This has been a year of uncertainty.

In public life Covid has continued to affect most of us. Some like me have had the virus very mildly and many remain vulnerable to catching it. We have been blessed by the vaccine roll-out but even a milder illness can cast a long shadow. A year ago we thought we would gradually open up our lives again but progress has been in fits and starts. Now there are different threats. War in Ukraine has brought the fear of escalation, and a scale of migration unseen in my lifetime. Now the cost of living crisis is beginning to affect us all, and looks set to get worse in the coming months. The Christian Church has a role to come alongside people struggling with all these uncertainties and threats. I believe the gospel of God's love for all has continued to be preached at St Andrew's, and that our activities throughout the year have borne witness to this. This has not been affected by all the changing scenes of life. We have a gospel to proclaim.

There are a great many people to thank. Nearly everyone has taken some role in serving the church in these demanding times. It seems to me that people have worked harder and more conscientiously to carry out the church's worship and service. We will not be returning to the same old ways, and while some people embrace change, most of us find it disconcerting. In particular we have managed to transfer most meetings and publications online, and many have become accustomed to these new ways of working. After more than 2 years, "zoom" and "update" have entered our church's vocabulary.

The Newsletter is produced online and has still included a range of contributions from people with more and less access to technology. A special thank you to people who have read out updates and printed some Newsletters for the minority who can't access these things otherwise. We don't intend to exclude anyone.

Of course it is right to gather in person for worship, when we can, but it has been a bonus for those shielding, unwell or even at a distance, to join by zoom or Youtube. It seems appropriate to commit to offering this facility for the foreseeable future, but it requires personal skill and dedication, and the church has had to make a modest investment of funds for improvements to the wifi.

Café Church has gravitated to zoom, with good "attendance" and participation with audio-visual material, as was the original vision. But there is a danger of it becoming a closed group, so new members are always welcome to join the conversation.

Our Pastoral Visitors have worked in different ways to keep connection with our members and friends, and several PVs have increased their time commitment since Covid lockdowns. After the enforced hiatus, the flower arrangers are back too and much appreciated.

The Catering Team has been raring to go, to provide a hospitable place on Saturdays and visitors seem to be returning, although as with everything else this has been somewhat slower than anticipated. Unfortunately, due to the retirement of many faithful volunteers, we are not quite ready to offer this weekly.

Welcome Wednesdays was one of the first activities to start back and I'm pleased to say that this still seems to meet a need. There has been some turnover in the team of volunteers, but most people have been enjoying this experience, and appreciating time spent alongside one another, during quieter spells.

All through lockdown, and beyond, much has gone on behind the scenes, to maintain the property, and indeed to improve it. The finance and property administration is done by a very small number of people, working from home, and then attending church to meet contractors. The most recent Quinquennial Inspection praised the keeping of the building. Of course there is always going to be

work, as there is with any property, but it does seem, for once, that barring unforeseen emergencies, the demands of the building may be more manageable in the next period. Certainly the building was shown off to good effect during the recent Synod. Perhaps this is the right time to re-consider the way the church's maintenance can be monitored and managed, so there is continuing work for the Resources Committee.

Special thanks must go to the Stewards who all have other commitments in the life of the church – as well as busy lives to lead among their families, at work and in the community. This means that as well as having an overview of the church – which is the role of a steward – they are busy and dedicated people. They are a great asset to St Andrew's.

There is an unsettled feeling because several people have moved away from the area, and others from the church. We miss their presence and all their contributions, over many years. I hope we have had opportunity to tell them this. At this time St Andrew's is far from alone in experiencing this shift of personnel, as the deprivations of lockdown have caused many people to re-evaluate living far away from family. It is also important to point out that for the same reason, we have had some people move in to the area, and join the congregation. We need to embrace what these people bring with them, and to allow ourselves to be changed by them.

There have been some uncertainties in Circuit life. Our new Superintendent is currently facing disciplinary procedures, relating to events that happened before he came to South Worcestershire Circuit. This was completely unexpected and the process is outside the influence of anyone within the Circuit, or the District. This has its pressures, particularly for his churches, and for the other ministers. For an indeterminate period of time we have an acting superintendent, and a member of the team always absent.

Some people may be feeling apprehensive about the change of ministry at St Andrew's. Most of us have seen ministers come and go, and we recognise this is a strength of the Methodist system, that over a season, we are blessed by the varying gifts of the ministers and the innovations that fresh insights bring. I am certain that it is the right way forward for St Andrew's to have day to day ministry from a Deacon, and for formal oversight to be shared by the Presbyter for Bromyard Road and Ombersley Road. Those people who have met Deacon Corinne and her husband Adrian are particularly looking forward to her arrival. I can say that in recent weeks almost every conversation I have had with people outside the church and with groups and committees of the church, has mentioned Corinne! Over the next few weeks there is more to do to prepare everyone for this change. The Prayer Day (a morning, really) is planned to be a significant event towards this. I hope that many people in the congregation will feel able to take part in one or more sessions on that morning.

