CARACTACUS HOUSING

FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2021

Contents	Page
Reference and administration details	1-2
Report of the Trustees	3-6
Independent examiner's report	7
Statement of financial activities	8
Balance sheet	9
Notes forming part of the financial statements	10-14

CARACTACUS HOUSING REFERENCE AND ADMINISTRATION DETAILS

Registered charity number	1098524
Company number	4629949
Principal address	The Old Coach House High Street Broughton Hampshire SO20 8AD
Trustees	Anthony Sloley (Chairman) Lucy Bidwell (Treasurer) Justin Bidwell Kim Anderson Melanie Hickman Fiona Cousins James Piper
Company secretary	Fiona Cousins
Independent examiner	Michelle Hutchings Aspen Waite South West Chartered Accountants 21 Bampton Street Tiverton Devon EX16 6AA
Bankers	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ Triodos Bank NV Brunel House 11 The Promenade Clifton Bristol BS8 3NN Scottish Widows 67 Morrison Street Edinburgh EH3 8YJ Nationwide Building Society Nationwide House Pipers Way Swindon SN38 1NW The Cambridge Building Society Head Office, PO Box 232 51 Newmarket Road Cambridge CB5 8FF

CARACTACUS HOUSING REFERENCE AND ADMINISTRATION DETAILS (CONTINUED)

Bankers	Unity trust Bank Four Brindleyplace Birmingham B1 2JB
Solicitors	Blake Morgan New King's Court, Tollgate Chandlers Ford, Eastleigh Hampshire SO53 3LG
Investment adviser	Optimal Planning The Portway Centre Old Sarum Salisbury Wiltshire SP4 6EB

CARACTACUS HOUSING TRUSTEES REPORT YEAR ENDED 31 DECEMBER 2021

The trustees present their trustees report for the year ended 31 December 2021.

OBJECTIVES AND ACTIVITIES

Summary of the objects of the charity set out in its governing document

The provision of low rent housing and/or financial or material assistance for people in need in the administrative areas of West Somerset and Mid-Devon.

Summary of the main activities in relation to these objectives

The charity buys and/or develops houses, subsequently renting them out to financially disadvantaged people with a strong local connection to the area of operation. The rents are charged at rates well below the market level.

An annual sum of £1000 is set aside to provide one-off financial assistance to a local person(s) in extreme financial need.

The trustees have had regard to the Charity Commission guidance on public benefit and believe this is achieved via the charity's objectives and activities.

Investments

The majority of funds go to house purchases. However, an ethical investment fund was set up at the end of 2007 to provide a future income for property maintenance and administrative expenses, in order that the charity can continue to operate its existing stock of houses when the main funding ceases. Sheila Laxman, founder of the charity, donated £3000.00 each month which was invested, the contribution lowered to £2000.00 in February 2013 and ceased in September 2013.

In April 2015 a further £75,000 was invested.

Following the sale of a property in Dulverton an additional £150,000 was invested in October 2018.

The fund value now stands at an effective and dependable level to secure the future of the charity. The investment focuses on growth, with scope to generate income in the future.

Annual reviews of the portfolio investments are conducted. Every five years a review of the risk and Environmental, Social and Governance criteria of the trustees is undertaken or sooner if needed.

ACHIEVEMENTS AND PERFORMANCE

Summary of the main achievements of the charity during the year

By the end of January 2021 a price was agreed on the purchase of a three bedroom mid terrace house on the edge of Winsford on Exmoor. The purchase went through in June and two trustees, Fiona & Lucy, went to the property to assess works required & meet a roofer to gauge the condition of the roof. The interior of the house was in very good order and only the rear garden needed to be cleared, and a new shed & fencing erected. The roof tiles needed to be replaced and this work was carried out in September. Meanwhile the property was advertised locally and on Rightmove for tenants. Applicants were required to meet the criteria of a minimum of five years local connection, have a genuine need to be housed and be on a low income. The tenant selection committee, trustees Fiona, Justin and Tony plus volunteer Rachel Crawford who has historic knowledge of the charity and interview experience, shortlisted applicants to be interviewed on 31st July. The chosen applicant accepted the offer of a tenancy and, following suitable references, took occupancy on 22nd October. The family are delighted with their new home and buses for the two children's schools are much more convenient with shorter journey times than previously

