# Annual Reportsland Accounts 2021

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Notes to the Accounts

# Administrative Information

St Mark's Church, Ramley Road, Pennington, SO41 8GQ We are part of the Diocese of Winchester within the Church of England. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2011).

The PCC is a charity registered with the Charity Commission. Registered Charity number 1173998.

PCC members who have served at any time from 1st January 2021 until the date this report was approved are:

Priest in Charge	The Revd Rachel Noel
Churchwardens	Teresa Nivison
	Eve Jolly
Honorary Officers	Rebecca Rickaby (Hon Secretary)
	Teresa Nivison (Hon Treasurer)
Deanery Synod	Sandy Negrescu,
Elected Members	Dorothy Davies (until 9 <sup>th</sup> May 2021)
	Rebecca Rickaby (until 9 <sup>th</sup> May 2021)
	Christine Scott (until 9 <sup>th</sup> May 2021)
	Paul Young
	Shirley Saunders
	Pamela Ansell (from 9 <sup>th</sup> May 2021)
	Ingrid Bolhoven (from 9 <sup>th</sup> May 2021)
	Jane Sibley (from 9 <sup>th</sup> May 2021)

Co-Opted Members Rebecca Rickaby (from 9<sup>th</sup> May 2021)

# **PCC and required reports**

### **Achievements and Performance**

During 2021 we continued working together with our friends, St Thomas in Lymington. Joint daily prayers every morning and a meditation meeting on Wednesday mornings. Coffee continues online on Wednesday's after the meditation meeting to keep people in touch.

Through our online services, we realised some barriers had been removed, and you no longer had to know you'd be well enough to be in a building at a certain time and day, to worship with us. People were able to join us from care homes, people who were shielding, those facing mental health challenges, pain and disabilities.

This year we added to our ministry with Eve Jolly (Creation Care), Rebecca Rickaby (Pastoral) and George Kidner (BPP - Bishops Commission to Preach) being commissioned by the Bishop Debbie and Bishop David in Winchester. Jane Nicholson is waiting to be Commissioned for Leading Worship. Our thanks and congratulations go to all of them for adding their gifts to our church.

In 2021 Easter restrictions were lessened and we were able to return to worshipping in church. Our thanks go to our amazing Church Wardens Eve and Teresa who worked tirelessly to put in place measures to ensure that people felt safe whilst in the building – social distancing in the pews, mask wearing, hand sanitising, tincting the sacrament. Easter was a wonderful time not only to celebrate the resurrection of our Lord but to celebrate the beginning of a new chapter for our church and community.

The challenges we have faced over the past 2 years have not gone away but have evolved. Anxiety over meeting with people is still a real issue for some. We all need to hold in our hearts that some people may not have been outside their own homes into public spaces such as shops for this period and life is still very challenging. Our local schools have had a tough time and worked tirelessly for the benefit of the children and their families in extremely challenging situations. The NHS staff, doctors and visitors are still on the front line and are carrying on for which all should be very grateful. Financial challenges are increasing for many in the community and through the FareShare Larder in St Mark's Community Hall carpark on a Thursday we are able to help families who are struggling.

This year community events have slowly been coming back. In August we held our first late Summer Fair outside the church. The weather was glorious and many people came to get cake, meet up over a cup of tea/coffee. Children were playing in the churchyard and prayers being written and added to our yew tree. It was a successful event and much needed.

St Mark's Community Hall, which had reopened in May 2021, is in much demand with the space at the WI Hall having gone. Again Eve and Teresa did a fantastic job with risk assessments, organising cleaning and we started up the Friendship Teas instead of lunches from November, once a month on a Tuesday afternoon.

As St Thomas opened up their church for services the shared online service was discontinued. However, we continued to stream our own services on our YouTube channel to continue to connect with those in the wider community unable to come in to the building. In September we welcomed the Straight Banana group for our first concert in 2 years. It was fun and joyful as ever and very well attended with refreshments being served to the audience in the pews. Our thanks go to Leigh Jerwood all those who helped make this such an uplifting event.

Our Remembrance services were held in church and at the schools and it is shortly after this that Rachel caught COVID Pneumonia with added complications and was very poorly for the following 5 months and is only now beginning her way back to recovery.

Our thanks go to the clergy who lead services during this time and we are extremely grateful to Paul and Jane for their regular leading of Morning Praise / non-communion services in the building, to Sandy for leading the Christingle Service and to George who has worked hard on the orders of service and preached. Our thanks to Paul who has taken it upon himself to teach Jonathan, George and Teresa how to drive the "tech". It has been enlightening to have so much different input from different ministers which has hopefully led to a deeper understanding of our faith on an individual level.

