

NEW ROMNEY COUNSELLING SERVICES LIMITED

Company Number : 04010166

Registration Charity Number : 1086776

ACCOUNTS

FOR THE YEAR ENDED 30 SEPTEMBER 2021

NEW ROMNEY COUNSELLING SERVICES LIMITED

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**NEW ROMNEY COUNSELLING SERVICES LIMITED
TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTORS' REPORT)
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

REFERENCE AND ADMINISTRATIVE INFORMATION

Trustees and directors

Rosalind Russell
Susan Doyle (appointed 16 June 2021)
Susan Gilks
Virginia Godden
Janet Leavey
Richard McQuirke
Ken Russell-Pollock

Other member

Andrew Dennis

Company Secretary

Rosalind Russell

Company registration number

04010166

Registered Charity number

1086776

Registered office

45 High Street
New Romney
Kent
TN28 8AH

Website

www.newromneycounsellingservices.co.uk

Trading name

The charity shop trades under the name 'Faith, Hope & Charity'

Independent examiner

Daniel Valentine, ACA, Begbies Chartered Accountants, Old Printers House, Stone Street, Cranbrook, Kent, TN17 3HF

Bankers

Natwest Bank – 20 High Street, Ashford, Kent. TN24 8SH
CAF Bank Ltd – 25 Kings Hill Avenue, Kings Hill, West Malling, Kent. ME19 45Q
Charity Bank Limited – 194 High Street, Tonbridge, Kent. TN9 1BE

NEW ROMNEY COUNSELLING SERVICES LIMITED
TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTORS' REPORT)
FOR THE YEAR ENDED 30 SEPTEMBER 2021

The Trustees, who are also members and directors of the charitable company for the purposes of the Companies Act, submit their annual report and accounts for the year ended 30 September 2020.

The Trustees confirm that the Annual Report and Accounts have been prepared in accordance with the accounting policies set out in Note 1 to the accounts and comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and *Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)* published on 16 July 2014.

Objectives and activities for the public benefit

The charity's objectives (as amended on 10 May 2013) are:

- To relieve persons who are mentally or emotionally disturbed or distressed by the provision of a counselling service for such persons.
- To advance education by conducting, where appropriate, study and research into methods of treatment of such persons and to publish the useful results of such study and research.
- To advance education by training persons in counselling so that they may assist in the treatment of persons suffering from mental or emotional disorders or problems.

The charity's trustees have complied with their duty in Section 17(5) of the 2011 Charities Act to have due regard to public benefit guidance published by the Charity Commission.

Achievements, performance and plans for future periods.

In the period covered by this report, **473** assessments were conducted and our team of **39** counsellors delivered **8,329** counselling sessions. In addition to our existing clients, many of whom are receiving long term therapy, we were able to offer counselling to **379** new clients (329 adults and 50 children).

NRCS has experienced another very challenging year in which every operational aspect of our organisation has continued to be severely impacted by the Covid-19 pandemic. With restrictions remaining in place for much of the year and mindful that our work involves working with many people in the vulnerable category (susceptible to Covid), we have largely continued to deliver counselling via remote platforms such as zoom or by telephone. We began a gradual re-opening of the counselling centre in September, marking a slow return to face-to-face counselling.

At the beginning of the Pandemic in the previous year, about 80% of our clients who were receiving face-to-face counselling, switched to remote delivery and maintained their session payments at similar levels. As new clients have been taken on, we have had to adopt a more flexible view on session donations, in many cases accepting reduced amounts. Much of our client demographic has been hit hard by the pandemic with reduced working hours and job losses. The rise in the cost of living is also affecting donation levels and this is reflected in the total donations for counselling sessions of £66,024 down from £74,981 for the previous year, with a very similar total of sessions delivered overall.

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In addition, remote delivery also meant a switch to electronic payments and with present staffing levels and systems generally geared towards cash payments at reception, NRCS have struggled to monitor session donations. We have recently put in place an effective monitoring system of cross checking the bank statements with present client lists. Sue Doyle, an NRCS Director and Michelle, are working on this together on a monthly basis to ensure donations are paid and at agreed amounts.

