



**Cambridge Philharmonic Society  
2020 - 2021-Annual General Meeting  
Chesterton Community College and via Zoom  
Tuesday 9 November at 7.30pm**

The Chair welcomed chorus and orchestra members, including those attending remotely on Zoom.

Congratulations and thanks were expressed to Tim and Tom for the successful recent concert.

**1. Present**

**Present:** Mark Goodridge (Chairman), Harry Sever (Music Director) Tim Redmond (outgoing Music Director), Anne Sales (Secretary), Neil Caplan (Treasurer), Sarah Upjohn (Chorus Registrar), Lynne McClure, (Chorus Representative), François Guérit, (Orchestra Fixer) Edna Murphy (Orchestra Representative), approximately 90 members attended in person and 30 via Zoom

**Apologies for absence**

Eleanor Bell, Hilary Jackson, Paddy Smith, Chris Wykes, Graham Wickens, Tom Primrose, Lucy Hollins, Paul Patterson, Chris Coffin and David Yadin, Nick Sayer.

**2. Minutes of 2020 AGM**

Taken as read and approved

**3. Matters arising**

No matters arising

**4. Review of last season**

By way of introduction, the Chair described two key issues last year: Tim's leaving and Harry's appointment.

Tim: 'Reflecting on the season that wasn't a season – intended or expected. However we kept going in various formats since March 2020, and even though many rehearsals didn't lead to performances, because we kept going both chorus and orchestra sounded truly fantastic in West Road. It was particularly difficult for the chorus when rehearsal restrictions meant we couldn't meet in person as the orchestra were doing. Rules are difficult to cope with and seem to be ever-changing. We will need to keep that, and the fact that venues too have different views of risk, in mind in the coming season.

Nearly all of my time as music director has been working with Anne. The fact that CP has achieved so much is in no small part down to the trio of musical director, secretary and chair – all equally important. Every action that happens has to be organised, and Anne has done



the great majority of that. She is so good at her job that she has agents of high repute eating out of her hand! Anne makes our ideas into reality – she is a details person who is

passionate about music. We all have the greatest thanks for her – and that includes a personal thanks from me as the musical director for shielding me from so many problems with which I haven't had to be bothered.

### **Secretary's reflections**

'Thank you for attending.

2020-21 was a very different season so most of our usual willing (or unwilling) volunteers have not been able to carry out the many different jobs necessary to keep the Phil moving successfully so my list of individual thanks is inevitably much shorter than usual.

The main exceptions have been committee members who have had to meet more frequently than usual to keep up with ever changing Covid issues. In particular, David and Viola have had a lot of additional jobs to do. Thank you to all of you.

Thanks in particular to Diana Sutton who offered us the outdoor space at the Bell School so that the chorus could meet a few times in the summer term. Thanks to our retired chorus librarians Jean Harding for sorting out score hire even though its use was inevitably limited.

Thanks and congratulations to Eleanor Bell who has stepped back from ticket management following the birth of Serena last month. Also thanks to Richard Birkett for website work and also Andrew Black for being ready and willing to accompany chorus rehearsals whenever they were permitted!

Our main success last season was to complete the appointment of not only our new Music Director Harry Sever but also our principal guest Conductor, Lucy Hollins. Thanks to all members as well as Paula and Tom for all their contributions to the selection process. I should also thank all our members for sticking with us. Your loyalty has been much appreciated.

Huge thanks of course to Tim, not only for everything he has done over the last 15 or is it 16 years but in particular for the brilliant Zoom sessions he ran, without which last season would not have happened.

This is my last report as Secretary so I would like to mention how much I have learnt. Formerly just a solicitor, my first phone call from the West Road Custodian saying do you want the risers, an unfamiliar term to me, began a steep learning curve. Last season was not much fun but there have been some wonderful other experiences over the years including some great days at Sadlers Wells with opera soloist rehearsals, being presented with a bouquet at the Concertgebouw, and being shown my own visiting manager office at Festival Hall. I have learnt an enormous amount as Secretary for the Cambridge Phil and would like to say thank you for the opportunity, it has been a privilege!

Thank you all.'

The Chair then invited Edna, as the incoming secretary, to present Anne with flowers and card.



## **5. Our Finances**

Financial papers were available prior to the meeting, The Chair invited the society to ask questions of which there were none.

The new season starts in quite a strong position and we have started the year well with a sell-out first concert. The treasurer proposed the adoption of accounts which was agreed.

## **6. Appointment of Chairman and Officers and Election of Committee**

Thanks were expressed to the current and outgoing committee members.

New committee members are:

Secretary: Edna Murphy: proposed by Anne Sales and seconded by Neil Caplan..

Deputy Secretary Anne Sales proposed by Edna Murphy seconded by Neil Caplan

Chorus Registrars: Jane Bower, Elaine Fulton proposed by Lynne McClure and seconded by Anne Sales .

There is one vacancy for an Orchestra rep.

