DAY ONE CHRISTIAN MINISTRIES FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

Day One Christian Ministries Ryelands Road Leominster, Herefordshire, HR6 8NZ Telephone: 01568 613740 Fax: 01568 611473

> Company Number: 260869 **Charity Number: 233465**

The charity exists to "Uphold and proclaim the Lord's Day as: A creation ordinance A command of God A celebration of the resurrection of the Lord Jesus Christ A day of rest and worship of the glory of God and the benefit of man"

DAY ONE CHRISTIAN MINISTRIES FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2021

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DAY ONE CHRISTIAN MINISTRIES

Directors of the Charity

Rev Clive Anderson

Rev Don Olden

Rev Gareth James

Rev Colin Jones (Chairman)

Rev Howard Sayers

Rev Dr Jim Winter

Rev Ian Cooper

President

Mr John Roberts

Managing Director and Company Secretary

Mr Mark Roberts

Key Management Personnel

The directors and Mr Mark Roberts

Staff and Addresses

Headquarters and registered office Day One Christian Ministries Ryelands Road Leominster, Herefordshire, HR6 8NZ

Telephone: 01568 613740 Fax: 01568 611473

Independent Examiners

Jacob Cavenagh & Skeet 5 Robin Hood Lane Sutton Surrey SM1 2SW

Bankers

Barclays Bank plc 81 Sydenham Road Sydenham London SE26 5UA CAF Bank Limited PO BOX 289 West Malling Kent ME19 4TA

DAY ONE CHRISTIAN MINISTRIES NOTICE OF MEETING

Notice is hereby given that the 82nd annual general meeting of Day One Christian Ministries will be held (DV) on 30 July 2022 at Keel Surveyors Partnership KSV, 22 Manchester Street London W1U 4DJ at 2pm for the following purposes:

- 1. To receive the financial statements for 2021 and the report of the independent examiner thereon.
- 2. To re-elect the following directors:

Rev Don Olden, Rev Howard Sayers, Rev Dr Jim Winter

who retire under article 26b of the Charity Memorandum and Articles of Association and, being eligible, offer themselves for re-election.

BY ORDER OF THE BOARD

Mr Mark Roberts
Company Secretary

Day One Christian Ministries Ryelands Road Leominster Herefordshire, HR6 8NZ

DAY ONE CHRISTIAN MINISTRIES

REPORT OF THE DIRECTORS

(continued)

The directors present their annual report and the financial statements for the year ended 31 December 2021, which have been prepared in accordance with the Companies Act 2006 and in accordance with the Charities Statement of Recommended Practice (Charities SORP (FRS 102)) and Financial Reporting Standard 102 (FRS 102).

Objectives and activities

Charitable objects

The Charity is governed by its Memorandum and Articles of Association. These state the Charity's two objects that bring spiritual, moral and practical benefits to all people:

- To maintain the sanctity of the Lord's Day
- To maintain and promote the beliefs set out in the Basis of Constitution.

When planning the charity's activities, the directors have considered the Charity Commission's guidance on public benefit. In order to achieve this, the below policies have been set out.

Policies to further our objects

- Extend our ministry within HM Prisons through the Charity's diary.
- Extend our ministry of helping to produce books for Third World Countries.
- Extend our range of publications.

Structure, governance and management

The Charity is run by a Board of Directors, who act as Trustees of the Charity. The directors are drawn from churches throughout the United Kingdom. New directors are appointed by the existing directors and they are inducted and trained as part of the directors' meetings. Overall responsibility for the Charity's day-to-day management is delegated to Mr Mark Roberts. He, along with the directors are considered to be key management personnel and their remuneration and benefits, including expenses reimbursed are set out in note 10 to the financial statements. The pay of senior staff is reviewed annually and normally increased in accordance with average earnings.

Risk management

The directors have considered the major risks to which the Charity is exposed and confirm that systems are in place to mitigate those risks.

Achievements and performance

Covid 19

2021 was another year that everything changed. The Covid 19 virus hit all parts of the world and a number of restrictions were put in place for most of 2020 running in 2021. This naturally has had an impact on all the work that we do. However sales have slightly increased, we are thankful to God for His provision.

Speaking engagements and events

John Roberts spoke at churches and events throughout the UK. Some of our Council Members also took meetings on behalf of the charity. These, sadly stopped in March 2019 due to the Covid 19 virus and has had a major impact in 2020. As at the time of writing meetings have restarted but we expect then to be slower in 2022. We plan to increase the number of people that take meetings for the Charity. Churches can contact the office if they would like a speaker to come to their church. All of these meetings are free to attend and open to the public. We are also attending and exhibiting at a number of events in the UK, some by invitation and others to exhibit.

