

**DOCKLANDS HISTORY GROUP CIO
TRUSTEES' ANNUAL REPORT
FOR THE PERIOD
FROM 1st JANUARY 2021 TO 31st DECEMBER 2021**

DETAILS OF CHARITY

Name of Charity:- Docklands History Group

Charity Registration Number:- 1184430

Charity's Address:- 7 Stairfoot Lane, Chipstead, Nr. Sevenoaks, Kent TN13 2RS

Summary of Purposes of the Charity as set out in the Governing Document:-

To promote for the public benefit the study of the history of the Port of London and the River Thames by organising lectures, conferences, study tours and other relevant activities available to all and by publishing academic papers and other material relevant to the subject.

Charity Structure, Governance and Management: -

The Docklands History Group was incorporated as a CIO on the 16th July 2019. Its governing document follows the Charity Commission's Association Model for Charitable Incorporated Organisations.

The CIO is managed by a small group of Trustees who also have specific areas of responsibility for the operations of the Group. These would normally have been appointed by election at an AGM. However, it had not been possible to hold an AGM of the Docklands History Group during the 2021 reporting period because the meeting room that the Group uses, which is hired from the Museum of London Docklands, was closed because of the Pandemic. The Governing Document specifies that decisions of the members of the CIO may be taken by means of resolution at a general meeting but there is no provision for postal or electronic voting. The Trustees during 2021 were therefore the original three that set up the CIO plus four others appointed by the original Trustees. In the event, the earliest that the CIO was able to hold its first AGM was not until March 2022. The AGM duly went ahead on that date and all of the current Trustees stood down and were formally elected for terms varying from one to three years. The Group, in its previous unincorporated form, regularly sought new committee-members from among its members and outside by inviting people to volunteer at its meetings and through appeals in its mailings to people on its mailing list. The CIO will continue to do this.

Trustees' Names:-

Edward Sargent	Chairman
Malcolm Tucker	Treasurer
Chris Ellmers	Chairman of Editorial Board
Sally Mashiter	Programme Secretary
Chris Everett	Conference Co-ordinator
Peter Stone	Social Media Co-ordinator
Graham Hall	

There are no Corporate Trustees and none of the Trustees hold title to any property belonging to the charity. There are no Custodian Trustees and no funds are held on behalf of others.

THE DOCKLANDS HISTORY GROUP'S ACTIVITIES AND OBJECTIVES IN THE PERIOD COVERED BY THIS REPORT

Although the Charity was registered in July 2019, it became operational only in January 2020. Up until then, the activities continued to be managed by the previous unincorporated organisation although the Trustees of the CIO were also committee members of this thus achieving continuity. The aim of the CIO was to run a programme of meetings with one every month except January. Unfortunately, because of the Pandemic, it was still not possible to hold meetings of the Group owing to the Museum of London Docklands not being able to provide the usual meeting room throughout 2021.

The Group would also have expected to organise a conference during 2021 but again was prevented from doing this by the Pandemic.

Work continued on the programme of publication of the proceedings of previous conferences but at a reduced rate.

The Group is pleased that despite the setbacks of the Pandemic the support of the members remains strong and number of members by April 2021 was 69.

THE GROUP'S ACHIEVEMENTS AND PERFORMANCE

The achievements of the Group in the period have been severely impacted on by the Pandemic. Its main activities, those of holding regular evening meetings, walks and conferences, were not allowed to take place during 2021. However, the Group has been able to resume holding meetings during 2022. It has also organised a conference which has now taken place on the 21st May 2022 on the subject of *London's Sailortowns: People Communities and the Thames*

FINANCIAL REVIEW

Review of the Charity's Financial Position at the End of the Period covered by this Report

The Group's financial position has been adversely affected by the Pandemic. Still not being able to hold the CIO's first AGM meant that the planned transfer of funds from the original Docklands History Group was not able to take place. Again, it was not possible to hold a conference during 2021. While of course reducing expenditure, this meant that the income expected from this was not forthcoming. Experience has shown that conferences usually generate a modest surplus which help support the other work of the Group. Not being able to hold evening meetings resulted in a reduction in speakers' fees which has boosted the Group's finances but obviously was not welcome. Pre-paid room-hire fees have been carried forward to 2022. Despite the difficulties, at the end of the period the Group was in a sound financial position and is in a good position to move forward and fund its future activities.

The Group's main sources of income are the subscriptions and donations of the members. Any surplus from its sales of tickets to its conferences and its publications did not happen in the review period owing to its activities being halted by the Pandemic. None of the Group's funding is restricted to specific purposes.