A review of my last year at St Andrew's would have to include the following. It has been a busy year, and my diary is very untidy, so please forgive me if this is not a comprehensive list. It comes in no particular order of importance or date!

It has been a year of special wedding anniversaries, diamond, golden, ruby and silver!

A time of ordinations and a local preacher recognition service.

The Baptism of Zak, with two more – the twins James and Ethan – to follow shortly.

The funerals of Win Eke, Brenda Campbell, Audrey Masters and Ian Bayliss.

The unexpected receipt of two legacies, from Joan and Lionel Wheat, and Frank and Marilynne Percival, which has replenished church reserves following significant building expenditure.

The new room booking of The Potter's House, Worcester, and a developing relationship with their leader Pastor Lawrence and his wife Milly.

A settled tenancy of the church flat, which has ensured a steady income.

A developing relationship in Café Church on zoom with Pastor Thomas Guenther, from Chemnitz, Germany, latterly sharing insights into their church's response to the war in Ukraine.

Regular leading of the music in worship by the Music Group, by the one remaining organist, Bronwen, and by the creative use of digital recordings and videos.

Zoom worship from home on Christmas morning, for the second time, and on a few other occasions during the Church calendar.

The monthly Prayer Fellowship, which transferred to zoom and has remained there, and the weekly Prayer Time, both well supported by busy people. And the opportunity offered for urgent prayer requests to be sent out by email.

Agreeing to close the bank account for St Andrew's Singers, but agreeing that it is still too soon to decide on their future.

Hosting most of the Church's business meetings on zoom, and often having 100 per cent attendance.

The Church Council had a constructive conversation and then voted by a majority to support The Methodist Conference's 2020 decision to allow same sex marriages to be held if local Trustees agree. The application to the Registrar General has been made.

Attending, along with others, Safeguarding courses and MWIB Meetings and fellowships.

Putting Viv, of Welcome Wednesdays, on a formal, but time-limited contract of employment. Since re-opening last June there has only been one week when we did not open. The model of a paid co-ordinator, with a team of volunteers has generally been successful.

Re-launch of St Andrew's as an Eco-Church, with some enthusiastic support so far. This is alongside the Circuit Eco-Group and the Worcester Green Churches Group bringing many denominations together in the city.

The two parallel Lent Groups, one on zoom and one at the church, which were very well-supported and appreciated, allowing participation according to individual circumstances.

A book launch to promote awareness of the Palestinian situation. And a Vigil for Palestine outside the Church.

Taking part in a Walk of Witness through the city centre, with other Church leaders, during COP26 and leading prayers from the balcony.

A Vigil for Ukraine outside the Church, at the beginning of the war, which was widely supported by the city and other circuit members.

For Worcestershire Inter Faith Forum, co-ordinating the Worcester Holocaust Memorial Commemoration at The Guildhall, involving a Survivor who was the speaker, and contributions from 7 secondary schools in the city, and the University.

Hosting at St Andrew's occasionally, and minute-taking regularly, zoom meetings of the Worcestershire Welcomes Refugees. An umbrella group of the local Welcomes Groups for Syrian and Afghan refugees.

Attendance at the ROC Conversation, bringing together Christians and community leaders from the city for consideration of how to Redeem Our Communities. This work is ongoing.

There was a lovely Garden Party, several summer walks, not rained off this year, and a couple of meals out.

The Passion Play in which I was privileged to act, but in which I am most proud of the generous contribution of time and facilities by St Andrew's on the day itself. This has been widely appreciated.

And last but not least hosting the recent District Synod, when a huge number of people were involved in preparing, hosting and clearing up, with the burden falling on St Andrew's.

I am aware that there are many people I have not spent enough time with, and that is probably my biggest regret. I feel I have been called into other areas of ministry, during my season with St Andrew's.

All sorts of things were planned or proposed, but didn't happen, due to the pandemic, or because the time wasn't right. I can say to Corinne there is no shortage of ideas for this Church and this City.

