

Trustees' Annual Report for the period

From

Period start date

То

Period end date

Day 01 Month 09 Year 2020

Day 31 Month 07 Year 2021

Section A

Reference and administration details

	Music in Mind CIO	Charity name
		Other names charity is known by
1169001		Registered charity number (if any)

39 York Avenue
Crosby
Liverpool
Postcode L23 5RN
Names of the charity trustees who manage the charity

Trustee name
Office (if any)
Dates acted if not for whole year
Name of person (or body) entitled to appoint trustee (if any)
June 2021

Alan Edward Penton Chair	1
Dr Ade Taiwo	2
Mark Peter Murray	3
Mark Nankivell	4

Names and addresses of Type of adviser Name Address	advisers (Optional information)
Name of chief executive of	or names of senior staff members (Optional information)
Section B	Structure, governance and management

June 2021

Description of the charity's trusts

Type of governing document

(eg. trust deed, constitution)

Constitution

How the charity is constituted (eg. trust, association, company)

Foundation Model

Trustee selection methods

(eg. appointed by, elected by)

Appointed by the Chair of the trustees and the trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote the good health of the general public through the use of music and the arts.

To advance the education of the public in the health benefits of music and the arts through educational workshops and performances.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main activities during the year were:

- 1. Completion and performance of the 'Behind Doors' project in partnership with The Calico Group
- 2. Development of the 'Voices of Reflection The Lockdown Project in partnership with Regenda.
- 3. The creation of 'The History Whisperer' digital immersive installation as part of a consortium with Gazooky Studios and Immersive Interactive for Liverpool's St. George's Hall.
- 4. Continuation of the 'Singing Makes You Happy' dementia workshops with The Brain Charity.

The last 4 months of 2020 saw the completion and performance of the 'Behind Doors' video opera in partnership with the Calico Group and their Safenet organisation. Due to the Covid 19 restrictions, the performance was given online in December 2020 as a live stream event with a string quartet from the Royal Liverpool Philharmonic Orchestra. The piece tells the deeply

personal stories of the victims and perpetrators of domestic abuse. It aims to raise empathy and understanding whilst supporting the work of Safenet and will be used as a resource for training and awareness raising by the organisation.

Filming sessions for the 'Reflective Voices of Lockdown', retitled as 'Locked Away', continued outdoor during January and February in compliance with the lockdown restrictions. The project, in partnership with The Regenda Group and match funded by Arts Council England, aimed to capture the personal stories behind the pandemic. It began with 4 months of online interviews during the first national lockdown from May 2020 and continued with 3 months of live filming sessions in early 2021 in Rochdale, Fleetwood, Manchester and Liverpool. The work was due to be premiered at the 'Good Business Festival' in October 2020 but was postponed until March 2022 due to the continuation of the lockdown restrictions.

The 'History Whisperer' was a digital immersive installation telling the history of Liverpool's iconic St. George's Hall. Music In Mind was successful in winning the bid as part of a consortium with Gazooky Studios and Immersive Interactive. The project, combining music, artwork, film, storytelling and cutting edge digital technology, was due to open in July 2021 but was postponed until October 2021 due to the Covid 19 restrictions. The installation will run for 4 years and will be open to the public as part of Liverpool's tourist attractions.

Music In Mind continues to work with the Brain Charity to deliver the 'Music Makes You Happy' dementia workshops. The workshops were suspended during the lockdown periods of 2020 and 2021 however Music In Mind created 3 original songs during June and July in consultation with a speech and language therapist for the recommencement of the face to face sessions in September 2021. The songs use specific vocalisations, words and syllables to support the prolongation of speech for people living with dementia and are a resource to be used for the future.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Music In Mind continued to adapt to the restrictions imposed by the Covid 19 pandemic and was able to continue to develop projects and engage with the public. The 'Behind Doors' domestic abuse project, in partnership with Safenet and the Calico Group, was completed and delivered online as a live stream event in early December 2020 with musicians from the Royal Liverpool Philharmonic orchestra. The work was well received and there are plans to widen the scope by developing a series of educational workshops and presentations to raise awareness about domestic abuse. Despite the 3 postponements of The Good Business festival due to Covid 19, the work continued on the 'Lockdown Voice' project as online interviews and some outdoor live filming in preparation for the rescheduling of The Good Business Festival in 2022. The public response has been extremely positive to the sessions with 120 people offering interviews, artwork, poetry and creative writing to the project. Music In Mind continued to communicate with the 'Like A Butterfly' creative team through online planning sessions and workshops in preparation for project delivery in 2022.

