



Signed Accounts 2021
Charity Commission



PAROCHIAL CHURCH COUNCIL **ANNUAL REPORT 2021**

AND INDEPENDENTLY EXAMINED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

approved by the Parochial Church Council in April 2022

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST MARY THE VIRGIN SWANLEY

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST MARY THE VIRGIN SWANLEY
ANNUAL REPORT & ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

MINISTER AND OFFICERS

Ex-officio PCC Members & Trustees

Vicar & PCC Chairman

The Reverend Dane Batley-Gladden

Churchwardens

Christine Parkes

Kevin Merrick (*also PCC Vice Chair*)

Deanery Synod Representatives

Paula Davies

James Ashmore

Elected PCC Members & Trustees

Holly Reardon (*Honorary Secretary*)

Sandra Merrick (*Honorary Treasurer*)

Ruth Cove

Mary-Rose Ellis

Larree Lloyd

Toni Roast

Janet Kitchener

REGISTERED ADDRESS

St Mary's Church, London Road, Swanley, BR8 7AQ.

ACCOUNTANTS

SARGEANT PARTNERSHIP LLP

Chartered Accountants

5 White Oak Square, London Road, Swanley, BR8 7AG.

BANKERS

BARCLAYS BANK PLC

24 Lowfield Street, Dartford, DA1 1HD.

ANNUAL REPORT OF THE MINISTER AND OFFICERS

The Parochial Church Council of St Mary the Virgin, Swanley ('the PCC' or 'the Council') present their annual report and financial statements for the year ended 31st December 2021.

Basis of Preparation of Accounts

The PCC is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' 'true and fair view' provisions, together with FRS 102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP (FRS 102)).

Objectives and activities for the purpose of public benefit

The PCC has the responsibility of co-operating with the vicar, the Reverend Dane Batley-Gladden, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the church of St Mary the Virgin, Swanley. The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Mary's. The PCC intends that our worship puts faith into practice through sacrament, scripture, prayer and music.

When planning our activities we have considered the Charity Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable everyone to live out their faith as part of our parish community through:

Worship and prayer - learning about the gospel; and developing knowledge and trust in Jesus Christ as Saviour, master and friend.

Provision of pastoral care for people living in the parish - especially building on the opportunities given by our churchyard which is used by many people in the parish and available to everyone in the parish for burials and interment of ashes.

Missionary, evangelism and outreach – using our superb location and facilities to proclaim a welcoming community of faith ready to support people in many different ways.

As part of our general public benefit, we provide a place and space for spiritual refreshment and nourishment of the soul: regardless of denomination or even faith, the opportunity for reflection is a basic human characteristic and St Mary's is proud to be of service to all in this way.

To facilitate our work, it is important that we maintain the fabric of St Mary's Church and of the Hall and Churchyard and raising money to enable this to be done efficiently and effectively is vital.

Achievements and performance

Worship and prayer

Covid continues. We cannot plan for a future in which there is no Covid because human experience suggests that once a virus such as this is within the human population it mutates and so avoids extinction often becoming less deadly as it does so. The hope and prayer of the Council is that this pandemic will loosen its hold on human populations across the world and that there can be a strong and sustained reintroduction of all that we hold so dear in our spiritual lives and worship.

We continued to apply our full Covid response until Autumn 2021: this included a limit of 30 people at all services (because the result of our risk assessment was that this was safe), that we would provide a Saturday Mass aimed at children at 4.30pm, and two Sunday Masses for all at 11am and 4.30pm.

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We believed that, having adopted the limits and provision, it would be unlikely that we would need to reduce them further and this proved to be the case. We also continued to require booking for Mass and limited the interactions within the service and within our building.

Once we agreed it was safe so to do, we removed the 30 limit and discontinued the bookings process, restoring all the chairs into the nave and ceasing to operate a 2m social distance system. We also discontinued the three Masses and re-established our regular 10am Sunday Mass; we reintroduced singing, although we continue to require masks to be worn when singing at communal worship. The Council has noted that whilst the UK Government have discontinued the legal enforcement for protective measures it has emphatically not said measures are unnecessary which help slow the spread of the virus.

