

Trustees' Annual Report for the Period

From 1st July 2020 (Period start date) To 30th June 2021 (Period end date)

Charity Name: Doncaster Went Valley Lions Club (CIO)

Charity Registration Number: 1182117

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The Objectives of the Club are for such purposes as are exclusively charitable in England & Wales, including in particular:
		 The advancement of citizenship by: Promoting the principles of good citizenship; Encouraging members to take an active interest in the civic, cultural, social and moral welfare of the community; Providing a forum for the open discussion of all matters of public interest; provided that partisan politics and sectarian religion shall not be debated by members;
		 Encouraging service-minded people to serve their community without personal reward and encouraging the promotion of high ethical standards in commerce, industry, professions, public works and private endeavours;
		 Supporting youth to develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals;
		 Promoting the Voluntary Sector for the public benefit by associating with local authorities in a common effort to advance education and provide facilities in the interests of social welfare for recreation or other leisure time occupation to improve the

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		 conditions of life of people in local, national and international communities; Promoting volunteering; The relief of poverty and the relief of those in need in particular by providing humanitarian aid and disaster
		 relief; The advancement of health or the saving of lives by preventing avoidable blindness, assisting disabled people to lead independent lives or helping to prevent or manage health issues;
		 Promoting for the benefit of the public the conservation protection and improvement of the physical and natural environment; and/or Promoting community participation in healthy recreation.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	In the period July 2010 to June 2021 our main service activities related to the provision of goods, services, donations and sponsorships via applications for help received from directly members of the public or via their support agencies or representatives.
		The following are examples of the assistance we have provided throughout the year:-
		Service Requests:-
		 Washing Machine x 2 Clothes for families in need Double Bed Household items, such as furniture following the floods of 2019 (this was taken from the flood income we received. Gas fire, Carbon Monoxide Alarm and fittin. this was following the floods of 2019 (this was taken from the flood income we received. Sofa x 2
		 Donations/Grants/Sponsorships:- Essential Sanitary Products and toiletries donated to the local Womens Refuge Food Donated to all the local foodbanks operating within our

		 area. Toys for a Childrens Hospice and local church (we matched a donation from our presidents employer) Donation of Bedding and Christmas treats to the local Refuge. Fundraising:- Lions Member Subscriptions (Admin A/C) Donations and collections. Lions/External Grants (provisional)
Statement confirming whether the trustees	Para 1.18	Doncaster Went Valley Lions Club (CIO)
have had regard to the guidance issued by the		Public Benefit Statement
Charity Commission on public benefit		The Club presently have a member who is appointed as the Services Chairman. The Chairman considers each of the possible causes or applications for funding, and carries out a process of due diligence on each of the possible beneficiaries, including assessing the worth of the beneficiary to the community.
		Grants, donations and support initiatives are made for the benefit of people in the Doncaster area however, this does not preclude grants, donations and support being made to Lions Club Multiple District sponsored appeals and Internationally through the Lions Clubs International Foundation (eg, relief of poverty, responding to disaster relief or help people with disabilities), thereby extending the public benefit overseas. After due diligence, the Chairman will make a recommendation to the club members who will vote on each grant, donation and support initiative, the results of which are duly minuted in Club records.
		Due to the covid-19 pandemic, we were unable to fundraise during the reporting year and our income was very limited.
		The club have good liaison with the local Social Services, health professionals and care support workers. From referrals the club will make decisions as to the best way to support local families who maybe vulnerable or facing hardship.

	The annual Santa Sleigh Collection campaign was unable to run due to the pandemic.
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	SORP reference	nents where relevant about:
Policy on grant making	Para 1.38	DONCASTER WENT VALLEY LIONS CLUB (CIO) A Charitable Incorporated Organisation
		Grant Making Policy
		1. The Objects of the Doncaster Went Valley Lions Club Under the terms of the Clubs' Constitution, Trustees apply funds at their discretion, making grants where they believe that their contribution will make a real difference. We can only make grants in furtherance of our charitable objectives.
		2. Priorities for Support The number of applications that can be supported is, of necessity, limited to the amount of funds available for distribution in any one year. The Trustees have determined that the priorities for funding will be: subject to other elements of the Trustees grant- making policy, no restrictions are imposed on the purpose for which a grant may be made; thus, applications for support towards capital projects, other projects or core costs are considered; as there are numerous Lions Clubs in the UK, applications from the local Doncaster Went Valley areas are generally given a priority. Trustees also consider
		priority. Trustees also consider international funding requests referred to them by the Lions International organisation; candidates for support and/or grants are all considered on their own merits, following investigation by the club membership. However, given that most of the available funds are raised within the local community, those candidates that are local are given special consideration. Using the former as a guiding principle the following are examples of areas adopted for support:

