

Charity number: 1147719

# TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2021



## **Contents**

Heading	Page
Reference and administrative information	1
Trustees' report	2
Independent examiners report to the trustees	5
Statement of financial activities	6
Balance sheet	8
Notes to the financial statements	9

## **Reference and Administrative Information**

### **Charity name**

**Maria's Animal Shelter** 

**Charity number** 

1147719

### **Registered address**

44 Parkengear Probus Truro TR2 4JT

### Trustees (on date report approved)

Mrs M Mulkeen	Mr P Mulkeen
Miss N Hovell	Miss R Mulkeen
Mr T Hendra	Mr A Thomas
Mrs R Thomas	

#### Independent examiner

Michelle Dash

2 Trevanion Court

Truro

TR1 3RE



## <u>Trustees Report</u>

The Trustees are pleased to present their report and the accounts for the year ended 31 December 2020 for Maria's Animal Shelter.

The Trustees who served during the year and up to the date of this report are set out in page 1.

#### Structure, Governance and Management

The charity is governed by a constitution adopted on 1 June 2012 and amended on 15 June 2012.

The Board of Trustees manages the activities of the charity. New Trustees may be appointed by the members at the Annual General Meeting.

#### Charitable Objectives

To promote humane behaviour towards animals by providing appropriate care, protection, treatment and security for animals which are in need of care and attention by reason of sickness, maltreatment, poor circumstances or ill usage and to educate the public in matters pertaining to animal welfare In general and the prevention of cruelty and suffering among animals.

The Trustees have referred to the Charity Commission guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

#### **Acknowledgements**

We as a charity are aware of the importance of having volunteers and supporters who are generous with their time and financial help. It is their support that helps us to carry out our work and we thank them for this.

#### **Activities and Achievements**

From 1<sup>st</sup> January to December 2020, we have assisted in helping 248 animals (2019 – 320 animals).

Throughout the COVID-19 lockdown we were unable to allow any visits to the Shelter and our outreach programme to schools was suspended. Our volunteers continued to attend but we restricted numbers on site at one time to ensure we were compliant with social distancing requirements. We continued to provide information regarding the care of animals to the public



by phone or email and our rescue service was able to continue. We also managed to continue to re-home animals using video calls for home-checks but our pet boarding service was suspended.

Following a generous donation from The Anthony V. Martin Foundation our new hospital, quarantine and recovery building was completed early in 2020.

This building has had a significant impact on the extent and quality of our work. It has enabled us to provide a quarantine facility for animals being admitted and to deliver treatment to animals for minor injuries and sickness. It also enabled us to introduce an apprentice scheme and employ our first apprentice of Animal Management at the Shelter in July.

#### **Financial Review**

The financial results of the charity for the year are set out on page 5.

The charity's reserves are held to cover unexpected expenses and future operating deficits. There are few fixed costs and so no reserve is required to cover these in the event of closure.

- Current Free Unrestricted reserves as at 31<sup>st</sup> December 2020 £60k (last year £38k)
- This represents a ratio of 10 months of our average monthly expenditure and our reserves policy sets out to maintain reserves at between 6 and 12 months to ensure we can manage the charity appropriately through periods of lower income.
- This year we recorded an unrestricted surplus of £12k after charging £6k depreciation, in addition £2k was transferred from restricted funds.
- Restricted reserves show a deficit of £2k after charging £9k depreciation. A further £2k was transferred to unrestricted reserves and £14k was invested in new restricted assets. Of our £66k restricted reserves, £66k will be drawn down in depreciation of assets over the next few years, there is no cash held pending completion of funded projects.

#### Future Plans

Our priority for the coming year is to recover from the financial impact of the COVID-19 virus. We will resume our community fundraising activities and plans to re-commence public and school visits to the Shelter will re-



commence. We are hoping our pet boarding service will resume once demand returns.

Capital projects include developing community engagement with the Shelter by improving access and providing a new safe, off-road parking area.

We plan to extend our volunteer opportunity and animal welfare education programmes and make them more accessible to a wider audience by resuming visits to schools and on-site visits by groups.

Our overall aim for the coming year will be to continue to rescue, treat and re-home as many animals as our resources allow and provide high quality care for those who are permanent residents of the Shelter. Approved by the Trustees and signed on behalf of the trustees by:

Maria Mulkeen Trustee

Date.....



# Independent examiner's report to the trustees of Maria's Animal Shelter

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2021.

