



Blackbird Leys Adventure Playground
Blackbird Leys Road, Blackbird Leys,
Oxford, OX4 6HW
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Annual Report of Blackbird Leys Adventure Playground

April 2021- March 2022

With thoughts as we go forward

| | |
|--------------------------------|-----------|
| Chair person's Report | Page 2 |
| Play & Project Leader's Report | Pages 3-5 |
| Thankyous | Pages 6-7 |
| Management Committee | Page 7 |

Chair's Report

Hello everyone. Herewith my final report, as I will be standing down as Chair immediately after starting the meeting.

So, the first item of business will be to elect an interim/new Chair. I shall, however, remain on the committee and as a trustee.

The AGM, as always, offers me the opportunity to thank everyone for all your hard work on behalf of the young residents of Blackbird Leys.

Just like everyone on The Leys, BLAP faces huge financial challenges in the coming months. At this point I must make special mention of the effort and time that Sue and Gail have put in to think through new ways of keeping us afloat.

BLAP needs to explore alternative methods of fund raising, rather than just depending on grants etc. To this end we need to enlist the help of a (preferably) experienced fund raiser. Ideally, we should be looking for a chair who has a talent for extracting money from organisations who can help us to grow!

Before I sign off, I must also offer my thanks to Sarah, Sabrina, Kayley, Tanisha and Mariah, sessional workers, volunteers and the rest of the committee, for all the hard work you have put in on behalf of everyone who attends BLAP. My very best wishes to you all.



Play Leaders Report Annual General Meeting July 2022

After School Club

WOW what a year it has been.

This year we have had a big increase in the number of children attending. I put this down to our consistent approach and the new look of the building. Our new doors have made a massive difference and has helped with people wanting to hire the building for children's parties,

I always say this but, BLAP has a very family feeling which the children like. The behaviour has never been so good. My mother helped out recently and she couldn't believe how calm it was and how polite they were.

The children know there is a consequence if they do not make good choices, they mostly make the right choices, we give out more Golds than we do Red or Yellow. In fact, I cannot remember the last Red I had to give out. We have an amazing bunch of children at BLAP I feel very privileged to work with them.



Royal Visit



We were so excited about having Sophie the Countess of Wessex visit us. I must admit I did get a bit nervous. The children were amazing. They spoke with great manners and represented BLAP in a really good way. She loved how much they knew about gardening and had a good chat with our little gardeners. She had a walk around and met lots of the children, they liked asking her questions.

Volunteers

This year we gained 5 new volunteers, really needed, and really appreciated. **Alida, Valdas, Claire, Jack, and Jamie.** They all bring different qualities with them, and the children have taken to them very well. Massive thank you to you all.



As we know **Sue** is still working incredibly hard even though she has stepped down from being secretary. I really hope that we can get to the point very soon when Sue can feel sure enough to retire fully. Sue also does gardening with the children which they love. If you get time, have a little look at what they have planted, the garden looks fantastic. Thank you Sue for everything.

Wayne Ind, partner of our Secretary and father of Ronan has been busy making BLAP look beautiful. Here he is re-painting a wall used as a goal



Family Saturdays



Saturdays. At the beginning we had no idea how it would go. We have some amazing families that attend on a regular basis. They all help out with setting up and tidying away. Bingo is very popular, and we play it on a regular basis. The food we cook is always popular. The children like it when we play a big game of either football or dodge ball, adults versus the children.

Play Schemes

Last year was the first time we received Marcus Rashford funding from HAF this has enabled us to provide Play Schemes for free for the children who are in receipt of Free School Meals. It has been great to be able to provide this. The children also get a cooked lunch (made by me 😊) each day or a packed lunch if we are going off site.

We do offer some spaces to children that are not entitled to FSM. We have had some really good Play Schemes; it is hard work but good fun.



Thank You

Cllr Rae Humberstone has been our chairperson since 2016 and whilst he is still remaining as a trustee and committee member is retiring from this important role

We thank Rae for his interest in all that happens at BLAP. He has always been keen not only to chair meetings but also to pop in and see us at work. We hope he will continue to do this.



