



Pendle Community Church

Annual Accounting Statement

For the twelve months ending 31 December 2021

Registered charity number: 1051863
Charity Name: Pendle Community Church

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Legal and Administrative Information

Legal Charity Name:	Pendle Community Church
Known as:	Pendle Community Church
Charity Web Site:	www.pendlecommunitychurch.org.uk
Registered charity number:	1051863
For financial year commencing:	1 January 2021
For financial year ending on:	31 December 2021
Charity's Principal Address:	Trinity House, 155 Scotland Road, Nelson, BB9 7YS
Trust bankers:	Barclays - Burnley, St James Street Branch
Independent Examiner	Grace Accounting, Coventry Grace Accounting

Trustees' Annual Report

Report to the trustees of Pendle Community Church

The Trustees present their annual report together with the financial statements for the twelve months ended 31 December 2021.

The charity carries out its activities under the banner of Pendle Community Church.

Reference and Administrative Information

Governing Document: The objectives, organisation, management and operations of the Pendle Community Church are governed by a deed of trust, the original of which is held at Assemblies of God Property Trust in Mattersey, dated 29th November 1993.

Fellowship relationship: Pendle Community Church remains in relationship and fellowship with the churches forming Assemblies of God in Great Britain and Ireland whose office is located at Gf/FI2 No.1-2 The Cottages, Deva Centre, Manchester, England, M3 7BE.

The principal address and other statutory information about the charity is listed on the contents page.

Holding Trustees: The management of the trust is by a church council which has the power, by simple majority vote, to appoint holding trustees who stand possessed of all the property of the trust.

Name	Office (if any)	Dates acted, if not for whole year	Name of person entitled to appoint trustees
Anthony Howarth	Church Council / Holding Trustee		Church Council
Paul A Diorio	Church Council / Treasurer / Holding Trustee		Church Council
Gill Chapman	Church Counsel / Holding Trustee		Church Council
David Street	Holding Trustee		
Shaun Parker	Holding Trustee		

New Trustees are made aware of the work of the charity ahead of joining the board. This includes being fully briefed about the vision and purpose of the charity and being given information on the role of a trustee.

Accounts Preparation: The accounts are prepared on a Receipts and Payments Basis

Trustees' Annual Report

Report to the trustees of Pendle Community Church

Risk Management

Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects.

Due to the current size of the charity, the trustees believe the risks to the charity to be small.

Controls used by the charity include:

- Formal agendas for all Board activities
- Strategic planning, budgeting and management accounting
- Formal written policies
- Memorandums of Understanding with partner organisations
- Clear authorisation and appraisal levels

Charitable Objectives

The main objects of the trust remain those of the proclamation and furtherance of the Christian gospel message.

In detail, the objectives are classified as follows:

- To advance the Christian faith in accordance with the statement in such ways and in such parts of the United Kingdom or the world as the church council from time to time may think fit;
- To relieve sickness and financial hardship and to promote and preserve good health by the provision of funds, goods or services of any kind including the provision of counselling and support in such parts of the United Kingdom or the world as the church council from time to time think fit;
- To advance education in such ways and in such parts of the United Kingdom or the world as the church council from time to time may think fit.

Trustees' Annual Report

Report to the trustees of Pendle Community Church

Activities and achievements of the charity during the year

Activities during the year included weekly Sunday meetings, mostly online due to the ongoing covid restrictions, youth work zoom meetings on a regular basis, home group meetings online and counselling services, increased pastoral support provided by a dedicated team and support for our church children with home packs and zoom meetings when possible. Also, as part of our wider mission, giving to local faith-based community groups to help towards outreach to the poor and those in need especially during the period of covid restrictions. Normal in-person meetings resumed when restrictions were lifted allowing us to offer a combination of online provision and in-person provision.

The church:

- 1) Ongoing investment and training of volunteers to allow for the provision of online services to continue for those unable to make in-person meetings.
- 2) Ongoing investment in equipment so we were able to continue live streaming our services and meet on zoom via investment in a professional package allowing unrestricted time and wider possibilities of more volunteer administrators facilitating groups.
- 3) Continued support for needy families and refugees who had become part of our church community via financial and material support for families.
- 4) Support for charitable initiatives in the community.
- 5) Offering free or low cost counselling through the Life Change Counselling Centre for clients in Pendle.
- 6) Support offered for individuals through 1 to 1 mentoring and personal development reflecting primarily on spiritual growth.
- 7) Facilitating local community groups not directly connected to the church who are serving refugees in the community.

Public Benefit 2021

The church has continued to positively impact its local community although the shape and delivery of ministries had to change through 2021/2022 as a result of the national lockdown and subsequent emergence from lockdown with many of the congregation struggling to make the adjustment back to normal social interaction.

