



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 January 2021
To 31 December 2021

Period start date
Period end date

Charity name: The Parochial Church Council of the Ecclesiastical Parish of St Mary's Frittenden

Charity registration number: 1183170

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The Parochial Church Council (PCC) of the Ecclesiastical Parish of St Mary's Frittenden has the responsibility along with the incumbent, Revd Peter Deaves, in promoting the whole mission of the church, pastoral, evangelistic, social, and ecumenical. St Mary's Frittenden is united as a benefice with Trinity Church, Sissinghurst with whom we work in close partnership.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The PCC OF St Mary's Frittenden is committed to encouraging as many people as possible to worship at the church and to become part of the parish community. Our services and worship put faith into practice through prayer and scripture, music and sacrament.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	When planning our activities for the year, the Rector and the PCC have considered the Charity Commission's guidance on public benefit and, more specifically, the guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community in a number of ways. These include: 1) worship and prayer. 2) learning about the gospel. 3) developing their knowledge and trust in Jesus. 4) provision of pastoral care for people living in the parish.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The PCC holds a wide range of church services every month that those attending find beneficial and spiritually fulfilling. These services also offer Sunday Club for children, while a "Families Together" initiative was introduced in 2020 to reach out to this age group and replaced Messy Church.</p> <p>Our Open the Book Team (combined with Trinity, Sissinghurst) leads Collective Worship fortnightly, restrictions permitting, in the primary school. This serves to increase the profile of the children and families work we are providing. As we are joined by new families, we are seeking to work closely with them to develop tailored provision as we go forward.</p> <p>Little Lambs is a new initiative started in September 2021, to provide a safe place for parents, carers, babies and toddlers to meet together and where toys, craft activities, refreshments, a Bible story and singing time are provide every Monday morning during term time</p> <p>There are also other opportunities for parishioners to learn about the gospel with regular weekly home groups and courses held during Lent.</p> <p>St Mary's Frittenden has undergone some major capital improvements over the last few years which has involved moving the organ to make way for the provision of kitchen and toilet facilities as well as a new meeting room on the mezzanine floor. Some pews have also been removed to create a larger area for social interaction after each service as well as an additional meeting area if so required. We are also conscious of our need to protect the environment and received an Eco Church bronze award in 2021.</p> <p>A new Rector was appointed in November 2019 and was installed on 27 February 2020.</p>

Financial Review

<p>Review of the charity's financial position at the end of the period</p>	<p>Para 1.21</p>	<p>Total receipts on an unrestricted basis were slightly down at £68,386 while total unrestricted payments fell sharply to £58,486 as c. £6,000 was spent on a new boiler in 2020. This resulted in an unrestricted surplus of £9,900. After allowing for restricted receipts and payments, total receipts amounted to £86,508 and payments £74,660 giving an overall surplus of £11,848.</p>
<p>Statement explaining the policy for holding reserves stating why they are held</p>	<p>Para 1.22</p>	<p>The PCC agreed a policy in 2019 of transferring up to £5,000 into a restricted Church Fabric Fund to provide for future works when surplus funds are available. Our Quinquennial inspection in 2018 identified some major work which will be needed to the Church spire in the next few years. In 2020, we were able to transfer a sum of £3,000 and we have again been able to transfer £5,000 in 2021. We have also set up a new reserve for an upgrade to our Audio Visual System and transferred £3,000 ahead of some major planned expenditure in 2022.</p> <p>The Restoration Fund represents the balance of the funds left over from our earlier redevelopment programme as well as a grant of £1,500 received in 2021 for work to be carried out in 2022.</p> <p>A large part of the overall cash reserve is held in a low-risk interest-bearing deposit account.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The principal source of funds is our regular giving (with the associated Gift Aid) which is then supplemented by additional fund-raising (whenever possible) such as our annual Gift Day and an Xmas Fayre.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The PCC does not hold any investments apart from a low-risk interest-bearing cash deposit account.
A description of the principal risks facing the charity	Para 1.46	The principal risk is having enough income to cover our regular outgoings (such as Parish Share) which is dependent on our regular giving and other donations. This is more of a risk when we are unable to hold church services or hold fund-raising events (such as during the COVID-19 pandemic) but some of this additional risk was offset by a lower level of day-to-day running costs.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Parochial Church Councils (Powers) Measure 1956 as amended and Church Representation Rules that came into force on 2nd January 1956.
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Body Corporate which, due to the level of receipts and payments in recent years, is registered with the Charity Commission under number 1183170.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The PCC is made up of Licensed Clergy, Readers and Lay Workers in the Parish. It also includes the Churchwardens and any lay representatives on the Deanery Synod, Diocesan Synod or General Synod who are on the Electoral Roll of the Parish. The number of elected representatives on the PCC depends on the size of the Electoral Roll. As our church has between 50 and 100 members on the Electoral Roll, we are currently able to have up to 9 members on the PCC who serve a 3-year cycle.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All new Trustees must go through Safeguarding training under the supervision of our Parish Disclosure Officer as well the Charity Commission guidance on the 'Essential Trustee.'
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The PCC is responsible for making decisions on all matters of general concern and importance within the Parish including how the funds of the PCC are to be spent.
Relationship with any related parties	Para 1.51	The Parochial Church Council of the Ecclesiastical Parish of St Mary's Frittenden is part of the Diocese of Canterbury within the Church of England and is in the Weald Deanery.

