

**RSPCA MID LINCOLNSHIRE BRANCH
UNAUDITED FINANCIAL STATEMENTS
Year ended 31 December 2021**

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RSPCA MID LINCOLNSHIRE BRANCH
TRUSTEE ANNUAL REPORT
Year ended 31 December 2021

REVIEW

It doesn't seem like five minutes ago we were talking about 2020 and how covid-19 affected our branch; now, looking back at 2021, we are still overcoming the effects of the virus and how that has changed our way of working. Last year, 112 animals found their wonderful new homes through the branch during another difficult and challenging year, with more animals coming in due to losses of jobs, change in rental accommodation and animals' behaviours changing following long periods of time with their owners at home, and not coping with the change to the 'new normal'.

We have continued working with Copperhill Kennels and Cattery and Iris Cottage Cattery in 2021, who have been looking after our animals wonderfully. I would like to thank Juliet, Darren and Eileen for all their support and care of our animals throughout this past year.

Our Social Media and advertising capabilities improved once more in light of the pandemic, and our 'Forever Home Friday' is a weekly slot with past adopters engaging with the branch more than ever. I would like to thank Chantal, Dawn, Jo, Charlie, Debby, Becky and Lewis for their support in acting as administrators for our Social Media pages – often responding at ungodly hours to messages from the public.

The branch has continued to renew our 'Amazon Wishlist' during 2021 which has seen great success throughout this year, as well as 'Amazon Smile' with members of the public signing up to help us raise funds when buying off Amazon. In addition, we utilised Just Giving to set up campaigns to help our animals – specifically Salem – a young black cat who came into care following being abandoned and suffering from a very significant issue with his bladder. With the help of this campaign, we were able to raise much-needed funds. Salem – after three operations and significant rehabilitation – went on to find his forever home and he is very much loved.

A special thank you also goes to Moira, our long-standing cat fosterer and her husband Colin, who continue to support our branch as fosterers – particularly for our hand rear kittens of whom we had plenty in 2021 - and home visitors.

I would once again like to thank Sue, our volunteer guinea pig fosterer, who in 2021 continued to support our branch in finding loving homes for our guinea pigs – and the odd hamster! Plus we need to mention the sterling and much appreciated work of Vikki Lyon who is long term fostering one of our cats and Lincs Ferret Rescue who have an amazing set up for our rescue ferrets plus our other wonderful foster carers who take in our animals from time to time.

Our animals receive veterinary treatment from Kirk Vets, The Veterinary Hospital, Rase Vets and Park View, and we are extremely grateful for the care the animals receive from these practices.

In 2021 we continued to work with other neighbouring branches by way of networking animals who we felt needed a place where they may get a little more footfall – particularly the animal centres – and I would like to thank Southport, Chesterfield and Radcliffe for their assistance.

We continue to have a very good working relationship with the Inspectorate and other branches as a result of this supporting each other, and would like to thank Chief Inspector Becky Lowe and her team for their ongoing support.

Of course, with animals in our care, once they do find someone who wishes to give them a loving home, we are required to carry out a home visit to ensure their prospective new home is appropriate

RSPCA MID LINCOLNSHIRE BRANCH
TRUSTEE ANNUAL REPORT
Year ended 31 December 2021

REVIEW (continued)

for them. We are extremely fortunate to have committed Home Visitors to carry out these processes, and I would like to thank these volunteers for carrying out such an important process in the animal's journey to finding their forever home – especially to those who travel out of our area. I would like to say a special thank you to Colin and Julie who have gone over and above throughout the pandemic to help us find the right homes for our animals.

Given the effects of Covid-19, our shops remained close at the outset but once again, we were fortunate to be able to apply for funding to assist us with these closures - but the loss of such a hive of activity in the branch hit us hard once more. I would like to say a huge thank you to Kim Drew, our Area Retail Manager, for all her hard work in organising and managing our Charity Shops throughout the end of the pandemic – not an easy task by any stretch of the imagination.

At this point, I would like to say a special thank you to our shop staff; Angus, Sylvia, Victoria, Lynda, Sue, Sue, Barbara, Joanne and June; for all their support and commitment to our shops throughout the pandemic – and not to mention our wonderful volunteers.

We said goodbye to our wonderful Yary, one of our Sales Assistants at St Marks in 2021 and I would like to thank her for her hard work over the years – she is very much missed but we wish her all the best!

Chantal Pallot (now Hynes) steadied our branch throughout 2021. Chantal has been a huge support to Dawn and myself and to all members of the committee, and has already established a new base of volunteer fosterers to assist us with our animal intake, which is fantastic!

I continued to volunteer as the Fundraising and Events co-ordinator for the branch throughout 2021, and we were finally able to hold our Wonderland Black Tie Ball in October of which raised just over £6,500.

