



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/10/2020 To 30/09/2021

Charity name: The Signal Box

Charity registration number: 1163454

Objectives and Activities

To further or benefit the residents of the Newtown district in Cambridge city, without distinction of sex, sexual orientation, race or of political, religious, or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort of improving the conditions of life for the residents. The objectives and activities are all designed for the public benefit as set out in the guidance issued by the charity commission.

Achievements and Performance

The Signal Box usually hosts a range of community events and activities, all run on a voluntary basis, with emphasis on providing a hub for the whole community, while providing additional support through activities for children, young people and vulnerable or isolated local residents.

However, from November 5th to December 2nd 2020 and between January 6th and April 12th 2021 the Signal Box was closed to the public because of the COVID 19 pandemic. Bookings only started to return once people started becoming more confident with socialising with others in an indoor space.

Classes including Sword Fighting and Qi-Gong started up again in the summer of 2021, as well as some 'Hen Do' activity bookings such as Chocolate Making and Salsa Dancing. These bookings remained much lower upto October with revenue generated at about a quarter of pre-pandemic level.

The combination of a significantly reduced income and ongoing service charges have meant the charity has performed poorly during this period but is now showing a gradual improvement.

The manager stepped down from her role on September 27th due to a move away from the area. The Trustees started to actively recruit her replacement.

Financial Review

Essentially, all the finances needed to run the Signal Box are generated from room hiring.

The Signal Box ran a managed budgeted deficit of £12,783 over the financial year to 30 September 2021. This was a direct result of having to close for the period from November to December 2020, and January to April 2021 because of COVID 19 restrictions.

Structure, Governance and Management

The Signal Box is a registered Charity, and its constitution is that of a Charitable Incorporated Organisation.

The Trustees meet several times a year to oversee the governance and management of the charity. One part-time employee deals with the day-to-day operations.



Receipts and payments accounts

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For the period from	Period start date 01/10/2020	To	Period end date 30/09/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	2,056	-	-	2,056	1,682
Donations	11	-	-	11	20
Lettings	2,474	-	-	2,474	10,627
Other	100	-	-	100	1,100
	-	-	-	-	-
Sub total (Gross income for AR)	4,641	-	-	4,641	13,429
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	4,641	-	-	4,641	13,429
A3 Payments					
Rent & Rates	927	-	-	927	1,011
Centre Running Cost	5,506	-	-	5,506	5,953
Staff	8,982	-	-	8,982	9,004
Office & Administration	1,466	-	-	1,466	1,735
Community Development	-	-	-	-	-
Other	543	-	-	543	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	17,424	-	-	17,424	17,703
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	17,424	-	-	17,424	17,703
Net of receipts/(payments)	- 12,783	-	-	- 12,783	4,274
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	15,441	-	-	15,441	19,715
Cash funds this year end	2,658	-	-	2,658	15,441

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
	Total cash funds	-	-	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		10	-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the			-	-
		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
Statement of Assets and Liabilities	The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that as year end the CIO did not have any outstanding guarantees to third parties on assets of the CIO.			
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	