama and now football, along with children's parties have returned to the Church Hall.

Stewardship

Stewardship is the process whereby members of the congregation make regular donations to finance the activities of their Church. Covid has had a negative impact on our stewardship income. With the Church closed, or operating under strict Covid rules for much of the year, our income from plate collections at services has virtually disappeared. Our envelope income has also fallen substantially as many members of the congregation have been unable to attend Church. With the end of Covid restrictions we hope we can reverse this decline in our stewardship income.

Pastoral Care

The Pastoral Team meets weekly and in person to discuss pastoral concerns within the church and wider community and there is a continued number of prayer requests and home/hospital visits and Home Communion.

Mission and Evangelism

Helping those in need is a demonstration of our faith. In 2021 our Mission beyond the Parish highlighted some diverse charities locally, nationally and internationally, including Living Well in Penge, The Children's Society and the Mission to Seafarers. Nominations for charities are discussed at an annual October meeting, open to all, attended by members of the parish/community. Despite the restrictions of lockdown, all charities nominated for support in 2021 received the usual donations (in the region of £300 per charity, except for the Children's Society which received over £1400 due to additional fund raising). There was also a Street Pastor led service in September where 6 Pastors and their supporters gave testimony about their work, and two members of the congregation signed up to begin Street Pastor training.

Normally SPAN is distributed 11 times a year to all homes in the parish and copies for non-residents are available at the Church and halls. This keeps our community informed of the important matters affecting our Church and community as well as articles about our faith.



The Parish of St Mary, Shortlands

Fundraising

Whilst this year has been rather tricky to fundraise with so many opportunities to meet face to face curtailed, just over £160,000 has been raised for the Future Generations Fund. The main fundraising components were the sales of recipe books and a silent auction which raised over £5,000.

Ecumenical Relationships

Meetings via Zoom have continued throughout the year. Church reps and clergy have encouraged each other with prayers, and exchanged news about lockdown outreach and initiatives, especially ideas which have worked well.

Twin Parish

The 25th anniversary of our Jumelage/Twinning with the Parish of St Francis of Assisi in Douai, Northern France needs celebrating, albeit with a 2 year delay thanks to Covid! Our French friends were due to come to Shortlands, but sadly Brexit rules demanding a full passport prevent this as most French people only have a Carte d'Identité/ID card which allows travel to many other countries. A full passport costs 90€, which would make the cost of an overnight trip prohibitive for most people. This obviously leaves the long-term future of the Jumelage in jeopardy, as it has always been based on reciprocal hospitality. But we have decided that this year we should go ahead with the twice-postponed 25th anniversary celebrations by visiting our French friends in Douai on Sat 30th April/Sunday 1st May.

They are offering home hospitality overnight, but there is also a local hotel as an alternative for anyone feels nervous of staying in someone's home. To participate, people need to have been fully vaccinated and to comply with Covid regulations in force at the time. It would be lovely to take a good number of people on what, sadly, could end up being the last exchange visit with our French friends, as our 27 year link with a Catholic parish is a unique ecumenical achievement which needs celebrating!

Social Media

As stated in our social media policy, "St Mary's Shortlands will use social media in order to:

- Demonstrate St Mary's is friendly and accessible – with the local community of Shortlands as the prime audience
- Give information about the nature and range of activities in the church, and information about how to get involved
- Show how St Mary's seeks to make a difference in the wider world
- Give a sense of the 'benefits' of being part of the St Mary's community

The Facebook page, working together with our website, has continued to play an important role in our ministry this year. Page followers have reached 597, up from just under 200 in March 2020. The rise in followers was almost certainly due to people joining to watch online services. The Shortlands Life Facebook page is happy for us to "repost" notices about special services and events on their page, which helps spread the word about St Mary's activities.



The Parish of St Mary, Shortlands

The introduction of the new audio-visual system has meant that broadcasting of services has been more professional and high quality. We are very grateful to the dedicated but small team who manage the AV system, and it would be great for them to have more volunteers to spread the load.

As St Mary's has returned to services in person, numbers attending online have understandably reduced, but there are a good number of attendees at morning prayer and Sunday services. For Sunday services this is probably where people are isolating or unable to come in person (rather than an active preference for online worship). Sunday services typically see 15-20 people attending who otherwise would not be present.

