

## ANNUAL REPORT 2020/2021

### **The Charity's Governing Document**

The Charity is a Charitable Incorporated Organisation, with governing documents based on the Foundation model constitution from the Charity Commissioners. It registered on the Register of Charities with the Registered Charity Number 1164302 on 9th Nov 2015. We are a member of the Trussell Trust and work to their operating guidelines.

### **List of Trustees**

Mr Derek Ashcroft; Mr Jerry Broxholme, Revd Richard Preston; Mrs Kathryn Harwood  
Mr Mick Mann

The trustees have delegated day-to-day responsibility to the Foodbank Steering Group.

### **Bankers**

National Westminster Bank, Southway, Skelmersdale WN8 6LD  
Transferred to Co-operative Online Banking July 2021

### **Objects of the charity**

The Objects of the CIO are: To relieve persons in West Lancashire and the surrounding area that are in financial hardship in such ways as the trustees from time-to-time think fit, in particular, but not exclusively by:

- (1) Providing emergency food, essential toiletries, and household items to individuals and families in need and/or for distribution by charities or other organisations working to prevent or relieve poverty.
- (2) Such other means, including (but not limited to) the provision of support, advice, or signposting to the relevant information and other advisory services.

### **Correspondence address**

Skelmersdale Ecumenical Centre, Northway, Skelmersdale, WN8 6LU  
Phone: 07989052832  
Email: [info@skelmersdale.foodbank.org.uk](mailto:info@skelmersdale.foodbank.org.uk)

### **Health and Safety Policy**

Health and Safety is the responsibility of all and overseen by the Trustees who ensures that all risks are properly managed.

### **Safeguarding**

The Charity seeks to follow good practice concerning safeguarding and uses the safeguarding policy recommended by the Trussell Trust.

### **The year 2020/21 Objectives**

- To ensure all policies are in place, up-to-date and implemented
- To continue to build up a working reserve in accordance with our reserve policy.
- To retain and increase our pool of volunteers.
- To critically reflect on the experience of our clients and identify areas where we can improve.

Ward	No Vouchers	Adults	Children	Total
Ashurst	115	180 (65.22%)	96 (34.78%)	276
Bickerstaffe	2	2 (100%)	0	2
Billinge and Seneley Green	1	2 (100%)	0	2
Birch Green	138	213 (54.06%)	181 (45.94%)	394
Burscough West	2	2 (40%)	3 (60%)	5
Chorley South West	1	1 (20%)	4 (80%)	5
Digmoor	110	197 (56.77%)	150 (43.23%)	347
Douglas	1	2 (66.67%)	1 (33.33%)	3
Moorside	70	107 (47.56%)	118 (52.44%)	225
NFA	17	17 (89.47%)	2 (10.53%)	19
New Longton & Hutton East	1	1 (100%)	0	1
Newburgh	2	3 (50%)	3 (50%)	6
Orrell	2	3 (42.86%)	4 (57.14%)	7
Parbold	6	6 (100%)	0	6
Pemberton	2	2 (100%)	0	2
Rainford	1	1 (50%)	3 (50%)	6
Scott	1	5 (100%)	0	1
Skelmersdale North	104	170 (57.05%)	128 (42.95%)	298
Skelmersdale South	171	262 (60.93%)	168 (39.07%)	430
Tanhouse	197	296 (51.75%)	276 (48.25%)	572
Unknown	2	3 (60%)	2 (40%)	5
Upholland	55	95 (76%)	30 (24%)	125
Wrightington	4	8 (100%)	0	8
Totals	1005	1576	1169	2745

Crisis	No Vouchers	Adults	Children	Total
Benefit Changes	95	154 (55.2%)	125 (44.8%)	279
Benefit Delays	102	161 (58.55%)	114 (41.45%)	275
Child Holiday Meals	2	3 (30%)	7 (70%)	10
Debt	155	241 (53.91%)	206 (46.09%)	447
Delayed Wages	10	23 (62.16%)	14 (37.84%)	37
Domestic Violence	13	14 (40%)	21 (60%)	35
Homeless	19	19 (95%)	1 (5%)	20
Low Income	434	704 (56.64%)	539 (43.36%)	1243
No recourse to public funds	37	51 (85%)	9 (15%)	60
Other	62	93 (49.73%)	94 (50.27%)	187
Refused STBA	2	3 (50%)	3 (50%)	6
Sickness	74	110 (75.34%)	36 (24.66%)	146
Totals	1005	1576	1169	2745