#### **Responsibilities and basis of report**

As the charity's trustees of the you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2018 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

#### Independent examiner's statement

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in audit and, consequently, no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

I have not accepted payment for my services.

#### Independent examiner's statement

In connection with my examination, no matter has come to my attention:



- which gives me reasonable cause to believe that, in any material aspect, the requirements
  - a) to keep accounting records in accordance with section 130 of the 2011 Act; and
  - b) to prepare accounts which accord with the accounting records, comply with the accounting requirements of the 2011 Act

have not been met; or

• to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Michelle Dash FCCA Dated:



## **Statement of Financial Activity**

		Unrestrict ed Funds	Restricte d Funds	Total Funds 2021	Prior Period Funds 2020
	Note	£	£	£	£
Income and Endowments from	Note				
Donations & Grants	2	35,466	24,000	59,466	70,827
Charitable Activities	3	10,807	0	10,807	6,942
Total		46,273	24,000	70,273	77,769
Resources Expended Expenditure on:					
Raising funds	4	1,847	0	1,847	4,390
Charitable Activities	5/6	46,114	32,241	78,355	63,640
Total		47,961	32,241	80,202	68,030
Net income/(expenditure) before transfers		(1,688)	(8,241)	(9,929)	9,739
Transfers between funds		0	0	0	0
Total funds brought forward		132,178	66,030	198,208	188,469
Total funds carried forward		130,490	57,789	188,279	198,208

## **Statement of Financial Activity**

to 31<sup>st</sup> December 2020

Unrestrict	Restricte	Total	Prior Period
ed Funds	d Funds	Funds	Funds 2019



	2020			
	£	£	£	£
Income and Endowments from				
Donations & Grants	43,627	27,200	70,827	96,866
Charitable Activities	6,942	0	6,942	10,311
Total	50,569	27,200	77,769	107,177
Resources Expended Expenditure on:				
Raising funds	4,390	0	4,390	3,334
Charitable Activities	34,329	29,311	63,640	46,748
Total	38,719	29,311	68,030	50,082
Net income/(expenditure) before transfers	11,850	(2,111)	9,739	57,095
Transfers between funds	2,097	(2,097)	0	0
Total funds brought forward	118,231	70,238	188,469	131,374
Total funds carried forward	132,178	66,030	198,208	188,469



## **Balance Sheet**

	Note	Total Funds 2021	Prior Period Funds 2020
Fixed Assets:		£	£
Tangible Assets	10	124,379	138,241
Total Fixed Assets		124,380	138,241
Current Assets:			
Debtors & prepayments	11	1,068	1,486
Cash at bank & in hand		63,131	58,781
Total current assets		64,199	60,267
Liabilities:			
Creditors: amounts falling due within 12 months	12	(300)	(300)
Net current assets		63,899	59,967
Total assets less current liabilities		188,279	198,208
The funds of the charity			
Restricted income funds	16	57,789	66,030
Unrestricted funds	15	130,490	132,178
Total charity funds		198,279	198,208

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The financial statements were approved by the board on:

And signed on its behalf by:

Maria Mulkeen Trustee



## **Notes to the Financial Statements**

### **1. Accounting policies**

# Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

#### **Basis of preparation**

Maria's Animal Shelter meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

#### **Going concern**

The financial statements have been prepared on a going concern basis. The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

#### Income and endowments

All incoming resources are included in the statement of financial activities when it is probable the charity will be entitled to the income and the amount can be quantified with reasonable accuracy.



#### Fund accounting policy

Unrestricted Income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Further details of each fund are disclosed in notes 14, 15 and 16.

#### Incoming resources

Donations are recognised on a cash receipts basis.

Incoming resources from tax reclaims are included in the statement of financial activities when received. Income from charitable activities includes income earned, which is recognised when the related goods or services are provided.

#### **Resources expended**

Liabilities are recognised as soon as there is a legal obligation committing the charity to the expenditure. Expenditure is accounted for on an accruals basis where appropriate.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Governance costs**

Governance costs include administrative expenses, costs of the preparation and examination of the statutory accounts, the costs of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

#### Support costs

Support costs include central functions but not administrative expenses and have been allocated to activity cost categories on a basis consistent with the use of resources.

#### **Fixed assets**

Individual fixed assets costing £150 or more are initially recorded at cost.