Christmas came and once again Rachel, despite being poorly, was instrumental in the use of our hedge. Our thanks go to Allan Doe who cut over 100 wooden 1 metre high Christmas tree templates to be individually decorated and fixed to the hedge. Children, classes, families, groups and individuals all contributed their own unique style and it was a delightful and uplifting display. We had received a grant from the Council to reinstate the electric supply at the Lych Gate so we no longer had to rely on car batteries to power the lights for the hedge.

Christmas was joyfully subdued. It was the first year that families could meet together and celebrate in the usual way. Sandy led our Christingle

Service, we put together a Fun Carols service and the choir sang at Belmore Lodge -using our new electric piano, the Mason's Christmas Dinner and also Elmer's Court for their guests.

With Rachel is still in recovery, Easter services have been challenging. George, Paul and Jane have worked exceptionally hard drawing services together. George worked out how we could "perform" the Passion in Church and we had many people in the congregation playing parts. It was an uplifting service.

We know that across our communities so many of us are still grieving in so many ways. We have lost people that we have loved, it is taking a while to get used to being able to meet up and see each other and many of us are experiencing anxiety, as we're not quite sure what happens next. Some still find it hard to live with so many uncertainties, and we are all still having to work things out a bit at a time.

We have had to say goodbye to Mair and Rob Ellis who have moved to Spain, but still join us on the live streaming. There have been tragedies in our community and we hold in our hearts all those grieving for those who have died. It has also been joyous to be able to hold weddings and baptisms in church once again. Once the church reopened for services we had a flurry of baptisms – 3 in one day! – and we have held 2 weddings. We were finally able to join in the confirmation service at St Andrew's at Dibden Purlieu where 2 members of our congregation were confirmed.

I am hoping this report is encouraging you about what has been possible as we come out in to a new world. We continue to work with St Thomas and create a greater sense of community. The coming year will be challenging with Peter Salisbury retiring from St Thomas. However, it also gives an opportunity for both communities to work together in an exciting way to use all our gifts to serve each other whilst maintaining our own unique profile. It is an exciting time going forward with many possibilities.

Thank you all for being a part of our churches and our community. Thank you for your continued generosity. Our work, our ministry here is only possible through the continued generosity of so many, as we share financial support for the work here as well as our time, gifts and resources to live out Jesus' call to us in this place.

As we continue look ahead, I feel so encouraged at the amazing people that God has brought together in Pennington – that's you, as you read this! I'm excited to hear what's on your heart, how the Spirit is prompting you, and what God is calling us to.

We look forward to working with you over the coming year, as together we face the uncertainty, knowing that God is always with us, that we can continue to connect,

### inspiring love for everyone

Teresa Nivison Vice-Chair PCC

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# **Aim and Purposes**

Our strapline is:

# Inspiring love for everyone

As St Mark's PCC, we have responsibility for the ecclesiastical parish of Pennington. To help us in our mission, we have responsibility for the grade 2 listed St Mark's Church building, for our churchyard and for St Mark's Community Hall.

The Parochial Church Council co-operates with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

# Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. Members of the PCC are either ex-officio, elected by the Annual Parochial Church Meeting (APCM) by those members of the congregation who are on the electoral roll of the church, or co-opted by the PCC during the year.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. The PCC have held many meetings since our last APCM in the May last year, with standing committee meeting in between times.

Given its wide responsibilities the PCC is looking for members from the community to make up a number of sub committees each dealing with a particular aspect of parish life, including worship, buildings, events and finance. These sub-committees, are all responsible to the PCC and will report back to it regularly with minutes of their decisions being received by the full PCC and discussed as necessary.

Anybody interested in driving our mission forward and stepping up to be part of these activities, please contact Rebecca Rickaby – PCC Secretary.

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

# **Electoral Roll**

The number of people on this year's Electoral Roll is 79

This number is broken down thus: 62 Residents 17 Non-Residents

Rebecca Rickaby

# **Worship and Prayer**

Our regular pattern of worship on Sundays is:

8am Traditional Communion
10am 1st, 3rd and 5th Sunday - Family
Communion
2<sup>nd</sup> and 4th Sunday - Morning Praise, informal family service

In April 2021, we brought back an 8am Holy Communion Service, and we moved the morning service to 10am, which is also streamed online.

Thank you to everyone that is involved in so many different ways in leading and creating our services and making them happen.

### Live streaming

Despite our church being open for services once again, we've taken the decision to continue live streaming our services. Although it's fair to say that the audience we reach is greatly reduced from the online specific services we'd started with St Thomas Church in lockdown, we continue to reach people through streaming that may not be able to visit us in church. Those who are ill or in local care homes have enjoyed being able to be a part of our worship, as well as those who have discovered us during lockdown and continued to engage with us online as we stream in building services. A recent experiment - live streaming from outside of the church for George Kidner's 'Stations of the Cross' service for Good Friday - worked well, demonstrating that we have potential to explore more dynamic ways of sharing our services outside of the walls of St Mark's.