We engaged with individuals who made contact with us and were able to offer support and help and connection to church groups that would provide spiritual and emotional support. The church invested in equipment to enable the continuation of the livestream of Sunday morning services even after restrictions were removed. The church created a website to reach the wider community via digital media. In-person gatherings have increased in number as covid restrictions were lifted but many have needed pastoral support to resume normal activities and this has been offered where needed to individuals.

As the church has resumed in-person gatherings new groups for Bible study, worship and social interaction have been developed. The church also now plays host to community support groups. The contact and planning for this began in 2021 but it was 2022 when the groups began to meet. This serves our local community facilitating those in need of support from other charities. Currently we are primarily supporting the recovery community and also play host to a group supporting refugees.

During 2021 we developed ways of engaging the teenage group connected to the church in creative projects such as writing and performing plays with a Christian theme and also using their musical talents within the church to write original songs and music. This has helped the self-esteem of our young people and given them confidence as they use their talents and abilities in creative ways. We continue to financially support mission work around the world either via the Assemblies of God or direct giving to missions organisations or missionaries connected to the church. We continued to offer a low cost counselling service to people in the local community and no fee to our church members.

Trustees' Annual Report

Report to the trustees of Pendle Community Church

Charitable Objectives

The Leadership team feels that over the past year we have fulfilled our charitable objectives in that the Church is a healthy community promoting a safe Church culture where the congregation is encouraged to grow in their Christian faith.

Financial Review

Principal Funding Sources

Total restricted and unrestricted gifts and receipts to the charity increased by 10% in the year to £68,923 (2020: £62,534). Unrestricted income increased 10% to £64,980 (2020: £62,532), a further resilient outcome given the challenges of 2021 as a result of the COVID19 pandemic and the transitional nature of online and in-person services. Restricted income reduced to £415 (2020: £Nil) relating to missions work.

Total restricted and unrestricted expenditure decreased 6% to £61,208 (2020: £65,429). Unrestricted expenditure relating to Charitable Activities decreased 9% to £59,508 (2020: £65,429) with restricted expenditure increasing to £1,700 (2020: £ Nil) relating to missions and relief work.

The charity ended the financial year generating a net cash surplus of £9,785 (2020: deficit £2,897). Unrestricted cash reserves increased to £27,701 (2020: £19,486), and restricted cash reserves decreased to £1,114 (2020 £1,614).

Pendle Community Church owns the freehold property of Trinity House, 155 Scotland Road, Nelson BB9 7YS. This last open market valuation was undertaken on 29 November 2018 by LeaHough Chartered Surveyors. The building was valued at £180,000. There is no mortgage, or any other liabilities secured against the building.

Investment Policy

Aside from building and retaining a prudent amount in reserves each year, most of the Charity's funds are to be spent in the short term to meet the charities objectives. Where surplus funds are held over, these will be held on deposit within the Charity's main banking facilities. If substantial funds are built up ahead of being deployed to outwork the Charity's objectives, the trustees will give consideration to low risk bank overnight depositary facilities.

Reserves Policy

The church seeks to be prudent with its finances and is aware of the possibility of fluctuations in its income. It also wishes to have funds in reserve to take advantage of opportunities that arise to expand the work or respond to emergency needs as they arise.

For this reason, the Trustees deem it wise to set aside funds equivalent to at least three months average running costs at this time. In order to ensure that funds are kept at this level the Trustees have agreed to set aside, when appropriate, any surplus income and pay it into deposit or other easily accessible account. At present, the charity has in reserve the equivalent of six months discretionary expenditure. The level of reserves is monitored regularly at the Trustees meetings.

The board of trustees have approved the report above.

Signed: P A Diorio

Full Name: Paul A Diorio

Position: Treasurer

Date: 22/4/2022

Independent Examiners Report on the Annual Accounts

Report to the trustees of Pendle Community Church

Registered Charity number: 1051863

For accounts covering twelve-month period ended: 31 December 2021 prepared on a Receipts and Payments basis.

Respective responsibilities of trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to: examine the accounts under section 145 of the 2011 Act; to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
to keep accounting records in accordance with section 130 of the 2011 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached."