Brief statement of the charity's policy on reserves

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Details of any funds materially in deficit

There are no funds materially in deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

All of the projects follow a community engagement model in support of the Music In Mind charitable aims.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



9.9. Milley

Full	name	(s)
		· • ,

Alan Edward Penton John James McHugh

Position (eg Secretary, Chair, etc)

Chair of Trustees.

Secretary

Date 23/05/2022

REGISTERED CHARITY NUMBER: 1169001

Report of the Trustees and

<u>Unaudited Financial Statements for the Year Ended 31 July 2021</u>

for

Music in Mind CIO

Dufton Kellner Limited Chartered Accountants Barnston House Beacon Lane Heswall Wirral Merseyside CH60 0EE

Contents of the Financial Statements for the Year Ended 31 July 2021

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Report of the Trustees for the Year Ended 31 July 2021

The trustees present their report with the financial statements of the charity for the year ending 31 July 2021 which have been prepared on a receipts and payments basis under sections 132-166 of the Charities Act 2011.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the CIO are:-

To promote and protect the good health of the general public through the use of music and the arts.

To advance the education of the public in the health benefits of music and the arts through educational workshops and performances.

Public benefit

The trustees are meeting their public benefit requirement by ensuring the general public benefit from any performances that take place and any workshops that take place are accessible by all.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The main activities during the year were:

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Report of the Trustees

for the Year Ended 31 July 2021

FINANCIAL REVIEW

Financial position

The charity has been successful in securing funding from a number of sources during the year including Goldman Sachs, Immersive Interact, Regenda and The Calico Group.

At the year end bank reserves amounted to £70,169.

Reserves policy

The charity does not have a policy on reserves, however all income and property of the CIO must be applied solely towards the promotion of the objects.

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a constitution of a Charitable Incorporated Organisation, dated 30th August 2016 and amended on 1st July 2017.

Recruitment and appointment of new trustees

There must be at least two charity trustees and they must be a natural person aged 16 or over.

No one is entitled to act as a charity trustee whether on appointment or on any re-appointment until he or she has expressly acknowledged, in whatever way the charity trustees decide, his or her acceptance of the office of charity trustee.

At least one of the trustees of the CIO must be 18 years of age or over. If there is no trustee aged at least 18 years, the remaining trustees may only act to call a meeting of the charity trustees, or appoint a new charity trustee.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1169001

Principal address

39 York Avenue Crosby Liverpool L23 5RN

Trustees

A E Pennton M Nankivell Dr A Taiwo M P R Murray

Independent Examiner

Stuart Kellner FCA
Dufton Kellner Limited
Chartered Accountants
Barnston House
Beacon Lane
Heswall
Wirral
Merseyside
CH60 0EE

Report of the Trustees for the Year Ended 31 July 2021

Approved by order of the board of trustees on 9 May 2022 and signed on its behalf by:

M P R Murray - Trustee

<u>Independent Examiner's Report to the Trustees of</u>
Music in Mind CIO

Independent examiner's report to the trustees of Music in Mind CIO

I report to the charity trustees on my examination of the accounts of Music in Mind CIO (the Trust) for the year ended 31 July 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Stuart Kellner FCA
Dufton Kellner Limited
Chartered Accountants
Barnston House
Beacon Lane
Heswall
Wirral
Merseyside
CH60 0EE

9 May 2022

Statement of Financial Activities for the Year Ended 31 July 2021

		31.7.21 Unrestricted	31.7.20 Total
	Nation	fund	funds
INCOME AND ENDOWMENTS FROM	Notes	£	£
Donations and legacies		79,366	35,173
Other trading activities	2	316	
Total		79,682	35,173
EVDENDVINE ON			
EXPENDITURE ON Raising funds		3,100	2,320
Charitable activities			
General		48,904	17,695
Total		52,004	20,015
NET INCOME		27,678	15,158
RECONCILIATION OF FUNDS			
RECONCILIATION OF FUNDS			
Total funds brought forward		42,491	27,333
TOTAL FUNDS CARRIED FORWARD		70,169	42,491
		====	====

