

Circuit Annual Report 2020-2021

The South West Tyneside Methodist Circuit consists of 11 Methodist churches one of which has two sites (Strathmore Road Rowlands Gill and Chopwell), and a thriving café and walking church in Greenside linked to Centenary Methodist Church in Crawcrook. We produced acts of worship for You Tube for around 18 months when churches were closed or restricted due to the covid pandemic and 2 telephone services every week for those who cannot attend church. The telephone services are continuing.

We employ a Community Mission Worker who has, amongst other things been very involved in establishing the Poverty Truth Commission in Gateshead and working with a number of other community projects in the area. Her contract has been extended by 6 months to complete this cycle of the Poverty Truth Commission which has been delayed by the effects of the covid pandemic lock downs etc.

We also employ a youth worker on a part time basis (8 hours at Ryton and 10 in the circuit) Throughout the pandemic she has provided Christian sessions for children and young people on zoom and you tube, a couple of face-to-face events when restrictions have allowed, and You Tube assemblies for local schools.

Our churches are beginning to resume some of their usual activities following the various restrictions and lock downs of the last two years, but there is a long way to go before normality is resumed and the financial situation of some churches has been seriously affected and it is possible that some may not recover.

Led by the superintendent minister the circuit has embarked upon a programme of “Transformational leadership” with a dedicated group of volunteers. At present they are working with the people of Blaydon Methodist Church.

The aims of the organization (Circuit) are included in our Mission Statement and policy.

Methodist Churches witnessing together for Christ in South West Tyneside.

- We exist to embody the love of God in Christ through the Holy Spirit. We will endeavour to do this by enabling individuals and communities in their worship.

- We are committed to accountable and responsible discipleship.
We will endeavour to do this by encouraging growth in Christian life and faith.
- We aim to enable and enliven people in acts of loving service and discipleship.
We will endeavour to do this by equipping people to serve.
- We aim to see lives changed through the love of Christ.
We will endeavour to do this by developing areas of opportunity and mission.

A brief financial review of the year.

We have in general achieved our financial targets for the year.

Income

All Churches have been able to maintain their assessments despite the periods of lock down and restrictions, some with the help of a generous grant from Gateshead MBC.

We have continued to receive rental income from the manse in Whickham and we have received a number of grants towards the costs of the Community Mission Worker.

During the year we have sold two properties – The Ark at Crawcrook and Greenside Methodist Church. The proceeds were credited to the Circuit Model Trust Fund at TMCP.

Expenditure

Salaries and stipends were increased in line with Methodist Church policy and the living wage.

20.49% of unrestricted income was the circuit contribution to the work of the district and connexion (14.15% of total costs). Other expenditure includes stipends and salaries, manse expenditure travel costs etc.

As of 31st August 2021, the net circuit assets were £463,428, a considerable increase on the previous year due to the sale of two properties.

Plans for 2021-2022

Our financial plans for the coming year have been prepared on the basis that we maintain circuit staff of five ministers, community mission worker (for part of the year at east), part time youth worker and part time administrator. We have planned to use £33,700 from reserves to maintain church assessments at the current level to help churches to cope with the effects of the covid pandemic.

Basis of preparation and legal framework

The charities annual report and accounts for the year ended 31st August 2021 have been prepared in accordance with the “Charities Act 2011” and the “Charities Statement of Recommended Practice 2015” as applicable to the “Financial Reporting Standard (FRS) 102.”

Full Name of Charity –

South West Tyneside Methodist Circuit.

Registered Charity Number

1133266

Date of Registration

1st September 2009

Main Contact Address

Circuit Office

Strathmore Road Methodist Church,

Rowlands Gill,

Tyne & Wear,

NE39 1HX

The members of the South West Tyneside Circuit Meeting are the Charity Trustees, membership being made up of circuit office holders, ministers and representatives appointed by the local churches.

Full membership list is attached.