We re-opened the counselling centre for a phased return to face-to-face sessions in September with enhanced safety measures in place. Although numbers have been slow in returning, we are now seeing a steady trend, moving towards previous pandemic attendance levels. It is anticipated that client numbers paying cash at reception will rise and help to alleviate monitoring requirements. It should be noted that we will continue to offer remote counselling in addition to 'in person' sessions.

Demand for counselling has continued to grow and we are seeing sharp rises in anxiety related issues connected to the impact, or legacy of covid, particularly related to previous extended lockdown periods and isolation. Loss of confidence, social anxiety and fears around new variants of the disease, particularly amongst vulnerable people, are impacting the community which we serve. We delivered 35 additional sessions against the previous year, with fewer counsellors (35). Assessments are conducted as quickly as possible and clients allocated to counsellors shortly after assessment, but our waiting list however, is growing significantly reflecting the increased demand.

For much of the year, covid lockdowns and social distance requirements have curtailed our usual fundraising efforts and associated income streams. The Charity shop was re-opened in April however, many of the volunteers who previously worked in the shop were in the vulnerable category and remained shielding. Recruiting new volunteers has taken time and the shop was for a number of months, open on a reduced hour's basis. Since September, the shop has been fully open and we are beginning to see income streams returning to near pre-pandemic levels.

Our fund raising programme which has been shut down since the pandemic began, has been re-activated and planning of future fund raising events began in September. Several events have taken place during October and November which were successful. With the removal of social distancing requirements, a full programme of events is now planned throughout 2022.

NRCS have for some time, enjoyed a close working alliance with Thoros, an educational facility operated by Rosalind Russell which teaches accredited counselling courses. NRCS accepts a number of students each year for their clinical placement work, which is a conditional requirement in order to complete their professional counselling training to become qualified counsellors.

In June, Rosalind notified the NRCS board of directors that she was reviewing her professional commitments with a view to reducing working hours and was considering stepping back from Thoros. More focussed discussions identified opportunities for NRCS to take ownership and continue to operate Thoros with Rosalind remaining in post as its principle and supported by NRCS staff. The Vice Principle and existing course Tutors will also remain in place. Detailed negotiations and agreements were completed in August and the formal acquisition was completed on the 1st of September.

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It should be noted that Thoros has achieved a rating of **'outstanding'** by an external Assessor for the National Counselling Society.

Thoros represents several key opportunities for NRCS. It is believed that there are very few counselling services – if any, who are able to provide recognised, accredited counselling courses. It adds power to the 'NRCS' brand and raises the organisations profile both in professional circles and in terms of our public reach and social engagement. A marketing campaign is being planned to engage with potential clients and students alike.

In financial terms, based on a review of a number of previous year's accounts, it is anticipated that Thoros will deliver a revenue stream of approx. £18K - £20K per annum. With September being the start of the academic year, many students have pre-paid their course fees, with over £13k being received. Much of this income has had to be apportioned due to payments for future work. In this regard, the bulk of the income will therefore appear in the next set of accounts. It is anticipated that some students will pay throughout the year with amounts contributing to monthly totals significantly smaller than total income received by Thoros during September.

It is anticipated that by bringing ownership under the umbrella of NRCS, it will assist with access and influence to Counsellors who are willing to offer their services in supporting NRCS to deliver affordable, professional counselling, hopefully enabling an up lift in total sessions delivered.

In June Solicitors acting for the estate of Mrs Murthwaite, notified the Trustees of a legacy of £77,761. This incredible amount of money was completely unexpected and a subsequent review of NRCS records showed no indication of Mrs Murthwaite ever having attended counselling. An interim payment of £70,000 was initially made and the balance of £7,761 was recently received. The Trustees are presently considering a range of potential projects and priorities which some of the money could fund. A priority list, together with potential budgets and timescales is presently being drafted for discussion and voting. It is intended that some of the money will be kept in reserve and will be discussed at the March board meeting.

It is anticipated that a priority project will be the launch of a new mobile counselling facility. NRCS successfully operated such a service some years ago and the idea has been recently discussed prior to the legacy notification. Research is presently underway to identify needs and opportunities. If research indicates a demand for this service, the Trustees will develop a budget/business plan to move the project forward.

