



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	04	2021		31	03	2022

## Section A Reference and administration details

Charity name

St. Ives Sailing School

Other names charity is known by

Registered charity number (if any) 1182904

Charity's principal address

The Dinghy Pen

Back Lane

St. Ives

TR26 1LS

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Shirley Russell	Chair		
2	Barbara Harris	Trustee		
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointment

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The object of St. Ives Sailing School is the promotion of community participation in healthy recreation for the benefit of the residents of Cornwall and surrounding regions by the provision of facilities for learning to sail.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

All trustees have had regard to Charity Commission guidance on public benefit, and have taken it into account when making decisions.

We have read Charity Commission guidance on internal financial controls, and have used the Charity Commission checklist to maintain good financial governance.

We have applied for grant funding to support our objects.

We have supported the practical arrangements necessary for running an RYA accredited training centre, including insurance, agreements with supportive organisations and an RYA initial inspection.

We have continued to ensure that the Sailing School is run in accordance with RYA standards and with good governance.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

We have made a number of applications for grant funding, and have been able to support our objects with some grant money. We have also received donations from local people and organisations.

The trustees have met this year, to consider policies, make decisions and agree the accounts and annual report.

We have established a written agreement with a local sailing club regarding the use of their facilities and equipment.

We have met with harbour stakeholders to introduce our charity and to ask for their support (Harbour Master, local sailing club, slipway users).

We have held a meeting with the RYA Regional Development Officer to take advice on preparing for accreditation.

We have continued to update our policies and operating procedures to ensure that our training meets RYA standards, and that members of the community who access our facilities can do so safely and confidently.

We have funded more training so that our sail training can be delivered to a standard commensurate with RYA accreditation, including safe instruction and on-water safety cover.

We have held further meetings with a local sailing club regarding use of facilities and changes that need to be made to achieve RYA accreditation.

We have successfully hosted our initial RYA inspection; accreditation is now contingent on the completion of a short action plan.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

We may hold reserves of cash in our bank account prior to authorising the payments which those reserves are intended for. We will never be in deficit in any of our funds.

**Details of any funds materially in deficit**

None.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:


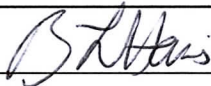
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Shirley Russell	Barbara Harris
Position (Secretary, Chair)	Chair, Trustee	Trustee
Date	21/8/22	