Morning prayer and Compline numbers (both online only) vary between 4-9 attendees. We should remember that before the commencement of online morning prayer this regular time of prayer was hardly attended at all, and this is a significant shift in our pattern of worship since 2020.

The ability to broadcast services is also very much welcomed by people holding pastoral services at St Mary's. Numbers attending online for funerals have been significant, at about 20-30 for a typical funeral. One message received from an online congregation member for a family funeral read: "unfortunately Covid has stopped me from attending...thank goodness for the technology we now have to be able to attend virtually." Very occasionally messages are received for St Mary's through the Facebook page, and these are redirected to the office or clergy as appropriate.

Facebook as a platform for our services is sometimes unhelpful, as the platform changes layout from time to time in ways that can be confusing or distracting. This is something to keep under review, though the disadvantages of switching across to another provider (YouTube is the most obvious) are significant, as we would lose many subscribers during a switch.

St Mary's has bought additional music licences from CCLI so that we have permission to play copyrighted church music on facebook and our website.

St Mary's also has a twitter account. This is not used much but it is important to remember that we have this in place.

Volunteers

We would like to thank all the volunteers who work so hard to make our Church the lively and vibrant community it is, especially considering the difficult year that we have all experienced. The time and effort put in by so many is greatly appreciated, including the flower arrangers who keep the church looking splendid week by week and who play such an important role in preparing the church for our worship and special services held at St. Mary's. Also, many thanks and a special mention for our Churchwardens, Sarah Leonard and Kate Buchanan, who have worked so tirelessly on our behalf and Tim Dawson and Robin Hogg who continue to provide sound guidance and judgement with the Church's accounts and its finances. Despite government regulations and guidance, the church grounds have been kept looking immaculate and have been kept safe including dealing with a leak on the steps.

The Choir and Music Group



The Parish of St Mary, Shortlands

Music has continued to play an important and vital role in the Ministry at St Mary's. Both the choir and the music group have participated in many services this year, despite working in difficult circumstances due to Covid.

In July 2021, the choir spent a very successful weekend singing the services at Bath Abbey. We were the first visiting choir back and were made to feel very welcome by the clergy and the congregation and have been invited back to sing there again.

Choral Evensong continues to go from strength to strength and I am delighted as to how well it is supported by our congregation.

In December we held our first Taize service joint with the music group and the choir and this was really well supported and we are hoping to do another Taize service this year.

Unfortunately the ABCD Carol service at St George's Bloomsbury was cancelled in December 2021 but we are hoping that it will go ahead this year.

The choir is going from strength to strength and despite losing some of our junior members last year, I am delighted that Craig, Cathy, Freya and Isaac Meyers have joined us and also Anna and Stas Kostiaev have joined the junior choir.

The choir is looking forward to singing at Peterborough Cathedral the weekend of the 30th and 31st of July, 2022 where we will also be singing the service of Matins on the Sunday Service.

We would also like to thank the Music Group for its contribution to worship at St. Mary's this year. It has provided the music at some morning services, as well as leading some special evening services, which have been very successful and appreciated by the congregation.

Graham Leech stood down from leadership of the music group last summer after almost 20 years in the role. Graham has introduced a variety of music to our services and other church events, supported by compilation of the Shortlands Praise song book, which was part of a PCC-sponsored initiative to enhance our worship. We would like to thank Graham for all that he has done to build up the Music Group and develop contemporary worship at St. Mary's.

We are starting a series of musical recitals at the Church this coming year. David Tillotson started this off in December with a French Horn recital and we have a flute trio playing on March 12th. Other groups have expressed an interest in performing and I am hoping that this will become an ongoing event.

In the role of Director of Music Claire has been to visit the Preschool to deliver a music session and has been teaching them 2 songs for them to sing at our Mother's Day service in March.

To conclude by thanking the choir for their support to Claire over the past year and also to the congregation at St Mary's for their continuing support.

Structure, Governance and Management



The Parish of St Mary, Shortlands

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure and the PCC is a Registered Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Mary's the membership of the PCC consists of the incumbent (our vicar), Churchwardens (2), Deanery Synod reps (3), members elected (12) by those members of the congregation who are on the electoral roll of the Church and one co-opted member. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent.

The PCC met six times during the year for regular meetings. The standing and finance committee has power to transact the business of the PCC between the meetings subject to any directions given by the PCC. Other committees (Children and Youth - CandY, St. Mary's Pre-School, Mission Beyond the Parish, Stewardship, Twinning and Future Generations) report back to the PCC regularly.