Local Charities - youth groups, groups working with the elderly,
residential and nursing homes, disabled and individual appeals;
Youth and Children's Organisations - sport related groups or individuals, scouting and guiding, youth club activities, young people undertaking overseas assignments;
Community Facilities — aid for disadvantaged, elderly, homeless individuals and families, village hall projects. Community aid and support is generally provided through service requests generated from NHS Health Professionals and Health Visitors, Care Support Workers, Council Social Services and Local Health Centres as well as direct from the General Public.
The above priorities in this policy will be reviewed every year when a budget is compiled (or more often if deemed appropriate by the Trustees), and may be changed in accordance with the Trustees' view of the most effective application of available funds at any point in time.
<u>3. Principles</u> In awarding grants, the Trustees will apply the following principles:
• Trustees will not normally support applications from large national charities or charities dedicated to issues deemed by the Trustees to be already well funded;
• Trustees will work with other organisations to fund initiatives beyond the financial scope of a single organisation;
• All applications from previous recipients of grants or from previously unsuccessful applicants will be considered by Trustees on their own merits. Although Trustees will have regard to the outcome of the

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	previous grant, any new application will not receive preferential or adverse consideration.
	 4.a The Trustees will only approve the use of funds for medical research projects of international, national or locally based charities if a distinct local benefit can be established;
	4.b The Trustees will not normally approve the use of funds for purposes for which government has a statutory responsibility to provide.
	4.c The Trustees will not normally make cash or cheque payments to individuals. The Club will instead purchase goods and services for delivery to their customers or make grant, donation and sponsorship payments by cheque to the official bank account of an organisation. Alternatively a Club Member might arrange to accompany a customer for the purchase of goods, eg, clothing, toys, etc, and pay direct to the supplier, or the Club may entrust a known Care Professional with a designated level of funding who would accompany a customer to purchase the goods and to make payment and provide a receipt for the purchase(s).
	5. Grant Application Process All applications for grants should be made to Lion Secretary, Doncaster Went Valley Lions Club, C/O 37 Fisher Street, Bentley, DONCASTER DN5 0ES or by email to info@wentvalleylions.co.uk or by contacting the Club on the Lions District 105 Generic Number 0345 833 8523. Before awarding a grant to an organisation or an individual, the Trustees require that the applicant should:
	 Inform the Trustees of the purpose of the application, details of the project, the way in

which the grant will be used and how it will be managed effectively for its intended purpose;
 Provide adequate information regarding the identity and financial status of the recipient and/or of the status of the person(s) who will carry out the project/work;
• All equipment purchased with the grant is owned and remains the property of the grant recipient (whether an organisation or an individual);
• Confirm that any item purchased using a grant will be installed at the place intended for its use;
• On receipt of the grant a written acknowledgement of the receipt is to be issued to the Lion Secretary and the transaction is recorded in the Club minutes;
 To comply with the Data Protection Act 2018 and the General Data Protection Regulations, applicants and their nominated representative(s) are required to consent to the use of personal data supplied by them in the processing and review of their application. This includes transfer to and use by such individuals and organisations as the Trustees deem appropriate. The Trustees require the assurance of the applicant that personal data about any other individual is supplied to the Trustees with his/her consent. At the point of submitting an application, applicants and their nominated representative(s) are asked to confirm this consent and assurance.
<u>6. Assessment Process</u> The assessment process will be that:
• All grant applications will be subject to initial assessment to ensure that they meet the basic criteria for funding. Grants will be considered by the Trustees at