Circuit Ministers and Officers

Rev Ann Varker

Rev Janet Capstick

Rev Trevor Capstick

Rev Brigitta Steele

Rev David Charter

Community Mission Worker Miss Lucy Zwolinska

Circuit Youth Worker Miss Sam Cree

Circuit Stewards

Mrs Sue Robson

Mr Trevor Peacock

Mr Trevor Peart

Mrs Irene Middlemass

Miss Valerie Burn

Valerie Burn acted as the treasurer overseeing the day-to-day financial management and accounting for the circuit during the year.

Administrator

Mrs Jill Harper Hill.

Independent Examiner

Mrs Roz Tench

18 Southfield Green

Whickham

Newcastle upon Tyne

NE16 4RL

Investments and Bank Accounts

Central Finance Board of the Methodist Church

Trustees for Methodist Church Purposes

CAF Bank

Aims and Organization

Charity objective is to act as a resource provider within the area around south west Tyneside for the Methodist Church.

The purposes of the Methodist Church are, and shall be deemed to have been since the date of union the advancement of

- a) The Christian faith in accordance with the doctrinal standards and discipline of the Methodist Church.
- b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organizations of the Methodist Church.
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

The organization and resourcing of regular public acts of worship open to members of the church and non-members alike.

The teaching of Christianity through sermons, courses, and small groups.

The resourcing of pastoral work including visiting the sick and the bereaved.

Taking religious assemblies in local schools.

Promotion of Christianity through the staging of events and services.

Provision of chaplaincy services into the local university and other institutions.

Public Benefit

We confirm that the trustees have had regard to the Charity Commissions guidance on public benefit.

Structure Governance and Management

The governing document for the circuit is the Deed of Union (1932) and the Methodist Church Act (1976).

Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist Church by order of the annual conference (CPD)

Day to day management of the circuit is undertaken by the Circuit Leadership Team along with the Local Preachers meeting and the Circuit Finance and Property (part of CLT) and the Circuit Policy Committee (part of CLT).

Trustee Training

A range of guidance produced by Methodist Connexion to support the effective running of the circuit - specifically the leaflet “the Role of a Trustee in The Methodist Church” is given to all new circuit meeting members as induction to their role as Trustees.

Related Parties

The circuit is part of the Newcastle upon Tyne District and is also accountable to the Methodist Conference.

The following Methodist Churches are linked to the circuit.

Blaydon

Burnopfield

Centenary Crawcrook (Including Greenside Café Church)

Dunston Hill

Fellside

Ravensworth Road (Dunston)

Ryton

Spoor Memorial (Whickham)

Strathmore Road – two sites – Rowlands Gill and Chopwell

Sunnyside

Whitehall Road (Gateshead)

Risk Management

Any major risks identified will be recorded by the Circuit Leadership Team (none have been identified) and professional advice will be taken if required,

Income and expenditure are monitored in total and compared with the approved annual budget on a half yearly basis to detect trends as part of the risk management process to avoid unforeseen calls on reserves.

Safeguarding

Every person has a value and dignity which comes directly from the creation of people in God's own image and likeness. Christians see this potential as fulfilled by God's recreation of us in Christ. Among other things this implies a duty to

value all people as bearing the image of God and therefore to protect them from harm.

Methodist Connexional practice outlines commitment to the following principles

- The care and nurture and respectful pastoral ministry with all children, young people, and adults.
- The safeguarding and protection of all children, young people, and adults when they are vulnerable.
- The establishing of safe, caring communities which provide a loving environment where there is informed vigilance as to the dangers of abuse.
- We will carefully select and train all those with any responsibility within the church in line with the Safer Recruitment principles, including the use of criminal records, disclosures and registration with the relevant vetting and barring schemes.
- We will respond without delay to every complaint made which suggests that an adult child or young person may have been harmed, cooperating with the police and local authority in any investigation.
- We will seek to work with anyone who has suffered abuse developing with them, an appropriate ministry of informed pastoral care.
- We will seek to challenge any abuse of power, especially by anyone in a position of trust.
- We will seek to offer pastoral care and support, including supervision and referral to the proper authorities to any member of our church community known to have offended against a child, young person, or vulnerable adult.
- In all these principles we will follow legislation, guidance and recognised good practice.