It was clear that many in our congregation welcomed the relaxations but were very clear that some protective measures would need to remain if they were to feel safe. The Council therefore concluded in December that any further relaxations would be aimed at Lent or Easter 2022, depending on infection rates and advice from church authorities. At the end of 2021, we had still not reintroduced the peace nor the chalice at Mass and the Council has not determined at what stage they might consider so doing.

We have continued to welcome all to attend our regular services and even when we were booking, we did not turn anyone away for lack of space. As at our annual meeting in May 2021 there were 72 parishioners (71 in 2020) on the Church Electoral Roll. The average weekly attendance, counted during October, was 35 (17 in 2019), but we continue to see spikes in attendance for major festivals.

Dartford Deanery

We continue to be blessed with good relationships in our deanery and pay tribute to the careful and sensitive ministry of Richard Mortimer (the Vicar of Christ Church, Dartford) who is our Area Dean. We are also grateful for fruitful relationships with the wider diocese and offer our thanks to Andy Wooding Jones, the Archdeacon of Rochester, and Simon Burton-Jones, the Bishop of Tonbridge, the latter leading the diocese following the retirement of James Langstaff as Bishop of Rochester. Bishop James was a good friend to us and he is much missed.

The Church Building

We continue to be plagued with roofing issues: both the hall and the sacristy still suffer from water ingress at random times and without a clear defect. We are working with contractors to try and solve both difficulties. The newest boiler developed a set of faults in December 2021 which meant that it did not fire up after any lengthy idle period. Commissioned work could not be completed in time for Christmas but was done in January. The Council has decided to change the way in which the heating system operates and work will be done on this in 2022.

Volunteers

There is a committed core of volunteers at St Mary's, without which it would be impossible for us to function. The Council would like to extend their thanks and appreciation for the hard work and commitment without which our ministry and mission could not be sustained.

Fundraising

Prior to Autumn 2021, the Council had resolved that it would operate within Government and national Church guidance and not offer fundraising opportunities. Just as we were about to consider re-opening, the church was approached and asked if it would consider an NHS consortium of GP Surgeries renting the hall to provide a vaccination clinic. The Council agreed to the request (additional details under "The Hall", below) and so undertook only very limited fundraising during the Autumn, because it did not have access to either kitchen facilities nor the space which the hall provides. There is no information as yet regarding when the hall might become free for our use once again.

The Hall

The Council considers that St Mary's Hall provides an important facility within our town: an affordable and centrally-placed venue suitable for smaller gatherings and home to a set of community events with which we are proud to be associated. The church's weekly coffee morning has been a very important part of our outreach and a way in which those new to Swanley can meet others in a relaxed and friendly setting. It was therefore with some care that the Council agreed to the NHS hire of our facilities for a vaccine centre. It was agreed on the basis that the number of suitable places in our locality, and which were available to hire, was very limited. Furthermore, the lack of suitable premises in Swanley could simply mean that vaccinations would not be provided in the town and this would mean a fairly large proportion of our neediest community would simply not be vaccinated. We saw this demonstrated in the early part of the vaccine programme when individuals referred to Bluewater or even to the Excel Centre were simply unable to travel to those locations. The PCC therefore took the view that not only was this a suitable use of our hall but also that this was a serious social good. The let was for a minimum term which could be extended through a rolling hire agreement. The Church could also not identify alternative uses which would provide the same level of consistent income across the year – a not unimportant consideration. One of the most pleasing outcomes of the hire is the number of visitors to the site who have been delighted to find an oasis of calm and peace in a busy town.

The Churchyard

The effects of the pandemic meant that there was a greater demand for new grave spaces in the course of 18 months than there had been over the previous three years combined. The Council therefore decided that it would not take applications for burials after the end of 2021 and that it would seek to close the churchyard at some point thereafter. Burials into existing or plots or unaffected by the closure, as are burials of ashes.

Pastoral care & Safeguarding

Keeping safe the most vulnerable members of our community is an important aspect of our work: the Church of England has developed a new training scheme for safeguarding: PCC members are required to undertake Basic and Foundation training and Leadership training is required for the incumbent and certain officers. The PCC considers that compliance with Charity Commission and national Church of England guidance is important and records training undertaken and offers alternative methods of training for those unable to access the online courses.

Throughout the pandemic, St Mary's continued to offer pastoral care and the Council is grateful that so many members of the church reach out to others and care for them spiritually and in their actions.