All appointments were approved and continuing existing members were all reappointed

## **7. Members' annual subscription 2021-22**

Since we are in a moderately strong position, the committee proposes keeping subscriptions the same at £165 and this was agreed.

## **8. Election of Auditors**

Alternatives were considered but the committee propose to continue with Websters. This was carried.

## **9. Any other business**

Reviews of the first concert: Mike Levy Cambridge Critique and John Gilroy Cambridge Independent

Maire O'Neil has agreed to help with our comms and marketing.

## **10. The Future**

Harry was then invited to say a few words about next season.

'I so enjoyed and appreciated the concert – and it was especially good to see so many young people in the audience. The Orchestra in particular were on fantastic form. We are not out of the woods yet re Covid but I'm looking forward to continuing the reputation of the Phil – both in level of performance and ambition of programming. I'd like us to explore working with other art forms and artistes – in dance, painting etc to share the extraordinary power of what CP does. I want to strengthen our relationship with schools – with something that maybe runs alongside our concerts and showcases young people's abilities. There are other groups we can welcome within our walls such as refugees, or people new to Cambridge. I'd like to create more links with the University too. I'm so humbled to be part of this community.



The meeting finished at 8.15 and was followed by a rehearsal conducted by Harry Sever.

**The Cambridge Philharmonic Society**  
**Year ended 31 July 2021**

**THE CAMBRIDGE PHILHARMONIC SOCIETY**  
**REPORT AND FINANCIAL STATEMENTS**  
**For the year ended 31 July 2021**

INDEX

---

Section	Page(s)
Committee members' report	2 to 4
Independent Examiner's report	5
Income and Expenditure account	6
Balance sheet	7
Notes to the financial statements	8 to 12

# **The Cambridge Philharmonic Society**

## **Year ended 31 July 2021**

### **Committee Members' report**

The Committee presents its annual report and financial statements for the year ended 31 July 2021.

### **Officers**

The following were committee members and, apart from the conductor, charity trustees of the Cambridge Philharmonic Society on 31 July 2021:

Mark Goodridge	Chairman
Anne Sales	Secretary
Neil Caplan	Treasurer
François Guérit	Orchestral Arranger
David Yadin	Orchestra Secretary
Edna Murphy	Orchestra Representative
Viola Hay	Concert Manager
Sarah Upjohn	Chorus Registrar
Lynne McClure	Chorus Representative
Sophie Channon	Publicity Representative
Timothy Redmond	Conductor

The Cambridge Philharmonic Society was registered with the Charity Commission, number 243290 on 6 July 1965 and the Society is governed by its rules. Its address is 14 Abbey Street, Cambridge, CB1 2QP.

### **Method of Election**

From the Society Rules:

- 7.3 Any Member of the Committee may retire by giving three months' prior notice to the Secretary and all shall retire at the end of each Annual General Meeting but shall be eligible for re-election at that meeting.
- 9.2 The ordinary business of each Annual General Meeting shall be....  
...to elect Officers and other members of the Committee.
- 11.3 Resolutions to elect a member of the Committee to represent the chorus may not be voted upon by any other than members of the chorus and resolutions to elect a member of the Committee to represent the orchestra may not be voted upon by any other than members of the orchestra.
- 11.4 Subject to rule 11.3 resolutions at Annual General Meetings shall be passed by a simple majority of the votes of those present and actually voting at the meeting.
- 11.8 Nominations of persons for election to any office must be made in writing to the Secretary not less than five days before the meeting at which elections for that office are proposed.

**Advisors** for the year ended 31 July 2021:-

- **Bankers:** HSBC Bank plc. City Office, Cambridge CB2 3HZ
- **Independent Examiners:** Websters Cambridge Limited (Websters), 10 Wellington Street, Cambridge, CB1 1HW

**The Cambridge Philharmonic Society**  
**Year ended 31 July 2021**  
**Committee Members' report**

**Review of objectives and developments**

The Society was established for the advancement of public education in the art and science of music in particular by giving performances of choral and instrumental music in Cambridge and its environs to the highest musical standards attainable by its performing members who shall in the main be local amateur or professional musicians not engaged principally in public performance alone.

The Society has continued to give performances of a wide range of choral and instrumental music to increasingly high standards and critical acclaim in accordance with the Society's objectives.

In the exercise of our powers to that end we have paid due regard to the published guidance from the Charity Commission on the operation of the Public Benefit requirement under the Charities Act 2011.

*Concert income:* The only concert of the season was performed to an audience comprised of chorus and orchestra members and no entry charge was made.

*Subscriptions:* The payment of a subscription for the 2020-21 season was approved by the AGM, based on the strong desire of the whole society to operate in person rehearsals as soon as and whenever possible, zoom rehearsals until that time, to audition new members and keep members playing and singing towards a goal of concerts. Cambridge Philharmonic needed if at all possible to appoint a new Director of Music in 2020-21 and considered that rehearsals and concerts taken by the shortlisted candidates to be the best method – this needed funds for venue hire and music hire. In the event, the interviews took the form of one rehearsal with a full orchestra and a conversation with the chorus due to restrictions on singing. The previous day to the interviews, the orchestra performed a concert in Saffron Hall as preparation.