The Friends of St Mary's is a separate charity which supports the Church in practical ways, raising funds through subscriptions from members and fund-raising social events.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).



The Parish of St Mary, Shortlands

Administrative Information

St Mary's Church is situated in Shortlands, and it is part of the Diocese of Rochester within the Church of England. The correspondence address is The Parish Office, Church House, 39 Kingswood Road, Bromley, BR2 0HG. Registered charity number 1130802.

PCC members who have served at any time from the date of the last APCM until the date this report was approved are:

Ex Officio members:

Incumbent: The Reverend Gary Best
Wardens: Sarah Leonard
Kate Buchanan

Elected members:

Catherine Bingham
Jan Boam, representative on Deanery Synod
Pat Chase
Tim Dawson (Treasurer)
Julie Fox
Professor Mark Fox
Lynsey Grover
Ann-Marie Jefferys, representative on Deanery Synod
Dr David Jefferys
Hazel Leech
Stephanie Maurel (Secretary)
Keith Mills
Glo Sherman, representative on Deanery Synod
Sue Slaney
Rachel Tillotson

Robin Hogg was co-opted onto the PCC from May 2021 acting as Assistant Treasurer.

C. L. Buchanan

Signed: Kate Buchanan and Sarah Leonard, Church Wardens

**Independent Examiner's Report
to the St Mary's Shortlands Parochial Church Council**

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I report on the accounts of the Church for the year ended 31st December 2021, which are set out in pages 1 to 15.

Respective responsibilities of trustees and examiner

The Church's trustees are responsible for the preparation of the accounts. The Church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
- To state whether particular matters have come to my attention.

Basis of Independent Examiners report

My examination was carried out in accordance with the General Directions given by the Charity Commission. The examination includes a review of the accounting records kept by the Church and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts give a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

Since the gross income for the year exceeds the amount provided in section 145 (1) of the Act, I confirm that I am qualified to act as an independent examiner under the provisions of that section of the Act.

In connection with my examination no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare accounts which accord with the accounting records and comply with the requirements of the 2011 Act have not been met, or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Graham Smedley

Address:

Date

25/4/22



30 Scotts Lane
Shortlands.
Kent

STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31st December 2021

All figures in £'s

	Note	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
INCOME AND ENDOWMENTS					
<i>Voluntary Income</i>	2(a)	130,991	31,753	162,744	205,503
<i>Activities for generating funds</i>	2(b)	13,885	0	13,885	11,166
<i>Income from investments</i>	2(c)	4,288	462	4,751	4,780
<i>Income from Church activities</i>	2(d)	45,568		45,568	30,582
TOTAL INCOME		<u>194,731</u>	<u>32,216</u>	<u>226,947</u>	<u>252,030</u>
EXPENDITURE					
<i>Church Activities</i>	3(a)	201,926	0	201,926	198,217
<i>Raising Funds</i>	3(b)	123	0	123	305
TOTAL EXPENDITURE		<u>202,049</u>	<u>0</u>	<u>202,049</u>	<u>198,523</u>
NET INCOME/(EXPENDITURE) BEFORE INVESTMENT GAINS		(7,318)	32,216	24,898	53,508
NET GAIN ON INVESTMENTS		23,869	0	23,869	9,704
NET INCOME/(EXPENDITURE)		<u>16,551</u>	<u>32,216</u>	<u>48,767</u>	<u>63,212</u>
TRANSFER BETWEEN FUNDS		(12,000)	12,000		
NET MOVEMENT IN FUNDS		<u>4,551</u>	<u>44,216</u>	<u>48,767</u>	<u>63,212</u>
BALANCES BROUGHT FORWARD		80,482	289,994	370,456	307,244
BALANCES CARRIED FORWARD		<u>85,013</u>	<u>334,210</u>	<u>419,223</u>	<u>370,456</u>

