

**Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 December 2021
for
Sunderland Headlight**

TTR Barnes Limited
Chartered Accountants
3-5 Grange Terrace
Stockton Road
Sunderland
Tyne & Wear
SR2 7DG

Sunderland Headlight

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Sunderland Headlight

Reference and Administrative Details for the year ended 31 December 2021

| | |
|--------------------------------------|--|
| TRUSTEES | Mrs D Green Secretary (resigned 21/3/21) P Allison Ms J Easton Treasurer Miss E Naisby R Baines Chairperson Ms J Graham Ms S Turner M Unthank-Skinner (appointed 27/5/21) M Sheehan (appointed 27/5/21) (resigned 12/6/21) |
| PRINCIPAL ADDRESS | 14 Mary Street Sunderland Tyne and Wear SR1 3NH |
| REGISTERED CHARITY NUMBER | 1090717 |
| INDEPENDENT EXAMINER | TTR Barnes Limited Chartered Accountants 3-5 Grange Terrace Stockton Road Sunderland Tyne & Wear SR2 7DG |
| BANKERS | The Co-operative Bank Ltd 5/6 Fawcett Street Sunderland Tyne and Wear SR1 1RF |

Sunderland Headlight
Report of the Trustees
for the year ended 31 December 2021

The trustees present their report with the financial statements of the charity for the year ended 31 December 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The object of the charity is to provide a support system in the community to assist mental health service users develop the confidence and skills that will support them on the road to recovery, independence and to be productive in the organisation and in the wider community thus reducing isolation and creating an environment where members can develop and grow at their own pace.

Public benefit

The Trustees have had regard to the Charity's Commission's guidance on their legal duty on public benefit and are satisfied that the Charity deliver a public benefit.

Due regard is paid to the public benefit guidance when deciding what new activities are to be undertaken.

Volunteers

Sunderland Headlights volunteers have been a huge asset over 2021. The pandemic and its impact made this another turbulent year where there were many changes in the way we were able to deliver our work to support people. The input of our volunteers was a huge help in enabling this to be successful. Their work ranged from helping to maintain contact with service users while our building was closed, to helping to re-open the building and get activities and groups up and running again. Our volunteers are recruited through a development and progression route from our service users and it is wonderful to witness them realising their sense of self-worth and increase their self-confidence. Their contribution to our organisation is invaluable and highly appreciated.

Sunderland Headlight

Report of the Trustees for the year ended 31 December 2021

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Throughout 2021 we have worked diligently, continued to promote positive mental health, and provide activities and services based on the needs of our users.

Headlight works towards encouraging and supporting mental health service users to access provision, develop skills, and become involved in developing a support system in the community. Headlights aim is:

'To provide information and support to service users whilst maintaining a user led ethos through actively involving mental health service users in decision making processes and the running of the project.'

Following on from the challenges of 2020 and the ongoing pandemic, 2021 began much in the same vein. As an organisation, we had to be constantly vigilant of changing needs, guidelines, and circumstances and rise to the task of dealing with these and providing an efficient, high quality service. Unfortunately our staff team was reduced to just two members of staff, but with the support of our Trustees and Volunteers we continued to meet our aims and offer much needed services.

For the first half of the year we had to continue to offer our services via telephone and online, as we had done throughout most of 2020. This worked well and demand for our services remained high. Communication and contact was key in keeping people well. We continued to offer advice appointments, check in calls, a chat service, virtual meet and greets, and we ensured every service user was sent a birthday card to remind them they were important, valued, and not forgotten.

When guidelines changed we were able to reopen our building on 7th June. This was a huge positive step forward for us all. It entailed a great deal of planning and hard work, but it was worth every ounce of effort to be able to support people face to face again. Headlight has an amazing sense of community and many people describe it as their second, or in some cases, only family. So to be able to see each other again after such a long time was emotional and wonderful. It also had a massively positive impact on people's mental health.

We began by encouraging people to join in social sessions as many were scared and wary of being out after such a long time of lockdowns. We also continued offering services via telephone and online for those who didn't feel ready to venture into the outside world. Over time we have introduced new groups and activities, undertaken some joint work with Just Let Your Soul Grow, and continued to provide much needed services, such as our Advice Service and Listening sessions.