I would like to thank my fellow trustees: Dawn, Carla, Penny, Jo, Charlie, Rachel, Debby, Lewis, Becky, Haydn and Richard for their continuous hard work, support and commitment to the branch. We did however say farewell to Mike, who stepped down as Trustee in 2021 for personal reasons – Mike is very much missed and we wish him all the best. I would also like to thank Kim Forman who continues to be a great support to the branch and to the committee in ensuring the best decisions are made.

As always, there were changes to the Committee during 2021 – we welcomed Richard and Becky to the fold. I would like to say a special thank you to Dawn, Vice-Chair, who supports me on a daily basis behind the scenes, and to Penny, who as Treasurer, has once again worked tirelessly throughout 2021. I would also like to thank Carla and Haydn, who have almost been on the board as long as I have, as well as Lewis for his continued help in the world of policies. I look forward to working with the committee going forward in 2022, and I am excited to see what the future holds.

Without the support of our staff and volunteers – whether you work in our shops, help at fundraising events, complete home visits, sit as a trustee, visit our shops as a customer, or attend our events as a supporter, we simply couldn't continue the work we do for the animals in our care. On behalf of our animals, I thank you very much.

**RSPCA MID LINCOLNSHIRE BRANCH
TRUSTEE ANNUAL REPORT
Year ended 31 December 2021**

REVIEW (continued)

Finally, I hope I have thanked everyone and I look forward to an exciting year in 2022 where there might just be light at the end of the tunnel for our branch in continuing to care for the animals in our area, and beyond.

ADVISORS

The bank are:

HSBC, 221 High Street, Lincoln

National Westminster Bank, 225 High Street, Lincoln

The Cooperative Bank, 16 Saltergate, Lincoln

Barclays Bank, Lincoln

BY ORDER OF THE TRUSTEES

Mrs A Farrell

Chair

Date: 27th June 2022

Lincoln



RSPCA MID LINCOLNSHIRE BRANCH
TRUSTEES AND STATUS
Year ended 31 December 2021

1 Trustees

Trustees during the year were:

Mr Haydn Jones

Mrs Carla Jones

Miss Penny Kemp

Mrs Amy Farrell (Chair)

Mr Lewis Harry

Miss Dawn Fritzsche

Miss Joanna Clegg

Mrs Charlotte Read

Miss Rachel Wilson

Mrs Debra Bradbury

Richard Milburn (appointed 13 September 2021)

Rebecca Crabbe (appointed 13 September 2021)

2 Principal office

Lincoln Animal Welfare Centre, St Mark's Church Hall, St Mark's Street, Lincoln
LN5 7BA.

Those wishing to contact the Trustees should write to the above address.

3 Status

The Charity is registered under the Charities Act 1960, Number 224482 and is governed by the branch rules for the Royal Society for the Prevention of Cruelty to Animals.

4 Objects and Public Benefit Statement

The RSPCA Mid Lincolnshire and Lincoln Branch is an unincorporated charitable association and a separately registered branch of the Royal Society for the Prevention of Cruelty to Animals (the Society), carrying out its direct animal welfare work our area.

The objects of the Branch are to promote the work and objects of the Society - to promote kindness and to prevent or suppress cruelty to animals by all lawful means - with particular reference to the branch, in accordance with the policies of the Society.

The Trustees have reviewed the outcomes and achievements of our objectives and activities for 2021, to ensure they remain focused on our charitable aims and continue to deliver benefits to the public.

We have complied with the duty under the Charities Act 2011 to have due regard to public benefit guidance published by the Commission.

We support our objectives by taking in sick, injured, abused, mistreated, unwanted and homeless animals from the Inspectors and members of the general public.

We rehabilitate these animals and when, well enough, rehome them through adoption.

We also offer financial welfare assistance to members of the public for their pets.

RSPCA MID LINCOLNSHIRE BRANCH
Independent Examiner's Report to the Trustees of
"RSPCA Mid Lincolnshire Branch"

I report on the accounts of the Charity for the year ended 31 December 2021 which are set out on pages 3 to 7.

This report is made solely to the charity's trustees, as a body, in accordance with Regulation 31 of the Charities (Accounts and Reports) Regulations 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity's trustees as a body for my work, for this report, or for the statement I have made.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- to examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

H J Hancock
Certified Accountant
Gainsborough
Dated: 9 June 2022

RSPCA MID LINCOLNSHIRE BRANCH
RECEIPTS AND PAYMENTS ACCOUNT
Year ended 31 December 2021

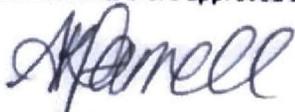
	Notes	2021		2020	
		£	£	£	£
Receipts					
Legacies		39,025		7,593	
Subscriptions, donations and gift aid		47,094		43,680	
Covid council grants		23,337		32,668	
Covid JRS grants		17,782		24,558	
Charity shops		104,126		62,561	
Fund raising		<u>17,960</u>		<u>3,748</u>	
			249,324		174,808
Payments					
RSPCA branch services	2	109,862		58,892	
Administration costs	3	<u>117,283</u>		<u>106,446</u>	
			227,145		165,338
Surplus of receipts over payments			<u>22,179</u>		<u>9,470</u>
Depreciation			1,338		1,108
Surplus (Deficit) for the year			<u>20,841</u>		<u>8,362</u>
Funds brought forward			347,908		339,546
Funds carried forward			<u><u>368,749</u></u>		<u><u>347,908</u></u>

The charity received no restricted funds during the year.
All amounts relate to continuing operations.

