REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021 FOR

TOKKO LIMITED

FKCA Limited Chartered Accountants 260 - 270 Butterfield Great Marlings Luton Bedfordshire LU2 8DL

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REPORT OF THE TRUSTEES for the Year Ended 30 JUNE 2021

The trustees, who are also directors of the charity for the purposes of Company Law, present their annual report together with the financial statements for the year ended 30 June 2021. They are prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charity's objectives are to help young people advance in life through:

- (a) the provision of recreational and leisure activities provided in the interest of social welfare, designed to improve their conditions of life, and
- (b) providing support activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

Public benefit

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing their aims and objectives and in planning future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

The public benefit outcomes identified by the trustees are:

- supporting young people to access age appropriate positive learning activities, recreation, support and training that builds self-confidence, reinforces inclusion within social networks and promotes opportunities to engage in non-formal education
- inspiring young people by involving them in imaginative programmes of non-formal learning delivered by youth workers and volunteers who represent positive adult role models.
- providing an alternative learning methodology to enable young people to develop skills to raise their aspirations, realise their potential and have their achievements recognised, thereby reducing the risk of them experiencing social exclusion and being drawn into anti-social or criminal behaviour.
- empowering young people as individuals so that they may actively engage in and contribute to the planning process and future direction of the charity, the communities in which they live and take greater responsibility for planning their own lives
- develop and grow our direct delivery reaching more young people and creating positive activities.
- providing a safe place for young people to access information, advice and guidance, and bespoke support according to their individual needs.

In pursuit of these objectives, the charity works in a non-discriminatory manner. The strategies employed by the charity in relation to these activities are:

- ensuring that young people sit the heart of what we do, creating real opportunities that put young people at the centre of all our activities.
- to be strong advocates for our work, our sector, for young people and the TOKKO brand.
- to strengthen and grow our network of partners, creating a robust and supportive network and developing new partnerships for increased reach and activity.
- to be a strong, business-like organisation that values our people.

REPORT OF THE TRUSTEES for the Year Ended 30 JUNE 2021

ACHIEVEMENT AND PERFORMANCE

Achievements and performance

Summary

2020/21 has been an extraordinary year for TOKKO with a range of challenges compounded by the Covid-19 pandemic and its impact on the voluntary sector and local young people. The entire financial year was affected by various restrictions, lockdowns and with areas of our self-generated income streams mandated to stop. Therefore the pandemic has impacted vastly in terms of self-income generation from the building, funding and our ability to deliver some of our traditional youth services over the whole financial year. The impact of the Coronavirus pandemic this financial year is reviewed in this trustees report along with considerations as a result of this, now and in the future.

However despite the pandemic TOKKO and its' staff team have continued to be dynamic, flexible and creative to ensure key projects continue to support some of the most vulnerable local young people across Bedfordshire and react to both the surge in demand and local need where referrals to our service have tripled. Our bespoke 1-2-1 work around mental health and mentoring support has seen the largest increase in demand.

TOKKO continues to be seen locally as a trusted 3rd sector organisation leading diverse and inclusive youth work initiatives in Luton and the surrounding area; bringing about positive outcomes for young people in line with our charity objectives and values. TOKKO's projects produce both soft and hard outcomes embracing our vision and values across the board to ensure young people are supported effectively and holistically addressing their individual needs and implementing and maintaining appropriate strategies.

TOKKO is well-recognised locally, regionally and nationally amongst a wide range of partners, professionals, parents and young people as a safe and inclusive place for young people to access support, recreational activities and leisure. This year through a funded internship we have been able to give a dedicated focus to developing TOKKO's digital presence. This has enabled us to embrace the worldwide digital culture shift we are experiencing as a result of the Covid-19 pandemic enabling TOKKO to reach more stakeholders and ultimately support more young people. We continue to put young people at the heart of TOKKO; ensuring young people are key drivers for projects that meet their needs, looking for gaps to increase the youth offer locally and avoid duplication of provision.

TOKKO has undertaken careful project selection identifying areas where demand has increased exponentially and looking for ways to fund and meet this demand as well as undertaking a blended approach of delivery to ensure reduced isolation and loneliness. Project summaries are included in this report.

Reserves have continued to be affected by Covid-19 as predicted however an increased focus on applying for core and recovery funding alongside project funding has reduced the impact of this. TOKKO introduced a new staff structure at the beginning of the financial year and there continues to be stability of key management staff with a diverse and complimentary range of skills, knowledge and experience.

Impact of Covid-19 Pandemic

The effects of the Covid-19 crisis has interacted with and exacerbated existing inequalities, affecting the very youth communities experiencing complex social issues that TOKKO exists to support. In light of this unprecedented challenge, as a small but vital charity TOKKO was ideally placed to respond to the effects of the crisis in ways that really mattered to young people and communities experiencing complex social issues and economic disadvantage. Over the last year TOKKO's staff team and volunteers demonstrated tremendous energy, flexibility and professionalism to understand the implications of the crisis and continuously adapted their provision to ever changing needs and circumstances.

TOKKO's service offer during the crisis was concentrated on addressing four main areas of need:

- access to food and essential provisions;
- isolation and loneliness;
- information, advice and guidance;
- mental health/wellbeing.

These were tailored to different groups and communities of young people experiencing complex social issues and TOKKO creatively found multiple ways to maintain contact and engagement by checking in on people, keeping in touch with them, and connecting them to one another wherever possible. TOKKO acted as a conduit for help and information for all young people but particularly for communities where having a relationship of trust was especially critical - including those experiencing poor mental health and from disadvantaged neighbourhoods who were more likely to be adversely affected by the health, social, and economic impacts of Covid-19.