Over the year we had developed a good link with Sunderland GP Alliance Social Prescribing Team and we have received an increasing number of referrals from them. The pandemic had an impact on many people's mental health, and the number of people who have asked for our support has been astounding. Shortly after our reopening we were able to recruit a Support Worker to help us manage the increasing workload. We went on to enjoy celebration days for World Mental Health Day, Halloween, Bonfire Night, and Christmas; build a Free Little Library, and consult with service users to find out what their needs were now the world was opening up again.

The impact of the pandemic encouraged Headlight to consider how it could build in more stable foundations to build our project on. Funding and support from The Lloyds Bank Foundation and the Community Foundations Growth and Resilience Fund enabled us to explore this and begin to develop a new strategic plan. Our trustees decided that we would be strengthened by changing our charity structure and convert to being a CIO. Work has begun on this process and should be complete early in 2022.

Our Advice Service has once again been in high demand over 2021. It has been challenging to run this service during times when face to face work was not possible, but solutions were found and we continued to offer a successful, effective service. Since it began in 2012, our Advice Service has attained a benefit gain of over £3 million for its clients.

This year we have been very fortunate to have received many kind donations from people. Some people took on individual challenges to raise funds for us too. Julie Easton completed a Stepathon and did half a million steps, and Vicki Gensburg completed the C2C; both raising a significant amount of money for Headlight. We are extremely proud of them for taking on such huge challenges. Our service users also took on a £5k Fundraising Challenge and are on track to achieve this. During a time where demand for services has been high and fundraising more challenging, the kindness and generosity of people has been amazing and we are extremely grateful to them all.

Sunderland Headlight
Report of the Trustees
for the year ended 31 December 2021

FINANCIAL REVIEW

Principal funding sources

Sunderland City Council via Washington Mind provided significant funding during the year to fund the support work and general running costs. Income received during the year totalled £33,331.

Community Foundation also provided significant funding during the year to fund general running costs of the Centre. Income during the year totalled £10,000

Funding was secured from Lloyds Bank Foundation to fund core running costs of the centre. Income received during the year totalled £25,000.

Reserves policy

The policy of the management committee is to ensure that all expenses are fully funded and reserves are sufficient to cover expenditure commitments for a six month period. The management committee policy is to ensure that funds are invested to provide a maximum total return balanced with the level of risk.

Results

The net incoming resources for the year amounted to a deficit of £7,630 (2020: surplus of £37,865). The amount attributable to reserves stands at a surplus of £43,281 (2020: £50,911).

FUTURE PLANS

The charity continues to aim for financial security during the year ahead and will strive to secure funding for activities, salaries and core costs. Headlight has received a number of kind donations from members and the community, which has supported the charity to continue to offer activities and services to service users. Headlight will also become a CIO early in 2022.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Sunderland Headlight is constituted under a trust deed dated 14 January 2002. The constitution was amended 16 February 2016.

Recruitment and appointment of new trustees

To qualify to be nominated, a demonstration of skills and experience is needed. Nominated members have an obligation to act appropriately in the community as they will potentially be representing the organisation. If a nomination is put forward and the nominee is known to be participating in illegal acts or acting in a way that could bring the organisation into disrepute, they will automatically be disqualified.

Every candidate for election to the committee must be nominated and seconded in writing by members of the charity and must give his or her written consent to stand for election.

Nominations and consents must be sent to the committee within 14 days of the notice calling the Annual General Meeting.

The Management Committee shall manage the business of the group and shall consist of members elected by and from the voting members at the Annual General Meeting.

The Management Committee shall elect from among themselves officers: Chairperson, Secretary and a Treasurer at their first meeting after election.

Casual vacancies in the committee may be filled by the committee by co-option.

New members take part in induction procedures which involve identifying their training needs and outlining their roles and responsibilities.

