



Trustees' Annual Report for the period

Period start date Period end date
From 06 04 2021 To 05 04 2022

Section A Reference and administration details

Charity name **Norwich-Dedza Partnership**

Other names charity is known by

Registered charity number (if any) **1113344**

Charity's principal address **317 Unthank Road**

Norwich

Postcode

NR4 7QA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Robert Cronk	Trustee		
2	Susan Norgrove	Trustee		
3	Celia Nicholson	Trustee		
4	Charles Nicholson	Chair		
5	Jane Bevan	Trustee		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	Co-operative Bank	PO Box 101, 1 Balloon Street, Manchester M60 4EP

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Trust deed, declared on 9 February 2006 (replaced previous trust deed declared on 27 September 2005)
How the charity is constituted	Trust
Trustee selection methods	Appointed or re-appointed by resolution of trustees passed at a special meeting

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant

The Norwich-Dedza Partnership works with various organisations in the District of Dedza, Malawi, primarily the Dedza District Council. In the UK it works with various organisations in and around Norwich.

In planning and undertaking activities the trustees bear in mind the Charity Commission's guidance on public benefit.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objectives of the Partnership are the relief of poverty, relief of sickness and preservation and protection of good health and advancement of education of the people of the Dedza District of Malawi and to generally educate people about Dedza District.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The activities undertaken include –

- provision of a fund for bursaries for secondary school students
- collection, shipment and distribution of materials for schools, public sector organisations and community groups to improve the provision of services and assist economic development
- co-ordinating visits by professional staff and other volunteers between Norfolk and Dedza to improve public services and assist economic development
- creating links between schools and other organisations
- initiating and funding projects to improve public services and assist economic development

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Work areas and priorities are set in consultation with the Dedza District Council and individual schools.

The Dedza District Council selects bursary recipients.

All work in the UK and on visits to Dedza is carried out by volunteers.

Summary of the main achievements of the charity during the year

Some schools in Norfolk are linked with schools in Dedza. Some of our volunteers help with this arrangement. In 2022/21 they co-ordinated the successful applications by two groups – one of 7 schools, the other of 4 schools - for Cluster Grants from the British Council. The grants were intended for reciprocal visits by teachers from the Norfolk and Dedza schools. The schools chose Gender Equality as the Global Sustainable Learning Goal for projects to be carried out by the pupils of all the schools as part of this programme.

The visits have not been possible because of the Covid 19 situation. The British Council withdrew the part of the grant related to travel costs but allowed the schools to retain the part for training related to the chosen projects. Equaliteach were engaged to carry out the training for the Norfolk schools. This took place on 4 Feb 2022. The Centre for Community and Youth Development, based in Lilongwe, were engaged to carry out the training for the Dedza schools. This was delayed because the organisation became involved in work after a cyclone in Malawi, but finally took place in June 2022.

The Covid 19 situation caused closure of schools in Malawi. The 20/21 school year finished late and a new school year started in Jan 2022. We sent £4000 from the bursary fund to pay for fees for this first term and exam fees.

We have continued to raise funds for the second wing of the girls' dormitory at Umbwi Secondary School. A crowdfunding appeal, launched during the year, raised £5200 and a grant from a Trust raised a further £5000. These and the related Gift Aid were match funded by another Trust to the extent of £10,500. This enabled us to send £21,900 to the school for further construction work. We hold a £1700 donation from a school and have the promise of £3000 from another Trust. Work on the building is progressing well. Walls and roof are completed. Windows have been installed and interior plastering and flooring is taking place.

We supply funds to provide some girls at Umbwi Secondary School with pants, sanitary pads and soap for washing them. This enables the girls to attend classes without interruption. The pads are made by the Chongoni Women Sewing Group from a nearby village. We buy the pads from them, providing them with an extra income. £490 was used for this in the year.

Section E Financial review

Brief statement of the charity's policy on reserves

Funds for projects in Dedza are sent to an account held by the Dedza District Council. The Council distributes the funds to recipients in accordance with instructions sent to it by the Trustees of the Norwich-Dedza Partnership.

The Partnership does not hold specific reserves in the unrestricted funds as it has no potential liabilities but seeks to have £2000 for unexpected requirements. Any balance is used to fund activities in the coming years.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Financial figures relating to various projects are given in Section D.

Section F Other optional information

In the coming year we will –

- continue to support links between schools and other organisations
- continue to raise funds for secondary school bursaries
- provide computer and other support for public sector organisations and community groups

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

C Buchanan

Susan Norgrove

Full name(s)

Charles Buchanan Nicholson

Susan Norgrove

Position (eg Secretary, Chair, etc)

Chair

Date



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Norwich-Dedza Partnership

1113344

Receipts and payments accounts

For the period from	Period start date 06.04.2021	To	Period end date 05.04.2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Donations	428			428
Bursary donations		5,545		5,545
Gift Aid	865	1,235		2,100
Umbwi project fundraising		6,916		6,916
Umbwi project funded bids		15,500		15,500
Schools projects		1,617		1,617
Pads project sales		148		148
Bank fraud repayment				-
Sub total (Gross income for AR)	1,293	30,961	-	32,254
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	1,293	30,961	-	32,254
A3 Payments				
Umbwi project fundraising costs	300			300
Umbwi project transfers		21,900		21,900
Other projects	994			994
Schools projects		3,384		3,384
Pads project transfer		240		240
Bursaries		4,000		4,000
Admin	274			274
Bank fraud				
Sub total	1,568	29,524	-	31,092
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	1,568	29,524	-	31,092
Net of receipts/(payments)	- 274	1,437	-	1,163
A5 Transfers between funds				
A6 Cash funds last year end	4,531	7,826		12,356
Cash funds this year end	4,256	9,262	-	13,519

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Co-operative Bank main acc	4,256	- 483
	Co-op Bank bursaries acc		9,745
	Total cash funds	4,256	9,262
	(agree balances with receipts and payments account(s))	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
			-
			-
			-
			-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name

CC16a



Last year
to the nearest £

1,336
5,440
2,264
3,506
34,000
24
46,571

-
-

46,571

360
37,663
530
3,800
395
24
42,771

-

42,771

3,800
8,556
12,356



**Endowment
funds**

to nearest £

	-
	-
	-
	-

OK

**Endowment
funds**

to nearest £

	-
	-
	-
	-
	-
	-

**Current value
(optional)**

	-
	-
	-
	-
	-

**Current value
(optional)**

	-
	-
	-
	-
	-
	-
	-
	-
	-

**When due
(optional)**

Date of
approval

Independent examiner's report on the accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Section A

Independent Examiner's Report

**Report to the
trustees/ members
of**

Norwich-Dedza Partnership

**On accounts for
the year ended**

5 April 2022

**Charity
No.**

1113344

Set out on pages

Section A: Headed Receipts and Payment and
Section B: Statement of Assets and Liabilities

**Respective
responsibilities of
trustees and
examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of
independent
examiner's
statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no

opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's
statement**

In connection with my examination, no matter has come to my attention other than that discussed below:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

21 June 2022

Name:

Peter Ellington FAIA

**Relevant
professional
qualification(s) or
body (if any):**

Association of International Accountants.

Address:

The Enterprise Centre, University of East Anglia

Norwich, Norfolk

NR4 7TJ