Reserves Policy:

The Trustees of the Docklands History Group do not consider that it is necessary at present to have a reserves policy because it has a low turnover and its finances are simple and, above all, predictable. The Trustees take care to ensure that no financial commitments are made unless there is ample funding to cover these. The Trustees will ensure that there is always sufficient funding available to cover any unforeseen expenditure.

Declarations:

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Docklands History Group's Trustees

Signature: *Edward Sargent*

Name: Thomas Edward Michael Sargent
Position: Chairman, Docklands History Group

Date: *7th September 2022*

DOCKLANDS HISTORY GROUP (CIO)

RECEIPTS AND PAYMENTS ACCOUNTS FOR PERIOD 1ST JANUARY 2021 TO 31ST DECEMBER 2021 [v.5]

Section A, Receipts and Payments

	Unrestricted funds	Restricted funds	Total funds	Last year (2019-20)	Notes
A1 Receipts					Notes 1, 2
Donations	297	0	297	118	
From Visitors at meetings	0	0	0	12	
Subscriptions for current year	483	0	483	857	
Subs. received in advance	358	0	358	0	
Refreshments Sales	0	0	0	19	
Publications sales via bank	123	0	123	78	
Publications sales by PayPal	43	0	43	256	
PayPal Account transfer	0	0	0	158	
Conference, aborted	0	0	0	210	
Sub total (Gross income)	1304	0	1304	1708	
Loans received					
Loan rec'd from Old Group	0	0	0	46	
Sub total	0	0	0	46	
Total receipts	1304	0	1304	1754	
A3 Payments					Notes 1, 2
Room-hire for meetings	0	0	0	779	
Speakers' fees and expenses	0	0	0	50	
Insurance	0	0	0	170	
Website	60		60	0	
Printing and mailing	43	0	43	171	
Subscriptions to other societies	19	0	19	19	
Conference, aborted 2020	0	0	0	150	Note 7
Sub total	122	0	122	1339	
Total payments	122	0	122	1339	
Receipts Less Payments	1182	0	1182	415	
A6 Cash funds last year end, brought forward	415	0	415	0	
Cash funds this year end (2021)	1597	0	1597	415	

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds	Notes
B1 Cash funds	Lloyds Bank	1140	0	0	
	Pay Pal account	457	0	0	
	Total cash funds	1597	0	0	
B2 Other Monetary assets	Prepayment for room hire	624			Note 3
B5 Liabilities	Details	Fund to which liability relates	Amount Due (optional)	When due (Optional)	
	Loan from Old Group	Unrestricted	46		Notes 4, 5
	Creditors payable within one year	Unrestricted	355		Note 6

Notes to the Accounts

1) Receipts and Payments Accounts

The charity has a gross income below £25,000 per year. These accounts have been prepared on a Receipts and Payments basis in accordance with Charities Commission Guidance CC15d and modelled on the Charities Accounts Template CC16a.

2) Restricted Funds

The charity has no restricted funds.

3) Prepayment for Room-Hire

This is the credit given by the room-hirer when meetings were cancelled in 2020.

4) Relationship of the CIO to the Original Docklands History Group:

The Docklands History Group (CIO) was set up by members of the committee of the original Docklands History Group (the Old Group), following a resolution made by that Group at a General Meeting in 2019. The resolution included the agreement that, following the first AGM of the CIO, all the assets and liabilities of the Old Group would be transferred to the CIO. The Covid 19 epidemic prevented holding that AGM until 2022 and the Old Group's funds therefore continued to be accounted separately during 2021.

5) Loan from Old Group:

The loan from the Old Group received in 2020 will be cleared when the Old Group's funds are transferred to the CIO. See Note 4.

6) Creditors Payable within one year

These comprised a payment for annual insurance that was made by a trustee on behalf of the CIO but not reimbursed to him by the year's end (£174), plus other cheques uncleared at the year's end (£181). Consequently, the listed payments are lower than they might be in a typical year.

7) Return of Fees for Aborted 2020 Conference

Some delegates declined the return of their fees which had been refunded in 2020.

Signed by the following Trustees of the Docklands History Group CIO:

Date

Malcolm Tucker - Treasurer: *Malcolm T Tucker*

17 Aug 2022

Edward Sargent – Chairman *Edward Sargent*

19th August 2022

The Docklands History Group is a Charitable Incorporated Organisation with Charity Number 1184430