Sunderland Headlight
Report of the Trustees
for the year ended 31 December 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The management committee has conducted its own review of the major risks to which the Charity is exposed and systems have been established to minimise those risks. External risks related to the generation of funding and activities have led to the development of a strategic plan allowing for the diversification of funding. Internal risks are minimised by the implementation of procedures for authorisation of all transactions and projects and to ensure consistent quality of delivery for all operational aspects of the Charity. These procedures are reviewed to ensure that they still meet the needs of the Charity.

Approved by order of the board of trustees on 31 May 2022 and signed on its behalf by:

Ms J Easton - Trustee

Independent Examiner's Report to the Trustees of Sunderland Headlight

Independent examiner's report to the trustees of Sunderland Headlight

I report to the charity trustees on my examination of the accounts of Sunderland Headlight (the Trust) for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

D J Cook
FCCA
TTR Barnes Limited
Chartered Accountants
3-5 Grange Terrace
Stockton Road
Sunderland
Tyne & Wear
SR2 7DG

1 June 2022

Sunderland Headlight

Statement of Financial Activities for the year ended 31 December 2021

| | | Unrestricted funds £ | Restricted funds £ | 2021 Total funds £ | 2020 Total funds £ |
|------------------------------------|-------|----------------------------|--------------------------|-----------------------------|-----------------------------|
| | Notes | | | | |
| INCOME AND ENDOWMENTS FROM | | | | | |
| Donations and legacies | 2 | 21,458 | 58,331 | 79,789 | 65,982 |
| Other trading activities | 3 | 4,669 | - | 4,669 | 11,959 |
| Total | | 26,127 | 58,331 | 84,458 | 77,941 |
| EXPENDITURE ON | | | | | |
| Charitable activities | 4 | | | | |
| Charitable activities | | 28,919 | (10,055) | 18,864 | 17,899 |
| Development work | | 2,601 | 33,332 | 35,933 | 13,977 |
| Support work | | 4,556 | 24,735 | 29,291 | 77,263 |
| Other | | - | 8,000 | 8,000 | 6,667 |
| Total | | 36,076 | 56,012 | 92,088 | 115,806 |
| NET INCOME/(EXPENDITURE) | | (9,949) | 2,319 | (7,630) | (37,865) |
| RECONCILIATION OF FUNDS | | | | | |
| Total funds brought forward | | 43,320 | 7,591 | 50,911 | 88,776 |
| TOTAL FUNDS CARRIED FORWARD | | 33,371 | 9,910 | 43,281 | 50,911 |

The notes form part of these financial statements

Sunderland Headlight

Statement of Financial Position 31 December 2021

| | Notes | Unrestricted funds £ | Restricted funds £ | 2021 Total funds £ | 2020 Total funds £ |
|--|-------|----------------------------|--------------------------|-----------------------------|-----------------------------|
| FIXED ASSETS | | | | | |
| Tangible assets | 9 | 932 | - | 932 | 1,257 |
| CURRENT ASSETS | | | | | |
| Debtors | 10 | 437 | - | 437 | 376 |
| Cash at bank and in hand | | 41,533 | 9,910 | 51,443 | 54,181 |
| | | <u>41,970</u> | <u>9,910</u> | <u>51,880</u> | <u>54,557</u> |
| CREDITORS | | | | | |
| Amounts falling due within one year | 11 | (9,531) | - | (9,531) | (4,903) |
| NET CURRENT ASSETS | | <u>32,439</u> | <u>9,910</u> | <u>42,349</u> | <u>49,654</u> |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | <u>33,371</u> | <u>9,910</u> | <u>43,281</u> | <u>50,911</u> |
| NET ASSETS | | <u>33,371</u> | <u>9,910</u> | <u>43,281</u> | <u>50,911</u> |
| FUNDS | 12 | | | | |
| Unrestricted funds | | | | 33,371 | 43,320 |
| Restricted funds | | | | <u>9,910</u> | <u>7,591</u> |
| TOTAL FUNDS | | | | <u>43,281</u> | <u>50,911</u> |

The financial statements were approved by the Board of Trustees and authorised for issue on 31 May 2022 and were signed on its behalf by:

R Baines - Trustee

Sunderland Headlight

Notes to the Financial Statements for the year ended 31 December 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 - reduced disclosure exemptions

The charity has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Governance costs

