



ANNUAL REPORT  
AND FINANCIAL STATEMENTS  
For the year ended 4th April 2020

Registered Charity Number 1181168

Principal Office  
C/o 17 Coldwell Road  
Prudhoe  
Northumberland  
NE42 5DY



friends of  
Eastwoods Park

Trustees:	Alexandra Bond Hayley Dickinson Russell Greig Angie Scott (Resigned 1st September 2019)
Treasurer	Alexandra Bond
Secretary	Russell Greig
Independent Examiner	Lynne O'Brien 6 Shepherds Way East Boldon Tyne & Wear



## **Chairman's Remarks**

On behalf of the Friends of Eastwoods Park I have pleasure in presenting to you a record of activities of the Friends group up to the early part of 2020.

We were granted charitable status towards the end of 2018, and our priority in the early part of 2019 was the refurbishment and creation of the Miners Lamp Community Cafe & Hub which has become a fantastic community facility.

Work began in February 2019, and we opened our doors in April 2019. The Miners Lamp allowed us to provide a community space, cafe as well as provide services to our community through our food bank, pay as you feel market and school uniform bank.

This was in addition to our continued work in making improvements to Eastwoods Park for the benefit of our community and visitors. The Miners Lamp also provided much needed facilities for park users such as public toilets and refreshments.

From our opening in April 2019 the remainder of 2019 was a bit of a whirlwind. Holding a number of activities and events for our community which were free for our community to attend.

After opening the Miners Lamp Community Cafe & Hub we began working with organisations such as the Bridge Project which allowed us to take volunteers who were long term unemployed or suffering mental health problems. Taking that first step back into society to overcome issues such as anxiety and develop employability skills. We also worked with the Talbot House Trust as part of their pupil enrichment program, particularly for their 15 year old and above pupils to build confidence and gain life skills in our cafe and kitchen.

Sadly at the end of the summer 2019 our Chair Angie Scott resigned.

We are constantly 'blown away' by the support we receive from individuals and organisations, in terms of financial support and items donated to our food bank.

Russell Greig  
Secretary

## **Trustees Report Objects and Aims**

The Friends of Eastwoods Park is a registered charity, set up to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for residents.

In furtherance of these objectives, but not otherwise, the trustees shall have the power to establish or secure the establishment of a community centre and recreational land and to maintain, manage or co-operate with any statutory authority in the maintenance and management of such a centre and recreational land for activities promoted by the charity in furtherance of our objects and aims.

We fulfil our objects and aims through the following objectives, strategies and activities.

### **Objectives, Strategies and activities**

The Miners Lamp opened in April 2019, through which we provide facilities for our community and park users to access such as toilets and cafe. We ensure that our cafe can meet the needs of those on low incomes and can be affordable for many who visit Eastwoods Park.

From the Miners Lamp we also operate our food bank and school uniform bank. Through-out the year we have provided support to alleviate food poverty, as well as preloved school uniforms to many families across our town and surrounding areas. Support has also extended to those in desperate need setting up home for those escaping domestic abuse.

In order to help reduce food waste, we have also redistributed food donated through supermarkets and working with the charity Fareshare. This food whilst still of good quality, was distributed through our food parcels, and also offered to the general public to help us raise funds for our charity, as part of our pay as you feel market.

Working with Northumberland County Council, we have helped bring about a range of improvements to Eastwoods Park for the benefit of our community. These have included removing overgrown shrubs, re-establishing flower beds and planting. Providing sports equipment free of charge for use within the park.

As part of our activities, we have organised and held fun days and events and activities during school holiday breaks, which have been an opportunity for us to also provide meals to combat and reduce children facing holiday hunger.



## Public benefit

The Trustees confirm that they have complied with the requirements of Section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charities Commission of England and Wales.

## Achievements and Performance



2019/2020 was our first year operating the Miners Lamp Community Cafe and Hub and its fair to say has been a huge success. With the support of so many individuals, groups and organisations in our town. Who have helped collect for our food bank, and also helped us plan and host a number of activities and events FREE for our community.

We have helped provide food to hundreds of individuals in our first year, along with over 50 families with school uniform items.

Through our work, children and adults have had access to equipment free of charge for the following sports in Eastwoods Park;

Golf putting, tennis, football, basketball, cricket, rounders, baseball, badminton and table tennis.

We have also helped other organisations deliver projects and enhance the lives of their own service users including those experiencing long term mental health impairment, and children with behavioural and additional needs.

In September 2019 we were delighted to win the Love Northumberland Best New Project Award.

## Financial Review

The Charities current account will be maintained with a minimum balance of £5,000. This can be increased with trustee approval for expected exceptional items. The charity does not have a deposit account.

From the 1st February 2020 the Charity received funding in relation to operating the Miners Lamp Community Cafe & Hub for a period of three years. Funding was conditional on the work of a Trustee to manage and operate the Miners Lamp Community Cafe & Hub.

As a result the charity entered into a 'Service Agreement' to remunerate the Trustee as permitted by reference to the Charities Constitution Section 6 sub-section (1) and (2) and by reference to the Charities Act 2011, Sections 185 to 188.

## Policy on reserves

The trustees have no defined policy in terms of the levels of resources held. However, the trustees regularly on a quarterly basis review the amount of reserves that are required to ensure that they are adequate to fulfil the organisations continuing obligations and to provide our services for a minimum of 6 months.

## **Structure, Governance and Management**

### **Nature of governing document**

The Friends of Eastwoods Park is governed by a Constitution of Charitable Incorporated Organisation.