REPORT OF THE TRUSTEES for the Year Ended 30 JUNE 2021

During the last year TOKKO has created additional value for a range of stakeholders and subsequently contributed to reducing demand on some health services for local young people at a time when they were unequivocally stretched. Value has been created for the economy in the face of a severe recession by continuing to employ local people, utilising local supply chains, and accessing funding to support the crisis response that could not have been brought into local areas by other types of providers. Further economic value for the public sector has been created by supporting people most likely to be adversely affected by the Coronavirus and mitigating the wider effects. Value has also been created for individuals and communities through personal outcomes linked to health, mental health, and social isolation that have prevented lives from getting worse and ensured that people will be in a better position at the end of the pandemic than would have otherwise been the case. Additional value was created through networks and partnerships and by being as flexible as possible to meet new needs and complex social issues as they emerged.

Covid-19 presented TOKKO with three major challenges which required our attention over the year to support our sustainability and continued promotion of:

- Understanding the changing nature of our service user and the wider community needs, changes increasing in severity and were constantly evolving as different types of adverse impacts from the pandemic emerged and continue to do so.
- Tackling organisational challenges associated with financial and human resources, including reductions, unpredictability, and volatility in funding, which is also increasingly short-term and Covid-19 specific; and concerns about staff wellbeing and how to guard against 'burnout'.
- Challenges associated with sustaining relationships with clients, volunteers, and key partnerships developed prior to, and during, the pandemic to embrace TOKKO's values and project outcomes. TOKKO had to work differently, think differently and be creative to sustain and create relationships across stakeholders.

Over the last financial year TOKKO has continued to follow government guidance and put in place necessary Covid-19 control measures to reduce risk to young people, the community and prevent the spread of the virus. This included limiting capacity to meet government guidance, ensure social distancing could be maintained and further closure of the physical TOKKO building for some group activities - frustrating for young people after reopening some face-to-face group activities. TOKKO continued adopting a blended approach of face-to-face and virtual support according to the individual clients and most appropriate to ensure reduced isolation and loneliness.

TOKKO was forced to cease as a venue for hire which has impacted dramatically on our self-generated income. Where eligible, TOKKO applied for Business Support Grants as a result of forced closure and local restrictions. However the impact of this lost income is evident in this year's financial statements and TOKKO has utilised further reserves to support TOKKO's current existence.

The pandemic has also adversely impacted TOKKO's ability to fundraise and we had to make the decision to postpone and then subsequently cancel our charity auction and ball. Whilst necessary to follow government guidance it was understandably also disappointing for all involved. We are actively investigating future fundraising possibilities and hope to reignite fundraising relationships over the next financial year.

TOKKO led on a new voluntary sector network to support local young people and their families 'We Are Luton'. This work shaped what was available for young people, pooled resources and talent and avoided duplication. TOKKO has been creative in its approach to enable continuous support for young people whilst maintaining social distancing and personal safety. Methods have included: doorstep deliveries (including food parcels and activity packs), socially distanced bespoke support, video conferencing, social media, telephone support, partnership working and social virtual engagement to reduce isolation. This project has now evolved into 'TOKKO H.U.G.s' (Helping You Grow) enabling us to support some younger clients and their families where needed in partnership with local organisations.

Despite these unpredictable challenges TOKKO has identified innovative ways to provide appropriate support and meet the increased demand from young people and their families. This has increased the diversity of TOKKO's support and the diversity of clients, enabling TOKKO to support where other organisations were closed and unable to do so due to the impact of Covid-19. This has resulted in an increase in referrals and mentoring work.

REPORT OF THE TRUSTEES for the Year Ended 30 JUNE 2021

Funding

Key project funding was secured to support targeted vulnerable and disadvantaged young people in line with core projects. Self-generated income through venue hire and leases reduced by a further 50% on last year as a result of imposed government restrictions as predicted last year. Applications have been made to support this loss in income generation through Covid-19 support grants and recovery schemes where appropriate. We are not out of the water yet and much of the funding secured is one-off funding. As always, we will be looking at exploring alternative avenues to enable us to sustain core projects and to continue to produce quality outcomes for young people.

We are grateful as always for the generosity of our amazing funders, fundraisers and donors (both organisations and those individuals making monthly donations as their chosen charity where we received gift aid on top). These donations are vital in assisting us to meet some of the running costs, provide key equipment and continue the work we are so passionate about and making a real and valued difference to local young people.

The fundraising environment has been extremely challenging and heavily impacted by Covid-19, with planned fundraising events cancelled which impact further on unrestricted income. We have applied for all business grants available following restrictions on our leisure and hospitality services which has supported this year's loss in income.

We have continuation funding for some project work whilst also some recovery success with grant funders and have been awarded:

- Funding from Lloyds Bank Foundation (ceased May 2021)
- 3 year funding from Children in Need (until October 2022)
- Bedfordshire and Luton Community Foundation funding to support LGBTQ+ young people
- Rank Foundation Time to Shine funded 12 month internship (until December 2021)
- Rank Foundation Covid-19 Recovery Grant (one-off)
- The John Apthorp Charity Covid-19 Recovery Grant (one-off)
- Julia and Hans Rausing Trust Covid-19 Recovery Grant (one-off)
- Smaller funders and new funders that have not supported previously.

There is still a need for continuous development; working with appropriate partners to apply for partnership funding and key funders to ensure applications are attractive and address a local need on which we are able to deliver. This area requires continued resource and focus to move forward and secure relevant additional funds; whilst also raising awareness within the community of TOKKO and the emerging needs of local young people. This will strengthen links within the community and also future fundraising potential, linking into our fundraising strategy.