The South West Tyneside Circuit commits itself to ensuring the implementation of Connexional Safeguarding Policy, government legislation, guidance, and safe practice in the circuit and in the churches.

The South West Tyneside Circuit commits itself to the provision of support, advice and training for lay and ordained people that will ensure people are clear and confident about their roles and responsibilities in safeguarding and promoting the welfare of children and adults who may be vulnerable.

Reserves Policy

The reserves policy for the circuit is to hold a minimum sum equivalent to 4 months average expenditure. This should be sufficient to meet any unforeseen item of major expenditure on manses and/or to be able to continue in the short-term funding planned activities in the event of any inability to raise the full circuit assessment from churches.

The Circuit Funds Document is attached,

Name of Circuit

South West Tyneside

Circuit No

2015

Statement of Financial Activities (SOFA) for the year ended 31 August 2021

	Notes to the accounts	General Fund (Unrestricted)	Circuit Model Trust (Unrestricted)	Designated Funds (unrestricted)	Restricted Funds	Endowment Funds	Total 2020-21
		£	£	£	£	£	£
Income							
1 Donations and legacies							0
2 Income from monetary investments		144	425		12		581
3 Income from investment properties		10,800					10,800
4 Assessments on Churches		277,050					277,050
5 Capital Receipts			329,054				329,054
6 Grants received					21,000		21,000
7 Other charitable income		12,297	3		3,535		
8 Total income		300,291	329,482	-	24,547	-	654,320
Expenditure							
9 Grants and donations			10,000				10,000
10 Salaries and associated costs		199,858			27,566		227,424
11 Property maintenance		15,871					15,871
12 Connexional assessment & model trust levy			89,898				89,898
13 District Assessment & Levy		61,552	3,082				64,634
14 Depreciation							0
15 Office expenses		5,798					5,798
16 Other outgoings		17,276			1,908		19,184
17 Total charitable expenditure		300,355	102,980	0	29,474	0	432,809
18 Gains/(losses) on monetary investments							0
19 Gains/(losses) on investment properties							
20 Net income/(expenditure)		-64	226,502	0	-4,927	0	221,511
21 Transfers between funds					8,000		8,000
22 Other gains/(losses)							
23 Net movement in funds		-64	226,502	0	3,073	0	229,511
24 Total funds brought forward		113,235	111,644		9,038		233,917
25 Total funds carried forward		113,171	338,143	-	12,111	-	463,428

Name of Circuit

South West Tyneside

Circuit No 2015

Balance Sheet as at 31 August 2021

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Notes to the Accounts	General Fund (Unrestricted) £	Circuit Model Trusts (Unrestricted) £	Designated Funds (Unrestricted) £	Restricted Funds £	Endowment Funds £	Totals 2020/21 £	Totals 2019/20 £
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Fixed Assets

Circuit Manses & Equipment						0		R
Investment properties						0		R
Investments						0		
Total fixed assets		0	0	0	0	0	0	

Current Assets

Debtors						0		S
Loans by the Circuit						0		
Investments with TMCP		338,143				338,143	111,642	
Central Finance Board Deposits	115,001			12,111		127,112	140,765	T
Cash at Bank and in hand	28,169					28,169	11,510	
Total current assets	143,170	338,143	0	12,111	0	493,424	263,917	

Current liabilities

Creditors (due in under 1 year)						0		U
Grants payable within 2020-21						0		V
Total current liabilities	0	0	0	0	0	0	0	
Net current assets/liabilities	143,170	338,143	0	12,111	0	493,424	263,917	

Total assets less current	143,170	338,143	0	12,111	0	493,424	263,917	
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Long term liabilities (due after more than one year)								
Grants payable after 2020-21						0		V
Loans to the Circuit						0		

Notes to the Accounts

1 Basis of accounting

The financial statements have been prepared under the Charities Act 2011 in accordance with the 2014 version of Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with FRS102 – the Charities SORP (FRS102) and taking note of the Update Bulletin 1 issued in 2016.