Statement of Financial Position 31 July 2021

CURDENIT A CCETC	Notes	31.7.21 Unrestricted fund £	31.7.20 Total funds £
CURRENT ASSETS Cash at bank		70,169	42,491
NET CURRENT ASSETS		70,169	42,491
TOTAL ASSETS LESS CURRENT LIABILITIES		70,169	42,491
NET ASSETS		70,169	42,491
FUNDS Unrestricted funds	6	70,169	42,491
TOTAL FUNDS		70,169	42,491

The financial statements were approved by the Board of Trustees and authorised for issue on 9 May 2022 and were signed on its behalf by:

M P R Murray - Trustee

Notes to the Financial Statements for the Year Ended 31 July 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity have been prepared on a receipts and payments basis under sections 132-166 of the Charities Act 2011.

Income

All income is recognised in the Statement of Financial Activities once the charity is in receipt of the funds.

Expenditure

Expenditure is accounted for in the period in which it is paid and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. OTHER TRADING ACTIVITIES

	31.7.21	31.7.20
	£	£
Fundraising events	316	-

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 July 2021 nor for the year ended 31 July 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 July 2021 nor for the year ended 31 July 2020.

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

INCOME AND ENDOWMENTS EDOM	Unrestricted fund £
INCOME AND ENDOWMENTS FROM Donations and legacies	35,173
EXPENDITURE ON Raising funds	2,320
Charitable activities General	17,695
Total	20,015
NET INCOME	15,158

Notes to the Financial Statements - continued for the Year Ended 31 July 2021

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued	Unrestricted fund £
RECONCILIATION OF FUNDS	
Total funds brought forward	27,333
TOTAL FUNDS CARRIED FORWARD	42,491

5. INDEPENDENT EXAMINERS REMUNERATION

The independent examination fee is £1,500 plus VAT per year. Last year's comparative includes two payments covering that year and the one preceding.

6. MOVEMENT IN FUNDS

MOVEMENT IN FUNDS			
		Net	
		movement	At
	At 1.8.20	in funds	31.7.21
	£	£	£
Unrestricted funds			
General fund	42,491	27,678	70,169
	, -	.,	,
TOTAL FUNDS	42,491	27,678	70,169
Net movement in funds, included in the above are as follows:			
	Incoming	Resources	Movement
	resources	expended	in funds
	£	£	£
Unrestricted funds			
General fund	79,682	(52,004)	27,678
TOTAL FUNDS	79,682	(52,004)	27,678
	<u></u>	<u></u>	
C			
Comparatives for movement in funds			
		Net	
		movement	At
	At 1.8.19	in funds	31.7.20
	£ £	£	\$1.7.20 £
Unrestricted funds	r	L	r.
General fund	27,333	15,158	42,491
General Tuna	21,333	13,130	72,771
TOTAL FUNDS	27,333	15,158	42,491
2011220120			

Notes to the Financial Statements - continued for the Year Ended 31 July 2021

6. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended £	Movement in funds £
Unrestricted funds General fund	35,173	(20,015)	15,158
TOTAL FUNDS	35,173	(20,015)	15,158

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.8.19 €	Net movement in funds £	At 31.7.21 £
Unrestricted funds General fund	27,333	42,836	70,169
TOTAL FUNDS	27,333	42,836	70,169

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds General fund	114,855	(72,019)	42,836
TOTAL FUNDS	114,855	(72,019)	42,836

7. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 July 2021.

Detailed Statement of Financial Activities		
for the Year Ended 31 July 2021	31.7.21	31.7.20
	£	£
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	20,000	3,707
Grants	59,366	31,466
	79,366	35,173
Other trading activities		
Fundraising events	316	-
Total incoming resources	79,682	35,173
EXPENDITURE		
Raising donations and legacies	2 100	2 220
Marketing & advertising	3,100	2,320
Charitable activities		
Musicians	3,502	5,435
Film production	2,500	4,000
Promotional activities	944	319
Website costs	217	1,695
Equipment	1,422	440
Event management costs	37,625	1 150
Event costs	274	1,152
	46,484	13,041
Support costs		
Management		
Insurance	288	273
Postage and stationery	332	121
Sundry expenses		80
	620	474
Finance		
Bank charges	-	5
Governance costs		
Independent examination fee	1,800	3,600
Trustees meetings		575
	1,800	4,175
Total resources expended	52,004	20,015
Net income	27,678	15,158