We have also received continuation funding for commissioned contracts for:

- Young Parents Project (until March 2023)
- Counselling (until March 2022)

The 2020/21 financial statements shows a financial picture both impacted by the pandemic and associated loss of income but also the dynamic focus from the whole staff team on applying for Covid-19 support grants, business grants and Covid-19 recovery grants to maximise opportunities for the charity. Trustees need to continue to work with the senior management team to ensure and explore further income streams. There is also a need to continue to replenish reserves which were used to support the continuation of the charity throughout the pandemic to ensure the charity is prepared for future and what that may hold.

Partnerships

TOKKO has continued to develop and strengthen links with the voluntary sector, youth and community groups locally. The Zoom boom has enabled us to connect with youth organisations across the country identifying new and innovative ways of working together.

TOKKO's Executive Manager continues as a Director of Luton BID bringing the voice of young people from TOKKO to the Luton BID board, working with all businesses in the town centre.

REPORT OF THE TRUSTEES for the Year Ended 30 JUNE 2021

TOKKO continues to strengthen its partnerships within the private sector; gaining vital financial, pro-bono and in-kind support through Companies' corporate social responsibility strategies and social values. Whilst some of the opportunities have been limited due to the pandemic we hope to be able to provide a range of partnership opportunities over the upcoming financial year to offer a range of ways businesses and organisations can get involved and make a difference to young people and support the local community, the town and its future generation(s). We actively welcome applications and enquiries from new organisations with a vested interest in the town looking to demonstrate and deliver social values.

Board Development

Following last year's recruitment drive we are aware of board members looking to move on to pastures new and step down from the board in the coming months. We have gained one new board member this year, however TOKKO needs to prioritise further board recruitment to fill identified gaps both now and over the next year.

Key youth programmes and achievements during 2020/21 include:

- TOKKO Apprenticeships, Work Experience & Work Placements. TOKKO was successful in January in a 12-month full-funded internship through the Rank Foundation welcoming a Marketing and Fundraising Co-ordinator to give a specific focus to this area of work developing our digital presence.

We have been unable, due to restrictions, to support any work experience school placements over the last financial year but are keen to look at these avenues next financial year along with continuing supporting Pathways disability students, giving opportunities to those young people with additional needs and disabilities to experience the workplace environment.

In 2020/21 we continued to support students undertaking their Youth and Community related degrees providing appropriate learning opportunities in line with their learning goals and professional supervision and management.

- TOKKO Counselling Provision referrals continue to be received from all sectors including CAMH, GPs, schools, social workers, MARAC as well as self-referrals and from parents. CAMHS SPOE meetings are being attended by TOKKO providing valuable support and also advice on young people. Since COVID-19 TOKKO has been receiving more referrals for our other projects from SPOE, especially for our LGBTQ, Disability, Lifewise projects and 1:1 mentoring, as well as our Counselling project. TOKKO has gradually moved away from delivering counselling through video conferencing and telephone and our counsellors are now back in TOKKO for face-to-face sessions. TOKKO has received an increase in referrals over the COVID-19 period as the pandemic has had an impact on young people's mental health and also other agencies and professionals' cutbacks on services. As a consequence, our waiting list has had to close for a couple of months to bring it down to a manageable caseload, which we are aiming to reopen by mid-September 2021, at the latest.

The young people utilising this service have gained an increased ability to cope with the disruption of their family life and personal barriers, building confidence, self-esteem and emotional stability. Through self-referral, young people benefit from support at an earlier point and become better able to achieve emotional well-being. Post-counselling, clients demonstrate improvements in the areas presented plus increased confidence in being able to access similar services in the future, breaking down barriers to accessing support.

TOKKO's Counselling Project continues to be funded by CCG (Clinical Commissioning Group) until March 2022. TOKKO also received additional funding from Public Health which has meant that we can provide additional hours of counselling to young people aged 10yrs up to 19yrs. TOKKO has 3 counsellors from Sorted and 2 independent counsellors as well as a trainee counsellor.

TOKKO currently has 29 young people in counselling sessions with a further 61 on our waiting list which will reduce now that our counsellors are back doing face-to-face. Young people adapted well to sessions over the phone and through other social meeting platforms, however the majority preferred to wait for face-to-face and this is the main reason why the waiting list is as high as it is at this current time.

- TOKKO Disability Project moved temporarily online in summer 2020 to maintain relationships with the client group and prevent further isolation. Activities included quizzes, chats and keeping in contact. In September we looked at reopening up the face-to-face provision however, due to government restrictions, this was limited to 15 young people a session. In order to meet the demand we ran sessions over two evenings as opposed to one with a small waiting list to attend. Once government restrictions lifted, those on the waiting list were able to join the group.

REPORT OF THE TRUSTEES for the Year Ended 30 JUNE 2021

Sessions continued to offer a variety of activities planned with the group members including: Cooking, art creation, gaming, socialising, watching films, making new friends and learning independent living skills.

The project has welcomed approximately 6 new members in addition to existing clients over the year with referrals received from a range of sources, including professionals e.g. CAMHS, social workers etc., and through word of mouth from existing clients and their families.

Next summer we are hoping to restart some of the trips and activities to enhance the wellbeing of the clients and develop their social and communication skills further.