The total amount of subs paid was lower than a usual season as a number of members could not participate but £28,627 was received.

*Income from Supporters:* None of our corporate donors was approached for 2020-21 season as we knew nothing of their ability to operate or of concerts that would be available for sponsorship. The income of £5,106 from our friends and supporters was received with great thanks.

*Concert expenditure:* A total of £4,362 was spent on venue hire, professionals, and music for the concert of 10<sup>th</sup> July at Saffron Hall.

*Non-concert Expenditure and Income:* Besides running rehearsals on zoom and in person as often as we were able, the society spent £3,732 on venues and personnel for the MD interviews. Income from sources other than subs and donations was very low, due to limited rehearsing.

*Reserves*

The Cambridge Philharmonic reserves have increased from £78,000 to £81,500.

# **The Cambridge Philharmonic Society**

**Year ended 31 July 2021**

## **Taxation Status:**

The Cambridge Philharmonic society is a registered charity and is not subject to taxation.

## **Investment powers:**

These are governed by the society rules which permit funds to be invested at the discretion of the committee.

## **Reserves:**

The charity's free reserves are represented by the general fund of £81,500. The level of the free reserves is targeted to cover twelve months operating expenses, which the Trustees regard as prudent provision.

## **Risk Management:**

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate any exposure to such risks.

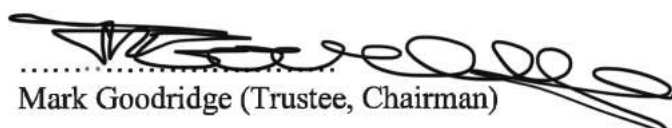
## **Statement of Committee's responsibilities:**

Law applicable to charities in England and Wales requires the Committee to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the Committee should follow best practice and:

- Select suitable accounting policies and then apply them reasonably;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Committee are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with applicable law and the Society's rules. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Committee and signed on its behalf

  
Mark Goodridge (Trustee, Chairman)

Dated ..27/4/22...



# **The Cambridge Philharmonic Society**

**Year ended 31 July 2021**

## **Independent examiner's report to the trustees of Cambridge Philharmonic Society**

I report on the accounts of the charity for the year ended 31 July 2021 which are set out on pages 6 to 12.

### **RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND INDEPENDENT EXAMINER**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Under Bulletin 1 to the Statement of Recommended Practice (SORP(FRS102)) the charity is not required to incorporate a Cashflow Statement in its Financial Accounts.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act: and
- to state whether particular matters have come to my attention.

### **BASIS OF INDEPENDENT EXAMINER'S REPORT**

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act: and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met: or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Gary Eves, FCCA

For and on behalf of Websters Cambridge Limited (Websters)

Independent examiner

ADDRESS: 10 Wellington Street, Cambridge, CB1 1HW



**The Cambridge Philharmonic Society**  
**Year ended 31 July 2021**  
**Statement of financial activities**

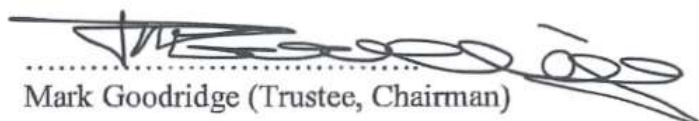
	Notes	Total Funds 2021 £	Total Funds 2020 £
<b>INCOMING RESOURCES</b>			
Incoming resources from generating funds:			
Subscriptions from members		28,627	37,087
Donations	2	5,106	6,430
Concerts	3,4	-	35,581
Sundry	6	66	294
Interest		11	261
<b>TOTAL INCOMING RESOURCES</b>		<b>33,810</b>	<b>79,653</b>
<b>RESOURCES EXPENDED</b>			
Charitable activities:			
Concerts	3,4	4,362	46,379
Other operating costs	5, 10	22,571	31,129
Subscriptions & Insurance		2,177	1,094
Governance costs:			
Independent Examiner's fee		1,200	1,200
<b>TOTAL RESOURCES EXPENDED</b>	10	<b>30,310</b>	<b>79,802</b>
<b>NET (DEFICIT)/SURPLUS FOR THE YEAR</b>		<b>3,500</b>	<b>(149)</b>
Total funds brought forward		78,000	78,149
Total funds carried forward		81,500	78,000

The notes on pages 8 to 12 form part of these financial statements

**The Cambridge Philharmonic Society**  
**Year ended 31 July 2021**  
**Balance Sheet at 31 July 2021**

	Notes	2021 £	2020 £
<b>Fixed Assets</b>	11	-	-
<b>Current Assets</b>			
Debtors	7	-	7,249
COIF Deposit		44,890	44,873
Bank Deposit Account		7,717	7,717
Bank Current Account		<u>32,463</u>	<u>21,424</u>
		85,070	81,263
<b>Current Liabilities</b>			
Creditors – Accruals	14	<u>3,570</u>	<u>3,263</u>
Net Current Assets		<u>81,500</u>	<u>78,000</u>
Net Assets	12	<u><u>81,500</u></u>	<u><u>78,000</u></u>
Represented by:			
<b>Funds</b>			
Unrestricted income funds			
General purposes fund	13	81,500	78,000
Restricted fund – bequests	13	<u>0</u>	<u>0</u>
At 31 July 2021		<u><u>81,500</u></u>	<u><u>78,000</u></u>

