

Charity registration number 1168320

KINGSTON SAMARITANS
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

KINGSTON SAMARITANS

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

J Nicholds
M Pakenham
S Gerrard
A Haji
E Hasan
D Neill
H Murphy
S Dave (Appointed 20 April 2022)
S Yeates (Appointed 20 April 2022)

Charity number

1168320

Principal address

2 Wheatfield Way
Kingston upon Thames
Surrey
KT12QS

Independent examiner

F J Wilde FCCA MBA DChA
Warner Wilde
4 Marigold Drive
Bisley
Surrey
GU24 9SF

KINGSTON SAMARITANS

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KINGSTON SAMARITANS

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2022

The trustees present their annual report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

Purpose:

- To enable persons in Kingston and the surrounding area as well as elsewhere who are experiencing feelings of distress or despair, including those who may be at risk of suicide, to receive confidential emotional support at any time of the day or night in order to improve their emotional health and to reduce the incidence of suicide.
- To promote a better understanding in society of suicide, suicidal behaviour and the value of expressing feelings which may otherwise lead to suicide or impaired emotional health; and
- To collaborate with and support Samaritans Central Charity and its affiliated branches in fulfilling these Objects.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

Our main emotional support service is provided by at least two listening volunteers in our branch taking phone calls and answering emails. This service is undertaken seven days a week, 365 days a year, day, and night. We aim to be there for callers who are experiencing distress, including suicidal thoughts.

It is worth noting that the unique nature of our service and the confidential and anonymous support we offer to all our callers means we are not able to document the individual impacts of our calls. However, the national charity continues to seek ways to capture these impacts.

The Coronavirus pandemic has meant a very different set of challenges for Kingston Samaritans branch. The Secretary of State acknowledged the critical nature of our volunteer-led service and volunteers had permission to continue to travel to the branch to undertake our listening shifts in all lockdowns. We are very proud of our volunteers for 'keeping the shifts running' in such uncertain times.

The trustees recognise the phenomenal efforts of the volunteers and branch leadership who rallied around to ensure that the branch was able to stay open and volunteers able to operate our phone and email service from our branch in safe conditions. Our 'in-person' face to face caller service is still paused due to the coronavirus situation.

In the year April 2021 to March 2022, the Kingston Samaritans branch spent over 7,000 hours answering more than 25,000 contacts from callers. Over 80% of these contacts were on the phone. The others were answering emails.

The total hours Kingston Samaritans volunteers have dedicated to Samaritans is considerably higher than the listed hours above. Our Branch volunteers' numbers fluctuate but we have well over 140 who are actively involved in or assisting our work. Kingston Samaritan volunteers give many hours to support our callers and keep our Branch operating.

KINGSTON SAMARITANS

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

With the easing of COVID restrictions we started to reach out to our local community again. Our Outreach team attended Kingston College's fresher week and Kingston University's Wellbeing week to increase the young people's awareness of the Samaritan service. We went to local railway stations both to distribute leaflets to increase awareness and to give post-incident support to staff and passengers. Our Outreach team also joined local Suicide Prevention and mental health group meetings.

Our Prison Outreach Team worked to encourage and train the Listeners for the Listener scheme in HMP Wandsworth, both by phone and in person.

We continue to maintain an up-to-date website and active Twitter presence.

Listening to our callers and providing emotional support can be challenging. We have a structure to care for our volunteers in this work. Our specially trained leaders, volunteer and caller support teams work hard to enable our trained volunteers to help our callers while maintaining personal well-being.

2021 -2022 was a busy year for our volunteer recruitment and training teams as we continued to have very high levels of interest in becoming a Samaritans volunteer. 44 volunteers began our very vigorous training during the year. Our new volunteers undertake over six months of training before becoming listening volunteers and our active volunteers undertake mandatory continuous training each year. Our recruitment, selection and training teams have all adapted to work online. This is a remarkable achievement for a volunteer organisation.

We are funded by voluntary donations. The trustees continue to be very appreciative of the continued financial support from individuals, local organisations and grant makers that allow us to provide our service.

The trustees wish to thank the phenomenal efforts of our hard-working volunteers, leadership team and generous supporters and donors that have enabled us to be there in the important work of emotionally supporting our callers.