- TOKKO Domestic Abuse / Child Sexual Exploitation Project is funded by the Police and Crime Commissioner's Fund, TOKKO provides support to young people who have been affected by Domestic Abuse (DA), Child Sexual Exploitation (CSE) and Sexual Violence (SV). TOKKO has two fully trained youth workers who facilitate the Freedom Programme to children and young people. With the funding we facilitate Freedom for Children (4-13yrs), Freedom for Teenagers (14-18yrs), Freedom for Women (19-24yrs) and Freedom for Men (Perpetrators of abuse, 16-24yrs).

TOKKO has run the Freedom programme successfully for the past 5 years and now with two Youth Workers trained to deliver, TOKKO has been able to support more young people. Our referrals come from MARAC (Multi Agency Risk Assessment Conference); Family Partnership (formally Early Help); Social Care (Luton and Central Bedfordshire); SPOE (Single Point of Entry); Schools and Family Workers.

The Freedom Programme has been designed to help any young person and child who has been a victim of or is affected by DA. However, this can cross over to CSE due to the same tactics being used by the perpetrators.

The aims of the Freedom Programme are to:

- help identify abusive behaviours and beliefs held by the abuser;
- help gain self-esteem and the confidence to improve the quality of their lives;
- show how domestic abuse affects children;
- help recognise future abusers and move on to abuse-free lives;
- The most commonly held belief amongst victims of DA is that they are somehow responsible for the abuser's behaviour. The Freedom Programme is designed to identify that this is not the case and to reassure the child/young person that they are not alone.

The Freedom Programme runs between 8-12 weeks dependent on the individual case. The programme is delivered by trained facilitators experienced in supporting children and young people affected by DA. It's not about providing individual support or counselling but it is about the child/young person moving on to abuse-free lives and making new friends.

During the past year TOKKO has supported 29 young people and children affected by DA, CSE and SV where the Freedom Programme and 1:1 mentoring has been valuable and a contributing factor to them enhancing their self-worth and self-belief; minimising further risk of harm and future abusive relationships.

- TOKKO Interact project Previous participants have moved on to Rotaract and other avenues due to reaching the upper age limit for this project. Due to the pandemic recruitment has been paused with the plan to promote, develop and reignite the project in September 2021 supporting young people in their social action journeys.
- TOKKO Youth Mentoring Project As a direct result of the Covid-19 pandemic requests were being received to support a range of young people experiencing anxiety, low self-worth and self-esteem, anger and isolation whilst struggling to cope emotionally. This resulted in an immediate need for this project to address the gap where young people coming through the single point of entry for CAMHS did not meet their threshold but had bespoke support needs. Youth mentoring was delivered both in the TOKKO building, online, in a safe public place (e.g. coffee shop) and in the young person's home. Common presenting issues included: DV, self-harming, eating disorders and healthy and unhealthy relationships and has resulted in the planning to launch a girls group at the beginning of the next financial year to build peer-support and create positive wellbeing and friendship groups.
- Lifewise at TOKKO Lifewise continues to bring a valued addition to TOKKO's project portfolio. The project links the non-material experiences of life to the more visceral, bringing practical tools and information to the young person to bring positive balance and awareness.

REPORT OF THE TRUSTEES for the Year Ended 30 JUNE 2021

2020 saw a large rise in interest and participation in Lifewise, especially in relation to 1:1 support. Additional promotion with professionals/referrers raised further awareness about Lifewise and its offer. This promotion amongst a range of stakeholder continues.

Due to the impact of restrictions the whole project was made bespoke to fit the individual young person over the 3 Lifewise strands/platforms:

- Lifewise Mentoring;
- Lifewise Fundamentals (short course);
- Lifewise Outdoors (nature connection experience).

Lifewise secured £5,000 Covid-19 booster funding from Children in Need and £6,250 from Public Health in this financial year, due to the positive outcomes achieved through Lifewise. There are plans for an accredited course over the next financial year and with additional funding applications to expand staff working on this project.

- TOKKO - OK2B (LGBTQ+ Project) secured continuation funding through the Bedfordshire and Luton Community Foundation to 13-19 year olds who are LGBTQ+ in the local area. This service offers bespoke support according to their individual needs both 1:1 and in groups where appropriate. The key focus of this funding was around exploitation, working with LGBTQ+ young people to build up resilience and self-worth. Young people being supported have also taken part in a two day visit to Brighton for the pride month.

The project undertook work in the form of 1:1 sessions at various high schools within the Luton area. In addition, we have been running a bi-weekly group session at Tokko where LGBTQ+ young people have been able to do a range of activities- young people have been able to be in charge of the activities of their choice.

LGBTQ+ young people have all shared their excitement for our next trip to Milton Keynes Pride September event. We have been actively making changes in our community to be more inclusive. LGBTQ+ young people have designed work to represent the LGBTQ+ community and their work is framed and displayed around the youth centre. Others have started LGBTQ+ groups in their schools, joined school panels to represent and voice the needs of better LGBTQ+ inclusion. Young people have gained confidence to voice themselves and also been able to request for changes such as separate changing rooms to reflect their personal needs.

We have worked with 35 young people over the last financial year with a range of complexity, some requiring high-level intense support. The range of issues include: exploitation by older peers, family issues (strict families from minority communities - Roma, Albanian and Muslim), bullying, healthy relationships, low self-belief and cultural inequalities. We are currently working with 2 asylum seekers who have fled their countries due to physical violence as a result of their sexuality.