Approved by the committee on 29<sup>TH</sup> SEPT. 2021 and signed on its behalf: -

  
 Mark Goodridge (Trustee, Chairman)

The notes on pages 8 to 12 form part of these financial statements

**The Cambridge Philharmonic Society**  
**Year ended 31 July 2021**  
**Notes to the financial statements**

**1. Accounting policies**

**Compliance with accounting standards**

These financial statements are prepared in accordance with applicable accounting standards and the Statement of Recommended Practice on Accounting by Charities (SORP (FRS102)). The particular accounting policies adopted are described below.

**Accounting convention**

These financial statements are prepared under the historical cost convention.

**Tangible fixed assets**

Provision is made for depreciation on all tangible fixed assets by the straight-line method at rates calculated to write off the cost less the estimated residual value, of each asset over its estimated useful life as follows:

Library: The only tangible asset the Society owns is the music library. The contents are completely depreciated at the end of each season.

**Incoming resources**

Incoming resources are accounted for on a receivable basis.

Subscription income is credited to income in the year to which the subscription relates. The total includes gift aid reclaimed on members' subscriptions where eligible.

**Resources expended**

Expenditure is recognised on an accruals basis as a liability is incurred.

Charitable expenditure comprises those costs incurred by the charity in furtherance of the charity's objectives and represents the cost of goods and services and ancillary trading costs that have been incurred in charitable activities. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirement of the charity and include accountancy fees and costs linked to the strategic management of the charity.

**Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

# The Cambridge Philharmonic Society

Year ended 31 July 2021

## 1. Accounting policies (continued)

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The aim and use of restricted funds are set out in the notes to the accounts.

### Value added tax

As the charity's activities are classified as exempt or non-business activities for the purposes of value added tax, the charity is unable to reclaim the value added tax which it incurs on its purchases. Expenditure in these financial statements is therefore shown inclusive of value added tax.

2	Donations	Notes	2021 £	2020 £
	Friends, donors, corporate patrons		5,106	6,430
			<u>5,106</u>	<u>6,430</u>
3	Concerts	Notes	2021 £	2020 £
	Income			
	Concert account	4	<u>0</u>	<u>35,581</u>
	Expenditure			
	Concert account	4	<u>4,362</u>	<u>46,379</u>
	(Deficit) on concerts		<u>(4,362)</u>	<u>(10,798)</u>

**The Cambridge Philharmonic Society**  
**Year ended 31 July 2021**

**4. Concert Account**

The detailed presentation of concert income and expenditure is not needed due to no concerts being performed for which payment was made. The concert at Saffron Hall on 10<sup>th</sup> July 2021 was given to society members only and no entry was charged.

<b>5</b>	<b>Other Operating Costs</b>	<b>Note</b>	<b>2021</b>	<b>2020</b>
			<b>£</b>	<b>£</b>
		<b>10</b>		
	Conductors (rehearsal)		4,798	8,833
	Leader (rehearsal)		1,860	2,979
	Chorus master (rehearsal)		1,120	3,780
	Accompanist (rehearsal)		545	1,361
	Hire of rehearsal halls		2,386	3,263
	Season brochure		-	835
	Auditions		1,261	623
	Sectional halls and personnel		3,732 <sup>1</sup>	391
	Conductor's Expenses		4,704 <sup>2</sup>	2,904
	Concert Management expenses		-	199
	Librarians' Expenses		99	284
	Publicity Officer's Expenses		-	13
	Publicity assistance – external		-	2,025
	Publicity photos/laminating materials		144	235
	Chorus registrar expenses		-	-
	Website domain purchase and redesign		-	1,726
	Miscellaneous		<u>1,902</u>	<u>2,122</u>
			<u>22,551</u>	<u>31,573</u>
<b>6</b>	<b>Sundry Income</b>		<b>2021</b>	<b>2020</b>
			<b>£</b>	<b>£</b>
	Miscellaneous		<u>66</u>	<u>294</u>
<b>7</b>	<b>Debtors</b>		<b>2021</b>	<b>2020</b>
			<b>£</b>	<b>£</b>
	Concert Income		-	-
	Subs – paid after July 2020 yr. end		-	-
	Miscellaneous – unnotified interest (COIF)		-	9
	Subs – Gift Aid		-	6,465
	Donations – Gift Aid		<u>-</u>	<u>775</u>
			<u>-</u>	<u>7,249</u>

<sup>1</sup> The total for sectionals (halls and personnel) includes all spending to interview and appoint the new Director of Music. The money was spent from the development fund and was conveniently coded as sectionals.