NRCS were successful in securing a grant of £30,000 restricted funds from Tudor Trust to support the costs of an assistant coordinator. The grant represents contributions for two years and £15,000 of this is shown in this year's accounts. Following interviews with a range of applicants, an assistant coordinator has been appointed and started in September. Siobhan has a range of core skills and commercial experience which will support the operational needs of NRCS moving forward. Siobhan has quickly demonstrated a broad understanding of our operational priorities as we move beyond the restrictions and limitations caused by the pandemic. Part of her role will be to complete grant funding applications as we look to increase total revenues. Siobhan has shown early initiative and considerable success in assisting with several recent fundraising events and has taken a lead role in overseeing the charity shop operation.

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To support Siobhan's efforts and in line with the Trustees priority to significantly upscale grant funding applications, a workshop is being arranged with an experienced bid writer (a board members son-in-law), to assist in developing a strategy to focus on this key objective and improve the quality of applications.

In summary, NRCS has experienced another very difficult year however, with a stable and cohesive management team, the trustees, staff and volunteers have worked together to successfully navigate and mitigate the unprecedented impact of the pandemic. The team are thrilled to have added value to the NRCS brand, with the acquisition of Thoros and are looking to leverage social media and marketing opportunities to raise the NRCS profile and increase awareness of our training courses.

The Trustees are excited to receive a significant legacy, providing 'unrestricted funds' and much of this will be used to support a range of initiatives designed to increase the provision of counselling. However, with confidence growing that lockdowns and social distance measures are at long last behind us, the Trustees are laser focussed on the immediate future and the urgent need to reinvigorate previous fundraising activities, shut down due to the pandemic. The charity shop, a full fundraising events programme and the grant funding applications strategy are the immediate priorities as we move beyond the Covid crisis. The Trustees understand that the financial stability of NRCS will be achieved through the development of sustainable income streams.

With mental health very much in focus generally and a huge uplift in the demand for associated support and services, NRCS has an important part to play in the provision of counselling within our local and wider community. Demand also provides opportunity to explore new areas of work such as remote delivery which removes geographical boundaries to our counselling services and provides access to new client sources.

Financial Review

The charity recorded a surplus for the year of £49,175 compared to a surplus of £8,152 in the previous year - a positive change of £41,023. Total income increased by £29,099 or just over 21%, while total expenditure fell by £11,924, a reduction of just over 9% with expenditure on raising funds decreasing by 81% and charitable activities just under 6%.

Reserves Policy

At the year end the charity had total funds of £146,223 (2020 £97,048) of which £145,723 (2020 £96,548) are unrestricted. The trustees' policy on reserves is to retain a sufficient level to meet its operating commitments.

Risk management

The trustees are responsible for identifying the major risks to which the Charity is exposed and ensuring that steps are taken to manage those risks.

Organisation, Structure and Governance

New Romney Counselling Services Limited is a charitable company limited by guarantee. It was incorporated on 7 June 2000 and registered with the Charity Commission on 25 May 2001. It is governed by its Memorandum and Articles of Association. The members, trustees and directors are listed on page 1.

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There is no maximum number of directors and the minimum number is two. Only a member of the company is eligible to be appointed as a director. Directors are subject to retirement by rotation and at each AGM one-third of the directors shall retire. If the vacancy is not filled, the retiring director, if willing to act, is deemed to have been re-appointed.

The Board meets regularly to administer the charity. The Board reviews the management, fund-raising, and financial status and agrees strategy for the charity. Each member has one vote.

Trustees' responsibilities in relation to the financial statements

The Trustees (who are also directors for the purposes of company law) are responsible for the preparation of the Annual Report and the financial statements in accordance with UK Generally Accepted Accounting Practice (UK Accounting Standards and applicable law). The financial statements are required to give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity, including its income and expenditure, for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently
- make judgements and estimates that are reasonable and prudent
- observe the methods and principles in the Charities SORP
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue operations.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the UK governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report has been prepared in accordance with *Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland* (Charities SORP (FRS 102)) published on 16 July 2014 and in accordance with the special provisions of the Companies Act 2006 relating to small companies (section 419(2)).

This report was approved by the board on 24 March 2022 and signed on its behalf by:

Ms R Russell

Director & Secretary

NEW ROMNEY COUNSELLING SERVICES LIMITED

Company reg no. 04010166. Registered Charity no. 1086776.

INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS ON THE ACCOUNTS

FOR THE YEAR ENDED 30 SEPTEMBER 2021

I report to the charity trustees on the accounts of the charitable company for the year ended 30 September 2021, which are set out on pages 8 to 15.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the '2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's report

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1) accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2) the accounts do not accord with those accounting records; or
- 3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- 4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mr Daniel M Valentine ACA

Begbies
Chartered Accountants
Old Printers House
Stone Street
Cranbrook
Kent TN17 3HF

Date:

NEW ROMNEY COUNSELLING SERVICES LIMITED

STATEMENT OF FINANCIAL ACTIVITIES

(INCLUDING AN INCOME AND EXPENDITURE ACCOUNT)

FOR THE YEAR ENDED 30 SEPTEMBER 2021

	Notes	Restricted Funds £	Unrestricted Funds £	2021 £	Restricted Funds £	Unrestricted Funds £	2020 £
Income from:							
Donations and legacies	2	2,500	83,544	86,044	-	39,360	39,360
Fund-raising events		-	-	-	-	5,560	5,560
Charitable activities -							
Charges for counselling sessions		-	66,024	66,024	-	74,981	74,981
Outreach programme		-	5,480	5,480	-	10,560	10,560
Course income		-	3,790	3,790	-	-	-
Other trading activities -							
Shop sales		-	3,887	3,887	-	5,657	5,657
Investments -							
Bank interest		-	7	7	-	15	15
Total income		2,500	162,732	165,232	-	136,133	136,133
Expenditure on:							
Raising funds	3	-	1,178	1,178	-	6,354	6,354
Charitable activities	4	2,500	112,379	114,879	-	121,627	121,627
Total expenditure		2,500	113,557	116,057	-	127,981	127,981
Net income		-	49,175	49,175	-	8,152	8,152
Transfers between funds		-	-	-	-	-	-
Net movement in funds		-	49,175	49,175	-	8,152	8,152
Reconciliation of funds:							
Total funds brought forward		500	96,548	97,048	500	88,396	88,896
Total funds carried forward		500	145,723	146,223	500	96,548	97,048

The notes on pages 10 to 15 form part of these financial statements.

The Statement of Financial Activities includes all gains and losses in the period. All incoming resources and resources expended derive from continuing activities.

NEW ROMNEY COUNSELLING SERVICES LIMITED

Company reg no. 04010166. Registered Charity no. 1086776.

BALANCE SHEET AS AT 30 SEPTEMBER 2021

	Notes	2021 £	2020 £
FIXED ASSETS:			
Tangible assets	8	122,294	128,735
CURRENT ASSETS:			
Debtors	9	78,701	1,613
Cash at bank and in hand		46,539	42,924
Total current assets		<u>125,240</u>	<u>44,537</u>
LIABILITIES:			
Creditors: amounts falling due within one year:	10	(37,279)	(10,406)
Net current assets		87,961	34,131
Total assets less current liabilities		210,255	162,866
Creditors: amounts falling due after more than one year:	11	(64,032)	(65,818)
NET ASSETS		<u>146,223</u>	<u>97,048</u>
THE FUNDS OF THE CHARITY:			
Restricted funds	12	500	500
Unrestricted funds	12	145,723	96,548
TOTAL CHARITY FUNDS	13	<u>146,223</u>	<u>97,048</u>

The accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

For the year in question the charitable company was entitled to exemption from an audit under section 477 of the Companies Act 2006.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Act.

The trustees/directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The financial statements were approved by the Trustees on 24 March 2022 and signed on their behalf.

Ms R Russell - Trustee/Director

Mr R McQuirke - Trustee/Director

The notes on pages 10 to 15 form part of these financial statements.

NEW ROMNEY COUNSELLING SERVICES LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 SEPTEMBER 2021

1. ACCOUNTING POLICIES

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding period.

(a) Basis of accounting and assessment of going concern

The financial statements of the charity have been prepared in accordance with *Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland* (Charities SORP (FRS 102)) published on 16 July 2014, the *Financial Reporting Standard applicable in the UK and Republic of Ireland* (FRS 102) and the Companies Act 2006.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

(b) Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of grants. Further details can be found in note 13.

(c) Income recognition

All income is included in the statement of financial resources when the charity is entitled to the income, it is probable that the resources will be received and the amount can be quantified with reasonable accuracy.