- TOKKO Rotoract Project TOKKO continues to host this project to enable continuation of social action for young people up to the age of 30 in the local community. This 18 strong group also mentors and supports the InterLuton project with developing and executing their social action projects, as well as undertaking their own projects which they are personally passionate about to make a difference in their local community. Many of the InterLuton participants move seamlessly into this group, with a large proportion of members aged between 18 and 21 years.
- TOKKO Youth & Holiday provision The pandemic unfortunately brought a stop to all TOKKO group activities and holiday provision for non-vulnerable young people. Despite this youth work having to cease during 2020 to date we hope to be able to offer some activities (outdoor if necessary) during the summer holiday as restrictions relax. TOKKO's bespoke project work during this period has positively demonstrated just how creative and flexible we have been given the circumstances and has developed a larger client base of young people to work with to develop half-term and holiday activities that meet their interests moving forward.

This does not mean an end to general drop-in's or 'outside of project' interest, as we can now hybridise project/group work and holiday provision to fit more accurately.

From the impact of this change, new group activities for OK2B, Lifewise, Disability and Ladies with Attitude are being developed for this Summer (2021) supporting the interests of the young people from those project groups.

We continue to be mindful of additional pressures on our staff team and look to an adventurous future.

REPORT OF THE TRUSTEES for the Year Ended 30 JUNE 2021

- TOKKO Young Parents Project is coming up to its 7th year and it continues to be a successful project. Public Health (PH) fund the project which was renewed yearly. However, this year the contract has been extended and PH are funding the project until March 2023. Due to Covid-19 and the additional work and support provided by TOKKO, PH have gained additional funds from Covid-19 Funding (2020/21) and they have apportioned funds to TOKKO for this work.

During 2020-2021 the number of teenage pregnancies doubled, especially throughout the lockdown periods. The statistics were gathered by TOKKO's Young Parent's Project and a report on these findings was provided to PH and LBC Strategic Business Manager for LSAB & LSCB and has been used in multi-agency discussions, especially with Children Social Services. From the findings it is apparent that Covid-19 has been a factor in the rise in teenage pregnancies in Luton.

TOKKO has two youth workers working with young parents and their complex cases. The young mothers continue to require support at Tiers 3-4. Referrals have decreased now Covid-19 lockdown restrictions have been lifted. The referrals we receive are from all professionals including Social Workers, IDVA, Health Visitors and Family Partnership. TOKKO's Young Mothers youth workers work closely with other professionals to ensure early intervention and prevention is in place for those who require additional support. The project also enables young mothers to have an advocate in their meetings with social care; including CIN (Child in Need meetings), professionals meetings and CPC (Child Protection Conferences). TOKKO's young parents' youth workers have worked predominantly with young mothers fleeing abusive relationships; from gang affiliation, including those who have experienced C.S.E; and also mental health difficulties. Over the last financial year this project has supported 56 young parents and parents-to-be.

TOKKO Totz / pregnancy club has not been available due to Covid-19 and following regulations. However, the pregnancy club will be providing two dates for young parents-to-be, the first being later in August and the second one will run in October.

- TOKKO's Volunteer Programme continues to provide opportunities to a range of appropriate people to develop confidence, gain experience and work towards their own personal goals. Numbers of volunteers this year have reduced due to restrictions placed on the building. Towards the end of this financial year we have been able to recruit some fantastic new volunteers supporting some of our youth projects group sessions. TOKKO is always grateful for the support of its volunteers who enable us to maximise the work which we undertake with young people.

Outcomes

Through these innovative and diverse projects TOKKO demonstrates a high level of inclusivity, opportunity and support for young people whilst continuing to identify gaps in the market to avoid duplication of projects and services for local young people. Young people can travel seamlessly from one project to another providing a 'one-stop-shop' for recreation, leisure and support reducing barriers to access and increasing opportunities as rapport is developed with staff and volunteers. TOKKO's positive work has been recognised with national organisations approaching TOKKO as a best practice model as well as organisations from other towns turning to us for best practice and pilot opportunities.

Outcomes achieved over the last year have ensured that TOKKO continues to inspire young people to explore, develop and grow their self-worth and find their place in our communities.

The partnerships which TOKKO has nurtured and developed over the past year have enabled TOKKO to be a fundamental referral source for professionals where young people always get to talk to someone in a time of crisis and then are provided with a fluid transition into either TOKKO's own projects and services or signposted (with support where needed) to the most appropriate local professional expertise. This bespoke support, be it more digitally during lockdown, ensured that young people had some continuation of support. TOKKO continues to be an official youth referrer for the Luton Foodbank, a hate crime reporting centre for young people and works in partnership with a range of organisations to ensure the right support is in place for each young person according to their individual needs.

REPORT OF THE TRUSTEES for the Year Ended 30 JUNE 2021

FUTURE DEVELOPMENTS

The Trustees continue to identify a need to increase funding activities to support core running costs as the organisation has grown, and we have had some success over the last financial year, predominantly around Covid-19 recovery grants, which have enabled us to keep going and support vulnerable young people when they need it most.

TOKKO continues to follow and embed the three core values throughout all our work:

- Work with trust and integrity to support our young people;
- Improve outcomes and aspirations in the lives of our young people;
- Enhance the mental health and wellbeing of our young people.

In addition to the above the board of trustees and senior staff team wish to build on the development of TOKKO's digital presence through our internship, planning to launch a new website over the next financial year and reaching new potential partners whilst continuing to develop links with a range of organisations as part of their corporate social responsibility strategies and enhancing their organisations social values.