REGISTERED CHARITY NUMBER: 1169001

Report of the Trustees and

<u>Unaudited Financial Statements for the Year Ended 31 July 2021</u>

for

Music in Mind CIO

Dufton Kellner Limited Chartered Accountants Barnston House Beacon Lane Heswall Wirral Merseyside CH60 0EE

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M P R Murray - Trustee

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9 May 2022

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Statement of Financial Position 31 July 2021

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The financial statements were approved by the Board of Trustees and authorised for issue on 9 May 2022 and were signed on its behalf by:

M P R Murray - Trustee

Notes to the Financial Statements for the Year Ended 31 July 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

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Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. OTHER TRADING ACTIVITIES

	31.7.21	31.7.20
	£	£
Fundraising events	316	-

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 July 2021 nor for the year ended 31 July 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 July 2021 nor for the year ended 31 July 2020.

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

INCOME AND ENDOWMENTS EDOM	Unrestricted fund £
INCOME AND ENDOWMENTS FROM Donations and legacies	35,173
EXPENDITURE ON Raising funds	2,320
Charitable activities General	17,695
Total	20,015
NET INCOME	15,158

Notes to the Financial Statements - continued for the Year Ended 31 July 2021

4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued	Unrestricted fund £
RECONCILIATION OF FUNDS	
Total funds brought forward	27,333
TOTAL FUNDS CARRIED FORWARD	42,491

5. INDEPENDENT EXAMINERS REMUNERATION

The independent examination fee is £1,500 plus VAT per year. Last year's comparative includes two payments covering that year and the one preceding.

6. MOVEMENT IN FUNDS

MOVEMENT IN FUNDS			
		Net	
		movement	At
	At 1.8.20	in funds	31.7.21
	£	£	£
Unrestricted funds			
General fund	42,491	27,678	70,169
	, -	.,	,
TOTAL FUNDS	42,491	27,678	70,169
Net movement in funds, included in the above are as follows:			
	Incoming	Resources	Movement
	resources	expended	in funds
	£	£	£
Unrestricted funds			
General fund	79,682	(52,004)	27,678
TOTAL FUNDS	79,682	(52,004)	27,678
	<u></u>	<u></u>	
C			
Comparatives for movement in funds			
		Net	
		movement	At
	At 1.8.19	in funds	31.7.20
	£ £	£	\$1.7.20 £
Unrestricted funds	r	L	r.
General fund	27,333	15,158	42,491
General Tuna	21,333	13,130	72,771
TOTAL FUNDS	27,333	15,158	42,491
2011220120			

Notes to the Financial Statements - continued for the Year Ended 31 July 2021

6. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended £	Movement in funds £
Unrestricted funds General fund	35,173	(20,015)	15,158
TOTAL FUNDS	35,173	(20,015)	15,158

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.8.19 £	Net movement in funds £	At 31.7.21 £
Unrestricted funds General fund	27,333	42,836	70,169
TOTAL FUNDS	27,333	42,836	70,169

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds General fund	114,855	(72,019)	42,836
TOTAL FUNDS	114,855	(72,019)	42,836

7. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 July 2021.

Detailed Statement of Financial Activities for the Year Ended 31 July 2021	31.7.21 £	31.7.20 £
INCOME AND ENDOWMENTS		
Donations and legacies Donations Grants	20,000 59,366	3,707 31,466
	79,366	35,173
Other trading activities Fundraising events	316	
Total incoming resources	79,682	35,173
EXPENDITURE		
Raising donations and legacies Marketing & advertising	3,100	2,320
Charitable activities Musicians Film production Promotional activities Website costs Equipment Event management costs Event costs	3,502 2,500 944 217 1,422 37,625 274	5,435 4,000 319 1,695 440 - 1,152 13,041
Support costs Management Insurance Postage and stationery Sundry expenses	288 332 - 620	273 121 80 474
Finance Bank charges	-	5
Governance costs Independent examination fee Trustees meetings	1,800	3,600 575 4,175
Total resources expended	52,004	20,015
Net income	27,678	15,158