Risk management

The trustees have considered the principal risks to which the organisation is exposed and have developed strategies to mitigate the effects of these where possible.

Structure, governance and management

The charity is constituted as a Charitable incorporated Organisation (CIO), registered charity number 1168320 and is governed by its constitution dated 1st October 2016. The trustees of the charity are responsible for its general management. In addition, a team of assistant and deputy directors support the Branch Director in the day-to-day operational management of the caller listening service and volunteer support services. Kingston Samaritans is an affiliated branch of the Samaritans. The nature of service delivery is governed by an Operating Agreement with the Samaritans Central Charity.

The Branch Director represents the branch at the Samaritans Council of Management meeting and at regional councils and oversees all aspects of branch work in relation to the service it provides to callers and management of volunteers. The branch trustees and a representative of the Samaritans Central Charity consult with all branch members as to who should be appointed as Branch Director for a term of three years.

At the beginning of each directorate, Samaritans Central Charity conduct a branch review process. The branch underwent such a review in January 2020 and will undergo the next review later in 2022.

KINGSTON SAMARITANS

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

The trustees would like to thank Mona Saha for her three years of service as Branch Director. This is an unpaid, volunteer role with considerable management responsibilities. It has been particularly difficult maintaining our service through the Covid period. It is commendable that we only closed for one day, while we completed our risk assessment and detailed our Covid protocols to maintain a safe working environment for our listening volunteers.

Sabina Gerrard took over as Branch Director on 21 March 2022. Sabina has been a listening volunteer for 10 years and has undertaken many management roles within the branch.

The trustees are elected by the members, the serving Samaritans in the branch, at the Annual General Meeting. Up to two trustees may be appointed by the existing trustees to identify gaps in expertise on the Charity's Board of Trustees. Such trustees are required to retire and seek re-election at the next AGM.

Sumita Dave and Sean Yates have been co-opted as trustees. They will step down as co-opted trustees and stand for election at the next AGM.

Financial review

Funding

Income was £50,354, higher than the previous year. Some fundraising activities, such as cash collections and most activity-type sponsored events remained difficult during the year due to Covid-related restrictions. Generous grants and donations have allowed us to continue providing support to those in distress. We are always very grateful to the many individuals and organisations that support us so generously.

The charity would like to thank: the Pears Foundation; DHSC Suicide Prevention Fund; The Grocers' Charity; The Alfred Charitable Trust; Kerry Foods; John Lewis; Waitrose; All Saints Church, Kingston; St Mary's Church, Twickenham; St John's Church, Kingston; Kingston Nursing Association; Inner Wheel Club of Kingston upon Thames; Maple Village WI; BRaG Residents Association; Esher Church of England High School; Strawberry Hill Golf Club; Surbiton Club for the Blind; and customers of Amazon Smile.

Our donations from individuals also grew this year, especially from those who donate regularly. We value all these donations and try to apply these to our charitable activities in a careful manner.

The income also includes £600 of goods donated to the charity.

Expenditure

Expenditure during the period was £48,195, higher than the previous year. We paid normal Business Rates for the year. Property Upkeep costs were much higher as we worked through a backlog of work that had been delayed because of Covid. Cleaning expenses (part of staff costs) remained high as we maintained daily cleaning during the Covid period. Staff costs also rose with more hours worked by our Administrator.

During this period we were billed £7,820 for water lost in the previous year and related waste water charges. We anticipated this and made a provision for the lost water charges of £4,889 in the 20-21 year. We applied for a loss allowance and received £5,118 from Castle Water and Thames Water. We believe that the leak may have existed since 2016 and have an outstanding complaint to recover more of the water charges since that time.

We would anticipate higher expenditure during the next period. We anticipate much higher levels of property maintenance and plan to install a new heating and ventilation system for our volunteers working in the branch.

KINGSTON SAMARITANS

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

The Financial Statements

The financial statements are prepared in compliance with the Statement of Recommended Practice ("The Charity SORP").

During the year ended 31 March 2022, the charity made an overall surplus of £2,159 (2021 surplus £1,376). Income for the year comprised £9,800 of Restricted income and £40,554 of Unrestricted income.