#### Depreciation

Depreciation is provided on tangible fixed assets to write off the cost or



valuation, less any estimated residual value, over their expected useful economic life as follows:

Fixtures and fittings 15% reducing balance basis

Office Equipment 25% straight line basis

Motor Vehicles 25% reducing balance basis

### 2. Income from Donations & Grants

	Unrestrict ed	Restricte d	2021 Total	2020 Total
	£	£	£	£
Grants	0	24,000	24,000	27,200
Donations	35,466	0	35,466	43,627
Total	35,466	24,000	59,466	70,827

### **3. Income from Charitable Activities**

	Unrestrict ed £	Restricted £	2021 Total £	2020 Total £
Adoption donations	790	0	790	665
Fundraising	3,196	0	3,196	617
Sponsorship	5,597	0	5,597	4,882
Boarding fees	1,224	0	1,224	778
Total	10,807	0	10,807	6,942



## 4. Cost of Raising Funds

	Unrestrict ed	Restricte d	2021 Total	2020 Total
Costs of Raising Funds	£	£	£	£
Commissions paid	1,847	0	1,847	4,370
Fundraising Expenses	0	0	0	20
Total	1,847	0	1,847	3,334

## 5. Cost of Charitable Activities

	Unrestrict ed	Restricte d	2021 Total	2020 Total
Charitable Activities	£	£	£	£
Purchases	2,701 4,153	1,000	3,701	4,001
Veterinary Fees Training	233	15,000 0	19,153 233	16,792 326
Wages	25,134	8,000	33,134	20,389
Rent & Water Light Heat & Power	395 1,160	0 0	395 1,160	378 1,130
Insurance	1,261	0	1,261	1,445
Repairs & Maintenance Protective Clothing	1,647 0	0 0	1,647 0	1,367 157
Telephone & internet	279	0	279	188
Printing postage & stationery	131	0	131	78
Subscriptions	40	0	40	136
Motor Expenses	1,886	0 0	1,886	886
Advertising Computer costs	1,310 163	0	1,310 163	1,140 0
Accountancy Fees	0	0	0	300
Depreciation	5,621	8,241	13,862	14,927
Total	46,114	32,241	78,355	63,640



## 6. Analysis of Support and Governance Costs

	Direct	Suppor t	Governan ce	2021 Total	2020 Total
	£		£	£	£
Commissions paid	0	0	1,847	1,847	4,370
Fundraising Expenses	0	0	0	0	20
Purchases	3,701	0	0	3,701	4,001
Veterinary Fees	19,153	0	0	19,153	16,792
Training	0	0	233	233	326
Wages	11,045	11,045	11,044	33,134	20,389
Rent & Water	395	0	0	395	378
Light Heat & Power	1,160	0	0	1,160	1,130
Insurance	1,261	0	0	1,261	1,445
Repairs & Maintenance	1,647	0	0	1,647	1,367
Protective Clothing	0	0	0	0	157
Telephone & internet	0	279	0	279	188
Printing postage & stationery	0	131	0	131	78
Subscriptions	40	0	0	40	136
Motor Expenses	1,886	0	0	1,886	886
Advertising	0	0	1,310	1,310	1,140
Computer costs	0	163	0	163	0
Accountancy Fees	0	0	0	0	300
Depreciation	13,862	0	0	13,862	14,927
Total	54,150	11,618	14,434	80,202	68,030



### 7. Net outgoing resources for the period

Net outgoing resources is stated after charging	2021 Total	2020 Total
	£	£
Depreciation and other amounts off tangible fixed assets	13,862	14,927
Independent examiners remuneration	0	300

### 8. Trustee Remuneration

Maria Mulkeen received an honorium of £9,987 (2020 £9,131) in line with an agreement with the Charity Commission. No other Trustee received any remuneration for acting as a trustee during the current or previous year. No Trustees were paid any expenses during the current or previous year.

### 9. Employees

Employment costs	2021 Total	2020 Total
Wages and salaries	£ 33,134	£ 20,389
Employee Numbers	2021 Total	2020 Total
Charitable Activities	3	3

No employee received emoluments of more than £60,000 in 2021 or 2020



## **10. Tangible Fixed Assets**

	Freehol d Land & Buildin gs	Motor Vehicles	Fixtures, Fittings & Equipme nt	Total
	£	£	£	£
Cost				
At 1 January 2021	125,68 3	20,931	26,937	173,551
Additions	0	0	0	0
Disposals	0	0	0	0
Transfers	0	0	0	0
At 31 December 2020	125,68	20,931	26,937	173,551
	3			
Depreciation				
At 1 January 2021	7,284	9,158	18,868	35,309
Provided in Year	7,285	2,943	3,634	13,862
On Disposals	0	0	0	0
At 31 December 2021	14,569	12,101	22,502	49,171
Net book value at 31 December 2021	111,11 4	8,830	4,435	124,379
Net book value at 31 December 2020	118,39 9	11,773	8,069	138,241