As a result of embedding these core values throughout the organisation we expect to see further opportunities in the organisation in the coming year and need to focus on:

- Ensuring a variety of opportunities for young people throughout the organisation with positive activities, partnerships, work placements and volunteering opportunities which are attractive to young people;
- Investigating the local need for young people (aged 18-24) to develop a holistic skills base to ensure readiness for the work environment and their future;
- Future-proofing the organisation for young people to grow and develop skills and tackle priority local youth issues such as loneliness and isolation;
- Campaign with and on behalf of young people around issues facing our youth today;
- Continued activity in competing for funded project work both as TOKKO and in partnership with relevant organisations to maintain and grow delivery;
- Continued activity in competing for charitable funding with a particular focus on funding opportunities linking to core costs:
- Continued campaigning of local commissioners to ensure that TOKKO can compete fairly for suitable commissioning contracts showcasing TOKKO's distinctiveness as a small but vital charity;
- A continued focus on specific areas of our activity that require our attention, to include: board composition and stability, marketing with an increased emphasis on social media and online presence, finance, central monitoring and evaluation fundraising and project selection that will further enhance the quality and relevance of what we do and the sustainability of TOKKO.

We will continue to involve young people in the design, development and delivery of everything we do; putting them at the heart of our organisation and its' ethos.

FINANCIAL REVIEW

The results of the charity for the year are set out in the Statement of Financial Activities on page 13.

Overall the charity had a surplus for the year of £65,860.

Reserves policy

The trustees review the level of reserves periodically to ensure that the charity is able to be managed efficiently and to provide a buffer for uninterrupted services. It is their policy to maintain unrestricted funds at a level which equates to approximately six months expenditure. This provides sufficient funds to cover management, administration and support costs.

REPORT OF THE TRUSTEES for the Year Ended 30 JUNE 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity was incorporated on 21st June 2012 as a company limited by guarantee. It registered as a charity on 25th April 2014.

The governing documents currently in force are the Memorandum and Articles of Association.

There are currently 5 members (2020 -5), each of whom agrees to contribute an amount not exceeding £10 in the event of the charity winding up.

Appointment of trustees

The trustees are appointed by the management board, subject to approval at the following annual general meeting. At each AGM, one third of trustees retire by rotation, but may offer themselves up for re-election.

Organisation

The names of the trustees who served during the year are set out below.

The board of trustees meets at least 4 times a year and there are sub-committees covering finance, HR, marketing and Health and Safety. The Youth Board consists of around 8 young people who are representative of different projects, schools and local areas who play a significant role in ensuring that young people are actively represented and involved in the decision making processes and procedures of the charity. Members of the Youth Board also sit on the independent board.

The Chief Executive Officer has the overall responsibility for all operational activity, service quality, contract achievement and future developments to meet service demands, within a budget set and overseen by the board of trustees.

Risk management

The trustees carry out an annual review of the risks which the charity nay face, have established systems and procedures to mitigate and risks identified and minimise any potential impact should any identified risks materialise.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08114741 (England and Wales)

Registered Charity number

1156805

Registered office

7 Gordon Street Luton Bedfordshire LU1 2QP

Trustees

Mr L G Denny (resigned 1.10.21) Ms F M McGlone Mr D Brooks Ms B M Philpott Mr P A Hobson

REPORT OF THE TRUSTEES for the Year Ended 30 JUNE 2021

REFERENCE AND ADMINISTRATIVE DETAILS

Independent Examiner

Tara Aldwin ACA FKCA Limited Chartered Accountants 260 - 270 Butterfield Great Marlings Luton Bedfordshire LU2 8DL

Chief Executive

Mr A T Calvert

Bankers

Metro Bank Plc 1 Southampton Row London WC1B 5HA

Ms F M McGlone - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF TOKKO LIMITED (REGISTERED NUMBER: 08114741)

Independent examiner's report to the trustees of Tokko Limited ('the Company')

I report to the charity trustees on my examination of the financial statements of the Company for the year ended 30th June 2021, which are set out on pages 13 to 24.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the Company are not required to be audited under Part 16 of the 2006 Act or section 144(2) of the Charities Act 2011 ('the 2011 Act') and are eligible for independent examination, I report in respect of my examination of your charity's financial statements as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I can confirm that I am qualified to undertake the examination because I am a registered member of the Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2. the financial statements do not accord with those records; or
- 3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the financial statements give a true and fair view which is not a matter considered as part of an independent examination; or
- 4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Hardi

Tara Aldwin ACA FKCA Limited Chartered Accountants 260 - 270 Butterfield Great Marlings Luton Bedfordshire LU2 8DI

Date: 13/6/2022

STATEMENT OF FINANCIAL ACTIVITIES for the Year Ended 30 JUNE 2021

INCOME AND ENDOWMENTS FROM Donations and legacies	Notes	Unrestricted fund £ 3,125	Restricted funds £	2021 Total funds £ 3,125	2020 Total funds £ 5,531
Charitable activities Charitable activities	3	74,364	359,787	434,151	328,898
Investment income	2	73	-	73	425
Total		77,562	359,787	437,349	334,854
EXPENDITURE ON Charitable activities Charitable activities	4	180,732	190,757	371,489	390,236
NET INCOME/(EXPENDITURE)		(103,170)	169,030	65,860	(55,382)
RECONCILIATION OF FUNDS					
Total funds brought forward		171,703	100	171,703	227,085
		-			
TOTAL FUNDS CARRIED FORWARD		68,533	169,030	237,563	171,703

BALANCE SHEET 30 JUNE 2021

FIXED ASSETS	Notes	2021 £	2020 £
Tangible assets	9	960	1,608
CURRENT ASSETS Debtors Cash at bank and in hand	10	65,054 287,445	43,603 186,889
		352,499	230,492
CREDITORS Amounts falling due within one year	11	(115,896)	(60,397)
,		(110,000)	
NET CURRENT ASSETS		236,603	170,095
TOTAL ASSETS LESS CURRENT			
LIABILITIES		237,563	171,703
NET ASSETS		237,563	171,703
FUNDS	13		
Unrestricted funds Restricted funds		61,470 176,093	171,703
TOTAL FUNDS		237,563	171,703

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 June 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 June 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

Ms F M McGlone - Trustee

NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 30 JUNE 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these financial statements. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and the Companies Act 2006.

