(A company limited by guarantee)

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2021

### **COMPANY INFORMATION**

Governors	Mrs T Sell-Peters Mrs C Coulson Mrs L Curtis Dr C Martin Mrs A Geldeard (appointed 7 April 2021)
Company secretary	C E Stamate
Company number	590877
Charity number	307917
Registered office	49 Bromley Road Beckenham Kent BR3 5PA
Independent auditors	Creasey Son & Wickenden Chartered Accountants & Statutory Auditor Hearts of Oak House 4 Pembroke Road Sevenoaks Kent TN13 1XR
Bankers	Barclays Bank Plc Beckenham Kent BR3 4ES
Solicitors	Wellers Tweedy Road Bromley Kent BR1 3NF

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#### STRATEGIC REPORT FOR THE YEAR ENDED 31 AUGUST 2021

The Governors, who are also the charity trustees and the directors for the purposes of company law, present their "Strategic report" and "Directors' report", which together form the "Trustees' report" required to be presented by a charity, and present the financial statements, all for the year ended 31 August 2021.

#### Objectives and activities

The object of the school is the provision of education for girls and boys up to the age of eleven. It achieves this by operating St. Christopher's School, Beckenham.

The school's policy is to provide a happy and hard-working environment where all pupils can find the opportunity to develop their talents to the full within a wide but well-balanced curriculum. Each pupil is treated as an individual and encouraged to aim for the highest standards in whatever he or she is doing.

The general and cultural education prepares both girls and boys for entrance at age eleven to secondary schools, including selective independent and grammar, and local state schools. All classes are small so that each pupil can make the best of his or her capabilities in an ordered, happy and friendly atmosphere.

Particular objectives for the year to August 2021 were to:

- With the help of specialist advisors, appoint a suitably qualified new Head, given the announcement of the Head's planned retirement at the end of August 2021, to ensure continuity of leadership for the school.
- To assess the impact of Covid-19 on learning, on our children's mental wellbeing and the school's "disaster planning" and ensure that any gaps in knowledge are identified and addressed, all children are supported and the resilience of the school's planning mechanism is enhanced.
- To continue to stand against racism and sexism and to work towards embodying non-discrimination and equality in all aspects of school life, from the curriculum to the children's behaviour.
- To review the refurbishment programme of the Kindergarten.

In setting our objectives and planning our activities we have given careful consideration to section 17 of the Charities Act 2011, the Charity Commission's general guidance on public benefit and in particular its supplementary public benefit guidance on advancing education and on fee-charging.

The governors considered how the school's facilities might be made available without payment to members of the local community. Unlike many independent schools which boast superior swimming and sports facilities, drama and music studios etc., St. Christopher's is unable to offer these. It is unrealistic therefore to address its public responsibilities in this way.

However, the school offers concessions and assistance with fees. The criterion for this is financial hardship which ensures that families of limited means are not excluded from the opportunity to attend the school and are conditional upon applicants meeting the general requirements for all students.

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#### STRATEGIC REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

#### Achievements and performance

Financial matters are considered in the 'financial results' section of the directors' report. In this section we set out non-financial matters.

Roll

The pupil numbers for the year ending 31 August 2021 were slightly lower than previous years, owing to the impact of the pandemic is starting to be visible, with families re-locating away from London or unable to continue to pay for private education. In total there were 273 children on roll from Kindergarten to Year 6 (2020 - 279). The school is deemed full with 312 children.

#### Academic

At the 11+ transfer the majority of Year 6 pupils opt to sit for selective Independent and/or Grammar School entrance examinations. In total 32 (2020 -23) academic, all-rounder, music or sport scholarships were won, and 96% of pupils received offers from their first choice of secondary school, while 77% received multiple offers.

In June, 17 Year 6 children entered the UK Mathematical Challenge run by Leeds University which is primarily aimed at Year 7 & 8 pupils. This year the competition was run online and we achieved 3 silver and 3 bronze awards. (2020 - 2 bronze)

#### Music and Drama

Music and Drama form part of the curriculum from Kindergarten to Year 6. All children are given opportunities to perform, either during class, assemblies or in the concerts that are held throughout the year. All children participate in the productions which are held termly for different age groups. Preparing and taking part in a performance builds a child's confidence and involves them in an important aspect of life, working together.

This year, due to Covid-19 restrictions, we were unable to have families attend many of our various productions. We were able to film many of the performances, including the Kindergarten and Lower School Nativity plays. Our Year 6 performance was filmed in front of a 'green screen' with the children enjoying the very different experience of acting to camera. Although our Choirs were on hold for much of the year, they were able to rehearse in separate 'bubbles' and come together to perform at the Carol Service and Prizegiving Concert.

The restrictions on singing and public events have sadly meant that we have not been able to take part in any public community concerts or events during the year.