There may seem to be a shortage of volunteers, as people have changed their lifestyle during the lockdowns. Undoubtedly everyone is getting older (says she who is about to retire!) and many people within our church are generally in older age groups. There are however, lots of new ways of partnership working. This means that St Andrew's can contribute its building, and its open and generous attitudes, and willingness to continue to serve the needs of the city, while others are paid and grant-funded to actually provide the services needed. There is great need out there and I trust that after such uncertainty, God will open up many new opportunities.

Rev Helen Caine

May 2020

# THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

St Andrews I	Methodist Church	1	
FOR T	HE YEAR E	NDED	
31	August 202	1	
South West Worcestershire	Circuit	Circuit no	05/16
Registered Charity - Charity Registration	number		
If not a registered charity Her Majesty's Rev Customs Gift Aid number	enue and		
(The HMRC number is equivalent to a regist and may be used to give to donors or grant to charitable status. Methodist charities in Eng excepted from registration under Statutory In	funders wishing to land and Wales th	see evidence of the or at are not registered ch	ganisation's
<u> </u>	Minister:		
	Rev Helen Caine		
	Church Stewards:		
			aanne (ppprosepteeraarenseereneereneeren
	***************************************	очения подравания под при	
жаран жазынын казын шашын ортоо		and deline the second s	
			1
	Treasurer:		
	Mrs Pat Lander		

AC	COUNTS FOR THE YEAR ENDED 31 AL	JGUST 2021			Andrews thodist		Churcl	h
	SECTION A	_	Unrestricted Funds	Restricted Funds	Totals this year		Totals last year	
	· ·		£	£	£		£	
a1	RECEIPTS	Note						
a2	Offerings and Tax recovered		65,413	6	65,419		34,847	
a3	Bank and CFB interest and Investment income		77		77		550	
a4	Lettings	,	22,372		22,372		17,591	
a5	Other receipts		3,731	15	3,746		9,880	
а6	TOTAL RECEIPTS		91,593	21	91,614	(a7)	62,868	
	SECTION B	_						
b1	PAYMENTS						r	
b2	Circuit Assessment or Share	ļ	40,273		40,273		39,040	
b3	Donations		200				3,254	
b4	Repairs and Maintenance		14,440		14,440		33,886	
b5	Utilities (Insurances, water charges, heating & lighting)		14,595		14,595		13,165	
b6	Local Salaries							
_	Other payments		2,929		2,929	-	5,384	l
b8	TOTAL PAYMENTS		72,437		72,437	(b9)	94,729	
	SECTION C							
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	19,156	21	19,177		(31,861)	
c2	Total funds brought forward from last year		36,883	42,113	78,996	(c6)	110,437	
сЗ	Sub total	(c1+c2)	56,039	42,134	98,173		78,576	
с4	Transfers and adjustments					(c7)	420	
с5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	56,039	42,134	98,173	(c8)	78,996	(c6)
	SECTION D							
	FOR INFORMATION ONLY: MONEY RE	CEIVED AND P	ASSED ON TO	EXTERNAL	ORGANISA	TIONS		
d	(these amounts are not to be included	in total receipts	s/payments figu	res above)	£	1	£	
d1	Balance brought forward from last year				2		1,077	
d2	Offerings/Gifts - received for external org	2,019		1,899				
d3	Offerings/Gifts - passed to external orga	nisations			2,021		2,974	1
d4	BALANCE STILL TO BE PAID	(d1+d2-d3)			£ -		2	

St Andrews

				L				Methodist		Cnurch	l
	SUMMARY OF CHURCH ACCO	OUNTS AND INTERM	NAL ORGANISATIO	ONS R	EPORTING TO THE	CHURCH COUNC	<u>IL</u>				
		Please follow the Gu									
	Summary of the Church account an Internal Organisation would recompleted to arrive at the gross AND A DIFFERENT FORM must and connected District Organis	normally be Restricted income and expendi st be used to report the	d funds unless it co ture totals of the Ch	uld be iurch.	clearly shown that the gross income exce	hey could be used for eeds the Accruals th	or any N reshold	Methodist purpos I, then the Accrua	e. This als meth	s section must be rod of accounting	
	INTERNAL ORGANISATIONS	Receipts	Payments		Net Receipts/ Payments	Adjustments		Opening balances		Closing balances	
e 1	Catering	45	354		(309)			2,094		1,785	
e2	St Andrews Singers							150		150	
e3	Flower Fund	396	244		152			950		1,102	
e4											
e5											
e6											
e7	Sub total of Internal								<u> </u>		
e8_	Organisations funds	441	598		(157)		r	3,194	(e11)	3,037	(e12
e9	Church accounts (totals brought forward from page 2 - totals column)	91,614 (a7	72,437	(b9)	19,177		(c7)	78,996	(c6)	98,173	(c8
$\vdash$	TOTAL CASH FUNDS HELD BY CHURCH	92,055	73,035		19,020			82,190		101,210	
L.,	Continue on a separate sheet if necessary and bring the totals forward	TOTAL RECEIPTS	TOTAL PAYMENTS					<del></del>			
	SECTION F										
	STATEMENT OF ASSETS AND	LIABILITIES									
	CHURCH - CASH FUNDS HEL	D at 31 August 2021	  -			OPENING BALANCES	1			CLOSING BALANCES	1
fl	Cash in hand										
f2	Bank Current Account		_			19,164				20,644	
f3	Bank Deposit Account		_								
f4	Central Finance Board		4			24,789				42,437	
£5	Trustees for Methodist Church f	Purposes	_			35,043				35,092	
f6	Other funds		-					1			
<b>f</b> 7	SUB TOTAL - Church account	ts				78,996	(c6)			98,173	(c8
f8	Total funds held by Internal Org balance total from above) (e12)	*	g			3,194	(e11)			3,037	(e12
f9	TOTAL CASH FUNDS HELD B	Y CHURCH				82,190	(x)_			101,210	(y)