DAY ONE CHRISTIAN MINISTRIES REPORT OF THE DIRECTORS

(continued)

Prison Ministry

Last year over 185,000 diaries were distributed within prisons and youth centres throughout the UK and abroad. Last year was the 43rd Anniversary of our prison ministry. We plan to continue printing diaries in 2022 in order to fulfil demand. We now have a dedicated web site for the prison work. www.prisons.dayone.co.uk

Publications

The Charity continued to expand its range of literature for both adults and young people. Books continue to be sent to Africa and third world countries and are also donated to Christian organisations for evangelistic outreach. Grace Distribution led by Ben Knerr continues to distribute our products in the USA now under CVBBS in order to extend this work. We also now have a number of distributors in various parts of the world. Due to demand and requests we are also increasing our range of general greetings cards and stationery items. Sales this year have reduced due to the Covid 19 impacts, with churches, bookshop, events and museums being closed.

Day One Tours

Over the past years the Charity has led and promoted parties to the Holy Land and various other destinations. We also arrange tours around the British Museum on a regular basis. These are led by Clive Anderson and Ian Cooper from the trustees and a number of others outside of the trusteeship. These tours are available to the general public who will gain much information from them. We also run a number of events linked to some of our books. The two most popular are Evidence for the Bible and God's Tree. Details of these events are on the web site, are free of change and open to anybody to attend. These, sadly, had to stop in in 2019 and 2020 due to the Covid 19 virus. As at the time or writing we plan to restart these meetings in the summer of 2022.

Financial review

Overall, the charity made a surplus of £76,910 (2020: deficit of £39,278). The balance sheet shows net assets of £891,169 (2020: £814,259) including bank and cash balances of £90,490 (2020: £84,226).

Reserves

The trustees regularly review the level of reserves held by the Charity. The trustees consider that the free reserves of £486,909 are sufficient but not excessive, and will ensure that the Charity is able to continue to fulfil its charitable objectives for many years to come.

Investment powers

The directors have discretion on how to invest surplus Charity funds.

Directors

Members of the Board of Directors, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are shown on page 1.

DAY ONE CHRISTIAN MINISTRIES REPORT OF THE DIRECTORS

(continued)

Directors' responsibilities

The trustees (who are also directors of Day One Christian Ministries for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue its operations.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company

The above report is prepared in accordance with the provisions applicable to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

BY ORDER OF THE BOARD

Rev Colin Jones

Chairman

7 July 2022

Day One Christian Ministries Ryelands Road Leominster Herefordshire HR6 8NZ

REPORT OF THE INDEPENDENT EXAMINER

TO THE TRUSTEES OF

DAY ONE CHRISTIAN MINISTRIES

Independent examiner's report to the trustees of Day One Christian Ministries

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2021 set out on pages 7 to 14.

Responsibilities and basis of report

As the charity's trustees (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charites Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act. or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4. the accounts have not been prepared in accordance with the methods and principles of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Richard Haffenden MA FCA Jacob Cavenagh & Skeet 5 Robin Hood Lane Sutton Surrey SM1 2SW

Date: 25 July 2022

DAY ONE CHRISTIAN MINISTRIES

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)

FOR THE YEAR ENDED 31 DECEMBER 2021

	Note	2021 Unrestricted Funds £	2021 Restricted Funds £	2021 Total Funds £	2020 Unrestricted Funds £	2020 Restricted Funds £	2020 Total Funds £
Income from: Donations and legacies Charitable activities		171,387	32,209	203,596	70,688	31,738	102,426
Sales of publications Other income Total income	2	211,620 <u>36,293</u> 419,300	- - 32,209	211,620 36,293 451,509	23,284	- - 31,738	195,530 23,284 321,240
Expenditure on: Raising funds Charitable activities Total expenditure	4	7,845 332,990 340,835	33,764 33,764	7,845 366,754 374,599	316,987	- 36,611 36,611	6,920 353,598 360,518
Net income/(expenditure)		78,465	(1,555)	76,910	(34,405)	(4,873)	(39,278)
Transfer between funds		(<u>1,555</u>)	<u>1,555</u>		(<u>4,873</u>)	<u>4,873</u>	
Net movement in funds		76,910	-	76,910	(39,278)	-	(39,278)
Reconciliation of funds Funds at 1 January		<u>814,259</u>		<u>814,259</u>	<u>853,537</u>		<u>853,537</u>
Funds at 31 December		<u>891,169</u>		<u>891,169</u>	<u>814,259</u>		<u>814,259</u>

DAY ONE CHRISTIAN MINISTRIES BALANCE SHEET

AS AT 31 DECEMBER 2021

		2	2021	20	20
	Note	£	£	£	£
Fixed assets Tangible assets	5		404,260		410,777
Current assets Stocks – goods for resale Debtors Cash at bank and in hand	6	143,969 260,876 <u>90,490</u> 495,335		154,056 171,059 <u>84,226</u> 409,341	
Creditors: Amounts falling due within one year Accruals Trade Creditors Net current assets Total assets less current liabilities		3,552 4,874 8,426	<u>486,909</u> 891,169	5,477 <u>382</u> <u>5,859</u>	403,482 814,259
			<u>091,109</u>		<u>014,235</u>
Represented by:					
Unrestricted funds Restricted funds	7		891,169 - <u>891,169</u>		814,259 <u>-</u> <u>814,259</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2021. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements.