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	their meetings and they will aim to inform the applicant of the outcome of their application for funding;
	 Trustees will not be obliged to provide an explanation to the applicant should their application be unsuccessful, however Trustees do realise the importance of feedback and will where appropriate provide suitable comment to the applicant;
	• Applicants should note that Trustees receive far more applications than they have funds to support. Even if a project fits with the criteria and priorities of the Trustees and a detailed assessment has been made, Trustees may still be unable to provide the grant.
	7. Monitoring and Publicity It is the policy of the Trustees to monitor at their discretion, all grants made. Where the grant is for an extended period, project progress should be reported on a regular basis. In addition to reports detailing progress, grant recipients are expected to provide:
	 A statement of how the grant monies have been spent, this may be in writing or to take up the opportunity (where appropriate) to visit Trustees to deliver a personal report of how the grant has been spent; details (where appropriate) of other funds applied to the same project;
	• Trustees or their representative(s) may, where appropriate, visit the applicant to view the progress/success of the project and see how and where the grant has been spent.
	If applicable and of a non-sensitive nature, Trustees may ask applicants to consent to the use of their information and project details for publicity purposes, including on-line, in print and otherwise.

Policy on social investment including program related investment	Para 1.38	The club does not have any social investment initiatives that forms a material part of its charitable and investment activities.
Contribution made by volunteers	Para 1.38	We presently have 10 Club members registered with Doncaster Went Valley Lions, all are unpaid volunteers who give up their time to run and support the Club and to provide urgently needed assistance to the local community and to other local, regional national and international charitable causes.
		We hold meetings monthly at which we review the merits of any service requests received and determine the course of action we decide to adopt.
		At club meetings we also review the financial status of the club for our charity and administration accounts and we plan and programme ahead for fund raining events and support initiatives.
Other		 We have a close working relationship with various support organisations and agencies who offer assistance to the club and submit applications for service support initiatives:- Doncaster Council Social Services Doncaster Council Communities Health Professionals Care Workers

Achievements and Performance

SORP reference	

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	DONCASTER WENT VALLEY LIONS CLUB (CIO) A Charitable Incorporated Organisation History and Context Doncaster Went Valley Lions Club is part of Lions Clubs International Multiple District 105 which covers the UK & Ireland. As a Lions Clubs their purpose is to "serve local communities" and Lions principles to which the clubs must adhere include "acting to benefit the public interest". Administrative costs at local, national and international level are covered by modest annual membership fees, which means that all monies raised by fundraising are spent supporting good causes (mainly registered charities, but also including charitable grants to individuals and organisations). The trustees of Doncaster Went Valley Lions Club (CIO) understand that the club is subject to charity law and will only be able to undertake activities which are charitable. Purposes The club operate within the agreed objects of the Charity Commission, however the trustees may change the focus from time to time. The trustees are independent and make their own decisions, but as a Lions charity they will consider national appeals and members' guidance as part of their decision making. Examples of activities undertaken by this club include: • Advancement of Citizenship: Encouraging people to volunteer e.g. working in conjunction with volunteers from the local community. Each year the club promote their Santa Seligh collection around the streets of Northern Doncaster. This is a major fundraising event but is also a much anticipated local event for the community.
		 Promoting the Voluntary Sector for the public benefit by associating with local

 authorities in a common effort
to advance education and provide facilities in the interests of social welfare, etc: The club have a good relationship with both the local Council especially the Social Services and with NHS Health and Care Professionals. Each year they received referrals from the Council and Care Professionals about support needed for local families facing hardship. Each year they make donations and provide support for the provision of items such as carpets, white goods, eg, cookers, washing machines, fridges and freezers, also household furniture, beds and mattresses, safety gates, educational and medicinal aids etc, to support these families.
• Promoting Volunteering: Recruiting new Lion members to support regular local activities. By working locally and supporting / promoting local events the club are helping to promote volunteering. A number of the donations this year have been aimed at supporting community organisations. The club continues to recruit further members who are willing to support the club in their activities.
• Relief of poverty and relief of those in need - the club support causes both locally and internationally As well as the clubs community support through the local Councils and health care referrals, they have donated funds to Water Aid and Lions Sight Savers and to various Lions Clubs International Projects supporting developing countries and disaster relief initiatives.
• Advancement of Health: The club have made donations towards the Lions Summer Walk for Doncaster Cancer Charity, they continue to support the Lions 'Message in a Bottle' scheme and