The charity now owns 21 properties which are all tenanted to locals in need. On the regular contact made, feedback from the tenants is that they value their homes and the positive impact these bring to their lives and they are grateful for this help. The provision of these is therefore a great achievement.

After last year's difficulty in conducting property repairs due to the pandemic necessary maintenance has been carried out since March. Externally these included a new roof on a house in Dulverton, painting all walls of four houses in Winsford, Brompton Regis & Dulverton with fence replacements and repairs at four properties. And internally new carpets, shower, consumer unit, painting. Homefinders have been able to carry out routine inspections again, assessing the condition of the properties, reporting back and organising general repairs.

CARACTACUS HOUSING TRUSTEES REPORT YEAR ENDED 31 DECEMBER 2021 (CONTINUED)

Routine annual tenant visits were made across October and November by trustees Fiona and Tony. These were received well, especially as last year they were unable to be carried out due to the pandemic. At these visits the tenants have the opportunity to raise any issues such as repairs and they talk about challenges they are facing, for instance schooling, employment, career opportunities, transport, finances and health. Help and guidance is given wherever possible. A number of tenants have fallen behind in their rent payments in the last 18 months, largely due to COVID, and payment plans have been set up for them. One tenant also asked for help to buy heating oil which was given and they are repaying this in monthly instalments. Overall the households have coped well and been very resilient about managing daily around the pandemic.

For the second object purposes, over the course of the year the trustees researched topics to evaluate where help might be needed in the area of operation and identified two key matters - career progression and mental health. They liaised with local and national organisations to glean a better understanding on how best to help people on these issues, receiving useful feedback and establishing beneficial contacts. The trustees have subsequently provided funding to an 18 year old to pay for an Open Study College course, QLS Level 3 in Principles of British Wildlife Care and Rehabilitation, and to a lady for a new laptop whose daughter is home schooled due to special needs. This laptop will also give the mother the opportunity to start an online course.

FINANCIAL REVIEW Brief summary of the charity's policy on reserves

The trustees keep funds in a reserve account with CAF Bank for any maintenance work that may arise on the tenanted properties the charity owns. These funds also pay for upgrading newly acquired properties. We have immediate access to this money.

The bulk of unused capital is split between savings accounts held with Triodos Bank, CAF Bank, Scottish Widows Bank, Unity Trust Bank, Nationwide Building Society and The Cambridge Building Society in order to lower risk and where a higher rate of interest is received.

A substantial investment fund is also held, so that when the charity no longer receives donations from the main funder it can still maintain the existing properties and pay for administration costs

Further financial review details

The charity's principal sources of funds

Sheila Laxman, founder of Caractacus Housing, has very generously continued to fund the charity.

How expenditure has supported the key objectives of the charity

The homes provided to people this year have enabled them to remain close to their families and friends, retain their jobs locally and ensure continuity in schooling. In addition, funds have been used to carry out major maintenance work necessary on the portfolio of properties.

Investment policy and objectives including any ethical investment policy adopted

The charity hold a small portfolio of investments in renewable energy and ethical products. Dividends received from these go towards buying more houses or property maintenance. Shares held:- The Ethical Property Company 2980, Triodos Renewable Energy Fund 3000, Traidcraft 500, Café Direct 830.