At 31 March 2022 the charity had cash balances of £102,185 (2021: £106,764).

Restricted funds comprise funds that can only be used in accordance with the intentions of the donor. Unrestricted funds comprise all other funds, including freehold property and funds which have been designated by the trustees for a specific purpose. The charity aims to retain sufficient reserves to maintain our financial sustainability over the medium term. Funds valued at £51,000 have been designated for uses such as equipment replacement, expected property maintenance and planned property upgrades.

Reserves Policy

The charity holds designated funds for specific expenditure that can be foreseen by the trustees. Over and above these designated funds, the charity will hold general free reserves to cover unforeseen items of expenditure or shortfalls in income. This level of general free reserves is intended to ensure that contractual obligations for contract payments and direct debits can be met. This general free reserve will be maintained within a range of a year's operating costs. For this purpose, the level of operating costs will be the highest annual figure over the previous three years. As at 31 March 2022 the unrestricted general free reserve totalled £50,395 (excluding the property of £800,000). Over the last three years, the highest annual operating cost was £51,090, in the year to 31 March 2020. Hence, the general free reserve position represents 11.8 months of expenditure and is therefore within stated policy.

Fixed Assets

The freehold property at 2 Wheatfield Way, Kingston, KT1 2QS, is valued at cost. Other fixed assets are fully costed during the year of purchase. This freehold property allows the charity to operate without having to pay commercial rents. This property is held in the name of the charity.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The charity is a Charitable Incorporated Organisation.

The trustees who served during the year and up to the date of signature of the financial statements were:

M Saha (Resigned 21 March 2022)

J Nicholds

M Pakenham

A Deuchar (Resigned 24 June 2021)

S Gerrard

A Haji

E Hasan

D Neill

H Murphy

S Dave (Appointed 20 April 2022)

S Yeates (Appointed 20 April 2022)

KINGSTON SAMARITANS

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

The trustees' report was approved by the Board of Trustees.

A handwritten signature in black ink, appearing to read 'S Gerrard', written over a dotted line.

S Gerrard

Trustee

Dated: 13th July 2022

KINGSTON SAMARITANS

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF KINGSTON SAMARITANS

I report to the trustees on my examination of the financial statements of Kingston Samaritans (the charity) for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



F J Wilde FCCA MBA DChA

Warner Wilde
4 Marigold Drive
Bisley
Surrey
GU24 9SF

Dated: 28 July 2022

KINGSTON SAMARITANS

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

Current financial year

		Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Restricted funds 2022 £	Total 2022 £	Total 2021 £
	Notes					
Income from:						
Donations and legacies	3	30,321	-	9,800	40,121	34,917
Charitable activities	4	10,155	-	-	10,155	10,723
Investments	5	78	-	-	78	279
Total income		40,554	-	9,800	50,354	45,919
Expenditure on:						
Fundraising, raising awareness & publicity	6	2,087	-	400	2,487	2,675
Charitable activities	7	32,469	3,839	9,400	45,708	41,868
Total expenditure		34,556	3,839	9,800	48,195	44,543
Net incoming resources before transfers		5,998	(3,839)	-	2,159	1,376
Net incoming resources before transfers		5,998	(3,839)	-	2,159	1,376
Gross transfers between funds		(3,839)	3,839	-	-	-
Net income for the year/ Net movement in funds		2,159	-	-	2,159	1,376
Fund balances at 1 April 2021		848,236	51,000	-	899,236	897,860
Fund balances at 31 March 2022		850,395	51,000	-	901,395	899,236

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

KINGSTON SAMARITANS

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

Prior financial year

		Unrestricted funds general	Unrestricted funds designated	Restricted funds	Total
	Notes	2021 £	2021 £	2021 £	2021 £
Income from:					
Donations and legacies	3	30,190	-	4,727	34,917
Charitable activities	4	10,723	-	-	10,723
Investments	5	279	-	-	279
Total income		41,192	-	4,727	45,919
Expenditure on:					
Fundraising, raising awareness & publicity	6	2,315	-	360	2,675
Charitable activities	7	37,269	232	4,367	41,868
Total expenditure		39,584	232	4,727	44,543
Net incoming resources before transfers		1,608	(232)	-	1,376
Gross transfers between funds		(232)	232	-	-
Net income for the year/ Net movement in funds		1,376	-	-	1,376
Fund balances at 1 April 2020		846,860	51,000	-	897,860
Fund balances at 31 March 2021		848,236	51,000	-	899,236