<sup>2</sup> The conductor's expenses include £900 for zoom rehearsal technology

# The Cambridge Philharmonic Society

## Year ended 31 July 2021

There are no debtors for season ending 2020-21

### 8 **Payments made on behalf of the Society by Committee members and duly reimbursed**

	Total	Items or Services Purchased on behalf of the Society	Administrative Expenses
	£	£	£
Concert Management	20	20	-
Treasurer (Xero subscription)	346	-	346
Chorus Librarian	99	-	99

### 9 **Remuneration**

The charity had no employees during the year. No remuneration directly or indirectly out of the funds of the charity was paid or payable to any trustee.

### 10 **Rehearsal Costs**

Actual rehearsal costs are included in note 5; rehearsals specifically for one concert (usually day before) are detailed in note 4.

### 11 **Fixed Assets**

The society owns no fixed assets. There were no additions or disposals during the year to 31 July 2021.

### 12 **Analysis of Net Assets in Unrestricted Funds**

	Tangible Fixed Assets	Other Net Assets	Total
	£	£	£
Unrestricted funds:	-	-	-
Restricted fund	-	0	0
General fund	-	81,150	81,150
	<u>-</u>	<u>81,150</u>	<u>81,150</u>

**The Cambridge Philharmonic Society**  
**Year ended 31 July 2021**  
**Notes to the financial statements (continued)**

**13 Movements in Funds**

	At 1 August 2020	Income	Expenses	At 31 July 2021
	£	£	£	£
Restricted fund	-	-	-	-
Unrestricted funds:	-	-	-	-
Designated fund	8,363	-	3,732	4,631
General Fund	69,637	33,810	26,578	76,869
	<u>78,000</u>	<u>33,810</u>	<u>30,310</u>	<u>81,500</u>

Restricted funds

None.

Designated funds

Following a generous donation to the charity in the 2018-19 season, the trustees designated funds of £10,000 to be used in the future development of the organisation. Although the funds are unrestricted in nature, the trustees have decided to highlight its use in future years in order to assist the understanding of future allocations of spending. This designated fund stands at £4,631 at the end of the 2020-21 season. All expenditure connected to the appointment of the director of music was allocated from this fund.

**14 Note on Creditors – Accruals**

Accrued revenue: None

- Gift aid was fully claimed within the financial year; no subs or donations are outstanding.

Accrued expenses: TOTAL £3,570

- Accrued expenses of £1,943 to Tom Primrose for chorus master work during 2020-21. The amounts are estimated as the invoice had not been received at time of accounts preparation.
- Sectional expenses of £95 are owed to a percussion player for 16/07/21. As yet the person concerned has not invoiced.
- Money for July rehearsals paid on 6/8/21 to Chesterton Community College. The total of £150 was not billed at the end of the financial year.
- Accompanist fees of £181 paid on 6/8/21 to Andrew Black. The bill was not received at the end of the financial year.
- An estimated fee of £1200 for accounts examination to Websters is also included.



**The Cambridge Philharmonic Society**  
**Year ended 31 July 2021**

**THE CAMBRIDGE PHILHARMONIC SOCIETY**  
**REPORT AND FINANCIAL STATEMENTS**  
**For the year ended 31 July 2021**

INDEX

---

Section	Page(s)
Committee members' report	2 to 4
Independent Examiner's report	5
Income and Expenditure account	6
Balance sheet	7
Notes to the financial statements	8 to 12

# **The Cambridge Philharmonic Society**

## **Year ended 31 July 2021**

### **Committee Members' report**

The Committee presents its annual report and financial statements for the year ended 31 July 2021.

### **Officers**

The following were committee members and, apart from the conductor, charity trustees of the Cambridge Philharmonic Society on 31 July 2021:

Mark Goodridge	Chairman
Anne Sales	Secretary
Neil Caplan	Treasurer
François Guérit	Orchestral Arranger
David Yadin	Orchestra Secretary
Edna Murphy	Orchestra Representative
Viola Hay	Concert Manager
Sarah Upjohn	Chorus Registrar
Lynne McClure	Chorus Representative
Sophie Channon	Publicity Representative
Timothy Redmond	Conductor

The Cambridge Philharmonic Society was registered with the Charity Commission, number 243290 on 6 July 1965 and the Society is governed by its rules. Its address is 14 Abbey Street, Cambridge, CB1 2QP.

### **Method of Election**

From the Society Rules:

- 7.3 Any Member of the Committee may retire by giving three months' prior notice to the Secretary and all shall retire at the end of each Annual General Meeting but shall be eligible for re-election at that meeting.
- 9.2 The ordinary business of each Annual General Meeting shall be....  
...to elect Officers and other members of the Committee.
- 11.3 Resolutions to elect a member of the Committee to represent the chorus may not be voted upon by any other than members of the chorus and resolutions to elect a member of the Committee to represent the orchestra may not be voted upon by any other than members of the orchestra.
- 11.4 Subject to rule 11.3 resolutions at Annual General Meetings shall be passed by a simple majority of the votes of those present and actually voting at the meeting.
- 11.8 Nominations of persons for election to any office must be made in writing to the Secretary not less than five days before the meeting at which elections for that office are proposed.