CARACTACUS HOUSING TRUSTEES REPORT YEAR ENDED 31 DECEMBER 2021 (CONTINUED)

Memorandum and Articles of

STRUCTURE GOVERNANCE AND MANAGEMENT Type of governing document

	Association incorporated 7 January 2003 and amended 7 June 2003, 7 October 2006, 18 May 2009 and 15 October 2011
How the charity is constituted	Private company, limited by guarantee, no share capital.
Trustee selection method	Appointed by existing trustees

Additional governance issues

Policies and procedures adopted for the induction and training of trustees

Prospective trustees are required to submit a CV, visit the area of operation and read the minutes of previous trustees meetings. They are then invited to attend the meetings.

The charity's organisational structure

Chairman, Treasurer, Secretary plus four other trustees.

Trustees' consideration of major risks and the system and procedures to manage them

Annual buildings and contents insurance on properties owned, Public and Employers Liability insurance and Trustees Indemnity insurance. The trustees split the cash savings between CAF Bank, Triodos Bank, Scottish Widows Bank, Nationwide Building Society, The Cambridge Building Society and Unity Trust Bank.

A local property management company organises general repairs, conducts property inspections and collect the rents. The Treasurer & Secretary are in contact with the staff there daily, and also call the tenants of the 21 properties regularly to see if there are any maintenance issues needing attention and to check on their wellbeing

In February 2021 Re-Build Cost Assessments were conducted and subsequently in March adjustments were made to ensure cover on the properties was adequate.

Other

Members of this charitable company guarantee to contribute $\pounds 10$ towards the cost of dissolution and the liabilities incurred by the charity while the contributor was a member.

CARACTACUS HOUSING TRUSTEES REPORT YEAR ENDED 31 DECEMBER 2021 (CONTINUED)

TRUSTEES RESPONSIBILITIES STATEMENT

The trustees (who are also directors of Caractacus Housing for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS102)
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared taking advantage of the small companies exemption of Section 415A of the Companies Act 2006.

This report was approved by the Board onand signed on their behalf by:

Fiona Cousins Company Secretary

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CARACTACUS HOUSING

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2021 which are set out on pages 8 to 14.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Michelle Hutchings Aspen Waite South West Chartered Accountants

Date:

21 Bampton Street Tiverton Devon EX16 6AA

CARACTACUS HOUSING STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) YEAR ENDED 31 DECEMBER 2021

	Notes	<u>Unrestricted</u> <u>funds</u>	Total funds 2021	Total funds 2020
Income and expenditure Income from				
Donations and legacies	2	65,000	65,000	37,500
Income from charitable activities Rental income		123,250	123,250	119,678
Investment income	3	7,194	7,194	7,483
Other income		-	-	9
Total income and endowments		195,444	195,444	164,670
Expenditure on Raising funds	4	5,535	5,535	4,949
Charitable activities	4	170,009	170,009	149,381
Total expenditure		175,544	175,544	154,330
Net income/(expenditure) before gains and losses		19,900	19,900	10,340
Unrealised gain (loss) on investments		70,264	70,264	50,279
Realised gain (loss) on investments		7,716	7,716	16,733
Net income/ (expenditure)		97,880	97,880	77,352
Other gains/ (losses)		-	-	-
Net movement in funds		97,880	97,880	77,352
Total funds at 31 December 2020		4,003,293	4,003,293	3,925,941
Total funds at 31 December 2021		4,101,173	4,101,173	4,003,293

The notes on pages 10 to14 form part of these financial statements

CARACTACUS HOUSING BALANCE SHEET 31 DECEMBER 2021

		<u>20</u>	21	<u>2020</u>
	Notes	£	£	£££
Fixed Assets				
Tangible assets	5		3,097,937	2,895,480
Investments	6		818,519	739,399
mvestments	0		3,916,456	3,634,879
Current assets				
Debtors	7	19,261		13,764
Cash at bank and in hand	-	224,769		411,573
		244,030		425,337
Creditors: amounts falling due within one year	8	10,313		7,923
Net current assets			233,717	417,414
Total assets less current liabilities			4,150,173	4,052,293
Creditors : Amounts falling due				
after one year	9		49,000	49,000
Net assets			4,101,173	4,003,293
Funds of the charity				
Unrestricted funds				
Designated funds	10		3,095,017	2,888,971
Fair value reserves	11		226,746	245,686
Other charitable funds			779,410	868,636
			4,101,173	4,003,293