Testament to how well live streaming can welcome new members to our church, we welcomed a new couple to our Good Friday service - who have

been watching our regular Sunday services online and decided to join us in person for Good Friday. We hope to see them in the building again soon, as well as other online friends who now come to our services directly, or visit us on occasion from further afield!

Within the last 365 days, our online live service streams have been viewed nearly nine-thousand times - proving what started as necessity during lockdown has become an important part of how we can help reach further with God's message. If you would like to help with our live streaming services - either meeting and greeting through YouTube as a friendly voice of St Mark's, or learning to drive the tech in church for a service, do let us know: email 'takepart@penningtonchurch.uk' or speak with Paul Young in church to find out more!

### **Morning Prayer**

This is a joint initiative between St. Thomas's church in Lymington and St. Mark's Pennington. We meet at 9am on Monday to Friday on Zoom and follow the morning prayer from Daily Prayer. Our numbers vary from 7 to approximately 14 and all are welcome to join us or put in prayer requests. It would be lovely to see more of our church community here in Pennington joining us as many of the requests affect us all. It is also an opportunity to pray for each other throughout these challenging times.

Jane Nicholson

Paul Young

### Music at St Mark's 2021-2022

It has been a difficult year keeping music alive at St Marks. Sadly many of the choir have decided not to rejoin and therefore it has become increasingly difficult to learn new songs and to perform during the services.

It has also been disappointing that an increasing number of funerals are choosing not to have live music.

Hopefully 2022-2023 will see an increase in more live music being requested

Leigh Jerwood

# Safeguarding

The Diocese of Winchester Safeguarding Team continue to be a source of support through the additional challenges presented during lockdown. Jane Nicholson is our safeguarding officer. We are very grateful for the people willing to serve our community in this way, and to help guide all of us to ensure we make our church and community as safe as possible for everyone. She reports as follows :-

Whilst I have experience of safeguarding in other job roles, the role of safeguarding officer in the Church is new to me and I have therefore focussed on the main priorities of making sure that all PCC members have up to date DBS checks in place. In addition, it is vital that all church members involved in running activities for the Church are DBS checked and both have now been completed with one outstanding query.

My next focus is to complete a safeguarding audit before the end of May 2022 and ensure that all the correct notices and policies are displayed in the right places. I also have a new dashboard system to get to know and I am working with the Safeguarding Officer from St. Thomas's on this one so that we can support each other fully and share best practice. Safeguarding training is the next priority and I will be focussing on this now that the essential DBS checks are complete.

May I just ask everyone to be vigilant and report any incidences to me at safeguarding@penningtonchurch.uk . Even if it might not be an issue, it is worth reporting as we all know that things can escalate if not nipped in the bud.

Thank to everyone for your cooperation in getting this huge task completed and I am so delighted that at last we can see ourselves as compliant in the important area

The Church of England is committed to the safeguarding, care and

nurture of everyone within our church community. It's therefore important that parishes such as the parish of St Mark in Pennington give due focus to this important area. We are committed to following legislation, guidance and recognized good practice. (See also <u>https://www.stmarks-</u> <u>pennington.org.uk/safeguarding-policy/</u> for further details) Attention to Safeguarding Good Practice has continued this past year, 2021.

Jane Nicholson

# **Reserves policy**

It is the policy of the PCC to maintain a balance on unrestricted funds (if possible), which equates to approximately six months' unrestricted payments, to cover emergency situations that may arise from time to time. The balance at the year-end was sufficient to cover this. Any cash balances which are not required in the short-term are invested in the CBF Church of England Deposit Fund, a CAF 60 Day Notice Account and a 1 Year Bond and 45 day Notice Account with Hampshire Trust Bank.

Teresa Nivison

### **Finance Review**

Total receipts for 2021 amounted to £76,739 compared to £71,518 for 2020. The church was closed for the first three months of the year but re-opened in time for the Easter services and remained open for the rest of the year hence the increase in receipts over the previous year when the church was closed for a longer period.

Planned giving has increased by over £3,000 from the previous year and collections have also increased by £2,093. Our thanks go to all those who started, continued, or increased their giving. We are also immensely grateful for all donations received in 2021 which totalled £13,657 including the special appeals we had for computer accessories for livestreaming purposes, a church printer and a digital piano. We have received grants under the HMRC Job Retention Scheme totalling £1,043 to assist in paying staff salaries for the first three months of the year together with funds from Access to Work to cover the salary costs of our Vicar's PA/Support Worker Jane. Lymington and Pennington Town Council have given us a grant of £2,500 towards the cost of a hall administrator which has been carried forward to 2022. As the local WI Hall was closed in 2021 use of the Community Hall continues to grow and receipts totalled £4,965 in 2021. At the end of 2020 £1,270 was due to magazine advertisers as only four magazines were printed that year instead of twelve. Letters were sent to advertisers and we were extremely grateful how

many advertisers donated the refund to the church and only £280 was repaid to advertisers. Income from Events was £1,519 and St Mark's Draw Club income increased to £2,466 in 2021 compared to £1,776 in the previous year. Fee income also increased over the previous year.

