

Willingdon Community Hub Library Trust

Report to the Trustees for year ending 28th February 2022

The Trustees present their annual reports and accounts for year ended 28.02.22 in compliance with the requirements of the Charity Commission.

Willingdon Community Hub Library Trust charity registration number 1182568.

This annual report will be recirculated electronically for agreement.

1. Our Objective

As stated in our constitution the objective of the Trust has not changed. It is for the public benefit in the local district of Eastbourne known as Willingdon and Jevington, to provide a public community hub library. This includes the promotion for the benefit of the residents of Willingdon and Jevington the provision of facilities for recreation and/or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances of the public at large in the interest in social welfare and with the object of improving the condition of life of the said residents. The Hub was closed from January 2021-June 2021 due to the Government lockdown.

2. Organisation and management overview.

Willingdon Community Hub Library Trust has 9 Trustees who have the responsibility of ensuring compliance with the Charities Act of 2011 with the requirements of the sublease agreed with Willingdon and Jevington Parish Council. The term of office for 4 Trustees was up for renewal. 3 members indicated that they wished to continue their roles for a further 3 year period of office. One member has indicated that they will continue unless anyone else from the community wishes to be considered. This opportunity has been widely advertised amongst the local community.

The day to day management and running of the Hub is undertaken by the same management team as in previous years. However, a new member, joined the original team who is responsible for events management. The management team now consists of 6 members of whom 5 are Trustees. The other role descriptors for the other members of the team remain the same.

An annual questionnaire and series of open meetings were conducted with the community to help inform future developments.

Regular Activities:

Monday Monthly parish Council meetings, Brownies Garden Meetings (summer only), Local GP PPF group meet 4 x per year and give a donation for using the facilities.

Tuesdays Art Group, monthly book club, board games social group

Wednesday Computer clinic, Rhyme Time, Knit and Natter, Conversational French, Walking Group meet

Thursday Monthly volunteer Coffee and cake events, gardening group

Saturdays Twice monthly Sussex Korean School Meetings, monthly coffee and cake sales, 4 x per year business meeting for a local management company.

Genealogy group commencing in March.

Events:

Summer Fayre raised £1000 and Christmas Fayre raised £855.00. The art group designed Christmas cards which were sold through the Hub. The Hub also hosted the Christmas Carol event on behalf of the Parish Council who had sickness and staffing issues. The event was extremely successful and going forwards will continue to be a collaboration of both organisations.

Completed Grants:

Sussex Community Foundation Award for £2219.23 (funding received in 2021) to improve provision of equipment for people who are deaf including hearing equipment and loops, deaf awareness training for volunteers, audio books. Completion of the award was delayed until early Spring 2022 due to the pandemic and closure of the hub. The report of work and expenditure has been approved by the funder.

Local Connectors Fund for £1104 to purchase a new coffee machine and dishwasher. Project complete, final report approved.

Local Connectors Fund 2 for £2200.00 replace the carpet. Project complete final report approved.

John Jackson Charitable Trust 2 £3000, Matched funding with the local Parish Council (£3000) and the Hub (£3000) to pay for a new toilet facility suitable for disabled users and mothers with babies or small children. Project complete, final report approved.

Grant Applications under review:

Screwfix £800 for new flooring

Waitrose £500 for new coffee tables and chairs.

Morrisons Supermarket – bid for Kitchen equipment

Grant Applications in preparation:

A bid has been prepared to improve the kitchen facilities and will be submitted in March.

Improvements to the Building:

The Trustees agreed for the management group to pay to have the interior of the building repainted. The Parish Council have undertaken some external building works including painting and repairing parts of the external fabric of the building.

Willingdon Community Hub Library
Yearly Income Expenses
1st March 2021 to 28th February 2022

Income	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	Total
Lottery	£4.0	£4.5	£4.0	£5.5		£8.0	£5.0	£4.0	£4.0		£6.5	£2.5	£48.0
Room Hire		£24.0	£132.0	£18.0			£18.0	£6.0			£72.0	£72.0	£342.0
Council payments							£1,185.5				£1,183.5		£2,369.0
Books		£79.8	£33.1	£18.3	£21.1	£39.4	£14.9	£13.1	£10.5	£8.5	£1.0	£11.0	£250.6
Shop		£8.5	£31.0	£38.8	£17.6	£11.8	£3.5		£33.0	£45.3	£5.0	£14.7	£209.1
Grants		£1,104.0	£2,219.2				£2,200.0	£3,000.0			£3,000.0		£11,523.2
Donations		£11.0	£61.0	£12.6	£34.4	£46.4	£40.5	£3.3		£47.9	£7.8	£9.5	£274.3
Photocopying/printing		£0.4	£9.1	£0.5	£1.3	£1.4	£1.0	£1.4	£3.7		£4.8	£0.6	£24.2
Clubs			£19.0	£51.5	£30.5	£42.1	£109.3	£73.0	£216.0	£83.0	£101.7	£154.3	£880.4
Events					£1,000.0		£55.5	£101.2	£30.0	£876.0	£9.4	£10.5	£2,082.6
Tea/coffee				£8.5	£2.5	£4.5	£5.0	£7.3	£7.5	£7.5	£4.5	£4.5	£51.8
World of books			£43.0					£42.4				£4.5	£89.9
Petty Cash	£80.0		£95.0		£15.0	£145.0	£100.0	£100.0		£361.5	£143.0	£4.5	£1,044.0
Cheque/bank transfer	£50.0				£32.0				£17.2				£99.2
Sales of items					£75.0				£135.0	£102.0			£312.0
Octopus credit									£12.2		£11.2		£23.5
Total	£134.0	£1,232.2	£2,646.4	£153.7	£1,229.4	£298.5	£3,738.2	£3,351.6	£469.1	£1,531.6	£4,550.4	£288.6	£19,623.6

B/F
2021/2022
£17859.63

Willingdon Community Hub Library
Yearly Income Expenses
1st March 2021 to 28th February 2022

Expenditure	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Jan	Feb	
1&1 Internet	£6.0	£14.4	£14.4	£14.4	£14.5	£14.4	£14.4	£14.4	£14.4	£33.6	£14.4	£22.9	£192.5
B T Group	£56.8	£30.5	£30.6	£30.6	£30.6	£36.1	£30.6	£31.2	£31.4	£33.6	£66.4	£61.4	£469.6
Grants out			£5,748.2	£143.0	£2,348.9	£500.0			£2,219.2	£3,000.0	£3,000.0		£16,959.3
Legal fees		£350.0											£350.0
Invoices /cheques /bank transfer			£87.7				£150.0	£159.5	£2,791.2	£2,479.0			£5,667.5
Octopus Energy					£34.2			£47.4		£40.7	£66.4		£188.7
Castle Water	£5.5	£5.5	£5.5	£5.5									£22.1
Insurance									£645.4				£645.4
Room Hire			£12.0										£12.0
Books					£6.7						£100.4		£107.1
Consumables,Garden, office supplies			£221.5	£115.0	£57.0	£81.0	£64.5	£22.8	£112.9	£400.0	£25.0	£41.6	£1,141.3
Contribution to toilet from funds												£3,510.0	£3,510.0
Total	£68.3	£394.9	£6,120.0	£308.6	£2,491.8	£631.5	£259.5	£275.4	£5,814.5	£5,986.9	£3,272.6	£3,635.9	£29,259.9

**Current
Balance:
£8223.33**