The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions available to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

BY ORDER OF THE BOARD

Rev Colin Jones Chairman 7 July 2022

Company Number: 260869

FOR THE YEAR ENDED 31 DECEMBER 2021

1. ACCOUNTING POLICIES

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

Basis of accounting

The financial statements have been prepared under the Companies Act 2006 and in accordance with the Charities Statement of Recommended Practice (Charities SORP (FRS 102)) and Financial Reporting Standard 102 (FRS 102). The financial statements are drawn up on the historical cost basis of accounting, and are prepared in sterling, which is the financial currency of the charity, rounded to the nearest £.

Day One Christian Ministries is a private company limited by guarantee incorporated in England and Wales. The registered office is Ryelands Road, Leominster, Herefordshire, HR6 8NZ. The charity meets the definition of a public benefit entity under FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Tangible fixed assets

Tangible fixed assets are stated at cost or valuation less accumulated depreciation. The costs of minor additions or those costing less than £1,000 are not capitalised. Depreciation is provided on all tangible fixed assets, other than freehold buildings, at rates calculated to write off the cost or valuation less estimated residual value of each asset over its expected useful life as follows:

Furniture and fittings 10% per annum on reducing balance Computer equipment 33% per annum on a straight line basis

Freehold land and buildings are not depreciated as the directors consider that the useful economic life is so long and the residual value so high as to render any depreciation charge immaterial. The carrying value of the freehold buildings is reviewed annually to consider if any impairment needs to be recognised.

Stocks

Stocks comprise goods for resale and are stated at the lower of cost and net realisable value. It is the policy of the Charity to provide against any stocks that are slow moving or obsolete, and in any event against stocks that are likely to remain in stock five years after the year end date.

Debtors

Income tax receivable and other debtors are included at the settlement amount due. Prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of opening of the deposit.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation arising from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are recognised at their settlement amount.

FOR THE YEAR ENDED 31 DECEMBER 2021

(continued)

1. ACCOUNTING POLICIES (continued)

Financial instruments

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Income

Voluntary income

Donations and legacies are accounted for once the charity has entitlement to the income, it is probable the income will be received and the amount of income receivable can be reliably measured.

Investment income

Dividends, interest and rental income is recognised gross in the year of receipt.

Other trading activities

Publication income is stated net of Value Added Tax.

Job Retention Scheme government grant income

For JRS grant income, the income is recognised in the period to which the underlying furloughed staff costs relate to.

Expenditure

Expenditure is accrued as soon as a liability is considered probable, discounted to present value for longer term liabilities. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Raising funds

These comprise the costs associated with attracting voluntary income.

Charitable expenditure

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those of an indirect nature necessary to support them. They also include governance costs which comprise costs associated with meeting the constitutional and statutory requirements of the Charity and include costs linked to the strategic management of the Charity.

Pension scheme

Pension costs are charged to outgoing resources as they arise.

Exchange gains and losses

Transactions in foreign currencies are recorded at the rate ruling at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies are translated at the rate of exchange ruling at the balance sheet date. All differences are reported in the SOFA.

Leases

Rentals payable under operating leases are charged to the Statement of Financial Activities on a straightline basis over the lease term.

FOR THE YEAR ENDED 31 DECEMBER 2021

(continued)