The charity meets the definition of a public benefit entity under FRS102.

The presentation currency of the financial statements is in Pounds Sterling (£), which is the functional currency of the charity.

Company Status

The charity is a company limited by guarantee. The members of the charity are the trustees named on page 10. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £10 per member of the charity.

Income recognition

Grant income is accounted for in the period in which it is to be used.

Government grants are recognised when it is reasonable to expect that the grants will be received and that all related conditions will be met, usually on submission of a valid claim for payment.

All other income is included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold. Donated facilities are included at the value to the charity where this can be quantified and a third party is bearing the cost. No amounts are included in the accounts for services donated by volunteers.

Investment income is included when receivable.

Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Costs of generating funds comprise the costs associated with attracting voluntary income; mainly in relation to fundraising events.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis e.g. floor areas, per capita or estimated usage as set out in Note 2.

Tangible fixed assets

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is charged on the straight line basis over the expected useful economic lives of the assets at the following annual rates:

NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 30 JUNE 2021

1. ACCOUNTING POLICIES - continued

Tangible fixed assets

Equipment

- over 5 years

The carrying values of tangible fixed assets are reviewed for impairment in periods if events or changes in circumstances indicate the carrying value may not be recoverable.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. This includes grant funds which are given for specific purposes.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. INVESTMENT INCOME

 -	INVESTIMENT INCOM		Unrestricted funds	Restricted funds	2021 Total funds	2020 Total funds
	Interest received		£	£	£ 73	£ 425
3.	INCOME FROM CHAR	RITABLE ACTIVITIE	S		2021	2020
		Activity			2021	2020
	Project income	Charitable activitie	20		£	£
	Counselling income	Charitable activitie			107,196	100,295
	Membership fees	Charitable activitie			81,000	69,504
	Other income	Charitable activitie	500		75	137
	Grants	Charitable activitie			100 502	(125)
	1955 W. and Alexander				198,593	103,272
	Rent and room hire	Charitable activities	es		47,287	55,815
					434,151	328,898

NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 30 JUNE 2021

4. CHARITABLE ACTIVITIES COSTS

5.

	Basis of allocation	Raising funds	Charitable activities	2021 Total	2020 Total
Costs directly allocated to activities	Actual			£	£
Staff costs Project expenses General office costs Advertising Website charges Training Refreshment and catering Bad debts Sundry expenses Governance costs: Independent examiner's fees		-	261,695 33,870 309 - 1,135 797 139 - 1,758 3,318	261,695 33,870 309 - 1,135 797 139 - 1,758 3,318	254,232 53,724 324 924 175 329 545 1,800 1,823 3,551
Support costs allocated to activities Premises Communications Depreciation	Usage		61,065 6,755 648 68,468	61,065 6,755 648 68,468	64,850 7,312 647 72,809
Total expenditure			371,489	371,489	390,236
Total expenditure includes: Independent examiner's fees			.=	3,318	3,551
NET INCOME/(EXPENDITU					
Net income/(expenditure) is state	ed after chargi	ng/(crediting):		2021	2020
Depreciation - owned assets				2021 £ 648	2020 £ 647

NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 30 JUNE 2021

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 June 2021 nor for the year ended 30 June 2020.

None of the trustees received any remuneration from the charity during the year (2020 - nil).

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 June 2021 nor for the year ended 30 June 2020.

7. STAFF COSTS

Wages and salaries Social security costs Other pension costs	5 e				2021 £ 232,775 17,856 11,064 261,695	2020 £ 224,794 20,520 8,918 254,232
The average monthly n	umber of empl	loyees during the y	ear was as	follows:		
Direct services Management and admir	nistration				2021 6 3	2020 6 4 10

No employees received emoluments in excess of £60,000.

NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 30 JUNE 2021

8.	COMPARATIVES FOR THE STATEMENT OF FINANCIAL	L ACTIVITIES Unrestricted fund £	Restricted funds £	Total funds £
	INCOME AND ENDOWMENTS FROM Donations and legacies	5,531	× =	5,531
	Charitable activities Charitable activities	67,539	261,359	328,898
	Investment income	425		425
	Total	73,495	261,359	334,854
	EXPENDITURE ON Charitable activities			
	Charitable activities Charitable activities	128,877	261,359	390,236
	NET INCOME/(EXPENDITURE)	(55,382)	-	(55,382)
	RECONCILIATION OF FUNDS			
	Total funds brought forward	227,085	-	227,085
	TOTAL FUNDS CARRIED FORWARD	171,703		171,703
9.	TANGIBLE FIXED ASSETS			Equipment £
	COST At 1 July 2020 and 30 June 2021			9,693
	DEPRECIATION At 1 July 2020 Charge for year			8,085 648
	At 30 June 2021			8,733
	NET BOOK VALUE At 30 June 2021			960
	At 30 June 2020			1,608

NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 30 JUNE 2021

10.	DEBTORS: AMOUNTS FALLING DUE	WITHIN ONE YE	AR		
	Trade debtors Other debtors VAT Prepayments and accrued income			2021 £ 4,973 100 8,146 51,835	2020 £ 9,848 100 10,248 23,407
				65,054	43,603
11.	CREDITORS: AMOUNTS FALLING D	UE WITHIN ONE Y	YEAR	2021	2020
	Trade creditors			£	£
	Accruals and deferred income			45,408 70,488	32,485 27,912
				115,896	60,397
12.	ANALYSIS OF NET ASSETS BETWEE	N FUNDS			
	Fixed assets Current assets Current liabilities	Unrestricted fund £ 960 176,406 (115,896)	Restricted funds £ 176,093	2021 Total funds £ 960 352,499 (115,896)	2020 Total funds £ 1,608 230,492 (60,397)
		61,470	176,093	237,563	171,703

NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 30 JUNE 2021

13. MOVEMENT IN FUNDS

		Net	
		movement	At
	At 1.7.20	in funds	30.6.21
	£	£	£
Unrestricted funds			
General fund	171,703	(103,170)	68,533
Restricted funds			
Children In Need	-	4,530	4,530
Bedfordshire and Luton Community			
Foundation - LGBT support and awareness			
for young people	-	20,463	20,463
Luton Borough Council Public Health	-	48,944	48,944
NHS Luton CCG	-	53,762	53,762
Julia and Hans Rausing - Youth Centre			
Recovery Fund	-	8,390	8,390
The Rank Foundation - Time to Shine			
Leadership Programme	-	4,247	4,247
The PCC for Bedfordshire	-	12,861	12,861
The British Council		15,833	15,833
		169,030	169,030
TOTAL FUNDS	171,703	65,860	237,563

NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 30 JUNE 2021

13. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

Unrestricted funds	Incoming resources £	Resources expended £	Movement in funds £
General fund	77,562	(180,732)	(103,170)
Restricted funds			
Children In Need	44,605	(40,075)	4,530
Bedfordshire and Luton Community		10.00-000-000-000-00-00-00-00-00-00-00-00	2) (SA * 240) (20 100) (20 100)
Foundation - LGBT support and awareness		Survey Steen	
for young people Lloyds Bank Foundation and Big Lottery	21,808	(1,345)	20,463
Fund	19,108	(10 109)	
Luton Borough Council Public Health	49,000	(19,108) (56)	48,944
NHS Luton CCG	81,000	(27,238)	53,762
Rotary Club	1,950	(1,950)	55,762
John Arthorp Charity	20,000	(20,000)	-
Julia and Hans Rausing - Youth Centre			
Recovery Fund	43,222	(34,832)	8,390
The Rank Foundation - Covid Recovery			
Fund The Rank Foundation - Time to Shine	12,418	(12,418)	-
Leadership Programme	5.054	(1 (07)	4 2 4 5
Rank Foundation - Covid Emergency	5,854 750	(1,607)	4,247
Job Retention Scheme - Furlough Grant	29,611	(750) (29,611)	-
The PCC for Bedfordshire	14,628	(1,767)	12,861
The British Council	15,833	(1,707)	15,833
		-	
	359,787	(190,757)	169,030
TOTAL FUNDS	437,349	(371,489)	65,860
Comparatives for movement in funds			
		Net	
	441710	movement	At
	At 1.7.19 £	in funds £	30.6.20
Unrestricted funds	L	L	£
General fund	227,085	(55,382)	171,703
		-	
TOTAL FUNDS	227,085	(55,382)	171,703

NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 30 JUNE 2021

13. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	73,495	(128,877)	(55,382)
Restricted funds			
Children In Need	26,959	(26,959)	-
Bedfordshire and Luton Community			
Foundation - LGBT support and awareness		SAN CHARLES STANDARDS	
for young people	16,000	(16,000)	-
Lloyds Bank Foundation and Big Lottery		Marie Arreit and American	
Fund	38,035	(38,035)	-
Luton Borough Council Public Health	49,000	(49,000)	-
Near Neighbours - Youth Work Project	1,445	(1,445)	15
Team Beds - Disability Sport	1,500	(1,500)	-
NHS Luton CCG	107,129	(107,129)	-
Garfield Weston Foundation	20,833	(20,833)	(=
Rotary Club	458	(458)	
	261,359	(261,359)	=
TOTAL FUNDS	334,854	(390,236)	(55,382)

NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 30 JUNE 2021

13. MOVEMENT IN FUNDS - continued

Purposes of restricted funds

The Children in Need funding pays for sessional staff, equipment costs, project costs, volunteer expenses and ingredients for cookery sessions.

The Lloyds Bank Foundation and Big Lottery funding was obtained for the purpose of funding young fathers and mothers support workers, that are working with teenage parents and providing identified training.

John Arthorp Charity funding acted as a Covid Support Grant for the charity.

Julia and Hans Rausing - Youth Centre Recovery Fund is to help the charity with core costs and overheads of the charity.

The Rank Foundation grant will act as a Covid support grant for the charity.

The Rank Foundation - Time to Shine Leadership Programme enables to offer a placement to people with skills, talents and ambition to gain work experience full time for up to 12 months in a charity.

Job Retention Scheme - Furlough Grant will be a funding to pay Furlough staff salaries.

Bedfordshire and Luton Community Foundation monies are used for LGBT support and awareness for the young people.

The NHS Luton CCG funding supported the charity's counselling services.

Luton Council Public Health to run a young parent project supporting young parents in Luton.

The PCC for Bedfordshire funding help run the young parent Freedom Programme.

The British Council funding help run the young parent Erasmus programme.

The Rotary Club gave funds to support the Interact project.

14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 June 2021 (2020 - none).