**Advisors** for the year ended 31 July 2021:-

- **Bankers:** HSBC Bank plc. City Office, Cambridge CB2 3HZ
- **Independent Examiners:** Websters Cambridge Limited (Websters), 10 Wellington Street, Cambridge, CB1 1HW

**The Cambridge Philharmonic Society**  
**Year ended 31 July 2021**  
**Committee Members' report**

**Review of objectives and developments**

The Society was established for the advancement of public education in the art and science of music in particular by giving performances of choral and instrumental music in Cambridge and its environs to the highest musical standards attainable by its performing members who shall in the main be local amateur or professional musicians not engaged principally in public performance alone.

The Society has continued to give performances of a wide range of choral and instrumental music to increasingly high standards and critical acclaim in accordance with the Society's objectives.

In the exercise of our powers to that end we have paid due regard to the published guidance from the Charity Commission on the operation of the Public Benefit requirement under the Charities Act 2011.

*Concert income:* The only concert of the season was performed to an audience comprised of chorus and orchestra members and no entry charge was made.

*Subscriptions:* The payment of a subscription for the 2020-21 season was approved by the AGM, based on the strong desire of the whole society to operate in person rehearsals as soon as and whenever possible, zoom rehearsals until that time, to audition new members and keep members playing and singing towards a goal of concerts. Cambridge Philharmonic needed if at all possible to appoint a new Director of Music in 2020-21 and considered that rehearsals and concerts taken by the shortlisted candidates to be the best method – this needed funds for venue hire and music hire. In the event, the interviews took the form of one rehearsal with a full orchestra and a conversation with the chorus due to restrictions on singing. The previous day to the interviews, the orchestra performed a concert in Saffron Hall as preparation.

The total amount of subs paid was lower than a usual season as a number of members could not participate but £28,627 was received.

*Income from Supporters:* None of our corporate donors was approached for 2020-21 season as we knew nothing of their ability to operate or of concerts that would be available for sponsorship. The income of £5,106 from our friends and supporters was received with great thanks.

*Concert expenditure:* A total of £4,362 was spent on venue hire, professionals, and music for the concert of 10<sup>th</sup> July at Saffron Hall.

*Non-concert Expenditure and Income:* Besides running rehearsals on zoom and in person as often as we were able, the society spent £3,732 on venues and personnel for the MD interviews. Income from sources other than subs and donations was very low, due to limited rehearsing.

*Reserves*

The Cambridge Philharmonic reserves have increased from £78,000 to £81,500.

# **The Cambridge Philharmonic Society**

**Year ended 31 July 2021**

## **Taxation Status:**

The Cambridge Philharmonic society is a registered charity and is not subject to taxation.

## **Investment powers:**

These are governed by the society rules which permit funds to be invested at the discretion of the committee.

## **Reserves:**

The charity's free reserves are represented by the general fund of £81,500. The level of the free reserves is targeted to cover twelve months operating expenses, which the Trustees regard as prudent provision.

## **Risk Management:**

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate any exposure to such risks.

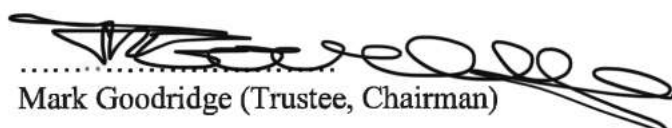
## **Statement of Committee's responsibilities:**

Law applicable to charities in England and Wales requires the Committee to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the Committee should follow best practice and:

- Select suitable accounting policies and then apply them reasonably;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Committee are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with applicable law and the Society's rules. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Committee and signed on its behalf

  
Mark Goodridge (Trustee, Chairman)

Dated ..27/4/22...

# **The Cambridge Philharmonic Society**

**Year ended 31 July 2021**

## **Independent examiner's report to the trustees of Cambridge Philharmonic Society**

I report on the accounts of the charity for the year ended 31 July 2021 which are set out on pages 6 to 12.

### **RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND INDEPENDENT EXAMINER**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. Under Bulletin 1 to the Statement of Recommended Practice (SORP(FRS102)) the charity is not required to incorporate a Cashflow Statement in its Financial Accounts.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioner under section 145(5)(b) of the 2011 Act: and
- to state whether particular matters have come to my attention.