SECTION G OTHER ASSETS and LIABILITIES	At 1 September 2020	At 31 August 2021
g1 investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)	5,514,504	5,514,504
g3 Other Assets	146,751	146,751
g4 Loan(s) - show amount outstanding at year end		

f4 Include only Funds held at the Central Finance Board

g5 Other Liabilities

f5 Include only Funds held at Trustees for Methodist Church Purposes
g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5

## **Declarations and Scrutiny**

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Name and address of treasurer: Mrs Pat Lander

#### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2021 were presented to the meeting of the Church trustees held on

Signature of the Chair of the meeting ......

Name of the Chair of the meeting: Rev Helen Caine Date

## Independent Examiner's Report to the Trustees of the

St Andrews Methodist Church

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of St Andrews Methodist Church for the year ended 31 August 2020 set out on pages 1to4. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Name of Church , St Andrews Methodist Church
Independent Examiner's Statement
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:
<ul> <li>the accounting records were not kept in accordance with section 130 of the Act; or</li> <li>the accounts do not accord with the accounting records.</li> </ul>
I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.
I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.
Signature of independent examiner
Name of independent examiner
Relevant professional qualification of independent examiner FCCA
Name of firm (where appropriate)
Address
Post Code
Date

\* delete or circle as appropriate

September 2021

# THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

St Andrews I	Methodist Church	1	
FOR T	HE YEAR E	NDED	
31	August 202	1	
South West Worcestershire	Circuit	Circuit no	05/16
Registered Charity - Charity Registration	number		
If not a registered charity Her Majesty's Rev Customs Gift Aid number	enue and		
(The HMRC number is equivalent to a regist and may be used to give to donors or grant to charitable status. Methodist charities in Eng excepted from registration under Statutory In	funders wishing to land and Wales th	see evidence of the or at are not registered ch	ganisation's
<u> </u>	Minister:		
	Rev Helen Caine		
	Church Stewards:		
			aanne (ppprosepteeraarenseereneereneeren
	***************************************	очения подравания под при	
жаран жазынын казын шашын ортоо		and deline the second s	
			1
	Treasurer:		
	Mrs Pat Lander		

AC	COUNTS FOR THE YEAR ENDED 31 AL	JGUST 2021			Andrews thodist		Churcl	h
	SECTION A	_	Unrestricted Funds	Restricted Funds	Totals this year		Totals last year	
	· ·		£	£	£		£	
a1	RECEIPTS	Note						
a2	Offerings and Tax recovered		65,413	6	65,419		34,847	
a3	Bank and CFB interest and Investment income		77		77		550	
a4	Lettings	,	22,372		22,372		17,591	
a5	Other receipts		3,731	15	3,746		9,880	
а6	TOTAL RECEIPTS		91,593	21	91,614	(a7)	62,868	
	SECTION B	_						
b1	PAYMENTS						r	
b2	Circuit Assessment or Share	ļ	40,273		40,273		39,040	
b3	Donations		200				3,254	
b4	Repairs and Maintenance		14,440		14,440		33,886	
b5	Utilities (Insurances, water charges, heating & lighting)		14,595		14,595		13,165	
b6	Local Salaries							
_	Other payments		2,929		2,929	-	5,384	l
b8	TOTAL PAYMENTS		72,437		72,437	(b9)	94,729	
	SECTION C							
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	19,156	21	19,177		(31,861)	
c2	Total funds brought forward from last year		36,883	42,113	78,996	(c6)	110,437	
сЗ	Sub total	(c1+c2)	56,039	42,134	98,173		78,576	
с4	Transfers and adjustments					(c7)	420	
с5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	56,039	42,134	98,173	(c8)	78,996	(c6)
	SECTION D							
	FOR INFORMATION ONLY: MONEY RE	CEIVED AND P	ASSED ON TO	EXTERNAL	ORGANISA	TIONS		
d	(these amounts are not to be included	in total receipts	s/payments figu	res above)	£	1	£	
d1	Balance brought forward from last year				2		1,077	
d2	Offerings/Gifts - received for external org	2,019		1,899				
d3	Offerings/Gifts - passed to external orga	nisations			2,021		2,974	1
d4	BALANCE STILL TO BE PAID	(d1+d2-d3)			£ -		2	