For the year ending 31 December 2021 the company was entitled to exemption from audit under Section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- The trustees acknowledge their responsibilities for complying with the requirements of the act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved and authorised for issue by the trustees on.....

and signed on their behalf by:

LUCY BIDWELL Treasurer Company registration number 4629949 The notes on pages 10 to 14 form part of the financial statements

1. Summary of significant accounting policies

(a) General information and basis of preparation

Caractacus Housing is a private company limited by guarantee and does not have a share capital. The company is a registered charity in England within the United Kingdom . In the event of the charity being wound up, the liability in respect of the guarantee is limited to $\pounds 10$ per member of the charity.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest \pounds .

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

(b) Funds

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

(c) Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS 102).

(c) Income recognition (continued)

Investment income is earned through holding assets for investment purposes such as shares. It includes dividends and interest. Where it is not practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income is recognised using the effective interest method and dividend and rent income is recognised as the charity's right to receive payment is established.

(d) Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Costs of raising funds; and
- Expenditure on charitable activities;

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

Grants payable to third parties are within the charitable objectives. Where unconditional grants are offered, this is accrued as soon as the recipient is notified of the grant, as this gives rise to a reasonable expectation that the recipient will receive the grants. Where grants are conditional relating to performance then the grant is only accrued when any unfulfilled conditions are outside of the control of the charity.

(e) Tangible fixed assets

Tangible fixed assets are stated at cost less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Freehold land	Nil
Freehold buildings	Straight line over 50 years
Computer equipment	Straight line over 3 years
Fixtures, fittings and equipment	20% reducing balance

(f) Investments

Investments are recognised initially at fair value which is normally the transaction price including transaction costs. Subsequently, they are measured at fair value with changes recognised in 'net gains / (losses) on investments' in the SoFA if the shares are publicly traded or their fair value can otherwise be measured reliably. Other investments are measured at cost less impairment.

(g) Debtors and creditors receivable and payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

(h) Cash

Cash and cash equivalents are basic financial assets and include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts.

(i) Taxation

The charitable company is exempt from corporation tax on its charitable activities.

(j) Going concern

Following the global impact of 'COVID-19', at the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

2.	Donations	<u>2021</u>	<u>2020</u>
	Ms S M S Laxman Other	£ 52,000	£ 30,000
	Gift aid	13,000	7,500
		65,000	37,500
3.	Investment income	<u>2021</u>	<u>2020</u>
		£	£
	Current account interest	-	-
	Reserve account interest	9	36
	Bonus Saver 2nd objective	-	3
	Savings account interest	336	1,464
	Dividends	6,849	5,976
	Gift aid interest	-	4
	Other interest	-	-
		7,194	7,483

4. Resources expended

	<u>Raising</u> <u>funds</u>	<u>Charitable</u> <u>activities</u>	<u>2021 Total</u>	<u>2020 Total</u>
Property maintenance		40,765	40,765	27,321
Utility bills		49	49	-
Insurance		4,903	4,903	4,569
Depreciation		61,421	61,421	56,506
Objective 2		859	859	3,652
Secretary's fees		20,868	20,868	20,868
Secretary's expenses		444	444	258
Trustees remuneration		20,868	20,868	20,868
Trustees expenses		289	289	274
Accountancy and independent examination		1,662	1,662	1,596
Independent examination		1,108	1,108	1,064
Brokers fees	5,535		5,535	4,949
Management fees		12,840	12,840	12,113
Postage, printing & stationery		202	202	64
Bank charges		97	97	60
Sundry expenses		11	11	168
	5,535	170,009	175,544	154,330