Total payments for 2021 were £64,960 compared to £72,988 for 2020 a decrease of £8,028. We committed to paying in 2021 the same Diocesan Parish Contribution as 2020 being £31,599. Salaries for the year, excluding the Hall cleaner, totalled £7,948 which included the salary paid to our Vicar's PA/Support Worker who commenced work in August 2021. The salary of the Vicar's PA will be totally covered by funds received from DWP Access to Work. Utility costs in 2021 were lower than 2020 as the church was closed for the first three months of the year in 2021 reducing our usage substantially. Equipment purchased during the year costing £2,499 was in respect of computer and accessories for the livestreaming of church services together with a digital piano and church printer.

It is pleasing to note that in spite of the ongoing coronavirus restrictions in 2021 that we had a surplus for the year on unrestricted funds of £9,697 together with a surplus of £2,082 on restricted funds giving an overall surplus of £11,779. The balance on restricted funds at  $31^{st}$  December 2021 amounted to £7,572. The balance on unrestricted funds at  $31^{st}$  December 2021 amounted to £72,784.

Looking at the Statement of Assets and Liabilities at 31st December 2021 cash funds amounted to £80,356 as opposed to £68,577 at 31<sup>st</sup> December 2020. Other monetary assets amounted to £3,991 and liabilities at the year-end amounted to £3,099.

Teresa Nivison

# **Buildings**

No major work has been done on the buildings this year although the usual maintenance work has been carried out. As highlighted by the quinquennial inspection in 2019 various pointing works to the church building are required and we await a date for the stonemason to begin

# **Community Hall**

The hall fully reopened in May 2021 and we welcomed back the majority of our existing hirers and have also welcomed several new regular hirers. It has also started to be popular once again for one – off party bookings. The Hall Car Park hosts the weekly FareShare Larder and in the Hall we are now running the monthly Church Friendship Teas.

Eve Jolly

# Churchyard

We continue with a small, dedicated team of volunteers one morning a month. It is two years since we had help from the Probation Service Team but are in discussion about their involvement in the future, although they have offered two free sessions and have started clearing out the boundary ditch at the front of the church, which is welcome.

Bird boxes were erected over the winter by our local RSPB man, Graham Giddens, who will monitor these over the year. Swift boxes are also being discussed.

We have instigated a quarterly Community Tidy up day which have been reasonably well attended, and thanks to these and our team, the churchyard is in good order.

Ingrid Bolhoven

# Update on Activities, Events and Groups

# **Schools**

Pennington Church of England Junior School

It has been another challenging year for our local schools, with lockdowns and then continuing covid restrictions within the classroom. Rachel has continued to lead collective worship in the school, initially as recorded assemblies on YouTube that were shared in each class, then as whole school assemblies outside in the playground, and more recently back in the school hall. Rachel, George and Sandy are our foundation governors, supporting the school in all its work, but particularly with regard to christian ethos. Rachel has worked with the headteacher and staff, as they develop their approach to spirituality across the school, helping to develop the confidence across the staff as they support students across the school. Year 6 students have been developing their confidence in leading class assemblies. The school is currently anticipating it's SIAMS inspection - which is an inspection for Church Schools. Given covid restrictions, we have had limited opportunities to safely gather the children together in the church. For Remembrance Day, the Junior School gathered in the church, and then our other local schools were able to gather with us too outside at the War Memorial to remember. We hope that through 2022, we will be able to continue to develop our work with schools. Due to Rachel's challenging health with covid this year, she has currently resigned as governor at Pennington Infant School.

### **Friendship Tea**

As we were unable, for various reasons, to recommence our popular Friendship Lunches, we began hosting Friendship Teas in November 2021. The idea is just to meet together again in a friendly, social atmosphere for tea, cake and chat and to try and regain some kind of normality following the easing of covid restrictions. We meet in St. Mark's Community Hall on the first Tuesday afternoon of the month and to date have held five teas with an average of 20 people attending. There is no charge but any donations are always gratefully appreciated. Sincere thanks must go to our kitchen helpers and home bakers without whom we couldn't continue.

Pat Wright and Shirley Saunders

### **Online Coffee**

On Wednesdays we have continued with Zoom coffee for people to meet and chat whilst not being able to meet in person. During lockdown Sunday morning coffee and chat was enjoyed online. Once services restarted in church it was difficult for people to join the online Sunday coffee morning and it was decided to discontinue it.

# Coffee after Church

By the time you read this we will have started our coffee after the 10am service on Sunday.

This is an opportunity for us to connect with each other and get to know each other better outside of the service. In order for it to succeed and continue, we need a happy band of volunteers who are willing to serve coffee and wash up and clear away after the service. This should not be all down to one person as they too may wish to enjoy a natter.