Reference and Administrative details

Charity name	The Parochial Church Council of the Ecclesiastical Parish of St Mary's Frittenden
Other name the charity uses	PCC Frittenden
Registered charity number	1183170
Charity's principal address	The Street Frittenden Kent TN17 2DD

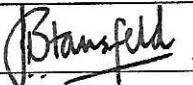
Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Reverend Peter Deaves	Incumbent		Diocese of Canterbury
2	John Stansfeld	Churchwarden		Electoral Roll
3	Joanna Beech	Churchwarden		Electoral Roll
4	Anthony Staples	Reader		Electoral Roll
5	Christopher Page	Treasurer		Electoral Roll
6	James Highwood	Deanery Synod Representative		Electoral Roll
7	Sophie Beech	Eco Church Officer		Electoral Roll
8	Lindsey Moore	Safeguarding Officer	From 14 June 2021	Electoral Roll
9	Ian Mounter		From 1 January 2021 until 14 June 2021	Electoral Roll
10	Eileen Mounter		From 1 January 2021 until 14 June 2021	Electoral Roll
11	Judith Addis		From 1 January 2021 until 14 June 2021	Electoral Roll

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	JOHN THOBURN STANSFELD	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	25 th April 2022	

St Mary's Church, Frittenden

Financial Report and Accounts

For the year ended 31 December 2021

PCC FRITTENDEN

YEAR TO 31 DECEMBER

	2021			2020		
	£			£		
RECEIPTS	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
VOLUNTARY RECEIPTS						
REGULAR AND TAX EFFICIENT GIVING						
Free will offerings under Gift Aid	32,815	0	32,815	29,850	0	29,850
Other free will offerings	2,000	0	2,000	2,150	0	2,150
	34,815	0	34,815	32,000	0	32,000
COLLECTIONS						
Under Gift Aid	3,008	2,740	5,748	2,087	1,406	3,493
Other	1,454	1,902	3,356	1,103	800	1,903
	4,462	4,642	9,104	3,190	2,206	5,396
OTHER VOLUNTARY RECEIPTS						
Gift Day	7,369	0	7,369	8,085	0	8,085
Donations	3,633	7,290	10,923	6,866	2,817	9,683
Youth Work (Little Lambs)	0	626	626	0	0	0
	11,002	7,916	18,918	14,951	2,817	17,768
TAX RECOVERED						
Collections/Donations	8,943	2,627	11,570	13,217	826	14,043
Grant	0	1,500	1,500	1,187	1,966	3,153
Refund	0	0	0	491	0	491
	8,943	4,127	13,070	14,895	2,792	17,687
ACTIVITIES FOR GENERATING FUNDS						
EVENTS						
Christmas Fayre (net)	2,848	0	2,848	0	0	0
Carol Singing	0	1,437	1,437	0	0	0
Ride and Stride	426	0	426	347	0	347
	3,274	1,437	4,711	347	0	347
CHURCH ACTIVITIES						
Fees due to Parish	1,808	0	1,808	1,999	0	1,999
Refund of Fees from Canterbury	30	0	30	90	0	90
	1,838	0	1,838	2,089	0	2,089
OTHER INCOME						
Interest	10	0	10	82	0	82
Magazine Income	3,912	0	3,912	1,937	0	1,937
Sundry Income	130	0	130	62	0	62
	4,052	0	4,052	2,081	0	2,081
TOTAL RECEIPTS	68,386	18,122	86,508	69,553	7,815	77,368