Individual music lessons are available on wide range of instruments and 97 children (2020 - 106) took lessons on at least one instrument, with a total of 107 weekly instrumental lessons from 9 visiting music teachers in piano, voice, flute, oboe, clarinet, saxophone, trumpet, violin, guitar and drums. In support of this the SCA run an instrument loan scheme which hires instruments at low cost to children starting out on lessons; 16 instruments are available through the scheme including woodwind, brass and strings; A large majority of the instrumental lessons were able to continue remotely during the Lent Term.

We hosted an ABRSM Music Examiner in December 2020 and June 2021 and 53 children took music exams ranging from Preparatory to Grade 4.

The School Orchestra has 14 members and played for recorded concerts and our Carol Service at school. Children are encouraged to join local community choirs and orchestras and to take part in music festivals and events to develop their ability and give them the experience of working with others.

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#### STRATEGIC REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

#### Sport

In addition to the core sports of rugby, netball, football, cricket and hockey, a wide variety of sports are offered, either during curriculum time or as after school clubs. From Year 3 onwards competitive matches are played against other local schools with our pupils consistently achieving good results. Although the Covid-19 restrictions considerable curtailed matches this year, a girls' team won the area heats of the GB Biathlon and a mixed team won the Kent Schools Gala. This meant they should have progressed to the National Finals which were unfortunately cancelled.

2 Children gained places in the Orpington and District Football Squad and 1 into the Kent Schools Squad. Children also played for the District in Cricket with 2 advancing into the Surrey and Kent County Squads.

#### School Travel Plan

This is a scheme run by TFL to encourage and reward schools for their work in sustainable travel, citizenship, road safety and environmental issues. For the ninth year in a row we have been awarded the Gold Level.

#### COVID-19

We continued to follow the Government guidelines for school opening during the pandemic. These included splitting the school into 'bubbles' and keeping these as separate as possible during the school day, including lunch and break. A one-way system was instigated around the school. Drop off and pick up times were staggered to avoid parents congregating in the school grounds and allowing the children to enter and leave only within their 'bubble'. Classrooms were kept well ventilated and children were encouraged to wash their hands more frequently. Hand sanitizing stations were installed throughout the school to assist with this. PE staff allocated equipment to each 'bubble' and all equipment was regularly washed and disinfected.

The National Lockdown imposed in January 2021 meant the school was unable to open after the Christmas Holiday for all but critical worker and vulnerable children. Remote Learning was activated again, with the introduction of some live lessons throughout the school.

A fees discount was again applied with continued targeted support to those families adversely affected financially by the pandemic. It is envisaged that this will need to be ongoing for a small number of families.

Although we were unable to hold our usual end of year activities, we did hold a prizegiving for Year 6 children celebrating their achievements and their time at St. Christopher's. This was recorded and sent to the parents as they were unable to attend.

Our progress against the 4 particular objectives for the year ended August 2021 are as follows;

- RS Academics were appointed to assist the governors in running the recruitment process to find a new Head. With a strong field of initial applicants, RS Academics recommended a short list of candidates to the governors for first interview and following this, a shortlist of preferred candidates were invited back for an in depth second round selection process. Following this robust recruitment strategy, the governors were pleased to appoint Mr Tom Carter as the incoming Head, to start in September 2021, ensuring a seamless transition of leadership.
- Following remote learning, teachers used formative assessment to assess and identify any gaps or misconceptions in the children's learning. In Years 1 - 6 Abacus, PIRA, PUMA, and GAPS tests from the end of the summer term of the previous year were also used to identify specific areas of weakness. With the introduction of live teaching of lessons in the Preparatory School in the 2021 lockdown and the embedded use of Google Classroom for teaching and setting of homework, the school is in a much stronger position to implement remote learning quickly and effectively should the situation arise again in

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#### STRATEGIC REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

the future.

- The School promotes equality and tolerance in its behavioural codes, in its treatment of children and staff and in the curriculum, as well as in PHSE lessons. The work of black artists and writers has been incorporated into the curriculum and children have been encouraged to investigate the lives of role models, in all areas of life and achievement, regardless of race, ethnicity, gender or sexuality. The School is an Everyone's Included school which promotes the ideas of Everybody is different, everybody is welcome, there are no outsiders.
- The plans for the refurbishment of the Kindergarten block are in place, but with the ongoing disruption from the COVID 19 pandemic, it was not possible to commence the work in the year under review.

#### Principal risks and uncertainties

The governors have considered the risks to which the charity is exposed. The principal areas identified and monitored at present, non-financial and financial, are set out below.

Areas which are within the charity's control, which are currently considered to be at low risk of occurrence, but which have the potential to be significant are;

- Maintaining educational standards;
- Premises safety, for pupils, parents, staff and visitors.

