



# Worcestershire Federation of Young Farmers' Clubs

YFC County Office, Shires Farm, Hawford, Worcester, WR3 7SG  
Tel: 01905 621616 E-Mail: [countyoffice@worcsyfc.org.uk](mailto:countyoffice@worcsyfc.org.uk)

Registered Charity Number: 523216

## 2021 Annual General Meeting

To be held

On Friday 12th November at 7.30pm

### Agenda

1. To receive apologies for absence
2. Minutes: To confirm the minutes of the 77<sup>th</sup> Annual General Meeting held on Thursday 12<sup>th</sup> November 2020 via Zoom.
3. Annual Report for 2020/2021 Presented by Mr Cameron Wood – County Chairman.  
  
Resolution: *'That the Annual Report for the year 2020/2021 should be received and adopted'*.  
  
Miss Molly Phillips will move  
Miss Chloe Potter will second
4. Statement of Accounts 2020/2021 & Adopt Accounts Presented by Miss Kathleen Rose – Honorary Treasurer.  
  
Mr Harry Watson will move  
Mr Ben Williams will second
5. Annual Return of Membership Presented by Mrs Sue Symonds
6. County Development Officer Report Presented by Mrs Sue Symonds
7. Election of President Resolution: *'That Mr Phil Ash be thanked as President and ask that Mr Alan Nott to accept to be elected as President of the Federation for the year 2021/2022'*  
  
Mr Cameron Wood will move  
Miss Molly Phillips will second
8. Election of Vice-Presidents Resolution: *'That Mrs Maria Sinnett, Mr Richard Smart and Mr James Dudfield be thanked for their services during the past 4 years and that in their places Mr Andy Morris, Mr Mike Jennings and Mr Martin "Ralph" Brian be asked to accept election for a period of three years'*  
*'Also that the remaining Vice-Presidents being, Mr Dene Hazelwood, Mr Will Davies, Mrs Helen Smalley, Mr Ali McMinn, Mrs Sarah Callwood and Mrs Sue Smith be thanked for their services during the past year.*  
  
Mr Jono Bradley will move  
Mr Chris Acock will second
9. Election of County Chairman Resolution: *'That Mr Cameron Wood be thanked for his service during the past year and that Mr Cameron Wood be*

*asked to be reelected as County Chairman for the year 2021/2022'*

*Miss Molly Phillips will move  
Mr Harry Watson will second*

**10. Election of Vice County Chairman**

Resolution: 'Miss Molly Phillips be asked to except the role of Vice County Chairman for the year 2021/2022.

Mr Ryan Coulson will move  
Miss Chloe Potter will second

**11. Election of Deputy Vice County Chairman**

Resolution: 'Miss Chloe Potter be asked to except the role of Deputy Vice County Chairman for the year 2021/2022.

Mr Cameron Wood will move  
Mr Jono Bradley will second

**12. Election of Honorary Treasurer**

Resolution: '*That Miss Kathleen Rose be thanked for her services during the past year, and be asked to accept the position of Honorary Treasurer of the Federation again for the year 2021/2022'.*

Mr Cameron Wood will move  
Mr Ryan Coulson will second

**13. Appointment of Accountants**

Resolution from the County Executive Committee:  
*'That Minett & Co, Chartered Accountants be thanked for their services during the past year and that Minett & Co be asked to accept re-election as accountants for the Federation during the year 2021/2022'*

Miss Kat Rose will move  
Mr Harry Thatcher will second

**14. Memberships Fees Statement**

*'The Worcestershire Federation membership fees for the period 1<sup>st</sup> September 2021/2022 will be':*

Seniors:	£36.75
Intermediate:	£31.50
Juniors:	£26.25
Associates:	£21.00

All 2020/2021 members will get free County membership for re-joining'

**15. Constitution**

For the new constitution to be received and adopted

Mr Cameron Wood will move  
Mr Frank Jordan will second

**16. County Building**

To receive a short report on the current progress of the Building project. Presented by Francis Harcombe/Mark Yarnold.