### **BASIS OF INDEPENDENT EXAMINER'S REPORT**

My examination was carried out in accordance with the General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act: and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met: or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Gary Eves, FCCA

For and on behalf of Websters Cambridge Limited (Websters)

Independent examiner

ADDRESS: 10 Wellington Street, Cambridge, CB1 1HW



**The Cambridge Philharmonic Society**  
**Year ended 31 July 2021**  
**Statement of financial activities**

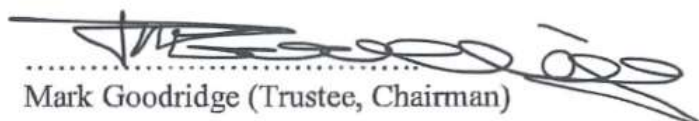
	Notes	Total Funds 2021 £	Total Funds 2020 £
<b>INCOMING RESOURCES</b>			
Incoming resources from generating funds:			
Subscriptions from members		28,627	37,087
Donations	2	5,106	6,430
Concerts	3,4	-	35,581
Sundry	6	66	294
Interest		11	261
<b>TOTAL INCOMING RESOURCES</b>		<b>33,810</b>	<b>79,653</b>
<b>RESOURCES EXPENDED</b>			
Charitable activities:			
Concerts	3,4	4,362	46,379
Other operating costs	5, 10	22,571	31,129
Subscriptions & Insurance		2,177	1,094
Governance costs:			
Independent Examiner's fee		1,200	1,200
<b>TOTAL RESOURCES EXPENDED</b>	10	<b>30,310</b>	<b>79,802</b>
<b>NET (DEFICIT)/SURPLUS FOR THE YEAR</b>		<b>3,500</b>	<b>(149)</b>
Total funds brought forward		78,000	78,149
Total funds carried forward		81,500	78,000

The notes on pages 8 to 12 form part of these financial statements

**The Cambridge Philharmonic Society**  
**Year ended 31 July 2021**  
**Balance Sheet at 31 July 2021**

	Notes	2021 £	2020 £
<b>Fixed Assets</b>	11	-	-
<b>Current Assets</b>			
Debtors	7	-	7,249
COIF Deposit		44,890	44,873
Bank Deposit Account		7,717	7,717
Bank Current Account		<u>32,463</u>	<u>21,424</u>
		85,070	81,263
<b>Current Liabilities</b>			
Creditors – Accruals	14	<u>3,570</u>	<u>3,263</u>
Net Current Assets		<u>81,500</u>	<u>78,000</u>
Net Assets	12	<u><u>81,500</u></u>	<u><u>78,000</u></u>
Represented by:			
<b>Funds</b>			
Unrestricted income funds			
General purposes fund	13	81,500	78,000
Restricted fund – bequests	13	<u>0</u>	<u>0</u>
At 31 July 2021		<u><u>81,500</u></u>	<u><u>78,000</u></u>

Approved by the committee on 29<sup>TH</sup> SEPT. 2021 and signed on its behalf: -

  
 Mark Goodridge (Trustee, Chairman)

The notes on pages 8 to 12 form part of these financial statements

**The Cambridge Philharmonic Society**  
**Year ended 31 July 2021**  
**Notes to the financial statements**

**1. Accounting policies**

**Compliance with accounting standards**

These financial statements are prepared in accordance with applicable accounting standards and the Statement of Recommended Practice on Accounting by Charities (SORP (FRS102)). The particular accounting policies adopted are described below.

**Accounting convention**

These financial statements are prepared under the historical cost convention.

**Tangible fixed assets**

Provision is made for depreciation on all tangible fixed assets by the straight-line method at rates calculated to write off the cost less the estimated residual value, of each asset over its estimated useful life as follows:

Library: The only tangible asset the Society owns is the music library. The contents are completely depreciated at the end of each season.

**Incoming resources**

Incoming resources are accounted for on a receivable basis.

Subscription income is credited to income in the year to which the subscription relates. The total includes gift aid reclaimed on members' subscriptions where eligible.

**Resources expended**

Expenditure is recognised on an accruals basis as a liability is incurred.

Charitable expenditure comprises those costs incurred by the charity in furtherance of the charity's objectives and represents the cost of goods and services and ancillary trading costs that have been incurred in charitable activities. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirement of the charity and include accountancy fees and costs linked to the strategic management of the charity.

**Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.



# The Cambridge Philharmonic Society

Year ended 31 July 2021

## 1. Accounting policies (continued)

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The aim and use of restricted funds are set out in the notes to the accounts.

### Value added tax

As the charity's activities are classified as exempt or non-business activities for the purposes of value added tax, the charity is unable to reclaim the value added tax which it incurs on its purchases. Expenditure in these financial statements is therefore shown inclusive of value added tax.

2	Donations	Notes	2021 £	2020 £
	Friends, donors, corporate patrons		5,106	6,430
			<u>5,106</u>	<u>6,430</u>
3	Concerts	Notes	2021 £	2020 £
	Income			
	Concert account	4	<u>0</u>	<u>35,581</u>
	Expenditure			
	Concert account	4	<u>4,362</u>	<u>46,379</u>
	(Deficit) on concerts		<u>(4,362)</u>	<u>(10,798)</u>

**The Cambridge Philharmonic Society**  
**Year ended 31 July 2021**

**4. Concert Account**

The detailed presentation of concert income and expenditure is not needed due to no concerts being performed for which payment was made. The concert at Saffron Hall on 10<sup>th</sup> July 2021 was given to society members only and no entry was charged.