Sarah is now our Nominated Person with OFSTED and we could not think of a better person to take on this responsibility. Her background in working with parents and her understanding of the importance of the Safeguarding Process makes her ideal.

We thank her for all the cooking she does at the After School Club, the play schemes and the Family Saturdays. We are also grateful for the extra work she and Tanisha have been doing on the background administration which is so important to BLAP's survival.

We understand that **Kayley**, who has been our Assistant Play worker for the After School Club since April 2019 and has been with us since October 2017, will be finding a new job in September. We thank Kayley for all her commitment to BLAP and the many children she has helped over the years.



Our Funders: Doris Field Charitable Trust, Feoffees and Tesco also helped us replace our front entrance, making it look so much better but also allowing better ventilation necessary for COVID

Children in Need have been such a great help for many years and we thank them. This may be our last year

The government scheme run by County has helped to run the long holiday playschemes (and one half-term) for children on Free School Meals. This has been a real bonus and these children now come for free and have a wonderful few weeks.

Family Saturdays **The South East People's Health Trust** have provided us with money for two years to begin a monthly Family Saturday programme that is proving popular. We are also grateful for help with this venture from the **Blackbird Leys Parish Council** and **Catalyst** helped fund the bouncy castle that has proved so popular.

Oxford City Council continue to support our work and the **Oxford Community Foundation** also supported our post COVID work

Local councilors have helped us again this year and, as always, this means a lot to us.

BLAP Committee 2021-2022

Cllr Rae Humberstone Chair Trustee

Rowena Smith Vice Chair (past member of staff)

Gail McLintock Treasurer and signatory

Sabrina Sturdy secretary to Management Committee (parent)

Co-opted and took over from Susan Price October 2021

Susan Price Trustee and signatory

Dr Cllr Hosnieh Djafari Marbini Trustee

Hollie Morgan (nee Tuckwell) Trustee

Maesun John Committee member and past member of staff

Justine Oakley Committee member and teacher at local primary school

Paula Williams co-opted member of Management Committee May 2022

Ex officio **Sarah Wain** Play and Project Leader and signatory

We have been very grateful for all the help this year but are aware that it is more difficult to find funding at the very time when we are needed more than ever. With the rise in utility prices this year we know we need to find more sources of income. We are urgently and actively searching for more people who might be willing to help us raise more income for BLAP

The playground and especially the building are looking smart and has led to more bookings for children's parties. We know we have a building that could potentially be used regularly by others and bring in more income but are also aware that we need to find volunteers who might like to help with the opening and closing involved with this We also recognize that there will be extra for staff to do to ensure the premises are cleaned in between users.

We trust 2022-2023 will be an exciting time for BLAP.

Sue Price

BLACKBIRD LEYS ADVENTURE PLAYGROUND

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

INDEX

| | |
|----------|-----------------------------------|
| Page 1-2 | Report of the Trustees |
| 3 | Independent Examiner's Report |
| 4 | Statement of Financial Activities |
| 5 | Balance Sheet |
| 6 | Notes to the Financial Statements |

Registered Charity No: 273172

BLACKBIRD LEYS ADVENTURE PLAYGROUND

REPORT OF THE TRUSTEES

The trustees present their report for the financial statements for the year ended 31 March 2022.

Charitable Status

Blackbird Leys Adventure Playground (generally known as BLAP) is a charity, registered in England, number 273172.

Trustees

The Trustees who have held office at any point during the year ended 31 March 2022 and to the date of this report are as follows:

| | |
|----------------------|-------------------------|
| Mr Rae Humberstone | (Chairman) |
| Mrs Sue Price | |
| Dr Hosnieh D Marbini | |
| Cllr Debbie McIlveen | (Resigned 21 July 2021) |
| Ms Hollie Tuckwell | |

Structure, Governance and Management

The charity is governed via a Constitution adopted 29 March 1976 and subsequent variations.