5. Tangible fixed assets

		Fixtures,	
	Freehold	fittings and	
	property	equipment	<u>Total</u>
Cost	£	£	£
At 31 December 2020	3,507,173	37,904	3,545,077
Additions in year	263,878	-	263,878
Sold	-	-	-
At 31 December 2021	3,771,051	37,904	3,808,955
Depreciation			
At 31 December 2020	618,937	30,660	649,597
Charge for the year	59,973	1,448	61,421
Eliminated on disposal	-	-	-
At 31 December 2021	678,910	32,108	711,018
Net book value			
At 31 December 2021	3,092,141	5,796	3,097,937
At 31 December 2020	2,888,236	7,244	2,895,480

Included in freehold property is $\pounds772,377$ worth of non - depreciable land .

6.	Investments - Market Value At 31 December 2020 Additions in year Disposal in year Unrealised gain Realised gain		Unlisted £ 739,399 38,551 (37,411) 70,264 7,716
	At 31 December 2021 - Including cash of £37,393 (2020 £33,777).	-	818,519
	Historical costs at 31 December 2021	=	591,773
7	Debtors	<u>2021</u> £	<u>2020</u> £
	Rent in arrears	3,329	3,294
	Prepayments	604	577

8. Creditors : Amounts falling due within one year

Other debtors

	t	t
Rent in advance	11	10
Accruals	2,650	250
Other creditors	7,652	5,333
	10,313	5,593

9,893

13,764

2020

15,328

19,261

2021

9.	Creditors : Amounts falling due after one year	2021	2020
		£	£
	Mortgage	49,000	49,000

The above mortgage is repayable if the charity disposes of 20 Amory Road, Dulverton. This property includes Thornton, Barns Close North, Dulverton. The mortgage is secured on these properties and the combined net book value of these properties as at 31 December 2021 was £197,881.

10. Designated funds

The income funds include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes

		New			
	<u>At 31.12.20</u>	designation	Disposed	Utilised	At 31.12.21
	£	£	£	£	£
Freehold Property	2,888,236	263,878		59,973	3,092,141
CAF 2nd objective	735	3,000		859	2,876
	2,888,971	266,878	-	60,832	3,095,017

The freehold property designated fund represents the net book value of freehold property, including that under construction, on the basis that should the properties be sold, proceeds equal to at least the net book value will be reinvested in freehold property for the benefit of the primary objective of the charity, namely letting of property to financially disadvantaged people with a strong local connection to the area of operation.

The second objective designated fund represents funds set aside to provide one-off financial assistance to local people in extreme financial need.

11. Fair value reserve

	2020	Transfer	<u>2021</u>
	£	£	£
Investments	245,686	(18,940)	226,746
12. Trustees remuneration and expenses		<u>2021</u> £	<u>2020</u> £
Trustees remuneration (Lucy Bidwell in capacity as treasurer and Fiona Cousins in capacity as secretary) Trustees expenses		41,736	41,736 532

Trustees remuneration was paid under the powers in the Memorandum and Articles of Association. Mileage and subsistence was re-imbursed to 3 trustees.

The charity does not have any employees hence no employee earned more than £60,000 during the year

13. Related party transactions

During the year the company paid £12,592 (2020: £12,113) to Homefinders (Devon & Somerset) Ltd to carry out regular inspections of the tenanted houses. Included in creditors is £3,338 (2020: £3,090) owed to Homefinders (Devon & Somerset) Ltd. During the year the company also gifted three gift vouchers worth in total £90 (2020: £90) to Homefinders (Devon & Somerset) Ltd as a Christmas gift. Trustee Anthony Sloley has a personal connection with this company in that his daughter Julia Burnett is the director and controlling shareholder.

During the year the company paid £4,180 (2020: £32,496) to Finch Solutions Ltd to carry out maintenance work on various properties. Secretary Fiona Cousins has a personal connection with this company in that that she is the director and shareholder of the company.