If you would like to join the happy band of volunteers, do please let us know.

Jane Nicholson

# **Online Bible Study Group**

Our study group continues to meet on a Monday from 10.30am to 11.30am study and coffee and discussion/prayers for those who wish to stay on to 12 noon.

We have completed several of the Pilgrim courses and are currently looking at a different Psalm each week using Lectio Divina.

It is difficult to put into words what an impact this group has had as individuals have grown in different ways. However, for me it feels important to study scripture with others and pool our ideas. There have been many "light bulb" moments over our time together and we are more than happy to welcome others to join us.

Whilst we have seen an interest in an evening study group formulating, we are keen to find someone to lead it to get it off the ground.

Jane Nicholson

### **Meditation Group**

Take Time meditation takes place every week on Zoom and is led by Jane from St Mark's and Sarah and Rina from St. Thomas church. On average we have between 5 and 10 people joining us and it is an opportunity to take time to be still in God's presence and reflect on scripture in a meditative way. If you would like to join us, please do give it a go. The meditation is followed by a discussion of the encounter. Not everyone has to say something but it is good to share the experience with others.

Jane Nicholson

### **Strictly Come Crafting**

For many years Dorothy Davies and Shirley Saunders have led Strictly Come Crafting, a crafting group that met twice a month in the Community Hall. The group did not manage to restart in 2021 but have recently commenced meeting again.

Eve Jolly

### **Book Stall Report**

The period between April 2021 to March 2022 I organised 10 book and puzzle stalls at Lymington Market in aid of St Mark's Church which has contributed to our fundraising efforts. At this dreary time people need books and puzzles. It also raises the profile of our Church in Lymington High Street and it has provided fun and communication for the helpers. My sincere thanks go to Dorothy Davies, Pat Wright, Tony Bellringer, Christine Kellow-Webb, Shirley Saunders and Erika Rutter for their help and support.

Pam Ansell.

### **Summer Fayre**

Due to easing lockdown restrictions community events are slowly coming back. Our only one in 2021 was the Summer Fayre in August. It was a glorious day and very well attended. Our sincere thanks go to Erika and her brother who transported tables and chairs from St Mark's Hall to the church so that all could bask in the lovely sunshine. It was a much needed event and everyone appreciated being able to catch up and meet and more importantly to reconnect as a community. As usual those who organised refreshments were very much appreciated and the whole morning was very successful and it was wonderful to hear real laughter once again.

Rebecca Rickaby

### **Concert and outreach music**

In September Straight Banana entertained people in the church and this was well received. Sadly the planned joint Straight Banana and West Gallery concert planned for Christmas had to be cancelled due to a number of people having Covid. A date for the new West Gallery and Straight Banana concert is proving difficult to arrange.

With the new Roland keyboard we were able to take this to Belmore Lodge and to Elmers Court Country Club at Christmas. The latter made a large donation to the church despite only a handful of singers being able to entertain them.

Leigh Jerwood

### Ecochurch

EcoChurch has not been a key focus during the last year of lockdown and pandemic. Eve Jolly has recently taken BCM Creation Care, and we will be reviewing to work out how to develop this work in St Mark's.

Eve Jolly

# **CTLP - Christians Together Lymington and Pennington**

We are part of the wider group of churches in the Lymington area, and Jane has stepped in to represent us during Rachel's absence at the Christians Together Lymington and Pennington meetings which have recently restarted.

Jane Nicholson

### Pastoral – Phone Tree

Several of our parishioners are phoning round regularly and keeping in touch with those who are no longer able to participate physically in our community.

Rebecca Rickaby

### **FareShare Larder**

The Food Larder commenced in January 2021 following an increased need for the provision of essential food in the community during lockdown. It is a joint provision with the Church working in partnership with Basics Bank and FareShare.

We started with 15 customers which has increased over the time we have been operating in Pennington and has resulted in other larders opening across the Forest. Last week we had 49 customers and I must take the opportunity to say a huge thank you to our band of volunteers who work so hard every week to continue this vital provision.

Other organisations also join us and we see Citizen's Advice there most weeks to take referrals for other needs. We have also had work coaches and Southern Water there too which is very helpful.

The scheme operates on a membership basis, run by Fare Share. Customers pay a fee of £2.50 for a single person, £3.50 for a couple and £5 for a family. In return they receive an ambient box suitable for the size of the household and a box of whatever is available that week of fresh food.

This work has resulted in new members of our Church family as well as being a massive service to the community here in Pennington.

Jane Nicholson

### St Mark's Draw Club

The Draw Club which has been going for many years is very popular with members of the community and helps raise funds to benefit the church. Our thanks go to all who take part and all those who delivered leaflets around the village.

John Nivison

### Website:

Our website continues to host weekly news articles and embedded live stream services - but our most popular engagement online tends to be through social media, via our Facebook page. Posts - sharing local news and events from other groups in our community, advertising our services and events or sharing third party articles of faith - typically reach over a thousand individuals each month.