**17. Charity Reports**

To receive short reports from Worcestershire Clubs detailing any charity money raised and community work completed during the past year.

18. Date of next meeting

Executive Committee Meeting  
Monday 31st January 2022 8pm

19. Presentation of Awards

20. Close of meeting

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## **WORCESTERSHIRE FEDERATION OF YOU+NG FARMERS' CLUBS**

**MINUTES** of seventy-seventh Annual General Meeting of the Worcestershire Federation of Young Farmers' Clubs held via Zoom on Thursday, 12 November 2020 at 7.30 pm.

**THE PRESIDENT** – The President, Mr P Ash, welcomed 42 members. A minute's silence was held for friends no longer with us.

**APOLOGIES FOR ABSENCE** were received from Mr J Fellows (Life Vice-President), Mr C Acock (Past Chairman), Miss E Ash (Cutnall Green), Miss S Bray (Martley) and Mr R Coulson (Wythall).

**MINUTES** – The minutes of the seventy-sixth Annual General Meeting held on 10 October 2019, having been circulated, were taken as read, adopted and signed as a correct record by the President.

**ANNUAL REPORT FOR 2019/20** presented by Mr C Wood. Mr Wood said the year had been an interesting challenge. Firstly, the Winter Wonderland Ball had been cancelled due to a low number of tickets sold and then the County Show was cancelled due to the pandemic. Before lockdown there was a Club Officers' weekend in Shropshire, a members' meeting in December and competitions were also held with members going forward to WM Area rounds. Before the second lockdown Clubs held meetings virtually and then started to meet. Mr Wood thanked hosts, judges, stewards and helpers and everyone for their support. He thanked Mrs S Symonds who had kept the office running smoothly and hoped the Clubs would be up and running as soon as this was possible. They were looking for the positives and it was hoped that the County Show would be held in the coming year.

The Resolution "That the Annual Report for 2019/20 be received and adopted", was proposed by Miss S Morgan. This was seconded by Miss C Potter.

**THE ANNUAL REPORT FOR 2019/2020** was unanimously adopted by the meeting.

**STATEMENT OF ACCOUNTS FOR 2019/2020** presented by Mrs J Rose in the absence of Miss K Rose (County Treasurer).

In presenting the accounts, Mrs Rose said that everyone will have received a copy of the accounts by email and already seen the figures showing a small loss of £967 on the General account. Notably the loss on social events due to cancelling the Winter Wonderland Ball and not being able to hold further fund-raising events.

Income from the building fund was increased to £1,500 per month to cover salaries and she thanked the Trustees for their support. Costs had been kept down to minimize the loss for the year and due to the lockdown printing and postage were much lower. Sundry expenses were higher due to two contributions to WMA - last year's bill being delayed. It also included engraving costs.

The Building Fund had received less income in rents but had been able to receive a covid grant to help with loss of income and Mrs Rose thanked Mr P Bowness and Mrs S Goodwin for their work in obtaining this.

The balance sheet showed that overall the Federation's funds increased by £10,276 despite a difficult year and this had enabled the Federation to help Clubs by halving the membership fee of anyone who was a member in the previous year.

Mrs Rose thanked Mr Minett for preparing the accounts and the President thanked Mrs Rose and Miss Rose.

## **STATEMENT OF ACCOUNTS FOR 2019/2020 (Continued)**

Mrs S Symonds asked if application would be made for a second grant should there be another wave of covid and Mrs Rose said they were looking into this.

Mr N Towle moved the Resolution "That the Statement of Accounts for the year 2019/2020 be received and adopted". This was seconded by Miss R Llewellyn and adopted.

**PRESENTATION OF THE ANNUAL RETURN OF MEMBERSHIP** – Mrs S Symonds, County Development Officer, said that as at 31 August 2020, which was the end of the membership year, there were 286 members. The following details of the Annual Return of Members to the National Federation at that date in 10 Clubs were: 105 Juniors, 114 Intermediates, 59 Seniors and 8 Associate Members. Making a total of 286.

