



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 8th August, 2020 **Period start date** **To** 7th August, 2021 **Period end date**

Charity name: Robert Bird Cottage Homes Charity

Charity registration number: 233341

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The provision, maintenance and upkeep of 5 alms-houses, located in Birds Close, Crewkerne, Somerset TA18 8BQ
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Ensure that the alms-houses are kept in a good state of repair and that all tenants are abiding by the terms of their respective leases. Follow-up on any building defects or defects reported by tenants. Coordinate any repairs or maintenance work required, partnering with approved local tradesman and ensure works are carried out to high standard. Maintain good working relationship with all tenants, with a view to their general health and well-being.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The charity relies entirely on volunteers for all aspects of its work, to ensure that all administrative duties are carried out.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Alms-house residents are typically from low-income backgrounds and/or residents who are potentially vulnerable and may need additional support. During 2021, RBCH made a point to ensure that all tenants were in good health during the second year of Covid-19 government guidelines and restrictions.</p> <p>Annual building surveys were carried out in May 2021, with defects and required repairs noted. Repair works contracted out to approved local suppliers/tradesmen. Tenants are responsible for internal decoration/maintenance and outside space/gardens: two were asked to make minor improvements/alternations, in line with their terms of their respective leases.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Objectives met
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	Objectives met
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity's financial position is sound	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held for: 1. Cyclical maintenance fund 2. Extraordinary repair fund	
Amount of reserves held	Para 1.22	£372,582	
Reasons for holding zero reserves	Para 1.22	N/A	
Details of fund materially in deficit	Para 1.24	N/A	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Volunteer-run organisation – problem of attracting new volunteers Reluctance to take major responsibility roles
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Charity Commission Scheme dated 27 th May 1992
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees should number six competent persons: the Rector of St Bartholomew's Church, Crewkerne; two churchwardens; one councillor (a nominated Trustee) and two co-opted Trustees (the Chairman plus one other, currently vacant). The Officers comprise the Treasurer and Clerk.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	New trustees provided with appropriate documentation and one-to-one guidance
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The Robert Bird Cottage Homes Charity
Other name the charity uses	
Registered charity number	233341
Charity's principal address	N/A Chairman's address: 3 Church Street, Crewkerne, Somerset TA18 7HR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	J. McAlister	Co-Opted Trustee (Chairman)	14 th September 2021 to current date	
2	D. Wakeman	Nominated Trustee		Crewkerne Town Council
3	Rev C. J. Davis	Ex-Officio Trustee (Vicar, St Bartholomew's Church)	13 th January 2022 to current date	
4	P. Smith	Ex-Officio Trustee (Churchwarden)		
5	C. Newman	Ex-Officio Trustee (Churchwarden)		
6	G. Atkinson	Officer (Treasurer)	14 th September 2021 to current date	
7	G. Clotworthy	Officer (Clerk)	14 th September 2021 to current date	
8	P. Wingrave-Newell	Co-opted Trustee	Retired 14 th September 2021	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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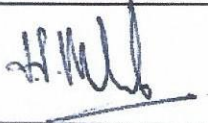

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	James Patrick McAlister	Geoffrey Robert Atkinson
Position (eg Secretary, Chair, etc)	Chairman	Treasurer
Date	31 st May, 2022	

ROBERT BIRD COTTAGE HOMES TRUST CHARITY NUMBER 233341

Accounts of Receipts and Payments for the Year Ended 7th August 2021

<u>2020</u>	<u>RECEIPTS</u>	<u>2021</u>	<u>2020</u>	<u>PAYMENTS</u>	<u>2021</u>
14289	Rent Contributions	14516.52	427	Careline System	426.40
565	Piper Careline System	426.41	2216	Water Rates	2169.53
192	Resident repair cost contribution	0.00	4799	Repairs to Property	16407.63
			53	Carline Resident Refund	0.00
		14942.93	854	Insurance	878.60
					19882.16
	<u>Investment Income</u>				
44	Common Investment Fund Shares	44.86			
	NAA/Charity Multi Asset				
12265	Common Investment Fund Shares	11309.18			
	HSBC Bank Plc:				
4	Money Manager Account Interest	0.20		<u>Other Expenditure</u>	
240	National Savings Bank Interest	217.62	11571.86	Christmas Gifts for Residents	250.00
			250	Clerk's Salary	500.00
			450	Treasurer's Salary	500.00
			450	Hire of Hall for Meetings	0.00
			0	National Association of Almshouses	142.00
			140	Chairman's Expenses	0.00
			0	Clerk's Expenses	28.79
			57	Treasurer's Expenses	20.44
			28	Auditor's Fee	100.00
			70		1541.23
27599	TOTAL RECEIPTS	26514.79	9794	TOTAL PAYMENTS	21423.39
			17805	<<< Surplus Last Year	
				SURPLUS This Year >>>	5,091.40
27599		<u>£26,514.79</u>	27599		<u>£26,514.79</u>

BALANCE SHEET AT 7th AUGUST 2021

Brought Forward 8th August 2020

National Savings Bank Investment Account	30227.13
<u>HSBC Bank PLC:</u>	
Community Account	13654.08
Money Manager Account	1809.44
85.68 Common Investment Fund Income Shares	1453.43
3336.836 Accumulation Units of NAA/Charity Multi Asset	
Common Investment Fund	276826.58

Property Improvements	46199.03
	<u>370169.69</u>

ADD Surplus for the year	5091.40
ADD Increase in Value of Common Investment Shares	226.89
ADD Increase in value of NAACIF Shares	52320.95
LESS 2020 Creditors paid	-1205.76
	<u>£426,603.17</u>

Carried Forward 7th August 2021

National Savings Bank Investment Account	30444.75
<u>HSBC Bank PLC:</u>	
Community Account	6012.72
Money Manager Account	1809.64
85.68 Common Investment Fund Income Shares	1680.32
3336.836 Accumulation Units of Charity Multi Asset	
Common Investment Fund	340456.71

Property Improvements

Brought Forward	46199.03
Additions	0.00
	<u>46199.03</u>

Less Creditors: 0.00

£426,603.17

In addition to the items shown on the above Balance Sheet the Trust is the owner of Five Freehold Bungalows, Nos. 2, 3, 6, 7 & 8 Birds Close Crewkerne Somerset TA18 8BQ

Mr R Reid
Treasurer
2 Oak Drive
Crewkerne
Somerset
TA18 7DN

20th August 2021

AUDITED AND FOUND CORRECT
in accordance with the documents
produced to me.


G H Creech FCILEx Retd

26th August 2021

Westgate 4 Fairfield Crewkerne Somerset TA18 8BU

ROBERT BIRD COTTAGE HOMES TRUST CHARITY NUMBER 233341

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Mr R Reid
Treasurer
2 Oak Drive
Crewkerne
Somerset
TA18 7DN

20th August 2021

AUDITED AND FOUND CORRECT
in accordance with the documents
produced to me.


G H Creech FCILEx Retd

26th August 2021

Westgate 4 Fairfield Crewkerne Somerset TA18 8BU