Voluntary income is received by way of legacies grants, donations and gifts. In accordance with the Charities SORP (FRS102), shop volunteer time is not recognised.

A legacy is recognised when it is probable that it will be received. Receipt is normally probable when there has been grant of probate, the executors have established that there are sufficient assets in the estate, after settling any liabilities, to pay the legacy; and any conditions attached to the legacy are either within the control of the charity or have been met.

Income from grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Other trading activities comprises income from shop sales. The income derives from the sale of second-hand goods and is recognised at the point of sale.

Investment income is included when receivable.

(d) Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Expenditure on raising funds comprises the costs associated with operating its shops selling second-hand goods.

Expenditure on charitable activities comprises those costs incurred by the charity in the delivery of its activities. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

of the charity and include the independent examiner's fees and costs linked to the strategic management of the charity.

NEW ROMNEY COUNSELLING SERVICES LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 SEPTEMBER 2021

1. ACCOUNTING POLICIES CONTINUED

(e) Depreciation

Depreciation has been computed to write off the cost to residual value over their useful lives at the following rates:-

Freehold land and buildings - 10% per annum

Fixtures and fittings - 20% per annum reducing balance

(g) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2. DONATIONS AND LEGACIES

	Restricted £	Unrestricted £	2021 £	Restricted £	Unrestricted £	2020 £
Donations	-	5,783	5,783	-	6,372	6,372
Gift Aid reclaim	-	-	-	-	1,322	1,322
Legacies	-	77,761	77,761	-	-	-
Grants	2,500	-	2,500	-	31,666	31,666
	2,500	83,544	86,044	-	39,360	39,360

3. EXPENDITURE ON RAISING FUNDS

	Restricted £	Unrestricted £	2021 £	Restricted £	Unrestricted £	2020 £
Fund-raising event costs	-	-	-	-	5,007	5,007
Shop expenses						
Rent and rates	-	14	14	-	(197)	(197)
Light and heat	-	61	61	-	425	425
Mortgage interest and charges	-	1,077	1,077	-	1,105	1,105
Sundry expenses	-	26	26	-	14	14
	-	1,178	1,178	-	6,354	6,354

NEW ROMNEY COUNSELLING SERVICES LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 SEPTEMBER 2021

4. EXPENDITURE ON CHARITABLE ACTIVITIES

	Restricted £	Unrestricted £	2021 £	Restricted £	Unrestricted £	2020 £
Counselling costs						
Counsellors' expenses	-	46,987	46,987	-	52,775	52,775
Supervisor expenses	-	11,622	11,622	-	15,060	15,060
Wages and salaries (note 5)	-	29,650	29,650	-	30,219	30,219
Office administration and cleaning	2,500	4,402	6,902	-	6,152	6,152
Rent and rates	-	42	42	-	(590)	(590)
Light and heat	-	183	183	-	1,274	1,274
Telephone	-	1,119	1,119	-	995	995
Insurance	-	1,250	1,250	-	1,160	1,160
Printing, postage and stationery	-	677	677	-	696	696
Maintenance and equipment	-	186	186	-	510	510
Advertising and promotional	-	135	135	-	135	135
Computer costs	-	677	677	-	448	448
Mortgage interest and charges	-	3,232	3,232	-	3,315	3,315
Sundry expenses	-	328	328	-	704	704
Depreciation						
- fixtures and fittings	-	151	151	-	189	189
- freehold property	-	6,290	6,290	-	6,290	6,290
Teaching costs						
Tutor fees	-	2,849	2,849	-	-	-
Advertising	-	9	9	-	-	-
Cleaning	-	60	60	-	-	-
Printing, postage & stationery	-	14	14	-	-	-
Internet	-	36	36	-	-	-
Bank charges	-	9	9	-	-	-
Sundry expenses	-	36	36	-	-	-
Governance costs						
Independent examiner's fees						
- current year	-	2,500	2,500	-	2,500	2,500
- prior year under/(over)-provision	-	(100)	(100)	-	(240)	(240)
Data Protection registration	-	35	35	-	35	35
	2,500	112,379	114,879	-	121,627	121,627

5. EMPLOYEES

	2021 £	2020 £
Gross salary	28,965	29,521
Pension costs	685	698
	29,650	30,219

The charity had 1 full-time employee during the year to 30 September 2021. (2020: 1 full-time)

No employee received employee benefits of more than £60,000 (2020: nil).