Mission, evangelism and outreach

The church ordinarily reaches out in a number of ways: through worship, a lively social life (including a regular Sunday Parish Lunch) and through printed and digital communications (including Facebook and our website.) For many years, the Council provided hall and cooking facilities at a reduced rate to the St Mary's Fellowship which met frequently and which raised money for charities. All these activities were either curtailed or prevented by Covid, but St Mary's has continued to seek ways to minister effectively and prayerfully.

The weekly Mass Book contains brief notices, our parish newsletter is produced monthly with a fuller set of advance information, together with teaching material and continues to generate an advertising income, which we are looking to build upon.

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It is precisely because the church's social life has been much appreciated - as well as raising much-needed funds – that we will aim to restore them as soon as possible so we can continue to reach out and form relationships which frequently blossom. The Council is grateful to those who have offered their time and assistance regularly to enable these events to be successful.

Ecumenical relationships

St Mary's continues to delight in the relationships with other churches and faiths in Swanley and beyond. Working together with our Roman Catholic colleagues for the celebration of the Stations of the Cross has been one very fruitful and enjoyable example of ways in which we can build up each other and rejoice in our common witness to Jesus Christ.

Financial review

Overall income in 2021 was some £16,000 higher than in 2020 (approximately 65k compared with about £42k) – sadly, overall expenditure was nearly £24,000 higher in 2021 (nearly £72k rather than nearly £48k) and so we finished the year with a deficit of £2,419. The Council considers, however, that given the stresses and strains of the past two years that is not an unreasonable result.

The PCC notes with concern that the parish does not cover anywhere near the costs of a single cleric in its payments to the Diocese of Rochester and that if it did, that deficit would be more than £40,000. It is the Council's wish to record its appreciation of the Diocesan support for the ministry here in Swanley and to draw attention to this generosity. Other parishes have to give more than the cost of the ministry they receive in order for us to have a priest serving the parish full-time.

It is important to remember that no parish is entitled to a priest paid for by others and that each parish is responsible for raising the funds needed to provide its ministry.

As a Charity, the members of the PCC are trustees and their responsibilities include the preparation of financial statements for each financial year, which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year.

In preparing financial statements giving a true and fair view, the trustees follow best practice and:

- a) select suitable accounting policies and apply them consistently;
- b) make judgements and estimates that are reasonable and prudent;
- c) state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements;
- d) prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation;
- e) To make such accounts available to the public on request.

The trustees are responsible for keeping accounting records for six years which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and ensure that the financial statements comply with applicable law and regulations. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Reserves policy

The Council believes it should have around three months' worth of basic running expenses in reserve which in 2021 equated to approximately £7,200. This was comfortably exceeded by the amount remaining in the current account or as cash in hand at the year end and not allocated to debtors.

Structure, governance and management

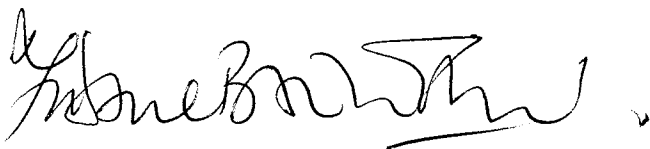
The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.

The method of appointment of PCC members is set out in the Church Representation Rules. At St Mary's the membership of the PCC consists of the incumbent (our vicar), churchwardens, and members elected by those members of the congregation who are on the electoral roll of the church along with members of relevant synods who join the PCC ex officio. All those who are members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC. PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding PCC expenditure priorities. The PCC meets four times a year with a full agenda, and there is an additional meeting to approve accounts in advance of the APCM. Given its wide responsibilities the PCC has a number of committees each dealing with a particular aspect of the church's mission and activities.

Administrative information

St Mary's Church is situated in London Road, Swanley. It is part of the Diocese of Rochester within the Church of England and it has passed resolutions with regard to the ministry of Bishops and Priests. As a result it is under the episcopal care of the Bishop of Richborough, the Right Reverend Norman Banks. To Bishop Norman particular appreciation and thanks are due as he carefully shepherded his parishes through lockdowns and the Covid crisis with humour and encouragement, enabling them to learn from each other and lean on each other.

The correspondence address is St Mary's Vicarage, London Road, Swanley, BR8 7AQ. Registered charity number 1133939.