All new Trustees are recruited on the recommendation of organisations and people with whom the charity works, or by existing Trustees; they are given an induction pack and offered appropriate training and advice about relevant Charity Commission publications in order to fulfil their role.

Objectives and activities

The objective of Blackbird Leys Adventure Playground is the provision of play and recreation facilities and other leisure time occupation for children resident in and around Oxford.

Achievements and performance

Despite the pandemic, the charity was able to continue a reduced programme of play and project activities; however, in addition it was able to develop, and secure funding for, a new initiative called 'Family Saturdays'. The part time staff team comprised one Play and Project Leader one assistant Play Leader and two play workers for the after school work. During play schemes it is sometimes necessary to appoint extra sessional workers. The charity also relies on a dedicated team of volunteers.

Public Benefit

The Trustees of the charity have had due regard both to the objectives of the charity, as set out above, and also to the guidance on public benefit published by the Charity Commission, in exercising their powers and duties. All activities are carried out in pursuance of the charity's objects.

Financial Review

The accounts for the year ended 31st March 2022 show a deficit for the year of £3,514 (2020/21 surplus of £35,680), resulting in total reserves of £44,029 (2021 £47,543). Advance funding of £1,900 which could not be spent in the year has again been carried forward to next year (2021 £1,900).

As the majority of expenditure is covered by restricted fund grants, the trustees consider that the current level of reserves is adequate for future purposes.

BLACKBIRD LEYS ADVENTURE PLAYGROUND

REPORT OF THE TRUSTEES (continued)

Plans for Future Periods

The charity plans to continue to provide the existing services in furtherance of its core objectives, but recognises that the raising of funds for its work is becoming increasingly challenging.

The trustees believe that, taking into account its future fund-raising plans, the charity's assets are available and adequate to fulfil the obligations of the charity as a whole.

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operation for at least 12 months from the date of signing this report, and have therefore continued to adopt the going concern basis in preparing the financial statements. They regularly monitor the impact that Covid-19 is having on current operations, and are taking steps to minimise the long-term effect on reserves.

Risk management

Apart from the effects of Covid-19 referred to above, the principal risks the charity may face are perceived to be inadequate future funding and the possibility of safeguarding issues arising in the children's activities. To mitigate these risks, sufficient future funding has been secured, and trustees believe that recent modifications to the building will help to keep heating costs down, and this is already increasing the income from lettings. Appropriate safeguarding measures remain in place, and are regularly monitored.

Statement of Trustees' Responsibilities

Charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the receipts and payments of the charity for that period. In preparing those financial statements, the trustees are required to select suitable accounting policies and then apply them consistently; make judgements and estimates that are reasonable and prudent; and prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

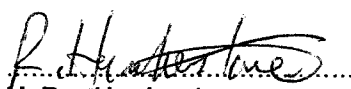
The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent examination

The independent examination of the charity's accounts has been undertaken by Peter Stevenson, Chartered Accountant.

Approved by the Trustees on 20 July 2022

And signed by order of the board by



Mr Rae Humberstone
Trustee

Independent Examiner's Report to the Management Committee of Blackbird Leys Adventure Playground

I report on the accounts of the charity for the year ended 31st March 2022, which are set out on pages 4 to 6.

Respective Responsibilities of Trustees and Examiner

As the charity's trustees you are responsible for the preparation of the accounts. You consider that the audit requirement of section 144 of the Charities Act 2011 (the Act) does not apply, and that an independent examination is needed. It is my responsibility to state on the basis of Procedures specified in the General Directions given by the Charity Commissioners under section 145 of the Act, whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanation from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Peter J. Stevenson

