

Chairs Report to the Trustees of Saplings Pre School  
For the Financial Year September 1<sup>st</sup> 2020 to 31<sup>st</sup> August 2021  
Charity Number 1038172

As it was for everyone, this was a tough year for Saplings with the Management Team constantly having to cover shifts where staff had come into close contact with a case of Covid-19, and staff on edge about possible infection risks within the setting. As a result, numbers of children on roll were kept low to reduce the risks and given the high number of children with SEN or behavioural difficulties, we did not feel able to take advantage of the slight relaxation in rules regarding safe ratio rules.

Even if we had felt able to increase our capacity, applications were at an all time low, with parents reporting lack of confidence in sending their children out of the home environment to mix with others.

Obviously, our income was negatively affected and our loss this year was considerable, daily numbers continued to be low throughout the year and the outlook for next year continues to be bleak.

Despite a punishing daily cleaning regime, staff barely leaving their homes other than for work and working closely with parents to ensure that sick children were not sent into Pre-school, we devastated in December to find that all but one member of staff had contracted the Covid virus. The only positives in the situation were that as the outbreak coincided with the end of term, the disruption for the parents and children was minimal and the stringent testing routine undertaken by the staff meant that the virus did not spread further than the staff.

We returned to Pre-School in January with trepidation as the Spring term is normally the one where coughs and colds abound, however, with even more rigorous protocols in place we were able to finish the year without further disruption, again, parents worked with us to ensure that testing took place where necessary and as soon as the weather was warm enough, we moved the sessions outside where the infection risk was lower.

During the Summer term, the Department of Education notified us that our percentage of children with Special Education Needs was twice the national average, which came as no surprise since three other settings in the area closed permanently during the first wave of Covid-19 leaving parents in the area with a hugely reduced choice of Pre School. We as a setting have always striven to find a place for any child who applies, regardless of their needs or situation and as a result we found ourselves with eleven out of 21 children requiring some form of extra support, which meant that the Summer term continued to offer the already stressed staff plenty of challenges.

All in all a year we were glad to see the back of.

Samantha Springle

Chair of Committee

Income and Expenditure for financial Year September 1st 2020 to August 31st 2021

Month	Opening Balance	Cheques	Credit Transfers	Cash	HCC
September	80,268.24		360.00	5.00	2032.62
October	76,761.72		1878.61		7977.72
November	81,387.40		237.12	7.00	1858.00
December	78,157.77		2211.52		1858.00
January	77,584.34		638.61		7428.20
February	80,808.62		1602.84	103.00	1962.00
March	79,690.46	274.50	2041.08	15.00	1962.00
April	79,434.43		2364.60		4103.87
May	80,540.63		872.24	348.00	7023.55
June	81,927.72		2353.13		1970.00
July	80,040.84		2685.07	18.00	1970.00
August	79,495.54		20.00		1965.25

274.50 496.00 42111.21

\*

Held for PC

Total Income	Total without cash	Wages	HMRC	Rent	Barclaycard
2397.62	2392.62	3959.06	464.68	655.50	800.90
9856.33	9856.33	3556.73	436.88	529.00	517.84
2102.12	2095.12	3707.04	436.88	621.00	345.83
4069.52	4069.52	3545.29	397.12	0.00	681.54
8066.81	8066.81	3480.19	373.24	678.50	291.60
3667.84	3564.84	3411.61	375.04	345.00	532.35
4292.58	4277.58	3542.37	371.62	460.00	81.66
6468.47	6468.47	3742.97	377.56	450.00	772.20
8243.79	7895.79	4524.75	542.48	577.00	249.31
4323.13	4323.13	4379.33	520.68	540.50	707.24
4673.07	4655.07	4021.83	430.38	455.00	273.96
1985.25	1985.25	3886.66	444.32	0.00	290.12
60146.53	59650.53	45757.83	5170.88	5311.50	5544.55

Balance on statement at 1.9.21 76,840.53

Difference of +3 pence

Figures agreed by Mrs Jackie Nixon .....

Internet	Other	Total	Statement Balance
14.00	5.00	5899.14	76,761.72
14.00	176.20	5230.65	81,387.40
14.00	200.00	5324.75	78,157.77
14.00	5.00	4642.95	77,584.34
14.00	5.00	4842.53	80,808.62
14.00	5.00	4683.00	79,690.46
14.00	63.96	4533.61	79,434.43
14.54	5.00	5362.27	80,540.63
14.20	600.96	6508.70	81,927.72
14.20	48.08	6210.01	80,040.84
14.20	5.00	5200.37	79,495.54
14.20	5.00	4640.30	76,840.49
169.34	1124.20	63079.00	

## Treasurers Report to the Annual General Meeting of Saplings Pre School

Friday 27<sup>th</sup> March 2021 at the Scout Hut, Birchwood Way, AL2 2SF

Financial Position at the end of the Fiscal Year September 1<sup>st</sup> 2020 – 31<sup>st</sup> August 2021

Balance Brought Forward	£ 80,268.24
Total Income for the Year	£ 59650.53
A total of	£139,918.77
Total expenditure for the Year	£ 63,078.78
Balance at Bank as of 31 <sup>st</sup> August 2021	£ 76,840.53
Petty cash held for the year September 2020	
To August 2021	496.00

These figures were provided by our Book Keeper Carolyn Izard and the accounts verified by our Independent Accounts Manager Mrs Jackie Nixon

Signed	Mrs Samantha Springle	Chair of Committee
	Mrs Carolyn Izard	Book Keeper
	Mrs Jackie Nixon	Independent Accounts
Manager	Mrs Alison Mead	Setting Manager