Governance costs are those incurred in connection with the administration of the Charity and the compliance with constitutional and statutory requirements.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

| | |
|-----------------------|---------------------------|
| Fixtures and fittings | - 15% on reducing balance |
| Computer equipment | - 33% Straight line |

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Sunderland Headlight

Notes to the Financial Statements - continued for the year ended 31 December 2021

2. DONATIONS AND LEGACIES

| | 2021 | 2020 |
|-----------|---------------|---------------|
| | £ | £ |
| Donations | 4,301 | 7,018 |
| Grants | 75,488 | 58,964 |
| | <u>79,789</u> | <u>65,982</u> |

| | Unrestricted £ | Restricted £ | 2021 £ | 2020 £ |
|--|-------------------|-----------------|---------------|---------------|
| Rothley Trustees | - | - | - | 800 |
| Tesco Bags of Help | - | - | - | 500 |
| Sunderland City Council via washington Mind | - | 33,331 | 33,331 | 41,664 |
| Community Foundation | 10,000 | - | 10,000 | 14,500 |
| Joseph Brough | - | - | - | 1,500 |
| Magic Little Grants | - | - | - | - |
| Newcastle Building Society | - | - | - | - |
| NHS Sunderland CCG | - | - | - | - |
| General Fund - Sunderland IPC | 7,157 | - | 7,157 | - |
| Lloyds Bank Foundation | - | 25,000 | 25,000 | - |
| | <u>17,157</u> | <u>58,331</u> | <u>75,488</u> | <u>58,964</u> |

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3. OTHER TRADING ACTIVITIES

| | 2021 | 2020 |
|----------------|--------------|---------------|
| | £ | £ |
| Admission fees | 1,588 | 836 |
| Covid 19 Grant | 1,207 | 10,000 |
| Activities | 1,021 | 524 |
| Tuck shop | 853 | 599 |
| | <u>4,669</u> | <u>11,959</u> |

Sunderland Headlight

Notes to the Financial Statements - continued for the year ended 31 December 2021

4. CHARITABLE ACTIVITIES COSTS

| | Direct Costs £ | Support costs (see note 5) £ | Totals £ |
|-----------------------|----------------------|---------------------------------------|---------------|
| Charitable activities | 13,684 | 5,180 | 18,864 |
| Development work | 35,933 | - | 35,933 |
| Support work | 29,291 | - | 29,291 |
| | <u>78,908</u> | <u>5,180</u> | <u>84,088</u> |

5. SUPPORT COSTS

| | Governance costs £ |
|-----------------------|--------------------------|
| Charitable activities | <u>5,180</u> |

Support costs, included in the above, are as follows:

| | 2021 Charitable activities £ | 2020 Total activities £ |
|---------------------------------------|---------------------------------------|----------------------------------|
| Independent examiner fees | 1,702 | 1,980 |
| Payroll fees | 210 | 260 |
| Insurance | 943 | 965 |
| Legal and professional fees | 2,000 | - |
| Depreciation of tangible fixed assets | 325 | 462 |
| | <u>5,180</u> | <u>3,667</u> |

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2021 nor for the year ended 31 December 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2021 nor for the year ended 31 December 2020.

7. STAFF COSTS

| | 2021 £ | 2020 £ |
|-----------------------|---------------|---------------|
| Wages and salaries | 69,079 | 91,705 |
| Social security costs | 2,694 | 4,899 |
| Other pension costs | 28 | - |
| | <u>71,801</u> | <u>96,604</u> |

Sunderland Headlight

Notes to the Financial Statements - continued for the year ended 31 December 2021

7. STAFF COSTS - continued

The average monthly number of employees during the year was as follows:

| | 2021 | 2020 |
|----------------|----------|----------|
| Centre manager | 1 | 1 |
| Support worker | 2 | 1 |
| Deputy manager | - | 1 |
| | <u>3</u> | <u>3</u> |

No employees received emoluments in excess of £60,000.

During the year the key management personnel were paid remuneration of £35,933 (2020: £35,600).