6. TAXATION

As a charity, New Romney Counselling Services Ltd is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity (2020: nil).

NEW ROMNEY COUNSELLING SERVICES LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 SEPTEMBER 2021

7. KEY MANAGEMENT PERSONNEL, TRUSTEES' REMUNERATION AND RELATED PARTY TRANSACTIONS

The trustees comprise the key management personnel of the charity in charge of directing and controlling, running and operating the charitable company on a day to day basis. In the year ended 30 September 2021, the charity paid three trustees and directors, £12,797 in respect of individual clinical counselling, tutoring and supervision sessions (2020: £18,538). The other trustees confirm that the amount paid is in the charity's best interests and reasonable for the service provided. Payments totalling £185 were made to two trustees (2020: £363) for reimbursement of expenses personally paid, comprising £135 for advertising costs and £50 for sundry items

There were no other related party transactions. No other payments were made to any trustee/director.

8. FIXED ASSETS

	Freehold property £	Fixtures & fittings £	Total £
COST			
At 1 October 2020	162,898	2,480	165,378
At 30 September 2021	162,898	2,480	165,378
DEPRECIATION			
At 1 October 2020	34,920	1,723	36,643
Charge for the year	6,290	151	6,441
At 30 September 2021	41,210	1,874	43,084
NET BOOK VALUE			
At 30 September 2021	121,688	606	122,294
At 30 September 2020	127,978	757	128,735

9. DEBTORS

	2021 £	2020 £
Debtors	940	1,283
Legacies receivable	77,761	-
Gift aid recoverable	-	330
	78,701	1,613

NEW ROMNEY COUNSELLING SERVICES LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 SEPTEMBER 2021

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Charity Bank loan	2,114	975
Creditors	9,551	6,498
PAYE, NIC & pension	429	433
Deferred Income	22,685	-
Accruals	2,500	2,500
	37,279	10,406

11. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2021 £	2020 £
Charity Bank loan (falling due in 2-5 years)	9,902	9,244
Charity Bank loan (falling due after 5 years)	54,130	56,574
	64,032	65,818

The Charity Bank Limited has a fixed charge dated 2 April 2014 over the charitable company's freehold property at 45 High Street, New Romney, TN28 8AH.

The Charity Bank Limited also has a charge dated 25 November 2013 on the company's deposit account held with it.

Interest is payable at 6.5% per annum.

12. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	2021			2020		
	Unrestricted Funds £	Restricted Funds £	Total Funds £	Unrestricted Funds £	Restricted Funds £	Total Funds £
Fixed assets	122,294	-	122,294	128,735	-	128,735
Net current assets	87,461	500	87,961	33,631	500	34,131
Creditors falling due after more than one year	(64,032)	-	(64,032)	(65,818)	-	(65,818)
	145,723	500	146,223	96,548	500	97,048

NEW ROMNEY COUNSELLING SERVICES LIMITED

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 30 SEPTEMBER 2021

13. MOVEMENT IN FUNDS

	At 1 Oct 2020 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 30 Sept 2021 £
Restricted Funds:					
Tudor Trust	-	2,500	(2,500)	-	-
Folkestone & Hythe District Council	500	-	-	-	500
	500	2,500	(2,500)	-	500
Unrestricted Fund	96,548	162,732	(113,557)	-	145,723
	97,048	165,232	(116,057)	-	146,223

	At 1 Oct 2019 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 30 Sept 2020 £
Restricted Funds:					
Folkestone & Hythe District Council	500	-	-	-	500
	500	-	-	-	500
Unrestricted Fund	88,396	136,133	(127,241)	-	97,288
	88,896	136,133	(127,241)	-	97,788

Folkestone & Hythe District Council - towards the cost of Tool-Box talks.

Tudor Trust - towards the cost of an assistant co-ordinator for the year to August 2022.

14. LIMITED BY GUARANTEE AND REGISTERED OFFICE

The charity is a company limited by guarantee registered in England and Wales. The registered office is: 45 High Street, New Romney, Kent TN28 8AH

Every member promises, if the charity is dissolved while he, she or it remains a member or within 12 months afterwards, to pay up to £1 towards the costs of dissolution and the liabilities incurred by the charity while the contributor was a member.