

**Scrutineer's Report to the Trustees of the
10th ROYAL ELTHAM SCOUT GROUP**

I report on the accounts of the Group for the year ended 31 December 2021.

Respective responsibilities of Trustees and Scrutineer

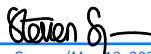
As the Group's trustees you are responsible for the preparation of the accounts. You consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's constitution, I have scrutinised the records and the accounts set out on pages 1 to 3.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Signature: 
[Steven Symes \(May 12, 2022 09:58 GMT+1\)](#)
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Name: Steven Symes
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Address: 31 Newnham Close
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Loughton
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Essex
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IG10 4JG
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Date: 12/05/2022
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10th ROYAL ELTHAM SCOUT GROUP

TREASURER'S REPORT FOR YEAR ENDED 31 DECEMBER 2021

I am pleased to present the annual Group Financial Accounts for the year ending December 2021.

The Group ended the year of 2021 with a balance of **£41,724**. £3k of this is for Restricted use (see below) and £23,700 is the balance remaining from the COVID grants. There has been no opportunity for Group fundraising during 2021, however we signed up to the Co-op Community Fund which raised £2,700. We have been in receipt of over £17,000 in further COVID-19 support. This has left the accounts in a very strong position at the end of the current Financial Year.

Payment to District Council was £3,900 in 2021 (£65 per head, which is a £3.50 increase from 2020). This is partly offset by £1,480 paid to us in Gift Aid. The Group has moved all Subscription payments over to OSM from Jan 2022 and are encouraging all eligible parents/guardians to sign up to Gift Aid at the same time to boost this figure.

In 2021, as agreed with the Trustees, the Group were able to continue to ringfence £1,500 towards a minibus fund, and we plan to continue to do so annually should funds permit. A further £2,000 was added to this from the COVID-19 Grants in recognition of not being able to undertake fundraising during the year. The minibus will now need to be replaced by October 2023.

The valuation of our hut and equipment remains the same following the detailed inventory and increase last financial year. There is a security system installed in the hut, which reduces our insurance slightly. There is a small annual cost to maintain this system.

We still hold a ringfenced £3,000 from the Don Broome Trust. This was a grant awarded to use for a "development project" only. This money cannot be used for running costs, equipment, minibus purchase etc. It may, however, be possible to use these funds during 2022 if we secure storage facilities at Shrewsbury House. The Trustees will need to refer to the Don Broome Trust to ensure the use is appropriate and accounted for accordingly.


At the end of the financial year we were in the process of moving all members onto OSM (Online Scout Manager) for payments to start in January. The Treasurer has also provided instructions on how to input all events into the system so that payments are made direct. A simple record of events is included in the annual spreadsheet, but full information is stored and accessed by Leaders in OSM.

Most expense claims come in on an ad-hoc basis and it is appropriate for this process to carry on. However, if there is a preference to claim less frequently a reminder that Trustees

agreed that claims should not slip to more than termly, with Christmas being chased early on due to the end of our Financial Year in December. This allows the most accurate picture of funds available as we go into each next financial year. Cheques continue to be discouraged and should only be used in exceptional circumstances. Cash advances can exceptionally be made available for larger spends. These need to be accounted for as soon as possible after issue.

Further on expenses, as previously reported we do not have a clear approval process other than second signatory in the banking system. The Treasurer has had no reason to question any payment in particular but the Exec should be prepared to discuss any claim the Treasurer wishes to spot check in the absence of a more transparent process in place.

A scrutinised and signed copy of this report and financial statement are held by the Group Treasurer with all supporting documentation.


Lynne Nazer (May 17, 2022 22:39 GMT+1)

Lynne Nazer
Group Treasurer

10th Royal Eltham Scout Group Receipts and Payments Account

	Year start date	Year end date
For the year from	1-Jan-21	31-Dec-21

Receipts

			2020
	Unrestricted funds	Restricted funds	Total funds
	£	£	£
Membership, activities and other income			
Membership subscriptions	8,342	0	8,342
Less : Membership subscriptions paid on to District Scout Council	(3,900)	0	(3,900)
Net membership subscriptions retained by Group	4,442	0	4,442
Explorer Unit contribution 2019 & 2020	800	0	800
Scout funds in (agreed April 2020)	0	0	0
Gift Aid	1,481	0	1,481
RBG COVID Grants	17,050	0	17,050
Youth activities / Equipment	620	0	620
Miscellaneous receipts	460	0	460
Sub total	24,852	0	24,852
Fundraising			
Fundraising by Group	0	0	0
Other fundraising *	2,707	0	2,707
Sub total	2,707	0	2,707
Total Receipts	27,560	0	27,560
			19,004

* **Other fundraising**

Easyfundraising / Co-op Community Group etc

Payments

	Unrestricted funds £	Restricted funds £	Total funds £	2020 Total funds £
Youth Activities / Equipment	4,432	0	4,432	4,170
Subscriptions / Website	582	0	582	467
Purchase of minibus / trailer	0	0	0	0
Transport / Minibus maintenance	1,122	0	1,122	468
Minibus Insurance	931	0	931	968
Sub total	7,067	0	7,067	6,073
Headquarters running costs				
Facility Hire	1,631	0	1,631	1,615
Hut and Equipment insurance	678	0	678	1,235
Hut Maintenance	216	0	216	1,251
Misc	266	0	266	249
Sub total	2,791	0	2,791	4,350
Total Gross Expenditure	9,858	0	9,858	10,423
Net of Receipts / (Payments)	17,701	0	17,701	8,581
Funds as at 1 Jan 2021	24,024	0	24,024	15,433
Funds as at 31 Dec 2021	41,725	0	41,725	24,024

Statement of assets and liabilities

2020

	Unrestricted funds £	Restricted funds * £	Total funds £	Total funds £
Cash funds				
CAF Bank cash account *	7,721	0	7,721	8,412
* plus COVID Grants balance	23,698	0		8,648
CAF Bank membership account	7,305	3,000	10,305	6,962
Scouts Bank Account (closed)				0
Cash/Floats	0	0	0	0
	38,724	3,000	41,724	24,022
Other monetary assets				
Bag pack / BBQ / Explorers not paid in	0	0	0	0
Rent outstanding	0	0	0	0
Funds available for Group use *	38,724	3,000	41,724	24,022
Other Assets				
Hut for insurance valuation	60,000	0	60,000	60,000
Equipment for insurance valuation	60,000	0	60,000	60,000
Minibus	6,788	0	6,788	7,542
Trailer	1,960	0	1,960	2,178
Total	128,748	0	128,748	129,720

*** Restricted funds**

£3,000 Restricted - allocation of funds from Don Broome Trust

The above Receipts and Payments Account and the Statement of Assets and Liabilities were approved by the trustees

on and signed on their behalf by

Signature	Martin Hall	Chairman
	Lynne Nazer	Treasurer

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Respective responsibilities of Trustees and Scrutineer

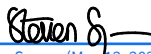
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