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

| | Unrestricted funds £ | Restricted funds £ | Total funds £ |
|------------------------------------|----------------------------|--------------------------|---------------------|
| INCOME AND ENDOWMENTS FROM | | | |
| Donations and legacies | 23,518 | 42,464 | 65,982 |
| Other trading activities | 11,959 | - | 11,959 |
| Total | <u>35,477</u> | <u>42,464</u> | <u>77,941</u> |
| EXPENDITURE ON | | | |
| Charitable activities | | | |
| Charitable activities | 16,686 | 1,213 | 17,899 |
| Development work | - | 13,977 | 13,977 |
| Support work | - | 77,263 | 77,263 |
| Other | - | 6,667 | 6,667 |
| Total | <u>16,686</u> | <u>99,120</u> | <u>115,806</u> |
| NET INCOME/(EXPENDITURE) | <u>18,791</u> | <u>(56,656)</u> | <u>(37,865)</u> |
| RECONCILIATION OF FUNDS | | | |
| Total funds brought forward | 24,529 | 64,247 | 88,776 |
| TOTAL FUNDS CARRIED FORWARD | <u>43,320</u> | <u>7,591</u> | <u>50,911</u> |

Sunderland Headlight

Notes to the Financial Statements - continued for the year ended 31 December 2021

9. TANGIBLE FIXED ASSETS

| | Fixtures and fittings £ | Computer equipment £ | Totals £ |
|--|----------------------------------|----------------------------|-------------|
| COST | | | |
| At 1 January 2021 and 31 December 2021 | 3,598 | 4,974 | 8,572 |
| DEPRECIATION | | | |
| At 1 January 2021 | 3,100 | 4,215 | 7,315 |
| Charge for year | 75 | 250 | 325 |
| At 31 December 2021 | 3,175 | 4,465 | 7,640 |
| NET BOOK VALUE | | | |
| At 31 December 2021 | 423 | 509 | 932 |
| At 31 December 2020 | 498 | 759 | 1,257 |

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 2021 £ | 2020 £ |
|-------------|-----------|-----------|
| Prepayments | 437 | 376 |

Debtors are measured on the basis of what will be recoverable in the future, discounted where material to present value.

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 2021 £ | 2020 £ |
|----------|-----------|-----------|
| Accruals | 9,531 | 4,903 |

Creditors are measured on the basis of what will be payable in the future, discounted where material to present value.

Sunderland Headlight

Notes to the Financial Statements - continued for the year ended 31 December 2021

12. MOVEMENT IN FUNDS

| | At 1/1/21 £ | Net movement in funds £ | At 31/12/21 £ |
|--|----------------|----------------------------------|---------------------|
| Unrestricted funds | | | |
| General fund | 26,820 | (14,245) | 12,575 |
| Community Development Foundation | 14,500 | 6,296 | 20,796 |
| Joseph Brough | 1,500 | (1,500) | - |
| Tesco Bags of Help | 500 | (500) | - |
| | <u>43,320</u> | <u>(9,949)</u> | <u>33,371</u> |
| Restricted funds | | | |
| Lloyds Bank Foundation | - | 9,910 | 9,910 |
| Rotherley Trust | 800 | (800) | - |
| Garfield Weston Foundation | 2,911 | (2,911) | - |
| Sunderland City Council via Washington Mind | 1 | (1) | - |
| Newcastle Building Society | 179 | (179) | - |
| NHS Sunderland Clinical Commissioning Group | 3,700 | (3,700) | - |
| | <u>7,591</u> | <u>2,319</u> | <u>9,910</u> |
| TOTAL FUNDS | <u>50,911</u> | <u>(7,630)</u> | <u>43,281</u> |

Net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|--|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 16,127 | (30,372) | (14,245) |
| Community Development Foundation | 10,000 | (3,704) | 6,296 |
| Joseph Brough | - | (1,500) | (1,500) |
| Tesco Bags of Help | - | (500) | (500) |
| | <u>26,127</u> | <u>(36,076)</u> | <u>(9,949)</u> |
| Restricted funds | | | |
| Lloyds Bank Foundation | 25,000 | (15,090) | 9,910 |
| Rotherley Trust | - | (800) | (800) |
| Garfield Weston Foundation | - | (2,911) | (2,911) |
| Sunderland City Council via Washington Mind | 33,331 | (33,332) | (1) |
| Newcastle Building Society | - | (179) | (179) |
| NHS Sunderland Clinical Commissioning Group | - | (3,700) | (3,700) |
| | <u>58,331</u> | <u>(56,012)</u> | <u>2,319</u> |
| TOTAL FUNDS | <u>84,458</u> | <u>(92,088)</u> | <u>(7,630)</u> |

