

Trustees' Annual Report for the period

From 01.09.20 To 31.08.21

Section A Reference and administration details

Charity name **St Andrew's Church, Devizes**

Registered charity number **1156418**

Charity's principal address

St. Andrews Church

Long Street

DEVIZES

Wiltshire

SN10 1NJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	
1	Mrs Marion Ann Butler			
2	Mrs Mary Chivers-Newman	Secretary		
3	Rev Gary John Gotham	Chairperson		
4	Mr Richard Peter Heath			
5	Mrs Patricia Marie Lee			
6	Mrs Ruth Marjorie McGregor			
7	Mrs Margaret Pigg			
8	Mr Paul Newman			
9	Mr William Ernest Thomas			
10	Mrs Dora June White			
11				
12				
13				

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document Constitution

How the charity is constituted Charitable unincorporated association

Trustee selection methods Elected by Members at the Annual Congregational Meeting

Summary of the objects of the charity set out in its governing document

The purpose of the Charity is to advance the Christian faith in the Area of Benefit in accordance with the principles and practices of the Participating Churches.

In achieving its purpose, the Charity will engage in a range of activities, either on its own or with others, including (but not restricted to):

- a) the celebration of public worship;
- b) the teaching of the Christian faith;
- c) mission and evangelism;
- d) pastoral work, including visiting the sick and the bereaved;
- e) the provision of facilities with a Christian ethos for the local community, including (but not restricted to) the elderly, the young and other groups with special needs; and
- f) the support of other charities in the UK and overseas.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

St Andrews Church, Devizes is set up to benefit the public in general. All meetings are free of charge and open to all. Services and facilities are provided to all in the local community who will benefit from them.

The Church's purpose is beneficial through the promotion of individual and family stability and wellbeing and increased ability to contribute positively to society. Pastoral work focuses on visiting the sick and the bereaved.

Groups benefiting from activities and facilities include, but are not restricted to, the elderly, the young and other groups with special needs. The Church seeks to meet the spiritual, mental and physical needs of people in the community. No detriment or harm is expected to result from the church's purpose. The Church seeks to develop and maintain positive relationships with other faith and non-faith groups. Families and individuals will benefit from meeting their spiritual, mental and physical needs. No financial benefits are paid by the Church.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit when planning activities for the year.

Summary of the main achievements of the charity during the year

Chairperson

We have celebrated the Church Festivals of Advent, Christmas, Lent and Easter, all with themes to help our thoughts through those times. We are grateful to those who, through the year, serve in many ways, making us the people of St. Andrew's.

Our young people's work continues with Messy Church being our main focus.

We have said 'farewell' to several dearly loved friends either moving away or passing away. We have launched our Climate Cafe in Partnership with Sustainable Devizes.

Our Thursday Coffee Morning continues as a valued resource where all are welcome; a busy hubbub of conversations and multiple meetings happening all over the building.

We have seen the increasing confidence of several people in leading worship and communion.

Property Group

Day to day property maintenance has involved: 1) dealing with the land use prior to St Andrew's – ie site damp; 2) dealing with footfall and accidental wear and tear; 3) meeting need for plant / equipment to use as part of social / spiritual life. Services have had alteration with the view to being more ecological and cost effective.

Lettings of Church Premises

There has been very limited use of our Church premises during Covid 19 restrictions.

Pastoral Secretary

St Andrew's has volunteers who act as pastoral visitors on behalf of the church. Numbers are falling as visitors 'retire'. However, there is also a network of people who simply support each other as friends, and who pass on any concerns to the pastoral secretary.

Safeguarding

The Safeguarding representative for St Andrew's Church makes sure that we have the procedures in place to keep both our children **and** our vulnerable adults safe. However, all members have a part to play in safeguarding and should become informed and undergo training if involved with these two groups.

There have been no disclosures made concerning either children or vulnerable adults this year.

Thursday Toddlers

We are a strong group with between 15 and 18 adults (male and female) and 30 children most weeks in normal times. The children learn to share and take turns with toys and we encourage them to sit down altogether at snack time.

There has been very limited activity due to Covid 19 restrictions.

Messy Church

In normal times, on the second Sunday of each month (except August), Messy Church families have met for an afternoon of craft and games based on a Bible story or theme. We start in the church itself for a group activity and to hear a dramatized reading. We then go through to the hall where things are drawn, cut, coloured and stuck! Models may be constructed and displays created. Then all these are taken back into church where we sit in a Messy circle. Everything comes together in a kind of 'show and tell' worship session with songs where one or two Biblical truths are drawn out that are relevant to the everyday lives of the children. There is also always something to take home. But before it is time to leave, everyone goes back to the hall to share in conversations over a lovely meal.

There has been very limited activity due to Covid 19 restrictions.

Tuesday Fellowship

In normal times our numbers attending every Tuesday afternoon average 24. We are all one, big, happy family, maintaining the tradition of opening and closing the meeting with devotions.