KINGSTON SAMARITANS

BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	11		800,000		800,000
Current assets					
Debtors	12	7,354		5,663	
Cash at bank and in hand		102,185		106,764	
		<u>109,539</u>		<u>112,427</u>	
Creditors: amounts falling due within one year	13	<u>(8,144)</u>		<u>(13,191)</u>	
Net current assets			101,395		99,236
Total assets less current liabilities			<u>901,395</u>		<u>899,236</u>
Income funds					
<u>Unrestricted funds</u>					
Designated funds	15	51,000		51,000	
General unrestricted funds		<u>850,395</u>		<u>848,236</u>	
			901,395		899,236
			<u>901,395</u>		<u>899,236</u>

The financial statements were approved by the Trustees on 13th July 2022


 M Pakenham
 Trustee


 S Gerrard
 Trustee

KINGSTON SAMARITANS

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

Kingston Samaritans is a charitable incorporated organisation.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

KINGSTON SAMARITANS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

1.5 Expenditure

Liabilities are recognised when either a constructive or legal obligation is identified.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	0% impairment review
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

KINGSTON SAMARITANS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds general	Restricted funds	Total	Unrestricted funds general	Restricted funds	Total
	2022	2022	2022	2021	2021	2021
	£	£	£	£	£	£
Donations and gifts	29,721	9,800	39,521	27,568	4,727	32,295
Donated goods and services	600	-	600	2,622	-	2,622
	=====	=====	=====	=====	=====	=====

KINGSTON SAMARITANS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

4 Charitable activities

	Charitable Income 2022 £	Charitable Income 2021 £
Services provided under contract	3,453	809
Other income	6,702	9,914
	<u>10,155</u>	<u>10,723</u>

5 Investments

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Interest receivable	78	279
	<u>78</u>	<u>279</u>

6 Fundraising, raising awareness & publicity

	Unrestricted funds general 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £
<u>Fundraising and publicity</u>						
Other fundraising costs	2,087	400	2,487	2,315	360	2,675
	<u>2,087</u>	<u>400</u>	<u>2,487</u>	<u>2,315</u>	<u>360</u>	<u>2,675</u>

KINGSTON SAMARITANS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

7 Charitable activities

	Charitable Expenditure 2022 £	Charitable Expenditure 2021 £
Staff costs	11,446	-
New Branch Contribution	3,804	2,705
Wandsworth Expenses	1,364	571
Payroll Costs	153	531
Telephone	3,262	3,779
Computer Expenses	673	1,504
Volunteer expenses	2,817	2,751
	<u>23,519</u>	<u>11,842</u>
Share of support costs (see note 8)	21,169	29,046
Share of governance costs (see note 8)	1,020	980
	<u>45,708</u>	<u>41,868</u>
Analysis by fund		
Unrestricted funds - general	32,469	37,269
Unrestricted funds - designated	3,839	232
Restricted funds	9,400	4,367
	<u>45,708</u>	<u>41,868</u>

KINGSTON SAMARITANS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

8 Support costs

	Support costs	Governance costs	2022	Support costs	Governance costs	2021
	£	£	£	£	£	£
Staff costs	-	-	-	9,908	-	9,908
Council Tax and Business Rates	4,423	-	4,423	393	-	393
Utilities	6,417	-	6,417	4,911	-	4,911
Insurance	3,164	-	3,164	3,466	-	3,466
Printing, Postage and Stationery	588	-	588	498	-	498
Property Upkeep	9,912	-	9,912	2,681	-	2,681
Other Cleaning and Sanitation	950	-	950	1,747	-	1,747
Sundry Expenses	604	-	604	553	-	553
Provision for Water Rates	(4,889)	-	(4,889)	4,889	-	4,889
IE Fees	-	1,020	1,020	-	980	980
	<u>21,169</u>	<u>1,020</u>	<u>22,189</u>	<u>29,046</u>	<u>980</u>	<u>30,026</u>
Analysed between Charitable activities	<u>21,169</u>	<u>1,020</u>	<u>22,189</u>	<u>29,046</u>	<u>980</u>	<u>30,026</u>