Sunderland Headlight

Notes to the Financial Statements - continued for the year ended 31 December 2021

12. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

| | At 1/1/20 £ | Net movement in funds £ | At 31/12/20 £ |
|--|----------------|----------------------------------|---------------------|
| Unrestricted funds | | | |
| General fund | 24,529 | 2,291 | 26,820 |
| Community Development Foundation | - | 14,500 | 14,500 |
| Joseph Brough | - | 1,500 | 1,500 |
| Tesco Bags of Help | - | 500 | 500 |
| | <u>24,529</u> | <u>18,791</u> | <u>43,320</u> |
| Restricted funds | | | |
| Rotherley Trust | - | 800 | 800 |
| Garfield Weston Foundation | 9,578 | (6,667) | 2,911 |
| Sunderland City Council via Washington Mind | - | 1 | 1 |
| Newcastle Building Society | 1,392 | (1,213) | 179 |
| NHS Sunderland Clinical Commissioning Group | 53,277 | (49,577) | 3,700 |
| | <u>64,247</u> | <u>(56,656)</u> | <u>7,591</u> |
| TOTAL FUNDS | <u>88,776</u> | <u>(37,865)</u> | <u>50,911</u> |

Comparative net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|--|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 18,977 | (16,686) | 2,291 |
| Community Development Foundation | 14,500 | - | 14,500 |
| Joseph Brough | 1,500 | - | 1,500 |
| Tesco Bags of Help | 500 | - | 500 |
| | <u>35,477</u> | <u>(16,686)</u> | <u>18,791</u> |
| Restricted funds | | | |
| Rotherley Trust | 800 | - | 800 |
| Garfield Weston Foundation | - | (6,667) | (6,667) |
| Sunderland City Council via Washington Mind | 41,664 | (41,663) | 1 |
| Newcastle Building Society | - | (1,213) | (1,213) |
| NHS Sunderland Clinical Commissioning Group | - | (49,577) | (49,577) |
| | <u>42,464</u> | <u>(99,120)</u> | <u>(56,656)</u> |
| TOTAL FUNDS | <u>77,941</u> | <u>(115,806)</u> | <u>(37,865)</u> |

Sunderland Headlight

Notes to the Financial Statements - continued for the year ended 31 December 2021

12. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

| | At 1/1/20 £ | Net movement in funds £ | At 31/12/21 £ |
|---|----------------|----------------------------------|---------------------|
| Unrestricted funds | | | |
| General fund | 24,529 | (11,954) | 12,575 |
| Community Development Foundation | - | 20,796 | 20,796 |
| | <u>24,529</u> | <u>8,842</u> | <u>33,371</u> |
| Restricted funds | | | |
| Lloyds Bank Foundation | - | 9,910 | 9,910 |
| Garfield Weston Foundation | 9,578 | (9,578) | - |
| Newcastle Building Society | 1,392 | (1,392) | - |
| NHS Sunderland Clinical Commissioning Group | 53,277 | (53,277) | - |
| | <u>64,247</u> | <u>(54,337)</u> | <u>9,910</u> |
| TOTAL FUNDS | <u>88,776</u> | <u>(45,495)</u> | <u>43,281</u> |