Other risks facing the school which are individually small but may occur more frequently are;

- Unpaid fees The Bursar monitors these day by day and the governors review them each time they meet;
- Funding the building work When planning the building work the governors considered the effect upon the charity's cash flows, the need to borrow funds, its ability to service loan repayments and the risk of fluctuation in interest rates.

#### Future developments

The governors consider that the school successfully achieves what it sets out to do, so future developments are planned to enhance this rather than to make changes in direction. Our current plans are;

- To assist the new Head to settle into his role and to establish his vision for enhancing the success of the school.
- To improve the school's information management by selecting and implementing a new management information system.
- To review and, as necessary, improve the school's IT infrastructure and website.
- To review the refurblishment programme of the Kindergarten.

#### Remuneration

As trustees of the charity the governors do not receive any remuneration. The remuneration of the Head and staff is set by the governors. It is benchmarked against the Government Teaching Scales.

This report was approved by the board on 4 May 2022 and signed on its behalf.

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#### DIRECTORS' REPORT FOR THE YEAR ENDED 31 AUGUST 2021

The governors present their report and the financial statements for the year ended 31 August 2021.

#### Reference and administrative details

St Christopher's The Hall School Limited was founded by the amalgamation of The Hall School and St Christopher's School in 1926. The school is a registered company (number 590877) and a registered charity (number 307917) and is governed by its Memorandum and Articles of Association.

Key personnel and professional advisors are:

Headmaster

A Velasco (retired 31/08/2021) T Carter (appointed 01/09/2021)

Company secretary and School bursar C E Stamate

Registered and principal office 49 Bromley Road Beckenham Kent, BR3 5PA

Auditors

Creasey Son & Wickenden Hearts of Oak House Pembroke Road Sevenoaks Kent, TN13 1XR

Bankers

Barclays Bank Plc 3 Beckenham Road Beckenham Kent, BR3 4ES

Solicitors

Wellers Tenison House Tweedy Road Bromley Kent, BR1 3NF

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#### DIRECTORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

#### Governors' responsibilities statement

The governors are responsible for preparing the Strategic report, the Directors' report and the financial statements in accordance with applicable law and regulations.

Company law requires the governors to prepare financial statements for each financial year. Under that law the governors have elected to prepare the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'. Under company law the governors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies for the Charity's financial statements and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The governors are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Financial review

The surplus for the year, after taxation, amounted to £118,958 (2020 - £127,597).

The governors are pleased that the financial results remain healthy, in addition to the other measures of success set out in the "Strategic report".

Total reserves at the year end were  $\pounds 5,323,474$ . Of these an amount of  $\pounds 200,000$  is "designated" should it be needed to meet unexpected major expenditure and  $\pounds 32,689$  is "restricted", having been given for particular purposes. At this year end the restricted fund is comprised of several items of equipment included within fixed assets.

#### Governors

The governors who served during the year were:

Mrs T Sell-Peters Mrs C Coulson Mrs L Curtis Rev T Hide (resigned 7 April 2021) Dr C Martin Mrs A Geldeard (appointed 7 April 2021)

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#### DIRECTORS' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2021

#### Structure, governance and management

#### Organisation

The governors together with the Head determine the general policy of the school, meeting at least once each term. The day to day management of the school is delegated to the Head, with the Bursar dealing with financial administration. The chairman of the Board is elected by the governors.

#### Recruitment and training of governors

Potential governors are identified by current governors or by executive officers of the school, on the basis of particular skills, personal reputation and competence and, where possible, an existing commitment and supportive attitude towards the school. Governors are elected to the Governing Body at Governors' meetings following interviews, combined with meetings to discuss and instruct potential candidates of the responsibilities and duties involved.

#### Land and buildings

The governors are of the opinion that the land and buildings owned by the school are worth more than they are carried at in these financial statements, but without a professional, current valuation no revaluation will be recognised.

#### Disclosure of information to auditors

Each of the persons who are governors at the time when this Directors' report is approved has confirmed that:

- so far as the governor is aware, there is no relevant audit information of which the Charity's auditors are unaware, and
- the governor has taken all the steps that ought to have been taken as a governor in order to be aware of any relevant audit information and to establish that the Charity's auditors are aware of that information.

#### Auditors

The auditors, Creasey Son & Wickenden, will be proposed for reappointment in accordance with section 485 of the Companies Act 2006.

This report was approved by the board on 4 May 2022 and signed on its behalf.

Mrs C Coulson Governor

#### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF ST CHRISTOPHER'S THE HALL SCHOOL LIMITED

#### Opinion

We have audited the financial statements of St Christopher's The Hall School Limited (the 'Charity') for the year ended 31 August 2021, which comprise the Statement of comprehensive income, the Statement of financial position, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the Charity's affairs as at 31 August 2021 and of its profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the Company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the governors with respect to going concern are described in the relevant sections of this report.

#### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF ST CHRISTOPHER'S THE HALL SCHOOL LIMITED (CONTINUED)

#### Other information

The other information comprises the information included in the Annual Report other than the financial statements and our Auditors' report thereon. The governors are responsible for the other information contained within the Annual Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Strategic report and the Directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Strategic report and the Directors' report have been prepared in accordance with applicable legal requirements.

#### Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Strategic report or the Directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of governors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

#### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF ST CHRISTOPHER'S THE HALL SCHOOL LIMITED (CONTINUED)

#### Responsibilities of governors

As explained more fully in the Directors' responsibilities statement set out on page 6, the governors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the governors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the governors are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the governors either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

#### Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Irregularities are instances of non-compliance with laws and regulations. The objectives of our audit are to obtain sufficient appropriate audit evidence regarding compliance with laws and regulations that have a direct effect on the determination of material amounts and disclosures in the financial statements, to perform audit procedures to help identify instances of non-compliance with other laws and regulations that may have a material effect on the financial statements, and to respond appropriately to identified or suspected non-compliance with laws and regulations identified during the audit.

In relation to fraud, the objectives of our audit are to identify and assess the risk of material misstatement of the financial statements due to fraud, to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud through designing and implementing appropriate responses and to respond appropriately to fraud or suspected fraud identified during the audit.

However, it is the primary responsibility of management, with the oversight of those charged with governance, to ensure that the entity's operations are conducted in accordance with the provisions of laws and regulation and for the prevention and detection of fraud.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud, the company audit team:

- obtain an understanding of the nature of the industry and sector, including the legal and regulatory framework that the company operates in and how the company is complying with the legal and regulatory framework;
- inquired of management, and those charged with governance, about their identification and assessment of the risks of irregularities, including any known, actual, suspected or alleged instances of fraud;

#### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF ST CHRISTOPHER'S THE HALL SCHOOL LIMITED (CONTINUED)

• discussed matters about non-compliance with laws and regulations and how fraud might occur including assessing how and where the financial statements may be susceptible to fraud.

As a result of these procedures, we consider the most significant laws and regulations that have a direct impact on the financial statements are FRS 102, the Company Act 2006, the Charities SORP (FRS 102) and tax compliance regulations. We performed audit procedures to detect non-compliances which may have a material impact on the financial statements which included reviewing financial statement disclosures and completion of relevant checklists, inspecting correspondence with national and local tax authorities where relevant, evaluating any tax advice received.

The most significant laws and regulations that have an indirect impact on the financial statements are those in relation to food safety, health and safety and The Education (Independent School Standards) Regulations 2014. We performed audit procedures to inquire of management and those charged with governance whether the company is compliant with these laws and regulations, reviewed minutes of relevant meetings and completed searches for any reportable incidents in the public domain.

The company audit engagement team identified the risk of management override of controls as the area where financial statements were most susceptible to material misstatement due to fraud. Audit procedures performed included but were not limited to testing journal entries and other adjustments and evaluating the business rationale in respect of any significant or unusual transactions and any transactions entered into outside of the normal course of business.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' report.

#### Use of our report

This report is made solely to the Charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charity's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's members, as a body, for our audit work, for this report, or for the opinions we have formed.

M K Lunt FCA (Senior statutory auditor)

for and on behalf of Creasey Son & Wickenden

Chartered Accountants Statutory Auditor

Hearts of Oak House 4 Pembroke Road Sevenoaks Kent TN13 1XR

10 May 2022

(A company	limited	by	guarantee)
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	Note	2021 £	2020
	Note	L	£
Turnover	4	2,516,941	2,420,514
Educational expenses		(1,712,521)	(1,671,668)
		804,420	748,846
Administrative expenses		(671,712)	(624,141)
Other operating income	5	-	19,596
		132,708	144,301
Interest receivable and similar income		112	2,091
Interest payable and similar expenses	8	(13,862)	(18,795)
Surplus before tax		118,958	127,597
Tax on surplus		-	-
Surplus for the financial year		118,958	127,597

#### STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 31 AUGUST 2021

There were no recognised gains and losses for 2021 or 2020 other than those included in the statement of comprehensive income.

There was no other comprehensive income for 2021 (2020:£NIL).

# STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2021

INCOME	Unrestricted funds General 2021 £	Unrestricted funds Designated 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
INCOME Charitable activities Fees receivable	2,640,406	-	-	2,640,406	2,596,462
Bursaries and discounts	(229,508)	-	-	(229,508)	(297,116)
Sports, outings and activities	33,589	-	-	33,589	52,346
Sundry fees, uniform sales & other income	72,454	-	-	72,454	68,822
Investment Interest receivable	112	-	-	112	2,091
<b>Donations and Grants</b> Donations		-	-	<u> </u>	19,596
Total income	2,517,053	-	-	2,517,053	2,442,201
EXPENDITURE Charitable activities Educational expenses	1,712,521	-	-	1,712,521	1,671,668
Establishment expenses	388,520	-	8,502	397,022	389,163
Administrative expenses	288,552	-	-	288,552	253,773
Total expenditure	2,389,593		8,502	2,398,095	2,314,604
Net income before transfers	127,460	-	(8,502)	118,958	127,597
Transfers between funds	-	-	-	-	-
Net movement in funds	127,460		(8,502)	118,958	127,597
Reconciliation of funds					
Funds balance brought forward	4,963,325	200,000	41,191	5,204,516	5,076,919
Funds balance carried forward	5,090,785	200,000	32,689	5,323,474	5,204,516

All expenditure is incurred on activities carried out directly by the charity in furtherance of its principal activity, the running of St Christopher's The Hall school.

When donations are made to the school by St Christopher's Association for a specific purpose those funds are "restricted". When they are used to purchase equipment which is carried as a tangible fixed asset a balance will remain in the fund, above, diminishing as the asset is depreciated.

#### (A company limited by guarantee) REGISTERED NUMBER: 590877

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	Note		2021 £		2020 £
Fixed assets					
Tangible assets	10		4,880,719		5,039,502
			4,880,719		5,039,502
Current assets					
Stocks	11	37,598		31,922	
Debtors: amounts falling due within one	10			7/ 200	
year	12	77,229		76,389	
Cash at bank and in hand	13	1,144,960		881,909	
		1,259,787		990,220	
Creditors: amounts falling due within one year	14	(817,031)		(289,491)	
Net current assets			442,756		700,729
Total assets less current liabilities			5,323,475		5,740,231
Creditors: amounts falling due after more than one year	15		-		(535,715)
Net assets			5,323,475		5,204,516
Capital and reserves					
Unrestricted funds: General	18		5,090,786		4,963,325
Unrestricted funds: Designated	18		200,000		200,000
Restricted funds	18		32,689		41,191

#### STATEMENT OF FINANCIAL POSITION AS AT 31 AUGUST 2021

The financial statements were approved and authorised for issue by the board and were signed on its behalf on 4 May 2022.

Mrs C Coulson Governor

(A company limited by guarantee)

#### STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 AUGUST 2021

	2021 £	2020 £
Cash flows from operating activities	L	L
Surplus for the financial year	118,958	127,597
Adjustments for:		-
Depreciation of tangible assets	191,272	190,228
Interest paid	13,862	18,795
Interest received	(112)	(2,091)
(Increase) in stocks	(5,676)	(2,019)
(Increase)/decrease in debtors	(840)	19,716
Increase/(decrease) in creditors	64,691	(18,151)
Net cash generated from operating activities	382,155	334,075
Cash flows from investing activities		
Purchase of tangible fixed assets	(32,489)	(51,952)
Interest received	112	2,091
Net cash from investing activities	(32,377)	(49,861)
Cash flows from financing activities		
Repayment of loans	(51,004)	(71,429)
Interest paid	(13,862)	(18,795)
Net cash used in financing activities	(64,866)	(90,224)
Net increase in cash and cash equivalents	284,912	193,990
Cash and cash equivalents at beginning of year	860,048	666,059
Cash and cash equivalents at the end of year	1,144,960	860,049
Cash and cash equivalents at the end of year comprise:		
Cash at bank and in hand	1,144,960	881,909
Bank overdrafts	-	(21,860)
	1,144,960	860,049

	At 1 September 2020 £	Cash flows £	At 31 August 2021 £
Cash at bank and in hand	881,909	263,051	1,144,960
Bank overdrafts	(21,861)	21,861	-
Debt due after 1 year	(535,715)	535,715	-
Debt due within 1 year	(71,428)	(484,711)	(556,139)
	252,905	335,916	588,821

## ANALYSIS OF NET DEBT FOR THE YEAR ENDED 31 AUGUST 2021

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021

#### 1. General information

The charity is a private company incorporated in England and Wales and is limited by guarantee so does not have a share capital. It is a registered charity and is a public benefit entity. Its registered office is at 49 Bromley Road, Beckenham, Kent BR3 5PA. The charity's principal activity is the provision of education.

#### 2. Accounting policies

#### 2.1 Basis of preparation of financial statements

These financial statements have been prepared under the historical cost convention unless otherwise specified within these accounting policies. They are in accordance with Financial Reporting Standard 102, the Financial Reporting Standard applicable in the United Kingdom and the Republic of Ireland; the Charities Statement of Recommended Practice - Accounting and Reporting by Charities; the Companies Act 2006 and the Charities Act 2011.

These financial statements are prepared and presented in pounds Sterling. Values are rounded to the nearest £1. They present information for this company alone.

The financial statements have been prepared under the historical cost convention unless otherwise specified within these accounting policies and in accordance with Financial Reporting Standard 102, the Financial Reporting Standard applicable in the UK and the Republic of Ireland and the Companies Act 2006.