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	they support the Lions annual disabled fun and spots day organised on behalf of the District. In addition donations are a provided for funding towards medical and clinical support needs.
	• Environment: The Club are keen to support environmental projects in their local area and have in the past been invited to support litter picking initiatives organised by the local council. They also support recycling initiatives, eg, spectacle collections, reconditioned white goods, the provision of quality second hand furniture, etc, and are mindful of their carbon footprint reflective of their travel arrangements. In addition Club members fully support waste recycling schemes and they endeavour to conduct their services so as to minimise their negative impact on the environment. Whenever white goods, such as washing machines, fridges, freezers, etc, are purchased the Club also endeavour to source out energy efficient appliances with A* ratings whenever possible and affordable or supply fully serviced reconditioned appliances in support of recycling initiatives.
	 Healthy Recreation The club have supported junior football and cricket clubs in the local area.
	Grant Making Policy Trustees have adopted the grant making policy formally for the CIO. As the CIO has general charitable purposes, any charitable objects fall within that policy. The club however retains its discretion to change its policy and/or make grants and donations to other charitable projects.
	Operating and Public Benefit The national Lions body, 'Lions Clubs International Multiple District 105', provides various template policies which it is then up to individual clubs to adopt. The CIO will undertake its

own reporting and administration, as well as making its own independent decisions on choice of grantees. The Multiple-Districts have sight of the Club accounts but will have no direct input into the running of the CIO.
Personal Benefit Doncaster Went Valley Lions Club occasionally gives grants and donations to individuals, for example financial support of individuals on gap years or to attend sporting events so those individuals can achieve their full potential, whether that potential be in education leading to future employment or towards a sporting achievement. The Trustees take steps to ensure that grants and donations made to individuals are to be put to good use, specifically charitable purposes to do with health, well-being, welfare or education. In cases of hardship, the preferred option is to donate to a fund- raising effort, or to pay a contractor or service supplier directly for necessary work to be done or goods to be supplied.
No Doncaster Went Valley Lions Club member benefits from grants or donations made by the Club.
Accounting for Volunteer Events Any events run by Doncaster Went Valley Lions Club are <u>not</u> as a "reward" for individuals, but are undertaken to motivate the membership, build up the team of volunteers by mobilising additional support from the community, promote volunteering and, in some cases, as fundraisers. These events also aim to encourage attendees to take an active interest in the community and may provide a forum for discussion of matters of local public interest. In any event the members pay the costs of these events themselves through administration funding.

Achievements against objectives set	Para 1.41	

Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's	Para 1.21	Charity A/C
financial position at the		Balance as of 1^{st} July 2020 = £9734.43
end of the period		Income = ± 287.97
		Expenditure = \pm 3828.39
		A/C Balance = £6194.01
		Charity A/C (Restricted - Flooding Support) Income = £1862.26
		Expenditure = \pounds 1381.07 A/C Balance = \pounds 481.19
		Administration A/C Balance as of 1 st July 2020 = \pm 693.37 Income = \pm 375 Expenditure = \pm 862.55 A/C Balance = \pm 205.82
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	As a matter of policy Doncaster Went Valley Lions Club (CIO) do not hold any prescribed level of reserve funding.
Amount of reserves held	Para 1.22	Reserve funding is zero. However, we may typically hold annual carry over funding in the order of £3,000-£4,000 from one Lionistic year to the next which permits the continuity of support services to be provided pending the delivery of fund raising activities later in the year.
Reasons for holding zero reserves	Para 1.22	A specified level reserve funding is not held in any of our accounts as we have no ongoing liabilities that must be covered. We will not commit the club to any expenditure that cannot be met from the balance of our existing funds. Once the funding is depleted we shall cease to provide support services until further funding becomes available.
Details of fund materially in deficit	Para 1.24	The club have no fund or subsidiary undertaking that is materially in deficit.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The operation of the Doncaster Went Valley Lions branch of the Charity is dependant on the unpaid volunteer members devoting sufficient time and resources to the running of the club and in attaining a quorum level of member attending the meetings. This is reflected for example by factors of age, health, well-being and availability of club members.