BALANCE SHEET AS AT 31ST DECEMBER 2021

	Note	2021	2020
FIXED ASSETS			
Tangible fixed assets	6(a)	750,000	750,000
Investment assets	6(b)	172,420	144,272
		<u>922,420</u>	<u>894,272</u>
CURRENT ASSETS			
Debtors	7	(1,351)	1,303
Short term deposits:			
Diocese of Rochester		258,534	256,711
Cash at bank and in hand		<u>33,646</u>	<u>36,048</u>
		290,829	294,062
LIABILITIES			
Creditors: - Amounts fall due within one year	8	(44,026)	(67,878)
NET CURRENT ASSETS		<u>246,803</u>	<u>226,184</u>
TOTAL NET ASSETS		<u>1,169,223</u>	<u>1,120,456</u>
FUNDS			
Unrestricted - General	10	85,013	80,462
Restricted - Development fund	10	160,158	128,190
Restricted - Church repair fund	10	105,689	99,552
Restricted - Hall repair fund	10	<u>68,365</u>	<u>62,252</u>
		419,223	370,456
Restricted - Hall valuation reserve		750,000	750,000
TOTAL FUNDS		<u>1,169,223</u>	<u>1,120,456</u>

Approved by the Parochial Church Council on 16 March 2022 and signed on its behalf by:

Kate Buchanan (Warden)

Tim Dawson (Honorary Treasurer)

The notes numbered one to eleven on the following pages form part of these accounts

**NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31st December 2021**

1. ACCOUNTING POLICIES

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the regulations "true and fair view" provisions, and also prepared under FRS102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102))

2. ASSETS

Consecrated property

Consecrated and beneficed property is excluded from the accounts by Section 10(2) (a) and (c) of the Charities Act 2011.

Movable Church furnishings

Movable church furnishings held by the Incumbent and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. All expenditure incurred during the year on movable church furnishings, whether maintenance or improvement, is separately disclosed and usually written-off as expenditure in the accounts. Any exceptions to this policy are fully disclosed.

Other Property

SORP 102 was introduced in 2016 and allows three different bases for valuing fixed assets. We have opted to include the Church Hall in the accounts at its valuation on the introduction of SORP 102, in 2016. The Church Hall is therefore included in the accounts at its value on 1 January 2016. This represents the insurance value in 2006. No depreciation will be charged as any charge would be offset by an increase in the value of the Hall. The current insurance value of the Church Hall is £2.8m.

Other fixtures, fittings and office equipment

Other assets are usually charged to the income and expenditure account when purchased.

Investments

Investments are carried at their mid market value and the un-realised gain or loss is reflected in the statement of financial activities.

Short term Deposits

These are cash deposits held with the Diocese or one of our banks.

**NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31st December 2020**

3. FUNDS

Unrestricted Funds

These represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for use for any purposes by the PCC.

Restricted Funds

These represent the funds that have been received that are intended to be used for specific purposes. Details of the restricted funds held and the relevant restriction are shown in the notes to the accounts.

NOTES TO THE FINANCIAL STATEMENTS (continued)
for the year ended 31st December 2021

2. INCOME AND ENDOWMENTS

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
2(a) <i>Voluntary Income</i>				
Planned Giving:				
- Gift Aid donations	79,453	0	79,453	101,785
- Income tax recoverable	26,641	7,360	34,001	36,528
Collections	6,795	0	6,795	1,135
Donations	14,374	24,393	38,767	48,545
Legacies	0	0	0	17,002
Sundry income	3,728	0	3,728	509
	<u>130,991</u>	<u>31,753</u>	<u>162,744</u>	<u>205,503</u>
2(b) <i>Activities for generating funds</i>				
Span advertising	4,695	0	4,695	1,953
Rent on Church House Flat	9,190	0	9,190	9,213
	<u>13,885</u>	<u>0</u>	<u>13,885</u>	<u>11,166</u>
2(c) <i>Income from investments</i>				
Dividends on CCLA Investments	4,279	1	4,280	4,015
Interest on Funds held at the Diocese	9	461	471	765
	<u>4,288</u>	<u>462</u>	<u>4,751</u>	<u>4,780</u>
2(d) <i>Income from Church activities</i>				
Fees for weddings and funerals	8,930	0	8,930	5,445
Hall lettings	36,638	0	36,638	25,137
	<u>45,568</u>	<u>0</u>	<u>45,568</u>	<u>30,582</u>
TOTAL INCOME	<u>194,731</u>	<u>32,216</u>	<u>226,947</u>	<u>252,030</u>

NOTES TO THE FINANCIAL STATEMENTS (continued)
for the year ended 31st December 2021