RSPCA MID LINCOLNSHIRE BRANCH
STATEMENT OF ASSETS AND LIABILITIES
Year ended 31 December 2021

	Notes	2021		2020	
		£	£	£	£
Fixed assets					
Tangible assets	4		106,179		107,517
Current monetary assets					
Cash at bank and in hand		259,081		237,375	
VAT claims outstanding		<u>3,489</u>		<u>3,016</u>	
			262,570		240,391
 NET ASSETS			<u><u>368,749</u></u>		<u><u>347,908</u></u>
 Funds of the charity unrestricted	5		<u><u>368,749</u></u>		<u><u>347,908</u></u>

These accounts were approved by the Trustees on 9 June 2022 and signed on their behalf by:



Mrs A Farrell
Chair

RSPCA MID LINCOLNSHIRE BRANCH
NOTES TO THE ACCOUNTS
Year ended 31 December 2021

1 Accounting policies

Basis of preparation

The financial statements have been prepared on the receipts and payments basis and take no account of debtors or creditors at the year end.

Depreciation

Assets are included at historic cost.

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Property improvements	10% reducing balance
Freehold property	Not depreciated
Equipment	10% reducing balance
Computer equipment	33% reducing balance
Motor vehicles	25% reducing balance

Reserve policy

The reserve policy is to maintain a level of unrestricted funds that will enable the charity to ensure continuity of activity. Designated funds are funds set aside for specific capital commitments.

2 RSPCA BRANCH SERVICES	2021	2020
	£	£
Contribution to HQ	110	110
Donations made by branch	0	4,550
Boarding/fostering costs	58,242	36,966
Veterinary costs	38,972	15,841
Post adoption costs	850	1,050
Animal transport	75	140
Animal Miscellaneous	195	154
Fund raising	11,418	81
	<u>109,862</u>	<u>58,892</u>

RSPCA MID LINCOLNSHIRE BRANCH
NOTES TO THE ACCOUNTS
Year ended 31 December 2021

3	ADMINISTRATION COSTS	2021	2020
		£	£
	Wages and salaries	86,384	76,346
	Printing, stationery and advertising	2,397	2,157
	Rent	6,000	6,042
	Light, heat, water and telephone	9,280	11,204
	Property repairs and maintenance	3,467	4,263
	Shop overheads and covid costs	3,193	1,896
	Accountancy, payroll services and software fees	2,952	1,862
	Legal and professional fees	0	1,463
	Expenses and sundries	43	163
	Van expenses	680	148
	Bank charges and card machine	1,039	752
	Bungalow expenses	1,848	150
		<u>117,283</u>	<u>106,446</u>

The charity has one paid administrator and nine paid shop employees. The charity extends its thanks to the significant levels of voluntary help received during the year.

Neither the Trustees or any persons connected with them receive any remuneration. Expenses reimbursed to Trustees during the year amounted to £219.20 (2020: £89.30)

4 TANGIBLE FIXED ASSETS

	Property Imps	Freehold property	Equip- ment	Motor vehicles	Computer equipt	Total
	£	£	£	£	£	£
Cost						
At 1 January 2021	8,949	99,605	15,651	2,250	2,295	128,750
Additions	0	0	0	0	0	0
Disposals	0	0	0	(2,250)	0	(2,250)
At 31 December 2021	<u>8,949</u>	<u>99,605</u>	<u>15,651</u>	<u>0</u>	<u>2,295</u>	<u>126,500</u>
Depreciation						
At 1 January 2021	6,599	0	10,908	1,716	2,010	21,233
Charge for the year	235	0	474	134	95	938
Disposal	0	0	0	(1,850)	0	(1,850)
At 31 December 2021	<u>6,834</u>	<u>0</u>	<u>11,382</u>	<u>0</u>	<u>2,105</u>	<u>20,321</u>
Net book value						
At 31 December 2020	<u>2,350</u>	<u>99,605</u>	<u>4,743</u>	<u>534</u>	<u>285</u>	<u>107,517</u>
At 31 December 2021	<u>2,115</u>	<u>99,605</u>	<u>4,269</u>	<u>0</u>	<u>190</u>	<u>106,179</u>

RSPCA MID LINCOLNSHIRE BRANCH
NOTES TO THE ACCOUNTS
Year ended 31 December 2021

5 FUNDS -unrestricted

	Revenue reserves	Designated fund Charity shop expension	Total
	£	£	£
At 1 January 2021	347,908	0	347,908
Surplus for the year	20,841	0	20,841
Transfer between funds	0	0	0
At 31 December 2021	<u>368,749</u>	<u>0</u>	<u>368,749</u>