**CLUB DEVELOPMENT OFFICER'S REPORT** – Mrs S Symonds said that in March she would not have believed anyone who said this meeting would be held on zoom.

There had been a great competitions year only missing out on the Clay Pigeon Shoot and the main event of the County Show. Hopefully things will improve and with the vaccine, the County will hold its Show next year.

Bromsgrove and Martley YFCs competed at Call My Bluff and there had been a good turnout for the Hedging, some young members competing for the first time. Inkberrow and Tenbury Wells YFCs won trophies at the Pantomime, Wythall YFC won all the public speaking and Bromsgrove YFC excelling at Junior Reading. Molly Phillips and Annalise Burns represented the County at the National Member and Junior Member of the Year. The last competition was the Stockjudging before going into lockdown.

Mrs Symonds then referred to Harvey Morris who Wythall YFC sadly lost in January and said how proud she was of the Club for pulling together and supporting his family.

She thanked Cameron for agreeing to continue as County Chairman for another year and for his support and positive outlook.

She reminded everyone why they join YFC - to make friends, further their knowledge and skills and compete against each other whilst also having fun. The last months had been a challenge and it could be a while before they get back to some sort of normality but Mrs Symonds asked members to stick together and ride the storm.

The President thanked Mrs Symonds for a wonderful report and said how lucky the Federation was to have her in the office.

**ELECTION OF PRESIDENT** – Mr C Wood read the Resolution that "That Mr P Ash be asked to accept re-election as President of the Federation for the year 2020/2021". In moving the Resolution, Miss M Phillips thanked Mr Ash for his work and support during the year. This was seconded by Miss C Potter. The Resolution was carried unanimously by the meeting. Mr Ash thanked his wife and everyone for their support and members for the effort they put into events and competitions. He looked forward to a positive future.

**ELECTION OF VICE-PRESIDENTS** – The President read the Resolution “That all nine of our Vice-Presidents be thanked and asked that all be re-elected for the coming year. This was moved by Mr N Towle and seconded by Miss C Potter. The Resolution was carried unanimously by the meeting.

**ELECTION OF COUNTY CHAIRMAN** – The President read the Resolution “That Mr C Wood be thanked for his services during the past year and that Mr C Wood be asked to be re-elected as County Chairman for the year 2020/2021”. In moving the Resolution, Miss S Morgan thanked Mr Wood on behalf of all the members for his work during the year and wished him good luck for the coming year. Miss M Phillips said he had been a wonderful support which was much appreciated and seconded the resolution. The Resolution was carried unanimously by the meeting.

**ELECTION OF HONORARY TREASURER** – The President read the Resolution “That Miss K Rose be thanked for her services during the past year and be asked to accept the position of Honorary Treasurer of the Federation for the year 2020/2021”. This was moved by Miss C Hurley. This was seconded by Miss R Llewellyn, who thanked Miss Rose and also Mrs J Rose for keeping the account up to date. The Resolution was carried unanimously by the meeting.

**APPOINTMENT OF AUDITORS** – The President read the Resolution “That Minett and Co, Chartered Accountants, be thanked for their services during the past year and that they be asked to accept re-election as accountants for the Federation during the year 2020/2021”. Mrs J Rose thanked Mr Minett and moved the Resolution. This was seconded by Mr N Towle. The Resolution was carried unanimously by the meeting.

**MEMBERSHIP FEES** – Mr C Wood read the Statement “That the Worcestershire Federation membership fees for the period 1 September 2020/21 will remain the same and all 2019/2020 members would get a discount of 50pc for re-joining: Seniors - £36.75; Intermediates - £31.50; Juniors - £26.25; Associates - £21”.

**COUNTY BUILDING** – Mr F Harcombe presented the report on the County Building and thanked everyone involved, together with the Worcestershire County Council for the Covid grant. A small parcel of land was being given to a neighbour so that he could put in a duct to go under the road. This was in the hands of the lawyers.