In connection with my examination, no other matter, except that referred to in the above paragraphs, have come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements
- (a) to keep accounting records in accordance with section 130 of the 2011 Act; and
(b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Grace Accounting

Date: 28 March 2022

Address: Grace Accounting, Ryton on Dunsmore, Warwickshire

 **Grace Accounting**

Accounting Statement

For the 12 month period to 31 December 2021

Section A

Unrestricted Funds

Incoming Resources

		Year Ended		Year Ended	
		2021	2021	2020	2020
Income from Charitable Activities	Gifts Tithes & Offerings	49,293		50,794	
	Income Tax Recovered on Gift Aid	6,387		8,045	
	Undesignated Missions Giving	0		0	
	Income from Fundraising	0		105	
	Other	9,300	64,980	0	58,944
Activities for generating funds	Counselling Services - Fees	3,485		1,937	
	Transfer of assets	0	3,485	0	1,937
Other Receipts	Sundry Income	42		1,640	
	Bank Interest Received	1		11	
	Income from Sale of Assets	0	43	0	1,651
TOTAL RECEIPTS			68,508		62,532

Resources Expended

Charitable Activities		2021	2021	2020	2020
Ministry & Mission Payments	Ministry Salaries & Pension	32,445		31,405	
	Other Direct Ministry Expenses	2,098		1,945	
	Guest Speakers	100		300	
	Evangelism	472		4,974	
	Miscellaneous Ministry	3,686		4,118	
	Missions Support & Trips	0		647	
	AoG and EA Subs	813	39,614	820	44,209
Payments for Administration, Property, Publicity and Management	Church Office Expenses	2,738		1,644	
	Telephone	906		892	
	Rent, Rates, Light & Heat	4,448		5,278	
	Equip't Repair & Maintenance	380		2,249	
	Cleaning	1,058		917	
	Catering & kitchen Expenses	512		665	
	Legal & Accounting Charges	852		1,067	
	Insurance	2,487		2,269	
	Bank charges	95		71	
	Miscellaneous Expenses	2,620	16,096	4,307	19,359
Other Payments	Purchases of functional assets		1,973		666
Total Payments related to Charitable Activities			57,683		64,234
Activities for generating funds					
Counselling Services	Running costs - LCC	1,825		1,195	
	Other		1,825	0	1,195
Net Surplus / (Deficit)			9,000		(2,897)
Transfers to Restricted Funds			(785)		0
Cash Funds last year end			19,486		22,383
Cash Funds this year end			27,701		19,486

The notes on page 11 form part of these financial statements

Accounting Statement

For the 12 month period to 31 December 2021

Section B		Restricted Income Funds			
Receipts		2021	2021	2020	2020
Gifts & Voluntary Receipts	Missions Gifts & Donation	415		0	
	Other Designated Receipts		415		0
Receipts from Charitable Activities	Life Change Counselling Services	0		0	
	Other	0	0	0	0
Receipts earned from assets	Proceeds from Sale of Assets	0		0	
			0		0
Other Receipts	Bank Interest Received	0		2	
			0		2
TOTAL RECEIPTS			415		2
Payments		2021	2021	2020	2020
Ministry & Mission Payments	Costs of Ministry Support	0		0	
	Gifts to Missions & Relief Work	1,700	1,700	0	0
Expenses - Charitable Activities	Miscellaneous Expenses	0	0	0	0
TOTAL PAYMENTS			1,700		0
Net Surplus / (Deficit)			(1,285)		2
Transfers from General Funds			785		0
Cash Funds last year end			1,614		1,612
Cash Funds this year end			1,114		1,614

The notes on page 11 form part of these financial statements

Accounting Statement

For the 12 month period to 31 December 2021

Section C

Endowment Funds

The Charity does not have any Permanent or Expendable Endowment Funds

Section D

Statement of Assets and Liabilities at 31st December 2021

Cash Funds

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Cash in Hand	0	0	0
Balances held in Bank Account	1,694	0	0
Balances held in Deposit Accounts	22,712	1,114	0
Balances held in Life Change Counselling	3,295	0	0
Total Cash Funds	27,701	1,114	0

Other Monetary Assets

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Gift Aid Tax Claim Due for Repayment	2,000	0	0
Other Debtors & Prepayments	0	0	0
Total Other Monetary Assets	2,000	0	0

Investment Assets

	Fund to which it belongs	Cost	Current Value
Term Deposits		0	0
Other Investments		0	0
Total Investment Assets		0	0

Assets Retained for Charity's own use

	Fund to which it belongs	Cost	Current Value
Land and Buildings	General Fund	180,000	180,000
Plant and Equipment	General Fund	0	0
Fixtures and Fittings	General Fund	12,745	3,709
Computer Equipment	General Fund	4,292	1,505
Total Retained Assets		197,037	185,214

Liabilities

	Fund to which it belongs	Amount due within one year (Current)	Balance due after one year (Long Term)
Unpaid Income Tax & N.I. due	General Fund	0	0
Suppliers Accounts Due	General Fund	0	0
Independent Examiners Account Due	General Fund	400	0
Outstanding Mortgage on Property	General Fund	0	0
Other Liabilities	General Fund	0	0
Total Liabilities		400	0

Notes to the Financial Statements

1. Accounting Policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year.

a. Basis of accounting

The accounts have been prepared on a receipts and payments basis

b. Fund accounting

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.
- Designated funds are unrestricted funds earmarked by the trustees for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Pendle Community Church

www.pendlecommunitychurch.org.uk