(signed)

Fr Dane Batley-Gladden, Vicar

27 April 2022

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
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INDEPENDENT EXAMINER'S REPORT
TO THE MINISTER AND OFFICERS OF ST MARY THE VIRGIN, SWANLEY

I report on the accounts of the PCC for the year ended 31st December 2021, which are set out on pages 9 and 10 and their accompanying notes on pages 11 to 16.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to;
examine the accounts under the Regulations and Section 145 of the 2011 Act;
to follow the procedures laid down in the General Directions given by the Charities Commission under Section 145(5)(b) of the 2011 Act and;
to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity, and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention

1 which gives me reasonable cause to believe that in any material respect, the requirements

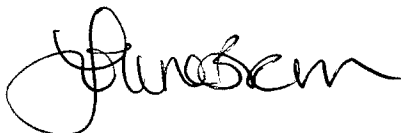
(a) to keep accounting records in accordance with Section 130 of the 2011 Act;
and

(b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met;

or

2 to which, in my opinion, attention should have been drawn in order to enable a proper understanding of the accounts to be reached.



(signed)

Joanne Brown

For and on behalf of
SARGEANT PARTNERSHIP LLP
Chartered Accountants
5 White Oak Square, London Road
Swanley, BR8 7AG

4 JULY 2022

STATEMENT OF FINANCIAL ACTIVITIES

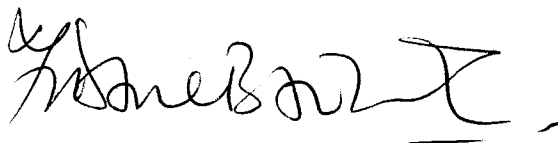
	Notes	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<u>INCOME</u>					
Voluntary Resources	2(a)	19,154	1,213	20,367	24,118
Activities for Generating Funds	2(b)	22,060	0	22,060	6,093
Income from Investments	2(c)	0	49	49	271
Church Activities	2(d)	23,466	0	23,466	19,687
Other Income Resources	2(e)	2,979	0	2,979	2,792
Pilgrimages	2(f)	0	370	370	940
TOTAL INCOME		67,659	1,632	69,291	53,901
<u>EXPENDITURE</u>					
Church Activities	3(a)	61,103	4,620	65,723	42,569
Cost of generating voluntary income	3(b)	37	0	37	78
Fund-raising costs	3(c)	2,405	0	2,405	2,171
Church management and admin	3(d)	2,605	0	2,605	3,137
Pilgrimages	3(e)	0	940	940	32
TOTAL EXPENDITURE		66,150	5,560	71,710	47,987
<u>NET MOVEMENT IN FUNDS</u>					
		1,509	(3,928)	(2,419)	5,914
Balance B/fwd 1 January 2021		77,280	65,416	142,696	136,782
Balance C/fwd 31 December 2021		78,789	61,488	140,277	142,696

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STATEMENT OF ASSETS AND LIABILITIES

	Notes	2021 £	£	2020 £	£
Fixed Assets					
Tangible	5		60,510		61,510
Current Assets					
Stock			13		8
Debtors	6		2,063		2,054
Short Term Deposits			10,166		10,581
Deposits in Diocesan Funds			65,450		65,416
Current Account and Cash in hand			12,375		10,825
			90,067		88,884
Liabilities					
Creditors – amounts falling due in one year	7		10,300		7,698
Net Current Assets			79,767		81,186
TOTAL NET ASSETS			140,277		142,696
PARISH FUNDS					
Unrestricted			78,789		77,280
Restricted	8		61,488		65,416
TOTAL FUNDS	9		140,277		142,696

Approved by the PCC on 28 April 2022 and signed on its behalf:



(signed)
The Rev'd Dane Batley-Gladden
 Chairman



(signed)
Sandra Merrick
 Honorary Treasurer

The notes on pages 12-17 form part of these accounts

NOTES TO THE FINANCIAL STATEMENTS

1a Accounting policies

Basis of preparation and assessment of going concern

The PCC is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' 'true and fair view' provisions, together with FRS 102 (2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP (FRS 102)).

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts.

1b Funds

Endowment funds are capital, given in such a form that only the interest may be spent whilst the original gift remains intact. The interest may be used either as restricted or unrestricted funds depending on the purpose for which the endowment was established.