We currently run 3 drop in centres:  
 Ecumenical Centre Northway Skelmersdale  
**OPENING TIMES:** Mon 11:00 - 13:00 & Thu 10:00 - 12:00

Oak House 6 Elmridge Tanhouse Skelmersdale  
**OPENING TIMES:** Fri 12:00 - 14:00

Trinity Methodist Church High Street Old Skelmersdale  
**OPENING TIMES** Wed 10:00 - 12:00

In a challenging year we have been grateful for continued generous financial and food donations which has enabled the charity to work. Awards grants have enabled the employment of a part time Project Manager, Distribution Manager and Warehouse Manager. Having our own van has enabled the more efficient use of resources and networking opportunities. Our volunteer team continues to strengthen. We look forward to offering face to face support once more as the pandemic crisis eases.

**Priorities for 2021/22**

To continue to meet the objectives of our Foodbank.

To ensure all policies are in place and up-to-date.

To continue to build up a working reserve in accordance with our reserve policy.

To increase our pool of volunteers.

To expand training opportunities for staff and volunteers.

To critically reflect on the experience of our clients and identify areas where we can improve.



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Skelmersdale and District Foodbank

## Receipts and payments accounts

CC16a

For the period  
from

1st August 2020

To

31st July 2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	32,666	-	-	32,666	18,767
Coop Bank	-	-	-	-	1,815
Trussell Trust	43	-	-	43	529
The Oaks	1,375	-	-	1,375	2,500
Arnold Clark	2,000	-	-	2,000	2,500
Coop Bank( Dedicated Gift)	-	-	-	-	28,629
ASDA Grant (Restricted)	-	7,164	-	7,164	9,553
Gid Aid Recovery	934	-	-	934	-
<b>Sub total (Gross income for AR)</b>	<b>37,018</b>	<b>7,164</b>	<b>-</b>	<b>44,182</b>	<b>64,293</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>37,018</b>	<b>7,164</b>	<b>-</b>	<b>44,182</b>	<b>64,293</b>
<b>A3 Payments</b>					
Office & Warehouse rents	9,204	-	-	9,204	7,950
Trussell Trust	-	-	-	-	360
Insurances and Data register	540	-	-	540	420
Office & Warehouse Equipment	240	-	-	240	584
Phone, Printing, Post & Stationery	170	-	-	170	162
Foodstock	550	-	-	550	78
Salaries	2,053	9,117	-	11,170	7,065
Van purchase plus running costs	16,890	-	-	16,890	-
Misc	154	-	-	154	140
<b>Sub total</b>	<b>29,801</b>	<b>9,117</b>	<b>-</b>	<b>38,918</b>	<b>16,759</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>29,801</b>	<b>9,117</b>	<b>-</b>	<b>38,918</b>	<b>16,759</b>
<b>Net of receipts/(payments)</b>	<b>7,217</b>	<b>- 1,953</b>	<b>-</b>	<b>5,264</b>	<b>47,534</b>
<b>A5 Transfers between funds</b>					
	57,653	1,953	-	59,606	12,072
<b>A6 Cash funds last year end</b>					
<b>Cash funds this year end</b>	<b>64,870</b>	<b>-</b>	<b>-</b>	<b>64,870</b>	<b>59,606</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Petty Cash	85	-	-
	Bank	65,240	-	-
	Cheques not yet presented	455	-	-
	<b>Total cash funds</b>	<b>64,870</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			

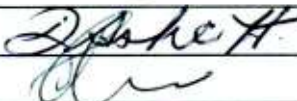
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Delivery Van	Transport	15,358	13,000
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Derek Ashcroft	7/4/22
	Jerry Broxholme	9/4/22





Section A

Independent Examiner's Report

Report to the  
trustees/members of

Skelmersdale & District Foodbank

On accounts for the year  
ended

31st July 2021

Charity no  
(if any)

1164302

Set out on pages

Pages 1 & 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

1st April 2022

Name:

Mr C Cullen

Relevant professional  
qualification(s) or body  
(if any):

Address:

50 Spencer's Lane, Skelmersdale WN8 9JR

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None