Due to the lack of magazine editor we have been unable to restart the parish magazine. Please contact us if you are interested in taking over as editor.

Paul Young

# Where do we go from here?

As a church, we are so encouraged to be serving God in this place, aware of the amazing gifts of people and community. The last year has brought many questions into focus for people, and as a community we have to work together, to discern God's spirit moving in this place, and to work out how we take part in that.

We recognise that we are a small church, but that God is working through our mission and ministry in this place. We can't do everything, and we need to care for everyone who is contributing to this work, as well as to those we are working within the wider community.

There are many ways for you to get involved in this. Please think and pray, and chat with us if there are ways that you would like to take part. There are some key areas that we'd love to grow our teams or develop:

**Deanery Synod**: We currently only have one deanery synod rep, who hasn't been able to attend Deanery Synod this year, and Rachel has been unwell. If you would like to be Deanery Synod rep, to ensure Pennington's voice is represented within future Deanery conversations, please let us know.

**Churchyard**: there is currently a small team carrying the work of caring for our churchyard, to ensure a place of peace and comfort for the whole community. Is this something that you would like to be involved with, or would like to help lead? We'd love to find ways to develop our use of this space, to encourage people to encounter God through the beauty of this place.

### Help with maintaining and updating website

Our website is currently and probably constantly in need of review and updating to reflect who we are as a Church and what people see when they look for information about the Church here in Pennington. Huge thanks go to Paul and Rachel for leading this. There will be a cull of out of date information and new items appearing as we navigate our way through this season. If you would like to be part of a team that leads this, do please let us know.

**Pastoral**: The last year has been a challenging year for everyone, and we are aware there is likely to be a surge in mental health challenges facing many of us. Our phone tree is working well, and we would like tocontinue developing how we care for each other, how we stay in touch and encourage one another. If you have a heart for people, if you like tolisten, if you want to be part of a team caring and encouraging those connected with our church, please let us know.

**Social / Events**: Now we have started planning events ideas, help and support are needed for these to be successful. Are you that person who would like to be involved to make it possible for people to start connecting with each other again, to help us to socialise, to have fun together, to reconnect. Are you that person? If so please do get in touch.

**Generosity:** We thank you for your continued generosity for the work of our church here. Our churchwarden and treasurer, Teresa Nivison, currently leads this work mostly on her own, ably supported by her husband John. If you are not a member of our church giving scheme please consider this as a way to financially support our mission within the community and speak to Teresa, our church warden and Treasurer. If you are gifted in organising fund raising events please also let Teresa know. If you're interested in any of these areas, or if there's something else on your heart, that you would love to make happen here in Pennington, please do talk to any of our Standing Committee:

Rev Rachel Noël, Teresa Nivison, Eve Jolly, Paul Young, Rebecca Rickaby.

# St Mark's Church, Pennington

**Financial Statements** 

For the year ended 31<sup>st</sup> December 2021

# Independent Examiner's Report to the Trustees of St Mark's Parochial Church Council, Pennington

This report on the financial statements of the PCC for the year ended 31st December 2021, which are set out on pages 30 - 35, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ('the Regulations') and s.145 of the Charities Act 2011 ('the Act').

#### Respective responsibilities of the trustees and the examiner

As trustees you are responsible for the preparation of the financial statements. The trustees consider that the audit requirement of the Regulations and s.144(2) of the Act does not apply. It is my responsibility to:

Examine the accounts (under section 145 of the 2011 Act);

To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act;

To state whether particular matters have come to my attention; and

issue this report on those financial statements in accordance with the terms of the Regulations .

#### **Basis of this report**

My examination was carried out in accordance with the General Directions given by the Charity Commission under s.145(5)(b) of the Act and to be found in the Church guidance, 2006 edition. That examination includes a review of the accounting records kept by the charity and a comparison of the financial statements with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the financial statements.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

to keep accounting records in accordance with section 130 of the 2011 Act; and

to prepare financial statements, which accord with the accounting records and comply with the requirements of the 2011 Act and Regulations have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

P. g. Odwarts

Mr P. G. Edwards, F.C.A. Hope Jones 73 High Street Lymington Hampshire SO41 9ZA 12th May 2022