9 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

10 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Part time administrator	1	1
Part time cleaner	1	1
Total	<u>2</u>	<u>2</u>
Employment costs	2022 £	2021 £
Wages and salaries	<u>11,446</u>	<u>9,908</u>

KINGSTON SAMARITANS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

10 Employees

(Continued)

There were no employees whose annual remuneration was more than £60,000.

11 Tangible fixed assets

Freehold land and buildings
£

Cost

At 1 April 2021

800,000

At 31 March 2022

800,000

Carrying amount

At 31 March 2022

800,000

At 31 March 2021

800,000

12 Debtors

Amounts falling due within one year:

2022
£

2021
£

Other debtors

-

2,191

Prepayments and accrued income

7,354

3,472

7,354

5,663

13 Creditors: amounts falling due within one year

2022
£

2021
£

Accruals and deferred income

8,144

13,191

KINGSTON SAMARITANS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

14 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds		
	Incoming resources £	Resources expended £	Balance at 1 April 2021 £	Incoming resources £	Resources expended 31 March 2022 £	Balance at 31 March 2022 £
Fund raising	360	(360)	-	-	-	-
Wandsworth expenses	308	(308)	-	-	-	-
IT	400	(400)	-	-	-	-
Volunteer expenses	1,017	(1,017)	-	-	-	-
Cleaning	2,642	(2,642)	-	-	-	-
Pears Foundation	-	-	-	4,800	(4,800)	-
DHSC Suicide Prevention Fund	-	-	-	5,000	(5,000)	-
	<u>4,727</u>	<u>(4,727)</u>	<u>-</u>	<u>9,800</u>	<u>(9,800)</u>	<u>-</u>

Pears Foundation

This fund is to provide support during the impact of Covid-19.

Volunteer expenses: £2,318

Cleaning: £2,482

Suicide Prevention Fund

The fund is to support the delivery of suicide prevention activities.

Raising awareness: £400

Telephone: £2,280

Utilities: £700

Insurance: £1,620

KINGSTON SAMARITANS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

15 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2020 £	Resources expended £	Transfers £	Balance at 1 April 2021 £	Resources expended £	Transfers £	Balance at 31 March 2022 £
Compressor in garage	7,000	-	-	7,000	-	-	7,000
IT equipment for improved communication	5,000	(157)	157	5,000	-	-	5,000
New telephone sets	1,000	(76)	76	1,000	-	-	1,000
Dilapidation repairs, internal & external 5 yearly decorating	18,000	-	-	18,000	(1,628)	3,628	20,000
Fixture and fitting replacement	12,000	-	-	12,000	(833)	(2,167)	9,000
Improved security	3,000	-	-	3,000	(1,378)	(1,622)	-
Soundproofing for operations room	5,000	-	-	5,000	-	-	5,000
Building improvements	-	-	-	-	-	4,000	4,000
	<u>51,000</u>	<u>(233)</u>	<u>233</u>	<u>51,000</u>	<u>(3,839)</u>	<u>3,839</u>	<u>51,000</u>

KINGSTON SAMARITANS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

16 Analysis of net assets between funds	Unrestricted funds		Designated funds		Restricted funds		Total		Unrestricted funds		Designated funds		Restricted funds		Total	
	2022	£	2022	£	2022	£	2022	£	2021	£	2021	£	2021	£	2021	£
Fund balances at 31 March 2022 are represented by:																
Tangible assets	800,000		-		-		800,000		800,000		-		-		800,000	
Current assets/(liabilities)	50,395		51,000		-		101,395		48,236		51,000		-		99,236	
	<u>850,395</u>		<u>51,000</u>		<u>-</u>		<u>901,395</u>		<u>848,236</u>		<u>51,000</u>		<u>-</u>		<u>899,236</u>	

KINGSTON SAMARITANS

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

17 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).