PCC FRITTENDEN

YEAR TO 31 DECEMBER

PAYMENTS	2021			2020		
		£			£	
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
PARISH SHARE						
Diocesan Quota	36,543	0	36,543	36,703	0	36,703
MINISTRY						
Rector's Expenses	834	0	834	547	0	547
Youth Work and Support	0	228	228	300	0	300
	834	228	1,062	847	0	847
CHURCH RUNNING EXPENSES						
Insurance	4,638	0	4,638	4,661	0	4,661
Oil	840	0	840	606	0	606
Electricity and Water	524	0	524	623	0	623
Repairs and Maintenance	1,220	8,800	10,020	7,811	0	7,811
Churchyard Maintenance	600	0	600	600	0	600
Building Work	0	0	0	0	2,000	2,000
Professional Fees	420	0	420	0	0	0
Honoraria	300	0	300	300	0	300
Other	178	0	178	566	213	779
Retentions	0	0	0	0	11,794	11,794
	8,720	8,800	17,520	15,167	14,007	29,174
UPKEEP OF SERVICES						
Music Copyright	351	0	351	229	0	229
Organists	1,750	0	1,750	1,750	0	1,750
	2,101	0	2,101	1,979	0	1,979
OTHER EXPENSES						
Noticeboard/Chairs	0	0	0	1,534	0	1,534
Magazine	2,854	0	2,854	1,623	0	1,623
Website	610	0	610	0	0	0
Administrator	614	0	614	0	0	0
Sundry Expenses	919	0	919	672	0	672
Funeral	0	0	0	0	239	239
Interest Costs	0	0	0	0	15	15
	4,997	0	4,997	3,829	254	4,083
CHARITABLE GIVING	5,291	7,146	12,437	7,760	3,398	11,158
TOTAL PAYMENTS	58,486	16,174	74,660	66,285	17,659	83,944
SURPLUS/(DEFICIT)	9,900	1,948	11,848	3,268	-9,844	-6,576

**ST MARY'S CHURCH FRITTENDEN
BALANCE SHEET**

As at 31 December	2021 £	2020 £
General Fund		
Opening b/f	33,655	33,387
Surplus for the Year	9,900	3,268
Transferred to Church Fabric Fund	-5,000	-3,000
Transferred to Audio Visual Fund	-3,000	0
Closing c/f	35,555	33,655
Church Fabric Fund		
Opening b/f	8,000	5,000
Utilised during the year	0	0
Transfer from General Fund	5,000	3,000
Closing c/f	13,000	8,000
Audio Visual Fund		
Opening b/f	0	0
Transfer from General Fund	3,000	0
Closing c/f	3,000	0
Restricted Funds		
<i>Restoration Fund</i>		
Opening b/f	828	8,296
Utilised During Year	0	-7,468
Received During Year	1,550	0
Closing c/f	2,378	828
<i>HLF Fund</i>		
Opening b/f	0	2,376
Utilised During Year	0	-2,376
Closing c/f	0	0
<i>Youth Work (Little Lambs)</i>		
Opening b/f	0	0
Excess of Donations Received	398	0
Closing c/f	398	0
Total Funds	54,331	42,483
<i>Represented By:</i>		
Monetary Assets		
Bank Current Account	34,969	23,131
Bank Current Account No 1	0	0
CCLA Deposit Account	19,362	19,352
Total Assets	54,331	42,483

Non-Monetary Assets

Clavinova/Information Technology and Sound System/Mower/Strimmer/Music Stands/Chairs/Church Furnishings and Plate

Notes:

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
2. Restricted Funds are those received for a specific purpose.

Approved by the Parochial Church Council on 24 April 2022 and signed on its behalf by:


John Stansfeld
(Churchwarden)


Joanna Beech
(Churchwarden)

Independent examiner's report to the members of the PCC of St Mary's Church, Frittenden

I report to the members of the PCC of St Mary's Church, Frittenden on my examination of the accounts for the year ended 31st December 2021 set out on pages 7 to 9.

Responsibilities and basis of report

As the members of the PCC, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ('the Act') and the Church Accounting Regulations 2006.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145 (5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination, which give me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008.

I have no concerns and have no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



M. St.J Ashley FCA
29th April 2022

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Sissinghurst
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