Mr M Yarnold then presented the Building Trustees’ report and said this had been a challenging year. He explained that one of their responsibilities was for the units, which were now all occupied. In the first lockdown, they had decided to give the tenants a reduced rent. They were still working with Doorbars and thanked Mr P Bowness for looking after the interests of both the Federation and the tenants. One tenant had given notice in January as they were an IT firm and working from home. The Trustees would continue to monitor the situation and report to BOM. New estate signage had been put up showing who and what we were and tenants’ information. He also referred to the easement with the neighbour in respect of future drainage issues which involved with the septic tank and soakaway.

He thanked Mrs J Rose and Mrs S Goodwin for their support, Mrs Liz Tyler for providing buffets and her husband, Mr N Tyler for his maintenance work and for the well-kept grounds. He also thanked Mrs Symonds for all her help with the hiring of the meeting room. Planning application had been put in for 10 holiday homes nearby for which the Trustees had made no objection. However, the application has been refused.

Mr Yarnold concluded by thanking his fellows Trustees and the President thanked the Trustees for all the work and Mr Yarnold for his detailed and complex report.

## **CLUB CHARITY REPORTS –**

**Abberley** – £424: The Club chose Worcester Street Café and The Lions Sight and Hearing Foundation, this year, but due to Covid had not raised as much as they hoped; raised £370 from raffles at the Harvest Supper. Members helped putting up and taking down Christmas decorations in the village hall – 4 members for one and a half hours = £54.

**Bromsgrove** – £1,100: £400 split between St Richard's Hospice and the Air Ambulance raised by Carol Singing; £700 to NHS raised by the Toilet Roll Challenge at the start of lockdown. The annual tractor run had to be cancelled.

**Crowle** – Nothing this year. However, the Club had been relaunched and held a successful Harvest Supper, making a small profit for Club funds. Members entered Stockjudging of the Year but lockdown prevented any further events.

**Cutnall Green** – £350: to NHS; raised by the Toilet Roll Challenge in lockdown and online donations.

**Inkberrow** – £1,111.16: raised by Harvest Supper raffle £373, Carol singing £330.36 and Footcracker £140. Including £267.80 left in the charity account from the previous year, the total is being rolled over to donate with anything raised in the current year.

**Martley** – £1,222.19: £180.19 raised by Carol Singing split between St Peter's Church, Martley and West Midlands Air Ambulance; £842 raised by Big Breakfast and Club donation of £200 also to the West Midlands Air Ambulance.

**Tenbury Wells** – £1,716.04: £100 to the local Food Bank and £100 to MIND; raised by annual bonfire and bingo night.

**Upton upon Severn** – £5,143.84: raised by new members' evening and bonfire £179.35 and a Christmas doo raised £3,622.49 for Club funds; raffle at a Christmas meal raised £72 for Yellow Wellies; in lockdown members shaved heads, dyed hair and 'slit eyebrows' raising £1,270 for the NHS.

**Wythall** – £80: to NHS Charities Together; raised by the Toilet Roll Challenge in lockdown. Some members had personally donated to the Clubs usual charities - Harvey Morris Defibrillators, Birmingham Children's Hospital and the British Heart Foundation.

Mr A McMinn congratulated and thanked everyone for their charity efforts on behalf of the Worcester Hospital and nurses. It had made a difference to the NHS. The President thanked the NHS for their hard work during the last months,

The President said that a total of £12,753 had been raised, £5,251.94 going to charities. The Chairman said that NFYFC were putting together a Just Giving page. Mr D Fellows said money would be allocated to counties and suggestions were also made for ways to raise money during lockdown.

**Thank You's** – Miss M Phillips congratulated Mr M Jennings on being made a Life Vice-President of Wythall YFC and thanked the President, Mr Ash, for his support.