Peter J. Stevenson
Chartered Accountant

8 Harbord Road
Oxford OX2 8LJ

Date: 20th July 2022

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2022

| | Notes | 2022 | | 2021 | |
|----------------------------------|-------|-----------------------|-------------------------|-----------------------|-------------------------|
| | | Restricted Funds £ | Unrestricted Funds £ | Restricted Funds £ | Unrestricted Funds £ |
| INCOME | | | | | |
| Voluntary income: | 3 | 100,279 | 500 | 79,903 | 25,000 |
| Grants | | | | | |
| Donations | | 0 | 500 | 0 | 5,000 |
| JRS Support grant | | 0 | 1,864 | 0 | 12,846 |
| Activities for generating funds: | | | | | |
| Fees and hirings | | 0 | 13,333 | 0 | 6,086 |
| TOTAL INCOME | | 100,279 | 16,197 | 79,903 | 48,932 |
| 128,835 | | | | | |
| EXPENDITURE | | | | | |
| Charitable activities | 4 | | | | |
| Staff costs | | 63,071 | 13,640 | 40,935 | 15,452 |
| Activity and premises costs | | 23,536 | 0 | 17,422 | 0 |
| Major projects | | 18,593 | 0 | 12,500 | 4,780 |
| Support costs | | 1,150 | 0 | 2,000 | 66 |
| TOTAL EXPENDITURE | | 106,350 | 13,640 | 72,857 | 20,298 |
| 93,155 | | | | | |
| NET MOVEMENT IN FUNDS | | | | | |
| Funds b/f, 1 April 2021 | | -6,071 | 2,557 | 7,046 | 28,634 |
| | | 7,046 | 40,497 | 0 | 11,863 |
| Total funds c/f, 31 March 2022 | | £975 | £43,054 | £7,046 | £40,497 |
| £47,543 | | | | | |

The notes on page 6 form part of these accounts.

All activities are continuing. There are no gains and losses other than those recognised through the Statement of Financial Activities.

BALANCE SHEET AS AT 31ST MARCH 2022

| | Note | 2022 £ | 2021 £ |
|-------------------------------|------|----------------|----------------|
| FIXED ASSETS | | <u>0</u> | <u>0</u> |
| CURRENT ASSETS | | | |
| Debtors and prepayments | 5 | 7,367 | 0 |
| Cash at bank | | 38,712 | 49,657 |
| Petty cash | | <u>100</u> | <u>100</u> |
| | | 46,179 | 49,757 |
| CURRENT LIABILITIES | | | |
| Creditors and deferred income | 6 | <u>2,150</u> | <u>2,214</u> |
| NET CURRENT ASSETS | | <u>44,029</u> | <u>47,543</u> |
| NET ASSETS | | <u>£44,029</u> | <u>£47,543</u> |
| FUNDS OF THE CHARITY | | | |
| Restricted funds | | 975 | 7,046 |
| Designated emergency reserve | 7 | 20,000 | 20,000 |
| Other unrestricted funds | | <u>23,054</u> | <u>20,497</u> |
| | | <u>£44,029</u> | <u>£47,543</u> |

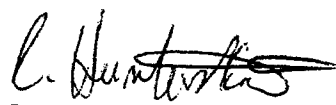
The notes on page 6 form part of these accounts.

Trustees' responsibilities

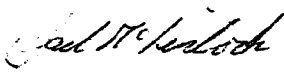
Charity law requires the trustees to prepare accounts for each financial period which give a true and fair view of the state of affairs of the charity and of the results for that period. In preparing these accounts, the trustees are required to select suitable accounting policies and to apply them consistently; make judgements and estimates that are reasonable and prudent; and prepare the accounts on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

These accounts were approved by the trustees on 20 July 2022


Councillor Rae Humberstone

Chair of Charity


Gail McLintock

Treasurer of Charity

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2022

1. Basis of accounting

These financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and with the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

2. Accounting policies

(a) Income is included in the SofA when:

the entity becomes entitled to the resources, it is probable that the income will be received, and the monetary value can be measured with sufficient reliability.