St Andrews

				L				Methodist		Cnurch	l
	SUMMARY OF CHURCH ACCO	OUNTS AND INTERM	NAL ORGANISATIO	ONS R	EPORTING TO THE	CHURCH COUNC	<u>IL</u>				
		Please follow the Gu									
	Summary of the Church account an Internal Organisation would recompleted to arrive at the gross AND A DIFFERENT FORM must and connected District Organis	normally be Restricted income and expendi st be used to report the	d funds unless it co ture totals of the Ch	uld be iurch.	clearly shown that the gross income exce	hey could be used for eeds the Accruals th	or any N reshold	Methodist purpos I, then the Accrua	e. This als meth	s section must be rod of accounting	
	INTERNAL ORGANISATIONS	Receipts	Payments		Net Receipts/ Payments	Adjustments		Opening balances		Closing balances	
e 1	Catering	45	354		(309)			2,094		1,785	
e2	St Andrews Singers							150		150	
e3	Flower Fund	396	244		152			950		1,102	
e4											
e5											
e6											
e7	Sub total of Internal								<u> </u>		
e8_	Organisations funds	441	598		(157)		r	3,194	(e11)	3,037	(e12
e9	Church accounts (totals brought forward from page 2 - totals column)	91,614 (a7	72,437	(b9)	19,177		(c7)	78,996	(c6)	98,173	(c8
$\vdash$	TOTAL CASH FUNDS HELD BY CHURCH	92,055	73,035		19,020			82,190		101,210	
L.,	Continue on a separate sheet if necessary and bring the totals forward	TOTAL RECEIPTS	TOTAL PAYMENTS					<del></del>			
	SECTION F										
	STATEMENT OF ASSETS AND	LIABILITIES									
	CHURCH - CASH FUNDS HEL	D at 31 August 2021	  -			OPENING BALANCES	1			CLOSING BALANCES	1
fl	Cash in hand										
f2	Bank Current Account		_			19,164				20,644	
f3	Bank Deposit Account		_								
f4	Central Finance Board		4			24,789				42,437	
£5	Trustees for Methodist Church f	Purposes	_			35,043				35,092	
f6	Other funds		-					1			
<b>f</b> 7	SUB TOTAL - Church account	ts				78,996	(c6)			98,173	(c8
f8	Total funds held by Internal Org balance total from above) (e12)	*	g			3,194	(e11)			3,037	(e12
f9	TOTAL CASH FUNDS HELD B	Y CHURCH				82,190	(x)_			101,210	(y)

SECTION G OTHER ASSETS and LIABILITIES	At 1 September 2020	At 31 August 2021
g1 investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)	5,514,504	5,514,504
g3 Other Assets	146,751	146,751
g4 Loan(s) - show amount outstanding at year end		

f4 Include only Funds held at the Central Finance Board

g5 Other Liabilities

f5 Include only Funds held at Trustees for Methodist Church Purposes
g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5

## **Declarations and Scrutiny**

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Name and address of treasurer: Mrs Pat Lander

#### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2021 were presented to the meeting of the Church trustees held on

Signature of the Chair of the meeting ......

Name of the Chair of the meeting: Rev Helen Caine Date

## Independent Examiner's Report to the Trustees of the

St Andrews Methodist Church

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of St Andrews Methodist Church for the year ended 31 August 2020 set out on pages 1to4. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Name of Church , St Andrews Methodist Church
Independent Examiner's Statement
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:
<ul> <li>the accounting records were not kept in accordance with section 130 of the Act; or</li> <li>the accounts do not accord with the accounting records.</li> </ul>
I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.
I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.
Signature of independent examiner
Name of independent examiner
Relevant professional qualification of independent examiner FCCA
Name of firm (where appropriate)
Address
Post Code
Date

\* delete or circle as appropriate

September 2021