There has been very limited activity due to Covid 19 restrictions.

Choir and Music Group

The Choir helps lead our music on Sundays. It has dedicated members but always welcomes new ones. We have three organists who bring variety to the style of playing and we have two others we can call on if we need them.

St Andrew's music group has been joined by Churches Together musicians and we rehearse and have fellowship together. Currently 4 churches are represented and it is lovely learning music from the different traditions. The whole group enjoys being invited to take part in the various Churches Together events throughout the year to lead the music, help with the worship and be a symbol of Christian Unity.

There has been very limited activity due to Covid 19 restrictions.

Ladies Evening Group

Ladies Evening Group has about 50 members, over half of whom have no connection with St Andrew's Church. We feel we are an excellent outreach into the community. In normal times we meet on the 1st and 3rd Tuesday evenings of every month from September to June and we are a good place to meet and make friends – especially over tea/coffee at the end of the meetings.

There has been very limited activity due to Covid 19 restrictions.

Social & Catering (SOCAT)

This is the group that is involved with social and catering events within Church. This includes everything from Sunday lunches to fundraising activities. In normal times we meet every 2 months to plan upcoming events and get others involved too.

There has been very limited activity due to Covid 19 restrictions.

House Groups

House Groups have not met due to Covid 19 restrictions.

Section D

Achievements and performance

Poetry Group

In normal times the Poetry Group meets monthly to read poems on a chosen topic or theme. There are usually 9 or 10 of us from several churches reading aloud and enjoying not only the poems but also sharing why we like them and taking a break for tea, coffee and biscuits.

There were no meetings due to Covid 19 restrictions.

St Andrew's Traidcraft Store

Traidcraft was established in 1979 as a Christian response to poverty. It builds long-term relationships with producers, supports people to trade out of poverty and works to bring about trade justice – fair trade. The St Andrew's Traidcraft stall contributes to its work by enabling people to purchase fair trade foods – and potentially craft items as well.

Art Group

In normal times the Art Group meets on a Wednesday afternoon twice a month in the Church Hall. The group is open to anyone who enjoys art – dabbling in paints, pastels, coloured pencils etc. – but who can never find the time to do this at home. We usually have at least six people joining us including friends from outside the church membership.

There has been very limited activity due to Covid 19 restrictions.

Section E

Financial review

Brief statement of the charity's policy on reserves

Unrestricted (ie General) Funds are used for the day to day running of the Church.

The main reasons for holding general reserves are:

- To ensure that the church always has funds available to pay its way (working capital).
- To protect against unforeseen circumstances – ie loss of income and increased expenditure (eg urgent repairs or replacement of equipment).
- To enable the Church to respond to new opportunities for mission and service.

The target level of reserves is between £30,000 to £40,000: £15,000 to £20,000 for working capital and £15,000 to £20,000 for unforeseen circumstances and opportunities. Actual general reserves at 31 August 2021 were £34,371 (2020: £41,719).

Restricted Funds are utilised for the purposes for which the funds have been set aside. The funds are utilised in a time frame set by the Church Council. Actual restricted reserves at 31 August 2021 were £1,811 (2020: £5,191) to be used mainly for young people's work.

Section F

Other optional information

Churches Together in Devizes

The Church plays an active role as a member of Churches Together in Devizes, being one of eight churches representing a broad range of worship across the town which together focus on four priorities:

- 1) Grow more confident in faith,
- 2) Champion social justice,
- 3) Nurture children and young people and
- 4) Be good stewards of the environment.

Wiltshire United Area Methodist/United Reformed

The Church is part of the Wiltshire United Area Methodist/United Reformed which covers a mixed urban/rural area of Wiltshire and includes the expanding towns of Trowbridge, Warminster, Westbury, Devizes, Calne, Corsham, Bradford-on-Avon and Melksham, together with the surrounding villages of Whitley, Winsley, Bromham, Semmington, Seend, Steeple Ashton, Market Lavington, Monks Chapel, Chittoe Heath, Holt and Hilperton. The Wiltshire United Area is committed to:-

- worshipping God in meaningful ways
- drawing upon the power of prayer
- recognising, receiving and sharing the love of God
- encouraging Church growth in town and village churches
- developing ecumenical links
- reaching out to the wider community
- seeking to meet the needs of all age groups

Charities

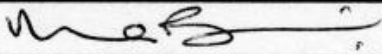
The Church supports many charities whose objectives and activities are in line with those of the Church. In addition to raising funds for specific charities (eg Christian Aid) the Church is committed to supporting from its own funds three charities for a period of three years – The Devizes & District foodbank (a local charity), Alzheimers Society (a national charity) and The Turning Point Trust (an international charity).


Section G

Declaration

The trustees declare that they have approved the trustees' report above.