2 Funds

The funds held constitute: General Funds held for any purpose of the Circuit which are Unrestricted. The Circuit Model Trust Fund has wide purposes defined in Standing Orders and is categorised as unrestricted. Restricted funds which are held for a narrower purpose. There are no Endowment funds. Details of each material fund are disclosed in the final note to these accounts. Any funds may be represented by more than just cash.

3 Accounting policies

Basis

These accounts have been prepared on the basis of historical cost except that investments are shown at their market value at the end of the year, on the accruals basis to show a true and fair view of the Circuit's financial position and activities.

Incoming Resources

Income is included in the Statement of Financial Activities (SOFA) when the Circuit becomes entitled to the resources, and the trustees are reasonably certain they will receive the resources; and the monetary value can be measured with sufficient reliability.

Resources Expended

This is recognised when a liability is incurred, or a constructive obligation arises, that results in the payment being unavoidable. Liabilities are recognised as soon as an outflow of economic benefit is considered more likely than not under the legal or constructive obligation committing the Circuit to pay out resources.

Grants

Grants made by the Circuit from its own funds are recognised in full at the time of agreement or when the Circuit accepts that there is a legal or operational obligation to make the payment.

VAT

Since the Circuit is not VAT registered, all input VAT is charged with the expenses to which it refers.

Tangible fixed assets for use by the Circuit

Tangible fixed assets are capitalised if they can be used for more than one year, and cost at least £500.

The freehold property is shown in the accounts at 2021 deemed values, . No depreciation is provided on the building because the trustees consider the current residual fair value of the manse buildings (on the assumption that it had reached the end of its useful economic life by the year-end) to be not less than its current value. Any depreciation would not be material. The property has been reviewed for impairment..

Investment Properties

Investment properties - no property is currently deemed to not be held for the long term purposes of the charity.

Investments

Investments are valued in the balance sheet at market value at the year end. Investment income is included in the accounts when receivable and any gains or losses on revaluation at the year end are shown in the SOFA.

Debtors and Prepayments

Creditors

Creditors include both sundry expenses and specifically the 1st quarter assessment received in August.

4 Payment to Trustees

There were no payments made to trustees for additional services provided to the Circuit by agreement with the Circuit Meeting

Trustee expenses

	2020/2021	2019/2020
Number of Trustees	0	0
Total amount	£0	£0

Expense payments primarily relate to reimbursement for travel and computing costs

5 Fees for examination or audit of the accounts

	2020/21 £	2019/20 £
Independent examiner's or auditors' fees for reporting on the accounts	0	0
Other fees (eg: advice, accountancy services) paid to the independent examiner or auditor	NIL	NIL

6 Paid employees

Staff Costs paid during the year were:

	2020/21	2019/20
Gross wages, salaries and benefits in kind	£ 39337	26570
Employer's National Insurance costs	£ 2343	1752
Pension costs	£ 2076	1576
Total staff costs	£ 43756	29898

Average number of full-time equivalent employees in the year were:

3	2
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7 Capital Commitments and Contingent Liabilities

At the 31 st August 2015 there are no capital commitments.

No Contingent liabilities were identified at 31st August 2015.