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|---|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 35,104 | (47,058) | (11,954) |
| Community Development Foundation | 24,500 | (3,704) | 20,796 |
| Joseph Brough | 1,500 | (1,500) | - |
| Tesco Bags of Help | 500 | (500) | - |
| | <u>61,604</u> | <u>(52,762)</u> | <u>8,842</u> |
| Restricted funds | | | |
| Lloyds Bank Foundation | 25,000 | (15,090) | 9,910 |
| Rotherley Trust | 800 | (800) | - |
| Garfield Weston Foundation | - | (9,578) | (9,578) |
| Sunderland City Council via Washington Mind | 74,995 | (74,995) | - |
| Newcastle Building Society | - | (1,392) | (1,392) |
| NHS Sunderland Clinical Commissioning Group | - | (53,277) | (53,277) |
| | <u>100,795</u> | <u>(155,132)</u> | <u>(54,337)</u> |
| TOTAL FUNDS | <u>162,399</u> | <u>(207,894)</u> | <u>(45,495)</u> |

Sunderland Headlight has a reserves policy to maintain six months worth of funding for running costs. Wages for the next six months are estimated to be approximately £33,097.

Sunderland Headlight

Notes to the Financial Statements - continued for the year ended 31 December 2021

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2021.

14. UNRESTRICTED FUND

This fund is not related to any designated project or purpose. since this fund is free from restrictions it is predominately operated to manage and administer the Charity on a day to day basis.

15. RESTRICTED FUNDS

All grants and donations to this fund are restricted to financing the salary of the Centre Manager, Deputy Manager and Support Worker.

Each fund is for a designated purpose as detailed below:

Sunderland City Council via Washington Mind

To promote practical help with day to day living for those with mental health problems.

Newcastle Building Society

To fund the purchase of seating and a coffee table for the social area.

NHS Sunderland CCG

This fund is to support the centre manager and deputy centre manager posts.

Garfield Weston Foundation

This is to support the tenancy costs.

Rotherley Trust

To fund the replacement of carpeting and to repair the Centres windows.

Sunderland Headlight

Detailed Statement of Financial Activities for the year ended 31 December 2021

| | 2021 £ | 2020 £ |
|---------------------------------|--------------|---------------|
| INCOME AND ENDOWMENTS | | |
| Donations and legacies | | |
| Donations | 4,301 | 7,018 |
| Grants | 75,488 | 58,964 |
| | <hr/> 79,789 | <hr/> 65,982 |
| Other trading activities | | |
| Admission fees | 1,588 | 836 |
| Covid 19 Grant | 1,207 | 10,000 |
| Activities | 1,021 | 524 |
| Tuck shop | 853 | 599 |
| | <hr/> 4,669 | <hr/> 11,959 |
| Total incoming resources | <hr/> 84,458 | <hr/> 77,941 |
| EXPENDITURE | | |
| Charitable activities | | |
| Wages | 69,079 | 91,705 |
| Social security | 2,694 | 4,899 |
| Pensions | 28 | - |
| Rates and water | 1,296 | 928 |
| Light and heat | 1,679 | 1,684 |
| Telephone | 1,691 | 1,850 |
| Postage and stationery | 294 | 203 |
| Sundries | 402 | 395 |
| Cleaning | 187 | 314 |
| Training costs | 318 | - |
| Travel & subsistence | 43 | 164 |
| Repairs & renewals | 241 | 2,166 |
| Refreshments | 751 | 532 |
| Hire costs | 156 | 156 |
| Activity costs | 49 | 476 |
| | <hr/> 78,908 | <hr/> 105,472 |
| Other | | |
| Rent | 8,000 | 6,667 |
| Support costs | | |
| Governance costs | | |
| Independent examiner fees | 1,702 | 1,980 |
| Payroll fees | 210 | 260 |
| Insurance | 943 | 965 |
| Legal and professional fees | 2,000 | - |
| Carried forward | 4,855 | 3,205 |

This page does not form part of the statutory financial statements

Sunderland Headlight

**Detailed Statement of Financial Activities
for the year ended 31 December 2021**

| | 2021 £ | 2020 £ |
|--------------------------|---------------------|----------------------|
| Governance costs | | |
| Brought forward | 4,855 | 3,205 |
| Fixtures and fittings | 75 | 88 |
| Computer equipment | 250 | 374 |
| | <hr/> 5,180 | <hr/> 3,667 |
| Total resources expended | <hr/> 92,088 | <hr/> 115,806 |
| Net expenditure | <hr/> <hr/> (7,630) | <hr/> <hr/> (37,865) |

This page does not form part of the statutory financial statements