3. EXPENDITURE

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
3(a) Church Activities				
Missionary and charity giving				
- Home	8,261		8,261	3,844
- Overseas	825		825	831
	<u>9,086</u>	<u>0</u>	<u>9,086</u>	<u>4,675</u>
Parish share	78,996	0	78,996	78,430
Other Ministry costs	4,560	0	4,560	1,533
Church running and maintenance costs	56,379	0	56,379	44,679
Major repairs	27,000	0	27,000	35,000
Repairs and Maintenance	3,678	0	3,678	7,537
Grounds	611	0	611	489
Church development	0	0	0	0
Expenditure on Span	0	0	0	948
Organist, choir and music	8,126	0	8,126	8,335
Administrator's direct costs	12,708	0	12,708	15,985
Bank charges	782	0	782	607
	<u>201,926</u>	<u>0</u>	<u>201,926</u>	<u>198,217</u>
3(b) Raising Funds				
Stewardship expenses	123	0	123	305
	<u>123</u>	<u>0</u>	<u>123</u>	<u>305</u>
TOTAL RESOURCES EXPENDED	<u>202,049</u>	<u>0</u>	<u>202,049</u>	<u>198,523</u>

NOTES TO THE FINANCIAL STATEMENTS (continued)
for the year ended 31st December 2021

4. STAFF COSTS

	2021	2020
Wages and salaries	34,487	34,475
Less: JRS Grants	(1,166)	(6,819)
	<u>33,321</u>	<u>27,656</u>

Average number of employees	<u>5</u>	<u>5</u>
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During the year the Church staff comprised: a Director of Music, an Organist, Administrators in the Church Office, a Youth Worker, and cleaners. Payments to visiting clergy are also made and included in staff costs.

The clergy are paid by the Diocese and their emoluments are therefore not included in this disclosure.

All staff are part time.

The Church took part in the Government's Covid Furlough scheme

5. RELATED PARTIES

No payments or expenses of any kind, were paid to any PCC member, persons closely related to them or related parties, in connection with their role on the PCC.

6. FIXED ASSETS FOR USE BY THE PCC

6(a) *Tangible fixed assets*

	2021	2020
Church Hall	750,000	750,000
Gross and Net Book Value	<u>750,000</u>	<u>750,000</u>

The Hall is included in the accounts at its valuation in 2006. The current insurance value is £2.9million (2019 £2.5 million). We have chosen not to revalue the property as allowed under SORP 102.

6(b) *Investments*

CCLA Investment Account	<u>172,420</u>	<u>144,272</u>
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The Church investments are held in CCLA Church of England Investment Fund. No purchases or sales have taken place during the year. Any dividends are automatically reinvested in the fund.

7. DEBTORS

	2021	2020
Debtors	(1,351)	1,303
	<u>(1,351)</u>	<u>1,303</u>

8. LIABILITIES

	2021	2020
Outstanding donations	4,749	4,644
Outstanding creditors	13,181	29,009
Retention and provisions	26,096	34,225
	<u>44,026</u>	<u>67,878</u>

NOTES TO THE FINANCIAL STATEMENTS (continued)
for the year ended 31st December 2021

9. FUNDS

Certain funds have been designated for: the Church Repair Fund, the Hall Repair Fund and the Future Generations Project. The repair funds are maintained to cover the costs associated with the Quinquennial inspection of the Church and Church Hall. The Future Generations Project Fund is maintained to meet the costs associated with the possible redevelopment of the Church premises.

10. SUMMARY OF FUNDS MOVEMENTS

	Unrestricted Funds	FGP Fund	Church Repair Fund	Hall Repair Fund	Total
Balance at 1st January 2021	80,462	128,190	99,552	62,252	370,456
Income	194,731	31,966	137	113	226,947
Expenditure	(202,049)	0	0	0	(202,049)
Investment gains	23,869	0	0	0	23,869
Transfer between funds	(12,000)		6,000	6,000	0
Balance at 31st December 2021	<u>85,013</u>	<u>160,156</u>	<u>105,689</u>	<u>68,365</u>	<u>419,223</u>

11. SUMMARY OF ASSETS BY FUND

	Unrestricted Funds	FGP Fund	Church Repair Fund	Hall Repair Fund	Total
Fixed Assets	95,107	46,910	30,245	158	172,421
Current Assets	33,932	113,245	75,444	68,207	290,829
Current Liabilities	<u>(44,026)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(44,026)</u>
	<u>85,013</u>	<u>160,156</u>	<u>105,689</u>	<u>68,365</u>	<u>419,223</u>