Signed on behalf of the charity's trustees

Signature(s)		
Patricia M Lee		
Full name(s)		
PATRICIA MARIE LEE	MARION ANN BUTLER	
Position (eg Secretary, Chair, etc)		
CHURCH SECRETARY	TREASURER	
Date		
20-06-22	19.06.22	

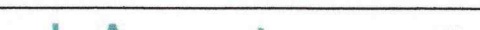
	St Andrew's Church, Devizes		1156418		CC16a
	Receipts and payments accounts				
	For the period from	01.09.20	To	31.08.21	

Section A Receipts and payments

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Last year £
A1 Receipts					
Voluntary receipts:					
Offerings	32,357	300	-	32,657	32,438
Other voluntary receipts:					
Legacies & bequests	30	-	-	30	-
Donations & grants	-	978	-	978	5,004
Income tax recovered	13,139	-	-	13,139	1,990
Activities for generating funds:					
Lettings	442	-	-	442	9,662
Events & refreshments	859	-	-	859	3,751
Other	828	-	-	828	1,676
Receipts from church activities	45	-	-	45	891
Investment income	462	3	-	465	834
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	48,162	1,281	-	49,443	56,246
A2 Asset and investment sales					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	48,162	1,281	-	49,443	56,246

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A3 Payments	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £
Church activities:					
Circuit assessment	40,643	-	-	40,643	34,928
Donations	3,235	1,097	-	4,332	4,331
Repairs and maintenance	2,008	1,197	-	3,205	12,376
Utilities	6,696	-	-	6,696	8,041
Cleaning	1,520	-	-	1,520	2,100
Mission	140	-	-	140	300
Books, music etc	1,417	-	-	1,417	1,372
Printing, stationery etc	411	-	-	411	994
Events & refreshments	685	-	-	685	2,409
Sundry	1,085	37	-	1,122	4,580
Loans repaid	-	-	-	-	-
Sub total	57,840	2,331	-	60,171	71,431
A4 Asset and investment purchases					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	57,840	2,331	-	60,171	71,431
Net of receipts/(payments)	- 9,678	- 1,050	-	- 10,728	- 15,185
A5 Transfers between funds	2,330	- 2,330	-	-	-
A6 Cash funds last year end	41,719	5,191	-	46,910	62,095
Cash funds this year end	34,371	1,811	-	36,182	46,910

	St Andrew's Church, Devizes		1156418		CC16a
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Section B Statement of assets and liabilities at the end of the period

		Unrestricted funds £	Restricted funds £	Endowment funds £
B1 Cash funds	Lloyds TSB General Account	15,597	-	-
	CFB General Account	16,702	1,731	-
	CFB Fabric Account	2,072	80	-
	Total cash funds	34,371	1,811	-

		Unrestricted funds £	Restricted funds £	Endowment funds £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Amelia Holloway Trust	-	40
	Richard John Newman Bequest	-	160
	Sale of Chapel Trust	-	10,831
	Surplus Trust Funds	-	124
	Mrs Elsie Henrietta Phillips B	-	240
	553.38 COIF Ethical Inv. Funds Units	-	1,702
	439.00 Charifund Inc Units	-	6,854
	1,919.00 Charibond Inc Shares	-	2,360
	Total	-	22,311



St Andrew's Church, Devizes

1156418

Receipts and payments accounts

CC16a

**For the period
from**

01.09.20

To

31.08.21

**B4 Assets retained for the
charity's own use**

	Fund to which asset belongs	Cost (optional)	Current value (optional)
Organ	Unrestricted	26,718	-
Lift	Unrestricted	3,600	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of
all the trustees

Signature

Print Name

**Date of
approval**

Patricia M. Lee	AND PATRICIA MARE LEE	20-06-22
	MARION ANN BUTLER	19.06.22

Name of Church .. ST. ANDREWS CHURCH & MARSTON CHAPEL

No. 1156418

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.


Signature of treasurer  Date 25.03.22

Name and address of treasurer MARION ANN BUTLER

2 Caen Hill Gardens, Devizes, Wiltshire SN10 1QQ

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2021 were/will be* presented to the meeting of the Church trustees held on 26.04.22

Signature of the Chair of the meeting 

Name of the Chair of the meeting REVD GARY GODHAM Date 26/4/22

Independent Examiner's Report to the Trustees of the

ST. ANDREWS CHURCH & MARSTON CHAPEL

Charity Number .. 1156418

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the ST. ANDREW'S Church for the year ended 31 August 2021 set out on pages 2 to 4. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Church .. ST. ANDREWS CHURCH & MARSTON CHAPEL

No. 1156418

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/~~have not~~* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner .. 

Name of independent examiner PETER URNSTON

Relevant professional qualification of independent examiner

Name of firm (where appropriate)

Address 3 SPIN HILL, MARKET LAVINGTON

..... DEVIZES WILTSHIRE Post Code SN10 4NR

Date 25.03.22

* delete or circle as appropriate

Sep-20