8 For information only Money received and passed on to External Organisations

	2020/21	2019/20
	£	£
Balance brought forward from last year		
Offerings/Gifts - received for External Organisations	3000	4163
Offerings/Gifts - passed to External Organisations	3000	4163
Balance carried forward	0	0

9 Tangible Fixed Assets

Cost or valuation

	Land	Manse	Other buildings	Fixtures, fittings and equipment	Payments on account and assets under construction	Total
	£	£	£	£	£	£
Balance brought forward	0	1295990	2290121	146143		3732254
Additions		0				0
Revaluations (+/-)		63754		7814		71568
Disposals (-)			2290121	100000		2390121
Transfers * (+/-)						
Balance carried forward	0	1359744	0	53957		1413701

Accumulated depreciation

Balance brought forward				00		0
Depreciation charge for year (-)				0		0
Revaluations (+/-)						
Disposals (-)						
Transfers* (+/-)						
Balance carried forward				0		0

Net book value

Brought forward	0	1295990	2290121	146143		3732254
Carried forward	0	1359744	0	53957		1413701

The additions relate to installation of double glazed UPVC windows at 116 Wrenbury Road and replacement of the fascia's and remodelling of the flue at 16 Booth Lane South.

10 Investment assets

The circuit has no investment properties

The circuit has no common investment fund holdings

11 Loans

The Circuit currently has no loans

12 Analysis of restricted and designated funds

2020/21

Restricted Fund Name	Opening Balance	Incoming Resources	Resources Expended	Transfers	Closing Balance	Purpose of the fund
Benevolent Fund	763	0	0		763	Support for individuals in specific need
Community Mission Worker	8275	32547	29474		11348	Available for funding outreach and development work
Circuit resource centre	0	0	0		0	Fund designated for the maintenance of the centre.
Totals	9038	32547	29474		12111	

Comparative analysis of restricted and designated funds 2019/20

Restricted Fund Name	Opening Balance	Incoming Resources	Resources Expended	Transfers	Closing Balance	Purpose of the fund
Benevolent Fund	763	0	0		763	Support for individuals in specific need
Development Fund	10584	24101	26410		8275	Available for funding outreach and development work
Circuit resource Fund	0	0	0		0	Fund designated for the maintenance of the centre.
Totals	11347	24101	26410		9038	

							0	
Net assets		143,170	338,143	0	12,111	0	493,424	263,917 W

Funds of the Circuit

General Fund (Unrestricted)		143,170					143,170	143,237	
Circuit Model Trust Fund			338,143				338,143	111,642	W
Designated Funds (Unrestricted)				0			0		
Total Unrestricted Funds							481,313	254,879	
Restricted Funds					12,111		12,111	9,039	
Endowment Funds						0	0		
Total Funds		143,170	338,143	0	12,111	0	493,424	263,918	

Signed

Circuit Treasurer

Name of Circuit South West Tyneside No. 20/15

Declarations and Scrutiny

I confirm that these accruals-based accounts for the year to 31 August 2021 have been prepared from the records of the Circuit and that they include all funds under the control of the Circuit meeting.

Signature of treasurer Bum Date 31.01.22

Name and address of treasurer Valerie Bum, 3, Market Lane,
Dunston, Gateshead, Tyne & Wear NE11 9NX Post Code.....

Presentation to the Circuit meeting

I confirm that the annual report and accounts for the year ended 31 August 2021 were/will be* presented to the Circuit meeting held on 15.3.22.

Signature of the Chair of the meeting Janet Capstick

Name of the Chair of the meeting Janet Capstick Date 15-3-22

Independent Examiner's Report to the Trustees of the

SOUTH WEST TYNESIDE MEETING Circuit

Charity Number 1133266

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the SOUTH WEST TYNESIDE Circuit for the year ended 31 August 2021 set out on pages ... to As the Circuit's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Circuit's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

September 2021

* delete or circle as appropriate

Name of Circuit SOUTH WEST TYNESIDE No. 20/15

Independent Examiner's Statement

[The Circuit's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of (insert name of applicable listed body)]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination Delete if not applicable ie all R&P accounts
- the trustees' annual report is not consistent with the accounts Delete if not applicable ie all R&P accounts.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner R. Trench

Name of independent examiner ROSALIND TENCH

Relevant professional qualification of independent examiner A A T

Name of firm (where appropriate)

Address 18 Southfield Green, WICKHAM

Post Code NK16 4LL

Date 8/3/22

* delete or circle as appropriate

September 2021