The President thanked the Trustees and Directors, Mr P Rose as BOM Chair and Mr Wood, who had a good team around him in these challenging and difficult times. Mrs Symonds had taken on and was looking to the future. He thanked Mr Wood and the members for their support and looked forward to the future. A revised County Show may be held and he wish good luck to Mr Wood and the members.

**DATE OF NEXT EXECUTIVE COMMITTEE MEETING** – To be held at the County Building on Monday, 25 January 2021 at 8.00 pm.

The meeting was declared closed at 8.30 pm.

**Worcestershire Federation of  
Young Farmers Clubs**

**Statement of Financial Activities**

**for the year ended 31 August 2021**

## Worcestershire Federation of Young Farmers Clubs

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## **Worcestershire Federation of Young Farmers Clubs**

### **Information**

**Registered Charity Number** 523216

**Address** Shires Farm  
Hawford  
Nr Worcester WR3 7SG

**Independent Examiners** Minett & Co.  
Chartered Accountants  
25 Church Street  
Kidderminster  
Worcestershire DY10 2AW

## Worcestershire Federation of Young Farmers Clubs

### Independent Examiners' Report to the Trustees of Worcestershire Federation of Young Farmers Clubs.

This report on the accounts of Worcestershire Federation of Young Farmers Clubs for the year ended 31 August 2021 which is set out on pages 2 to 6 is in respect of an examination carried out in accordance with S.145 of the Charities Act 2011 ("the Act").

#### Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to:

- . examine the accounts under section 145 of the Charities Act,
- . to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- . to state whether particular matters have come to our attention.

#### Basis of Independent Examiners' report

Our examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### Independent Examiners' statement

In connection with our examination, no matter has come to our attention:

- (1) which gives us reasonable cause to believe that in, any material respect, the requirements:
  - . to keep accounting records in accordance with section 130 of the Charities Act;
  - . to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

K. Minett F.C.A  
Minett & Co.  
Chartered Accountants  
25 Church Street  
Kidderminster  
Worcestershire DY10 2AW



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2 November 2021

**Worcestershire Federation of Young Farmers Clubs**

**Statement of Financial Activities  
for the year ended 31 August 2021**

**General Fund**

	2021		2020	
	£	£	£	£
<b><u>Income</u></b>				
Membership fees	31		8,698	
		31		8,698
<b><u>Profit on Events</u></b>				
Social events and fund raising	(284)		(11,117)	
County show	-		-	
Competitions	2		(287)	
		(282)		(11,404)
<b><u>Other Income</u></b>				
County youth worker expenses	18,000		18,000	
Rent receivable	1,485		1,485	
Hire of rooms and equipment	7,918		10,630	
Sundry income	359		385	
Grants	3,140		-	
Bank interest	7		109	
	30,909		30,609	
		30,658		27,903
<b><u>Less Expenditure</u></b>				
Rent	2,250		3,500	
Salaries and expenses	5,622		14,165	
Printing, stationery and computer expenses	2,995		4,034	
Postage	8		8	
National levy and insurance	63		-	
Telephone and communication costs	470		612	
Repairs and replacements	-		862	
County officers' expenses	1,530		1,520	
Training and development	-		23	
National fares pool	-		189	
Independent Examiners' fee	690		675	
Sundry expenses	881		987	
Depreciation	1,335		2,295	
		15,844		28,870
<b><u>Surplus/(Deficit) for the year</u></b>		14,814		(967)
<b><u>Less Allocation</u></b>				
Members Support Fund	9,140		-	
Purchase of Defibrillator	2,000		-	
		11,140		-
		3,674		(967)

**Worcestershire Federation of Young Farmers Clubs**

**Statement of Financial Activities  
for the year ended 31 August 2021**

**Building Fund**

	2021		2020	
	£	£	£	£
<b><u>Income</u></b>				
Rent and service charges receivable		32,393		33,230
Bank interest		2		30
Covid Grant		-		10,000
		32,395		43,260
 <b><u>Less Expenditure</u></b>				
Rates and insurance		932		900
Lighting and heating		1,488		900
Telephone		579		542
Repairs and maintenance		6,821		9,653
County youth worker expenses		18,000		18,000
Professional fees		2,189		2,022
		30,009		32,017
 <b><u>Surplus for the year</u></b>		2,386		11,243