2. OTHER INCOME

2. OTHER INCOME			2021 £	2020 £
Government grant: Job Retention Scheme Government grant: Covid-19 Reimbursed legal costs			24,293 7,000 <u>5,000</u> 36,293	8,284 15,000 <u>-</u> 23,284
3. NET INCOME			2021 £	2020 £
This is stated after charging: Independent examiner's fee Depreciation			1,100 <u>473</u>	1,050 <u>1,197</u>
4. EXPENDITURE	Raising Funds £	Charitable Activities £	Total 2021 £	Total 2020 £
Advertising and exhibitions Day One magazine Prison Work Publications - purchases Publications - change in stock Royalties and commissions paid Board and travel Postage Printing and stationery Staff costs Pension contributions Salaries and national insurance Premises costs Depreciation Head office premises expenses Computer costs Insurance Light, heat and water Repairs and renewals Loss on disposal of fixed assets Other costs Independent examiners fee Professional fees Realised (gain) on foreign exchange Sundry expenses	7,845	5,418 1,705 127,405 (10,087) 9,942 4,458 47,514 11,597 197,952 14,354 101,377 115,731 473 9,224 2,767 3,799 7,771 6,285 6,044 36,363 1,110 6,446 (167) 1,695	7,845 5,418 1,705 127,405 (10,087) 9,942 4,458 47,514 11,597 205,797 14,354 101,377 115,731 473 9,224 2,767 3,799 7,771 6,285 6,044 36,363 1,110 6,446 (167) 1,695	6,913 6,195 2,062 144,210 (19,557) 7,270 5,030 39,403 12,908 204,434 13,320 99,264 112,584 1,197 5,957 2,451 5,138 9,021 7,719 - 31,483 1,050 2,068 - 1,676
Telephone Total expenditure	<u>-</u> - 7,845	7,634 16,708 	7,634 16,708 374,599	7,223 12,017 360,518

FOR THE YEAR ENDED 31 DECEMBER 2021

(continued)

5. TANGIBLE FIXED ASSETS

	Freehold land and buildings	Fixtures and fittings	Compute equipmer	
Cost or valuation	£	£	£	£
At 1 January 2021 Additions	400,000	57,576 -	11,408	468,984
Disposals At 31 December 2021	400,000	(<u>36,620</u>) <u>20,956</u>	(<u>9,964</u>) <u>1,444</u>	(<u>46,584</u>) <u>422,400</u>
Depreciation				
At 1 January 2021 Charge for year Released on disposals At 31 December 2021	- - - -	46,799 473 (<u>30,576</u>) <u>16,696</u>	11,408 - (<u>9,964</u>) <u>1,444</u>	58,207 473 (<u>40,540</u>) <u>18,140</u>
Net book value				
At 31 December 2021	400,000	<u>4,260</u>	<u> </u>	<u>404,260</u>
At 31 December 2020	<u>400,000</u>	<u>10,777</u>		<u>410,777</u>
6. DEBTORS			2021	2020
			£	£
Trade debtors Income tax recoverable Other debtors Prepayments		1:	02,871 1,749 52,000 <u>4,256</u> 60,876	94,581 1,728 70,391 <u>4,359</u> <u>171,059</u>

FOR THE YEAR ENDED 31 DECEMBER 2021

(continued)

7. RESTRICTED FUNDS

		Prison Work Fund	
	2021 £	2020 £	
Income Expenditure	32,209 (<u>33,764</u>)	31,738 (<u>36,611</u>)	
Net expenditure	(1,555)	(4,873)	
Transfers	1,555	4,873	
Balance as at 1 January 2021	-		
Balance as at 31 December 2021	_		

Prison Work Fund

Resources were used to distribute pocket diaries (with scripture texts) to prisoners via prison chaplains.

A transfer from the general fund to the restricted fund took place to ensure the fund was not in deficit.

8. CONSTITUTION OF THE COMPANY

The company is limited by guarantee and each member is under covenant to contribute a sum not exceeding one year's subscription in certain circumstances as set out in clause 8 of the Memorandum of Association.

The number of members is 121 (2020: 124).

9. LEASE COMMITMENTS

The total future minimum lease payments under non-cancellable operating leases are payable:

	2021	2020
	£	£
Within 1 year	8,493	8,493
Two to five years	<u>18,507</u>	<u>27,001</u>
The lease expenditure in the year was	<u>8,493</u>	6,972

FOR THE YEAR ENDED 31 DECEMBER 2021

(continued)

10. EMPLOYEE INFORMATION	2021 £	2020 £
Wages and salaries	97,046	95,385
Social security costs	4,331	3,879
Other pension costs	14,354	13,320
	<u>115,731</u>	<u>112,584</u>
	No	No
The average number of persons employed during the year was	<u>4</u>	<u>4</u>

No employees had emoluments of more than £60,000.

Directors' remuneration

The directors received no remuneration and no directors (2020: nil) were reimbursed travelling expenses (2020: £nil).

In addition, certain of the trustees also write books which are published by the Charity. Royalties paid on normal commercial terms to trustees amounted to £500 (2020: £935).

Key Management Personnel

The total employee benefits of the key management personnel of the charity as listed on page 1 were £55,175 (2020: £54,520).

The managing director's wife received total remuneration of £34,211 (2020: £32,165) and pension contributions of £5,816 (2020: £5,468) for her work. The managing director's father received total remuneration of £7,200 (2020: £7,350) for his work for the Society.

Pension scheme

The Charity makes defined contributions to a group personal pension scheme. Contributions are recognised when paid and amounted to £14,354 for the year (2020: £13,320).