(b) Liabilities are recognised as soon as there is a legal or constructive obligation committing the entity to pay out resources.

| | 2022 £ | 2021 £ |
|-------------------------------|-----------------|-----------------|
| 3. Grants | | |
| Restricted | | |
| Oxford City Council | 15,981 | 10,830 |
| Oxfordshire County Council | 25,135 | 0 |
| Blackbird Leys Parish Council | 2,000 | 5,000 |
| Children in Need | 24,553 | 23,286 |
| Tambour Trust | 0 | 12,500 |
| Oxfordshire Funding Network | 7,530 | 3,620 |
| Peoples Health Trust | 17,330 | 0 |
| Postcode Neighbourhood Fund | 0 | 9,100 |
| Local councillors | 2,750 | 3,000 |
| Other restricted up to £5,000 | 5,000 | 12,567 |
| | <u>100,279</u> | <u>79,903</u> |
| Unrestricted | | |
| Oxford City Council | 0 | 25,000 |
| Other unrestricted | 500 | 0 |
| | <u>£100,779</u> | <u>£104,903</u> |

4. Expenditure

Expenditure includes the Independent Examiner's fee £250 (2021 £250); no trustees were paid or committee expenses reimbursed (2021 NIL), and there were no related party transactions in either year. No employees' emoluments exceeded £60,000 in either year; the average number of employees was 3.5 (2021: 3.5).

| | 2022 £ | 2021 £ |
|---------------------------|---------------|-----------|
| 5. Debtors | | |
| Debtors: grants paid late | 7,367 | 0 |
| Other | 0 | 0 |
| | <u>£7,367</u> | <u>£0</u> |

6. Creditors

| | | |
|-------------------------|---------------|---------------|
| | 2022 | 2021 |
| Deferred income: grants | 1,900 | 1,900 |
| HM Revenue & Customs | 0 | 0 |
| Other creditors | 250 | 314 |
| | <u>£2,150</u> | <u>£2,214</u> |

7. Designated emergency reserve

This represents the minimum amount required in the event of the charity being wound up.

8. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue operating for the foreseeable future. The Trustees continue to monitor the impact that Covid-19 is having on operations, and are taking actions to minimise their effect on the long-term reserves of the charity. Under all scenarios reviewed the charity has sufficient reserves to continue operating as a going concern, so has adopted this basis in preparing the accounts.

BLACKBIRD LEYS ADVENTURE PLAYGROUND

FINANCIAL SUMMARY FOR THE YEAR ENDED 31ST MARCH 2022

| | 2021-22 £ | 2020-21 £ |
|--|----------------|----------------|
| INCOME | | |
| Fees and hirings | 13,333 | 6,086 |
| Grants and donations | 101,279 | 84,903 |
| TOTAL ORDINARY INCOME | 114,612 | 90,989 |
| EXPENDITURE | | |
| Staff costs | 76,711 | 56,387 |
| Activity & property costs | 26,106 | 17,422 |
| ECO surface | 0 | 17,280 |
| Climber and new doors | 16,023 | 0 |
| Support costs | 1,150 | 2,066 |
| TOTAL EXPENDITURE | 119,990 | 93,155 |
| NET RESULT before special funding | -5,378 | -2,166 |
| SPECIAL FUNDING | | |
| HM Government via Oxford City Council | 0 | 25,000 |
| JRS Support Grant for wages | 1,864 | 12,846 |
| FINAL (DEFICIT)/SURPLUS | -£3,514 | £35,680 |
| Fund balances, b/f 1.4.21 | 47,543 | 11,863 |
| Fund balances c/f 31.3.22 | £44,029 | £47,543 |
| Restricted | 975 | 7,046 |
| Designated emergency | 20,000 | 20,000 |
| Other unrestricted | 23,054 | 20,497 |
| | £44,029 | £47,543 |
| Comprising: | | |
| Debtor: grants paid late | 7,367 | 0 |
| Cash balances | 38,812 | 49,757 |
| Less: Liabilities | -2,150 | -2,214 |
| (Grants c/f £1,900, accruals £250) | £44,029 | £47,543 |