<b>5</b>	<b>Other Operating Costs</b>	<b>Note</b>	<b>2021</b>	<b>2020</b>
			<b>£</b>	<b>£</b>
		<b>10</b>		
	Conductors (rehearsal)		4,798	8,833
	Leader (rehearsal)		1,860	2,979
	Chorus master (rehearsal)		1,120	3,780
	Accompanist (rehearsal)		545	1,361
	Hire of rehearsal halls		2,386	3,263
	Season brochure		-	835
	Auditions		1,261	623
	Sectional halls and personnel		3,732 <sup>1</sup>	391
	Conductor's Expenses		4,704 <sup>2</sup>	2,904
	Concert Management expenses		-	199
	Librarians' Expenses		99	284
	Publicity Officer's Expenses		-	13
	Publicity assistance – external		-	2,025
	Publicity photos/laminating materials		144	235
	Chorus registrar expenses		-	-
	Website domain purchase and redesign		-	1,726
	Miscellaneous		<u>1,902</u>	<u>2,122</u>
			<u>22,551</u>	<u>31,573</u>
<b>6</b>	<b>Sundry Income</b>		<b>2021</b>	<b>2020</b>
			<b>£</b>	<b>£</b>
	Miscellaneous		<u>66</u>	<u>294</u>
<b>7</b>	<b>Debtors</b>		<b>2021</b>	<b>2020</b>
			<b>£</b>	<b>£</b>
	Concert Income		-	-
	Subs – paid after July 2020 yr. end		-	-
	Miscellaneous – unnotified interest (COIF)		-	9
	Subs – Gift Aid		-	6,465
	Donations – Gift Aid		<u>-</u>	<u>775</u>
			<u>-</u>	<u>7,249</u>

<sup>1</sup> The total for sectionals (halls and personnel) includes all spending to interview and appoint the new Director of Music. The money was spent from the development fund and was conveniently coded as sectionals.

<sup>2</sup> The conductor's expenses include £900 for zoom rehearsal technology

# The Cambridge Philharmonic Society

## Year ended 31 July 2021

There are no debtors for season ending 2020-21

### 8 **Payments made on behalf of the Society by Committee members and duly reimbursed**

	Total	Items or Services Purchased on behalf of the Society	Administrative Expenses
	£	£	£
Concert Management	20	20	-
Treasurer (Xero subscription)	346	-	346
Chorus Librarian	99	-	99

### 9 **Remuneration**

The charity had no employees during the year. No remuneration directly or indirectly out of the funds of the charity was paid or payable to any trustee.

### 10 **Rehearsal Costs**

Actual rehearsal costs are included in note 5; rehearsals specifically for one concert (usually day before) are detailed in note 4.

### 11 **Fixed Assets**

The society owns no fixed assets. There were no additions or disposals during the year to 31 July 2021.

### 12 **Analysis of Net Assets in Unrestricted Funds**

	Tangible Fixed Assets	Other Net Assets	Total
	£	£	£
Unrestricted funds:	-	-	-
Restricted fund	-	0	0
General fund	-	81,150	81,150
	<u>-</u>	<u>81,150</u>	<u>81,150</u>

**The Cambridge Philharmonic Society**  
**Year ended 31 July 2021**  
**Notes to the financial statements (continued)**

**13 Movements in Funds**

	At 1 August 2020	Income	Expenses	At 31 July 2021
	£	£	£	£
Restricted fund	-	-	-	-
Unrestricted funds:	-	-	-	-
Designated fund	8,363	-	3,732	4,631
General Fund	69,637	33,810	26,578	76,869
	<u>78,000</u>	<u>33,810</u>	<u>30,310</u>	<u>81,500</u>

Restricted funds

None.

Designated funds

Following a generous donation to the charity in the 2018-19 season, the trustees designated funds of £10,000 to be used in the future development of the organisation. Although the funds are unrestricted in nature, the trustees have decided to highlight its use in future years in order to assist the understanding of future allocations of spending. This designated fund stands at £4,631 at the end of the 2020-21 season. All expenditure connected to the appointment of the director of music was allocated from this fund.

**14 Note on Creditors – Accruals**

Accrued revenue: None

- Gift aid was fully claimed within the financial year; no subs or donations are outstanding.

Accrued expenses: TOTAL £3,570

- Accrued expenses of £1,943 to Tom Primrose for chorus master work during 2020-21. The amounts are estimated as the invoice had not been received at time of accounts preparation.
- Sectional expenses of £95 are owed to a percussion player for 16/07/21. As yet the person concerned has not invoiced.
- Money for July rehearsals paid on 6/8/21 to Chesterton Community College. The total of £150 was not billed at the end of the financial year.
- Accompanist fees of £181 paid on 6/8/21 to Andrew Black. The bill was not received at the end of the financial year.
- An estimated fee of £1200 for accounts examination to Websters is also included.