The preparation of financial statements in compliance with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise judgment in applying the Company's accounting policies (see note 3).

The following principal accounting policies have been applied:

#### 2.2 Going concern

The governors consider that there are no material uncertainties about the charity's ability to continue as a going concern.

#### (A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021

#### 2. Accounting policies (continued)

#### 2.3 Revenue

Revenue is recognised to the extent that it is probable that the economic benefits will flow to the Charity and the revenue can be reliably measured. Revenue is measured as the fair value of the consideration received or receivable, excluding discounts, rebates, value added tax and other sales taxes. The following criteria must also be met before revenue is recognised:

#### **Rendering of services**

Revenue from a contract to provide services is recognised in the period in which the services are provided in accordance with the stage of completion of the contract when all of the following conditions are satisfied:

- the amount of revenue can be measured reliably;
- it is probable that the Charity will receive the consideration due under the contract;
- the stage of completion of the contract at the end of the reporting period can be measured reliably; and
- the costs incurred and the costs to complete the contract can be measured reliably.

#### 2.4 Donations and legacies

Voluntary incoming resources are accounted for as and when entitlement arises, the amount can be reasonably quantified and the economic benefit to the charity is considered probable.

Voluntary income for the charity's general purposes is accounted for as unrestricted and is credited to the General Reserve. Where the donor or an appeal has imposed trust law restrictions, voluntary income is credited to the relevant restricted fund and incoming endowments are accounted for as permanent trust capital or expendable trust capital, according to whether the donor intends retention is to be permanent or not. Gifts in kind of value is at estimated market value at the date of the gift, in the case of assets for potential consumption, or at the value to the charity in the case of donated services or facilities.

#### 2.5 Expenditure

Expenditure is accrued as soon as a liability is considered probable, discounted to present value for longer-term liabilities. Expenditure attributable to more than one cost category in the SOFA is apportioned to them on the basis of the estimated amount attributable to each activity in the year, either by reference to staff time or the use made of the underlying assets, as appropriate. Irrecoverable VAT is included with the item of expenditure to which it relates.

Grants awarded are expensed as soon as they become legally legal or operational commitments. Governance costs comprise the costs of complying with constitutional and statutory requirements.

#### 2.6 Tangible fixed assets

Tangible fixed assets under the cost model are stated at historical cost less accumulated depreciation and any accumulated impairment losses. Historical cost includes expenditure that is directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

(A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021

#### 2. Accounting policies (continued)

#### 2.6 Tangible fixed assets (continued)

Depreciation is charged so as to allocate the cost of assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following basis:

Freehold property	-	2%
Freehold improvements	-	2%
Motor vehicles	-	10%
Fixtures, fittings and	-	20%
equipment		

The assets' residual values, useful lives and depreciation methods are reviewed, and adjusted prospectively if appropriate, or if there is an indication of a significant change since the last reporting date.

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount and are recognised in profit or loss.

#### 2.7 Stocks

Stocks are stated at the lower of cost and net realisable value, being the estimated selling price less costs to complete and sell. Cost is based on the cost of purchase on a first in, first out basis. Work in progress and finished goods include labour and attributable overheads.

At each reporting date, stocks are assessed for impairment. If stock is impaired, the carrying amount is reduced to its selling price less costs to complete and sell. The impairment loss is recognised immediately in profit or loss.

#### 2.8 Debtors

Short-term debtors are measured at transaction price, less any impairment. Loans receivable are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method, less any impairment.

#### 2.9 Cash and cash equivalents

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are highly liquid investments that mature in no more than three months from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

In the Statement of cash flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the Company's cash management.

(A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021

#### 2. Accounting policies (continued)

#### 2.10Financial instruments

The Charity only enters into basic financial instrument transactions that result in the recognition of financial assets and liabilities like trade and other debtors and creditors or loans from banks and other third parties.

#### 2.11Creditors

Short-term creditors are measured at the transaction price. Other financial liabilities, including bank loans, are measured initially at fair value, net of transaction costs, and are measured subsequently at amortised cost using the effective interest method.

#### 2.12Finance costs

Finance costs are charged to profit or loss over the term of the debt using the effective interest method so that the amount charged is at a constant rate on the carrying amount. Issue costs are initially recognised as a reduction in the proceeds of the associated capital instrument.

#### 2.13Pensions

#### Defined contribution pension plan

The Company operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the Company pays fixed contributions into a separate entity. Once the contributions have been paid the Company has no further payment obligations.

The contributions are recognised as an expense in profit or loss when they fall due. Amounts not paid are shown in accruals as a liability in the Statement of financial position. The assets of the plan are held separately from the Company in independently administered funds.