The charity's principal sources of funds (including any fundraising)	Para 1.47	Charity Funding:- Donations Administration Funding:- Annual Members Subscriptions Donations The club do not have any pension liabilities as we do not engage paid employees.
		The club do not hold any material financial investments.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The club has no investment initiatives or liabilities to report.
A description of the principal risks facing the charity	Para 1.46	The operation of the Doncaster Went Valley Lions branch of the Charity is dependant on the unpaid volunteer members devoting sufficient time and resources to the running of the club and in attaining a quorum level of member attending the meetings. This is reflected for example by factors of age, health, well-being and availability of club members.
Other		Significant events that have affected the financial performance and financial position of the charity during the reporting period:- During the reporting period 1 July 2020
		to 30 June 2021 we have experienced significant events that have had a financial and operational impact on the club.
		b) March 2020:- The onset of Coronavirus (COVID-19) which has significantly impacted on the effectiveness and continuity of running the club remotely, without holding face to face meetings.
		Mitigation Measures:- We have continued supporting the

operational running of the club through social media. In particular we have contributed to the running of several food banks in our area and have made donations for the provision of PPE to the NHS. Despite the safety measures and operational restrictions we have managed to provide active support for around 37 service applications throughout the yearthis is a level of service activity that we are very proud of under the extreme circumstances and an accolade to our volunteer club
of under the extreme circumstances

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Charity Commission scheme
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	 Club trustees are selected through a process of nominations and member voting. The club has three trustees:- President Secretary Treasurer

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Lions Multiple District provide induction training for trustees.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

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Reference and Administrative details

Charity name	Doncaster Went Valley Lions Club (CIO)
Other name the charity	Doncaster Went Valley Lions
uses	
Registered charity	Registered Charity Number 1182117
number	
Charity's principal address	Doncaster Went Valley Lions C/O 37 Fisher Street, Bentley, DONCASTER DN5 0ES

	Names of the charity trustees who manage the charity				
	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)	
1	Michael Burke	President		Doncaster Went Valley Lions	
2	Richard Bailey	Secretary		Doncaster Went Valley Lions	
3	Terry Taylor	Treasurer		Doncaster Went Valley Lions	

Corporate trustees – names of the directors at the date the report was approved					
Director name	Director name				
NOT APPLICABLE					

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
NOT APPLICABLE		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NOT APPLICABLE
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NOT APPLICABLE
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NOT APPLICABLE

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
	NOT APPLICABLE	

Name of chief executive or names of senior staff members (Optional information)

NOT APPLICABLE

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Disclosure exemptions do not apply.

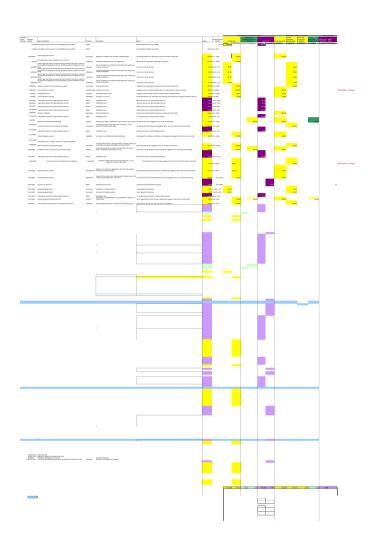
Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	MB
Full name(s)	MICHAEL BURKE
Position (eg Secretary, Chair, etc)	PRESIDENT
Date	23 April 2022
Signature(s)	Restanden
Full name(s)	RICHARD BAILEY
Position (eg Secretary, Chair, etc)	SECRETARY
Date	23 April 2022



Month	Statement		Charity A/C	
		Income	Exp	Balance
July 2020	-			
(c/o Bal)	317	9734.43		
July	317		269.20	
August	318	206.00		
September	319		789.22	
October	320		204.12	
November	321		349.00	
December	322		133.65	
January (2021)	323		628.67	
February	324		425.58	
March	325	81.97		
April	326			
May	327		1028.95	
June				
		10022.40	3828.39	6194.01

Doncaster Went Valley Lions Club (CIO) Inco

Please see comments on

me / Expenditure (taken from Bank Statements 1 July 2020 to 30 Jul

Charit	y A/C (Restricted-	Floodina)	Statement	
Income	Exp	Balance		Income
1862.26			288	693.37
			288	0.00
			288	0.00
			288	100.00
			289	50.00
	349.00		290	50.00
			291	25.00
	303.12		292	25.00
			293	0.00
			294	0.00
			294	0.00
	728.95		294	50.00
			295	75.00
1862.26	1381.07	481.19		1068.37

ı cells E6, G19 & H19

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Admin A/C				
Exp	Balance			
0.00				
0.00				
0.00				
450.28				
0.00				
0.00				
0.00				
0.00				
25.00				
0.00				
0.00				
387.27				
0.00				
862.55	205.82			