St Mary's has no endowment funds and therefore there is no column shown for them in these accounts.

Restricted funds represent:

- a) income from trusts or endowment which may be expended only on those restricted objects provided in the terms of the trust or bequest, and
- b) donations or grants received from a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given, any balance remaining unspent at the end of the year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund.

Interest on Restricted Funds: by PCC resolution, interest earned is allocated primarily to the Reserve Fund the object of which is church and hall maintenance. It remains within the competence of the Council to allocate interest to the restricted funds on this or an average balance basis by further resolution.

Unrestricted funds are general funds, which can be used for the ordinary purposes of the PCC.

Incoming Resources: Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resources to which they relate is received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due. Interest as when it is accrued by the payer. All other income is recognised when it is received. All incoming resources are accounted for gross.

Resources expended: Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

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Diocesan Share: The parish share is a voluntary payment which is set by the PCC as an aspiration in the Autumn of each year. The Council then uses its best endeavours to meet the offer made to the diocese as part of the annual cycle which is suggested by the Bishop. Any parish share unpaid at 31 December is therefore not provided for in these accounts. Income from Pinks Hill is shown after deductions for dilapidations and improvements which are set by the Diocese of Rochester. The parish is not able to manage any rent arrears as the diocese manages the property, but the parish is aware that sums remain owing and the diocese is expecting to pursue these in 2022.

The Council believes that the parish offering is the first call on its basic resources. It will use its best endeavours to pay its parish offering in full in 2022 but this is not a legal liability.

1c Fixed Assets

Consecrated and benefice property of any kind is excluded from the accounts by section 10 of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust from the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time.) For anything acquired prior to 2000, there is insufficient cost information available and therefore such assets are not valued in the financial statements.

Subsequently all equipment used within the church premises costing less than £1,000 is written off when incurred, any equipment costing £1,000 or more is depreciated on a straight line basis over 4 years.

The PCC owns 26% of the value of the curate's house in Pinks Hill, Swanley so it is included at a deemed cost being its 2003 valuation. Its cost being depreciated at £1,000 with effect from 2006.

The church hall is owned by the diocese and is not recognised as a PCC asset.

NOTES TO THE FINANCIAL STATEMENTS

2 Income

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
2a Voluntary Income				
Planned Giving & Gift Aid donations	13,898	0	13,898	9,241
Tax recoverable: Church	3,164	0	3,164	3,352
Collections: occasional offices	1,474	0	1,474	2,767
Collections: open plate	553	0	553	505
Donations: Maintenance & ministry	0	1,093	1,093	8,128
Mission Projects & Charity Funds donations	65	120	185	125
Total 2a Voluntary Income	19,154	1,213	20,367	24,118
2b Activities for generating funds				
Fairs and socials	1,394	0	1,394	1,298
Income from printing	269	0	269	730
Hall Letting and cleaning	16,621	0	16,621	928
100 Club	3,776	0	3,776	3,097
Bingo	0	0	0	40
Total 2b Activities for generating funds	22,060	0	22,060	6,093
2c Income from investments				
Deposit accounts	0	49	49	271
Total 2c Income from investments	0	49	49	271
2d Income from church activities				
Social activities, coffee mornings, catering	0	0	0	1,742
Fees: funerals and weddings	18,080	0	18,080	14,912
Fees: organist, choir, sacristy	5,278	0	5,278	2,958
Bible Alive	108	0	108	75
Total 2d Income from church activities	23,466	0	23,466	19,687
2e Other incoming resources				
Rental Pinks Hill	2,979	0	2,979	2,792
Total 2e Other incoming resources	2,979	0	2,979	2,792
2f Pilgrimages				
Walsingham Pilgrimage	0	370	370	940
Total 2f Pilgrimages	0	370	370	940
TOTAL INCOME	67,659	1,632	69,291	53,901