#### FINA NCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2021

#### RECEIPTS AND PAYMENTS ACCOUNT

	Note	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
		£	£	£	£
RECEIPTS					
Voluntary Receipts -					
Planned Giving		26,271	1,200	27,471	24,334
Collections and Other Giving		3,463	-	3,463	1,370
Gift Aid Recovered		6,193	300	6,493	5,952
Other Voluntary Receipts	4a	11,246	11,615	22,861	25,040
		47,173	13,115	60,288	56,696
Activities for Generating Funds	4b	3,770	-	3,770	4,287
<b>Receipts from Church Activities</b>	4c	12,226	-	12,226	9,975
Investment Income	4d	454	1	455	560
TOTAL RECEIPTS		63,623	13,116	76,739	71,518
PAYMENTS					
Church Activities -					
Diocesan Parish Contribution		31,599	-	31,599	31,599
Clergy and Staffing Costs	4e	2,523	6,487	9,010	10,580
Church Running Expenses	4f	12,626	2,708	15,334	18,457
Community Hall Running Expenses	6	5,494	604	6,098	6,499
Mission Giving and Donations	4g	274	100	374	274
		52,516	9,899	62,415	67,409
Costs of Generating Funds	4h	1,410	1,135	2,545	3,109
Major Works - Church		-	-	-	2,470
TOTAL PAYMENTS		53,926	11,034	64,960	72,988
Surplus/(Deficit) of Receipts over Payments	;	9,697	2,082	11,779	(1,470)
Bank Current and Deposit Accounts and Cash at 1s	st January	63,087	5,490	68,577	70,047
Bank Current and Deposit Accounts and Cash at 3	Ist December	72,784	7,572	80,356	68,577

#### FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2021

STATEMENT OF ASSETS AND LIABILITIES

Note	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
ASSETS	L	L	2	L
Cash Funds				
Bank Current Accounts	15,023	6,048	21,071	10,031
CBF Deposit Fund	1,141	1,523	2,664	22,370
Hampshire Trust Bank	46,348	-	46,348	-
CAF 12 Month Fixed Rate Saver and 60 Day Notice Account	10,242	-	10,242	36,145
Diocese of Winchester - CBF Deposit - Churchyard Fund	-	1	1	1
Cash in Hand	30		30	30
	72,784	7,572	80,356	68,577
Other Monetary Assets				
Community Hall Letting Income	344	-	344	27
DWP Access to Work Support Worker	-	1,764	1,764	-
CAF Donation	-	-	-	500
Income Tax Recoverable	1,174	13	1,187	538
PAYE Recoverable	387		387	
Total Debtors	1,905	1,777	3,682	1,065
Stock of Items for Resale	309		309	280
	2,214	1,777	3,991	1,345
Assets Retained for the Church Use 2	10,709	12,671	23,380	20,881
LIA BILITIES				
Fees Received in Advance	468	-	468	136
Parish Magazine Advertising Received in Advance	-	-	-	1,270
St Mark's Draw Club Income Received in Advance	606	-	606	431
Community Hall Letting Income Received in Advance	206	-	206	-
Clergy Expenses	16	-	16	-
Cost of Services	-	-	-	158
Gas and Electricity Costs - Church and Community Hall	364	-	364	283
Repairs and Maintenance	170	-	170	160
Church Administration	16	-	16	-
Advertising	31	-	31	52
Miscellaneous	2	-	2	77
Community Hall Expenses	1,220		1,220	255
	3,099		3,099	2,822

The attached notes on pages 32 to 35 form part of these financial statements

Approved by the PCC on 11th May 2022 and signed on their behalf by

\_\_\_\_\_ PCC Vice-Chair/Hon. Treasurer C ..... PCC Secretary

#### FINA NCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2021

### NOTES TO THE ACCOUNTS

**1)** The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

	2021	2020
	£	£
2) Fixed assets retained for Church use are as follows: Freehold property at the rear of the old Infant's School, South Street, Pennington consisting of the Community Hall and car park area purchased on 26th November 1963		
at cost	250	250
Piano at cost	2,553	2,553
Church Equipment at cost	12,933	10,434
Churchyard Equipment at cost	1,887	1,887
Community Hall Furniture and Equipment	5,757	5,757
	23,380	20,881

The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities:

Moveable church furnishings held by the Churchwardens on special trust for the PCC and which require a faculty for disposal

St Mark's Community Hall Furnishings

#### 3) The movements in restricted funds during the year were:

January Receipts Payments	December
Building and Fabric Fund 385 1 -	386
Organ Fund 297	297
Churchyard Fund 300	300
Flower Fund - 51 51	-
Community Hall Project Fund 540 1 -	541
Vegetable Garden Fund 116 24 100	40
Pennington Community Events 3,852 2,037 1,135	4,754
Specific Items Fund     -     11,002     9,748       5,490     13,116     11,034	<u> </u>

All funds represent accumulated legacies, donations, grants, fundraising income and interest which can only be used for their respective purposes.

#### FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2021

### NOTES TO THE ACCOUNTS (CONTINUED)

		Note	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
			£	£	£	£
4)	Receipts					
	a) Other Voluntary Receipts					
	Donations		10,682	2,975	13,657	15,069
	Grants - Listed Places of Worship Grant Schem	e	228	-	228	997
	Lymington and Pennington Town Cour	ncil	-	4,500	4,500	1,295
	Hampshire County Council		-	-	-	1,000
	New Forest District Council		-	-	-	200
	Archbishops' Council		-	-	-	1,000
	HMRC Job Retention Scheme		-	1,043	1,043	4,647
	DWP Access to Work Support Worker		-	2,548	2,548	-
	Miscellaneous Income		46	-	46	176
	Gift Aid Recovered		290	549	839	656
			11,246	11,615	22,861	25,040
	b) Activities for Generating Funds					
	Parish Magazine Advertising	5	(280)	-	(280)	1,894
	Events and Refreshments		1,519	-	1,519	215
	St Mark's Draw Club	7	2,466	-	2,466	1,776
	Traidcraft Sales		16	-	16	382
	Sale of Goods		49		49	20
			3,770		3,770	4,287
	c) Receipts from Church Activities					
	Fees for Year		6,690	-	6,690	5,427
	Fees Received in Advance		468	-	468	69
	Contributions for Use of Community Hall	6	4,965	-	4,965	2,768
	Parish Magazine Sales	5	-	-	-	1,150
	Craft Group Income		-	-	-	105
	Messy Church Income		-	-	-	21
	Friendship Lunches and Teas		103		103	435
			12,226		12,226	9,975
	d) Investment Income					
	CBF Deposit Interest		8	1	9	37
	Virgin Money Charity Deposit Account Interest		-	-	-	109
	CAF Bank		445	-	445	414
	HMRC		1		1	-
			454	1	455	560

#### FINA NCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2021

NOTES TO THE ACCOUNTS (CONTINUED)

	Note	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
		£	£	£	£
4) Payments					
Church Activities -					
e) Clergy and Staffing					
Employees' Salaries	9	1,461	6,487	7,948	9,200
Pension Costs	9	49	-	49	-
PAYE Overpayment		387	-	387	-
Redundancy Pay	9	-	-	-	853
Clergy Expenses	8	569	-	569	527
Assistant Clergy		57		57	
		2,523	6,487	9,010	10,580
f) Church Running Expenses					
Deanery Fees		43	-	43	118
Cost of Services		1,507	108	1,615	769
Heating, Lighting and Water		1,338	-	1,338	1,794
Insurance		2,154	-	2,154	2,140
Printing Magazine	5	-	-	-	999
Repairs and Maintenance		2,331	50	2,381	4,191
Upkeep of Churchyard		2,765	-	2,765	1,886
War Memorial Tablet		-	-	-	1,620
Flowers		15	51	66	38
Church Administration		1,444	-	1,444	1,133
Purchase of Equipment		-	2,499	2,499	2,208
Messy Church Expenses		-	-	-	41
Friendship Lunch and Tea Expenses		24	-	24	202
Training Expenses		30	-	30	340
Advertising		398	-	398	384
Bank and Credit Card Charges		122	-	122	52
Miscellaneous		455	. <u> </u>	455	542
		12,626	2,708	15,334	18,457
g) Mission Giving and Donations					
World Vision		274	-	274	274
New Forest Basics Bank			100	100	
		274	100	374	274
h) Costs of Generating Funds					
Stewardship Expenses		52	-	52	51
Events and Refreshments		247	1,135	1,382	1,782
St Mark's Draw Club	7	1,035	-	1,035	1,045
Traidcraft Costs		-	-	-	231
Goods for Resale		76	-	76	
		1,410	1,135	2,545	3,109

#### FINA NCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2021

#### NOTES TO THE ACCOUNTS (CONTINUED)

	Note	Total 2021 £	Total 2020 £
5)	Parish Magazine		
	Receipts	(280)	3,044
	Payments		999
	(Deficit)/Surplus of Receipts over Payments	(280)	2,045
6)	Community Hall		
	Receipts		
	Lettings	4,965	2,768
	Grant		948
		4,965	3,716
	Payments		
	Employee Salary 9	2,056	1,848
	Internal and External Cleaning Costs	635	859
	Utility Costs	1,322	1,114
	Insurance	824	819
	Repairs and Maintenance	495	1,329
	Gardening	323	289
	Broadband Costs	302	-
	Licences and Sundry	141	241
		6,098	6,499
	Deficit of Receipts over Payments	(1,133)	(2,783)
7)	St Mark's Draw Club		
	Receipts	2,466	1,776
	Payments	1,035	1,045
	Surplus of Receipts over Payments	1,431	731

#### 8) Payments to PCC Members

The following payments were made to PCC members:

Ms J Sibley, as the Vicar's PA/support worker, was paid £4,296

The expenses paid to clergy may include a small immaterial proportion, which relates to their function as PCC members. No other payments were made to PCC members.

9) Staff Costs		
Wages and Salaries	10,004	11,048
Pension Costs	49	-
Redundancy Pay		853
	10,053	11,901
Average number of employees	3	4

During the year the PCC employed an organist, hall caretaker and Vicar's PA/support worker (all part-time). No social security costs were payable. The Vicar's PA/support worker's salary is funded by DWP Access to Work.