**Worcestershire Federation of Young Farmers Clubs**

**Balance Sheet as at 31 August 2021**

		2021		2020	
Note		£	£	£	£
<b><u>Fixed Assets</u></b>					
Tangible assets	1		293,117		294,452
Investments	2		1		1
			293,118		294,453
<b><u>Current Assets</u></b>					
Stock of trophies			14,366		14,366
Debtors			10,560		20,784
Loan - Shires Farm Ltd			62,025		62,025
Bank accounts			170,138		143,156
Cash in hand			224		432
			257,313		240,763
<b><u>Creditors:</u> amounts falling due within one year</b>					
	3		13,514		4,359
<b><u>Net Current Assets</u></b>					
			243,799		236,404
<b><u>Total Assets Less Current Liabilities</u></b>					
			536,917		530,857
<b><u>Creditors:</u> amounts falling due after more than one year</b>					
	4		2,993		2,993
			533,924		527,864
<b>Represented by:</b>					
<b><u>Unrestricted Funds</u></b>					
	5		289,908		286,234
General fund			230,516		228,130
Building fund			520,424		514,364
<b><u>Restricted Funds</u></b>					
	6		13,500		13,500
Educational fund			533,924		527,864

**Worcestershire Federation of Young Farmers Clubs**  
**Notes to Statement of Financial Activities**  
**for the year ended 31 August 2021**

<b>1</b>	<b><u>Tangible Assets</u></b>	<b>Equipment</b>	<b>Freehold Land &amp; Buildings</b>	<b>Total</b>
		<b>£</b>	<b>£</b>	<b>£</b>
	Net book values at 1 September 2020	5,350	289,102	294,452
	Depreciation	1,335	-	1,335
	Net Book Values at 31 August 2021	<u>4,015</u>	<u>289,102</u>	<u>293,117</u>
<b>2</b>	<b><u>Investments</u></b>		<b>2021</b>	<b>2020</b>
			<b>£</b>	<b>£</b>
	1 Ordinary share - Shires Farm Ltd		<u>1</u>	<u>1</u>
	Market Value			
	1 Ordinary share - Shires Farm Ltd		<u>-</u>	<u>-</u>
<b>3</b>	<b><u>Creditors</u></b> - Amounts falling due within one year		<b>2021</b>	<b>2020</b>
			<b>£</b>	<b>£</b>
	Creditors		-	1,748
	Accruals		690	675
	Reserve for building improvements and training		824	1,026
	Reserve for show income		860	910
	Reserve for membership support fund		9,140	-
	Reserve for defibrillator		2,000	-
			<u>13,514</u>	<u>4,359</u>
<b>4</b>	<b><u>Creditors</u></b> - Amounts falling due after more than one year		<b>2021</b>	<b>2020</b>
			<b>£</b>	<b>£</b>
	Creditors		<u>2,993</u>	<u>2,993</u>

**Worcestershire Federation of Young Farmers Clubs**

**Notes to Statement of Financial Activities  
for the year ended 31 August 2021**

<b>5</b>	<b><u>Unrestricted Funds</u></b>	<b>Balance at 1 Sept. 2020 £</b>	<b>Surplus/Deficit for the year £</b>	<b>Balance at 31 August 2021 £</b>
	General fund	286,234	3,674	289,908
	Building fund	228,130	2,386	230,516
		<u>514,364</u>	<u>6,060</u>	<u>520,424</u>
<b>6</b>	<b><u>Restricted Funds</u></b>	<b>Balance at 1 Sept. 2020 £</b>	<b>Surplus for the year £</b>	<b>Balance at 31 Aug. 2021 £</b>
	Educational fund	<u>13,500</u>	<u>-</u>	<u>13,500</u>