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3 Expenditure

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
3a Church activities				
Clergy Costs: Rochester Diocese & expenses	22,850	0	22,850	11,901
Organist, choir, sacristy, organ tuning	6,838	0	6,838	3,783
Church maintenance and utilities	13,858	4,620	18,478	11,446
Depreciation: curates house/equipment	1,000	0	1,000	1,000
Fellowship/bookstall/Bible Alive	111	0	111	90
Upkeep of churchyard/cemetery	5,878	0	5,878	3,404
Church hall running costs	10,043	0	10,043	10,417
Mission Projects & Charity Funds	525	0	525	528
Total 3a Church Activities	61,103	4,620	65,723	42,569
3b Generation of voluntary income				
Gift Aid envelopes	37	0	37	78
Total 3b Generation of voluntary income	37	0	37	78
3c Fundraising costs				
Fetes & Social Activities	325	0	325	611
100 club	2,080	0	2,080	1,560
Total 3c Fundraising costs	2,405	0	2,405	2,171
3d Church management and admin				
Photocopying/printing/stationery	1,356	0	1,356	879
Administration	1,249	0	1,249	2,258
Total 3d Church management and admin	2,605	0	2,605	3,137
3e Pilgrimages				
Walsingham Pilgrimage	0	940	940	32
Total 3e Pilgrimages	0	940	940	32
TOTAL EXPENDITURE	66,150	5,560	71,710	47,987

NOTES TO THE FINANCIAL STATEMENTS

4 Staff Costs

During the year the PCC employed a church hall cleaner part time amounting to £2,710 (£2,710 in 2020), which is included within church hall running costs. No payments were large enough to attract social security costs.

5 Fixed Assets

	Freehold Land and buildings £	Church Equipment £	Total £
<u>Cost</u>			
At 1 January 2021	76,510	3,992	80,502
Additions	0	0	0
Disposals	0	0	0
At 31 December 2021	76,510	3,992	80,502
<u>Depreciation</u>			
At 1 January 2021	15,000	3,992	18,992
Charge for the year	1,000	0	1,000
Depreciation on disposals	0	0	0
At 31 December 2021	16,000	3,992	19,992
<u>Net Book Value</u>			
At 31 December 2020	61,510		61,510
At 31 December 2021	60,510		60,510

6 Debtors

	Total 2021 £	Total 2020 £
HMRC gift aid	2,063	2,063
Total Debtors	2,063	2,054

7 Creditors: amounts falling due in one year

	Total 2021 £	Total 2020 £
Cemetery Waste	20	20
Church Maintenance	4,620	4,620
100 Club	520	520
British Gas	4,620	4,620
Pledges	520	520
Total Creditors	10,300	7,698

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF
ST MARY THE VIRGIN SWANLEY
 ANNUAL REPORT & ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2021

NOTES TO THE FINANCIAL STATEMENTS

8 Restricted Funds

	Balance 1 January 2021 £	Incoming Resources £	Resources Expended £	Transfers between restricted funds £	Balance 31 December 2021 £
Church Activities					
Maintenance & Ministry Funds					
Reserve Fund	9,606	1,093	0	0	10,699
Organ Fund	1,350	120	0	0	1,470
Total Maintenance & Ministry	10,956	1,213			12,169
Mission Projects					
Melba Williams Memorial	45,614	0	4,620	0	40,994
C Parkes Birthday	607	0	0	0	607
Discretionary Fund	64	0	0	0	64
Narthex	2,643	0	0	0	2,643
Churchyard Tap Fund	50	0	0	0	50
Churchyard Noticeboards	1,426	0	0	0	1,426
Heating Fund	21	0	0	0	21
Tabernacle Lighting	1	0	0	0	1
Churchyard Fence	2,416	0	0	0	2,416
Wooden Candle Stand	18	0	0	0	18
Children's Ministry	20	0	0	0	20
Total Mission Projects	52,880	0	4,620	0	48,260
Charity Funds					
Additional Curates Society	0	0	0	0	0
The Mission to Seafarers	0	0	0	0	0
Total Charity Funds	0	0	0	0	0
Total Mission & Charity	52,880	0	4,620	0	48,260
Total Church Activities	63,836	1,213	4,620	0	60,429
Interest	582	49	0	0	631
Pilgrimage Funds					
Walsingham Weekend	998	370	940	0	428
Total Pilgrimages	998	370	940	0	428
Total Restricted Funds	65,416	1,632	5,560	0	61,488

9 Analysis of Net Assets by fund

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Tangible fixed assets	60,510	0	60,510	61,510
Current assets	28,579	61,488	90,067	88,884
Liabilities: amounts falling due in one year	10,300	0	10,300	7,698
Balance at 31 December 2021	78,789	61,488	140,277	142,696