## **11. Debtors**

	2021	2020
	£	£
Prepayments & Accrued Income	1,068	1,486
Total	1,068	1,486



## **12. Creditors: amounts falling due within one year**

	2021	2020	
	£	£	
Accrued Expenses	300	0 300	
	300	300	



## **13. Related Parties**

**Controlling entity** The charity is controlled by the trustees.

## 14. Analysis of net assets between funds

Current Period	Unrestrict ed Funds £		Total Funds £
Fund balances as at 31 December 2021 as represented by:			
Tangible Fixed Assets	66,590	57,78	9 124,379
Current Assets	64,199	9 (	0 64,199
Current Liabilities and provisions	(300	) (	) (300)
Total	130,489 57,78		9 188,278
Prior Period	Unrestrict ed Funds £	Restricted Funds £	Total Funds £
Fund balances as at 31 December 2020 as represented by:			
Tangible Fixed Assets	72,212	66,030	138,242
Current Assets	60,266	0	60,266
Current Liabilities and provisions	(300)	0	(300)
Total	132,178	66,030	198,208



## **15. Analysis of Unrestricted Funds**

At 1 Janua 2021		ary	Incomi Resour		Outgoii Resour		Trans	sfers	At 31 Dece 2021	
	£		£		£			£	-	£
Unrestricted	132,	178	46,	273	(47	,961)		0		130,490
Fund										
	AL 1 L.						<b>T</b>	. (	AL 31	
	At 1 Janua 2020	ary	Incomi Resour		Outgo Resou	-	Iran	sfers	At 31 Dece	
	2020		Resour	ccs	nesou	inces			2020	
	£		£		f	2		£		£
Unrestricted	118,2	231	5	0,569	9 (38	3,719)		2,097		132,178
Fund										
16. Restric	tod	At 2	1	In	coming	Outo	joing	Transfe	r Δt	31
Funds	leu		uary		esource		urce			cember
Funus		202		S	_	S			202	
Adaption for De			$\frac{f}{11 co}$		£	£	4-2			<u>£</u>
Adoption for Pe depreciation re			11,68	Ζ	0	2,9	43			8,739
Van	50100 101									
The Anthony V.	Martin		45,05	8	0	3,6	29			41,429
Foundation -										
depreciation re Hospital Buildir										
Tesco Bags of H			79	0	0	1	69			621
depreciation reserve for										
<u>Pathways</u> ADF Pet Grant-				0	7,000	7,0	<u></u>			0
funding	revenue			0	7,000	7,0	00			0
Spra Spra - rev	enue			0	8,000	8,0	00			0
funding										
Marchig Anima Trust- revenue				0	5,000	5,0	00			0
Petplan - reven				0	4,000	4,0	00			0
funding										
Awards for All-			8,50	0	0	1,5	00			7,000
Depreciation Re Pathways	eserve tor									
			66,03	0 2	4,000	32,2	41			57,789



# Of the $\pm 57,789$ restricted reserves $\pm 57,789$ is a reserve for future depreciation charges

	At 1 January 2020	Incoming Resource s	Outgoin g Resourc es	Transfer s	At 31 Decembe r 2020
	£	£	£		£
Adoption for Pets-	15,607	0	3,925		11,682
depreciation reserve for Van				<u> </u>	
Anthony V. Martin Foundation -	50,800	0	3,645	(2,097)	45,058
depreciation reserve for Hospital Building					
Tesco Bags of Help- depreciation	3,831		3,041		790
reserve for Pathways	·				
ADF Pet Grant - revenue	0	5,000	5,000		0
<u>funding</u>					
Animal Friends – revenue	0	2,000	2,000		0
<u>funding</u> Marchig Animal Welfare Trust -		5,000	5,000		0
revenue funding	0	5,000	5,000		0
ADCH – revenue funding		5,000	5,000		0
Wiggly Wigglers – revenue	0	200	200		0
funding					
Awards for All – depreciation	0	10,000	1,500		8,500
<u>reserve for pathways</u>					
	70,238	27,200	29,311	(2,097)	66,030

Of the  $\pm 66,030$  restricted reserves,  $\pm 66,030$  is a reserve for future depreciation charges