#### 2.14Unrestricted and restricted funds

#### General unrestricted funds

Unrestricted funds are funds of the charitable company that can be used in accordance with the charitable objects at the discretion of the directors.

#### Designated unrestricted funds

The directors keep a minimum reserve of £200,000, which they consider sufficient to meet unexpected, major expenditure, or to permit the orderly winding up of the school should this ever become necessary.

#### Restricted funds

Restricted funds are funds of the charitable company that have been set aside because they are required to be applied to the purpose for which they were originally raised. Where these funds are intended to be used to defray the cost of items that are not of a capital nature, a transfer is made of such amounts to unrestricted funds as and when they are expended.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021

#### 3. Judgments in applying accounting policies and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgments, estimates and assumptions that affect the amounts reported for assets and liabilities as at the balance sheet date and the amounts reported for revenues and expenses during the year. However, the nature of estimation means that actual outcomes could differ from those estimates.

The most significant area of judgment, in terms of value, is considered to be the assessment of recoverability / impairment of overdue sums payable to the company.

#### 4. Turnover

The whole of the turnover is attributable to the provision of tuition and disbursements recovered.

All turnover arose within the United Kingdom.

#### 5. Other operating income

	2021 £	2020 £
Donations	-	19,596

In 2021 £nil (2020 - £18,705) of the donations related to restricted funds.

#### 6. Auditors' remuneration

	2021 £	2020 £
Fees payable to the Company's auditor and its associates for the audit of the Company's annual financial statements	7,500	7,000
Fees payable to the Company's auditor and its associates in respect of:		
All other services	3,700	7,856

#### (A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021

#### 7. Employees

Staff costs were as follows:

	2021 £	2020 £
Wages and salaries	1,396,691	1,346,810
Social security costs	127,866	124,116
Cost of defined contribution scheme	84,919	83,968
	1,609,476	1,554,894

The average monthly number of employees, excluding the governors, during the year was as follows:

	2021 No.	2020 No.
Teaching	55	54
Administration	3	3
Establishment	1	1
	59	58

The numbers above count all staff on the same basis, regardless of whether they work full time or part time. Alternatively, if employees are counted according to the hours that they work, the number of full time equivalent employees was 40 (2020 - 48).

The number of employees whose emoluments exceeded £60,000 was 1, falling into the £90,001 - £100,000 band (2020 - 1 falling into the £90,001 - £100,000 band).

The governors received no remuneration during the year (2020 - £nil).

No expenses or travel costs were reimbursed to governors during the year (2020 - £nil).

Aggregate employee benefits of key management personnel for the year is £137,771 (2020 - £134,015).

#### 8. Interest payable and similar expenses

2021	2020
£	£
Bank interest payable 13,862	18,795

(A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021

## 9. Analysis of total expenditure

	2021 £	2020 £
Charitable expenditure		
Teaching	1,490,000	1,457,729
Welfare	139,038	121,499
Sports, outings and activities	64,484	78,762
Uniform	23,842	19,700
Premises	216,087	209,272
Depreciation and profit/loss on disposal	191,272	190,228
Communication and admissions	231,593	189,405
Governance	26,529	27,705
Finance	15,250	20,304
	2,398,095	2,314,604

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#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021

#### 10. Tangible fixed assets

	Freehold property £	Freehold imprvmts £	Motor vehicles £	Furniture, fittings and equipment £	Total £
Cost or valuation					
At 1 September 2020	150,000	6,460,048	103,759	331,463	7,045,270
Additions	-	-	-	32,489	32,489
At 31 August 2021	150,000	6,460,048	103,759	363,952	7,077,759
Depreciation					
At 1 September 2020	61,500	1,645,138	34,591	264,539	2,005,768
Charge for the year on owned assets	3,000	142,476	10,336	35,460	191,272
At 31 August 2021	64,500	1,787,614	44,927	299,999	2,197,040
Net book value					
At 31 August 2021	85,500	4,672,434	58,832	63,953	4,880,719
At 31 August 2020	88,500	4,814,910	69,168	66,924	5,039,502

The freehold property was purchased in 1995. The governors believe the market value to be in excess of the cost.

All tangible fixed assets are held for use in direct charitable activities. The net book value of assets included above which were donated by St Christopher's Association is £32,689 (2020 -  $\pounds$ 41,191).

#### 11. Stocks

	2021 £	2020 £
Stationery and badges	992	992
School uniform for resale	36,606	30,930
	37,598	31,922

Stock recognised in cost of sales during the year as an expense was £23,842 (2020 - £21,720).

## (A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021

#### 12. Debtors

		2021 £	2020 £
	Trade debtors	29,252	33,756
	Other debtors	7,899	21,676
	Prepayments and accrued income	40,078	20,957
		77,229	76,389
13.	Cash and cash equivalents		
		2021 £	2020 £
	Cash at bank and in hand	1,144,960	881,909
	Less: bank overdrafts	-	(21,861)
		1,144,960	860,048
14.	Creditors: Amounts falling due within one year		
		2021 £	2020 £
	Bank overdrafts	-	21,861
	Bank loans	556,139	71,428
	Trade creditors	18,526	17,401
	Other taxation and social security	32,601	-
	Other creditors	40,088	59,533
	Accruals and deferred income	169,677	119,268
		817,031	289,491

## (A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021

#### 15. Creditors: Amounts falling due after more than one year

	2021 £	2020 £
Bank loans	-	535,715
The following liabilities were secured:		
	2021 £	2020 £
Bank loans	556,139	607,143
	556,139	607,143

Details of security provided:

The bank has a charge over the freehold property as security for the bank loans.

#### 16. Loans

Analysis of the maturity of loans is given below:

	2021 £	2020 £
Amounts falling due within one year		
Bank loans Amounts falling due 1-2 years	556,139	71,428
Bank loans	-	535,715
	556,139	607,143

The loan is due for repayment by 27 June 2022. Repayment of capital is by quarterly payments of £17,857, with the balance due by 27 June 2022. Interest on the loan is charged and paid monthly at a rate of 1.85% above the Bank of England base rate.

## (A company limited by guarantee)

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021

#### 17. Financial instruments

	2021 £	2020 £
Financial liabilities		
Financial liabilities measured at amortised cost	(556,139)	(607,143)

Financial liabilities measured at amortised cost comprise a bank loan.

#### 18. Reserves

#### Unrestricted funds: designated

The "designated" fund is held to meet unexpected major expenditure, or to permit the orderly winding up of the school should this become necessary. At this balance sheet date the assets comprising this fund are bank balances.

#### **Restricted fund**

When donations are made to the school by St Christopher's Association for a specific purpose those funds are treated as "restricted". If the funds are used to purchase equipment which is carried as a fixed asset a balance will remain in the fund, diminishing as the asset is depreciated. At this balance sheet date the assets comprising this fund are fixed assets and cash.

#### 19. Company status

The charity is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

#### 20. Pension commitments

The charity contributes to a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. The pension charge represents total contributions payable by the charity to the fund and amounted to  $\pounds 86,511$  (2020 -  $\pounds 85,513$ ). There were  $\pounds 12,459$  (2020 -  $\pounds 11,036$ ) of outstanding contributions included within accruals at the year end.

All pension costs relate to unrestricted funds.

#### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021

#### 21. Related party transactions

During the year one governor (2020 - one) had a child attending the school, which generated turnover of £10,241 (2020 - £9,518). At the year end a balance of £148 (2020 - £nil) was owed by the school to this governor.

All transactions with related parties were made on terms equivalent to those that prevail in arms length transactions.

(A company limited by guarantee)

FOR THE YEAR EN	DED 31 AUGUST 2021	
	2021 £	2020 £
Turnover	2,516,941	2,420,514
Educational expenses	(1,712,521)	(1,671,668)
Gross profit	804,420	748,846
Other operating income	-	19,596
Less: overheads		
Administration expenses	(274,689)	(234,975)
Establishment expenses	(397,023)	(389,166)
Operating profit	132,708	144,301
Interest receivable	112	2,091
Interest payable	(13,862)	(18,795)
Profit for the year	118,958	127,597

### DETAILED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2021

(A company limited by guarantee)

	2021 £	2020 £
Turnover		
Fees receivable	2,578,030	2,539,741
Music lessons	62,376	56,721
Bursaries and discounts	(229,508)	(297,116
Sports and activities	33,589	52,346
Sundry fees and sales	43,849	45,324
Miscellaneous income	28,605	23,498
	2,516,941	2,420,514
	2021	2020
	£	£
Educational expenses		
Staff salaries	1,222,792	1,176,708
Employers' National Insurance	109,541	106,239
Pension costs	72,208	71,436
Materials and books	73,540	88,033
Sports and sports equipment	2,219	10,231
Catering costs	139,038	121,499
Tuition fees and charges	35,743	29,065
Club expenses	19,705	34,821
Outings	6,817	4,645
School uniform for resale	23,842	19,699
Staff training	5,848	9,292
Video and book fairs	1,228	-
	1,712,521	1,671,668
	2021	2020
Other operating income	£	£
		10 504
Donations	<u> </u>	19,596

#### SCHEDULE TO THE DETAILED ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2021

(A company limited by guarantee)

#### SCHEDULE TO THE DETAILED ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2021

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(A company limited by guarantee)

FOR THE YEAR ENDED 31 AUGUST 2021		
	2021 £	2020 £
Interest receivable		
Bank interest receivable	112	2,091
	2021 £	2020 £
Interest payable		
Bank loan interest payable	13,862	18,795

# SCHEDULE TO THE DETAILED ACCOUNTS