### **Recruitment and appointment of trustees**

Trustees are appointed at the AGM, however the trustees may appoint a new trustee to temporarily fill a vacancy or to bring in additional skills or experience. Such a trustee will retire at the next AGM but can then be re-appointed.

The Trustees, where practicable are involved in the work of the Friends of Eastwoods Park.

### **Organisational Structure**

The Trustees have appointed a Project Manager and Operations Team to oversee the day to day activities of the organisation. They report to and are accountable to the Trustees.

The team also consists of volunteers who are involved in all aspects of the work of the organisation.

The Annual Report was approved by the trustees of the charity on 22 September 2022 and signed on its behalf by :

A handwritten signature in black ink, appearing to read 'Russell Greig', with a stylized flourish at the end.

Russell Greig, Secretary.

## **Independent Examiner's report to the Trustees of The Friends of Eastwoods Park.**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 4th April 2020, details of which are summarised here. The full report is available on request.

### **Respective responsibilities of trustees and examiner**

As the charity's trustees of the Friends of Eastwoods Park you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("The Act")

I report in respect of my examination of the Friends of Eastwoods Park's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

### **Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention with the examination giving me cause to believe that any material respect:

1. Accounting records were not kept in respect of the Friends of Eastwoods Park as required by Section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirement concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in black ink, appearing to read 'Lynne O'Brien', is written over a light blue horizontal line. The signature is cursive and somewhat stylized.

Lynne O'Brien

# Balance Sheet as at 4th April 2020

<b>Current Assets</b>	<b>Total year ended 4th April 2020 £</b>
Cash in Bank and in hand	22,743
Creditors amounts falling due	(4,148)
Net Assets	<b><u>18,595</u></b>
<b>Funds of the Charity</b>	
<b>Unrestricted funds</b>	10,243
<b>Restricted funds</b>	12,500
Total Funds	<b><u>22,743</u></b>
<b>Total Liabilities</b>	<b><u>(4,148)</u></b>
<b>Total Net Assets</b>	<b><u>18,595</u></b>

**Friends of Eastwoods Park**  
**Detailed Statement of Financial Activities for the Period**  
**For the year ended 4th April 2020**

	<b>Total year ended 4th April 2020 £</b>
<b>Income and endowments</b>	
Donations and legacies	29,291
Other trading activities	21,723
Total income	<b><u>51,014</u></b>
<b>Expenditure on:</b>	
Raising funds	(14,793)
Charitable activities	(10,692)
Total expenditure	<b><u>(25,485)</u></b>
Net income	18,595
Net movement in funds	18,595
<b>Reconciliation of funds</b>	
Total funds brought forward	-
Total funds carried forward	<b><u>18,595</u></b>

**Friends of Eastwoods Park**  
**Detailed Statement of Financial Activities for the Period**  
**For the year ended 4th April 2020**

	<b>Total year ended 4th April 2020 £</b>
<b>Donations and legacies</b>	
Donations from individuals	3,929
Donations from collection boxes	216
Grant from Ballinger Charitable Trust	15,000
Other grant making bodies	10,145
	<b><u>29,290</u></b>
<b>Other trading activities</b>	
Income from Miners Lamp Community Cafe	21,723
	<b><u>21,723</u></b>
<b>Raising funds</b>	
Fundraising costs	(14,793)
	<b><u>(14,793)</u></b>
<b>Charitable Activities</b>	
Marketing	(168)
Employee Wages and Salaries	(2,840)
Motor Expenses	(64)
Printing and Stationary	(102)
Internet and IT	(865)
Insurance	(455)
Maintenance, Repairs and Renewals	(1,443)
Bank Charges	(87)
Professional fees and subscriptions	(4,284)
PPE and Training	(375)
Activities and Events	(6,942)
	<b><u>(17,625)</u></b>

**Notes to the Accounts: (Full details of these can be provided on application)**

The trustees have prepared the trustees report and financial statements in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and republic of Ireland.

***Financial guarantee contracts***

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the year end the CIO did not have any outstanding guarantees to third parties not any debts secured on assets of the CIO.

***Tangible fixed assets***

Individual fixed assets purchased are written off in the year of purchase.

The charity hold a 15 year Lease on the Miners Lamp Community Cafe and Hub which is owned by Northumberland County Council for an annual rent of £1.00.

***Trustees remuneration and expenses***

In accordance with Section 6 Sub-Section 1 and 2 of the Charities Constitution and Sections 185 to 188 of the Charities Act 2011. The Charity entered into a service agreement with a Trustee for which they were remunerated not exceeding £15,000 per annum from 1st February 2020.

No other Trustees received remuneration or expenses.

Friends of Eastwoods Park

Annual Report and Financial Statements

For the Year Ended 4th April 2020

Lynne O'Brien

## **Friends of Eastwoods Park**

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**Friends of Eastwoods Park**  
**Reference and Administrative Details**

<b>Trustees</b>	Alexandra Bond
	Hayley Dickinson
	Russell Greig
	Angie Scott (resigned 1st September 2019)
<b>Principal Office</b>	c/o 17 Coldwell Road Prudhoe Northumberland NE42 5DY
<b>Charity Registration Number</b>	1181168
<b>Independent Examiner</b>	Lynne O'Brien 6 Shepherds Way West Boldon Tyne & Wear

## **Trustees' Report**

### **Objects and Aims**

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In order to help reduce food waste, we have also redistributed food donated through supermarkets and working with the charity Fareshare. This food whilst still of good quality, was distributed through our food parcels, and also offered to the general public to help us raise funds for our charity.

Working with Northumberland County Council, we have helped bring about a range of improvements to Eastwoods Park for the benefit of our community. These have included removing overgrown shrubs, re-establishing flower beds and planting. Providing sports equipment free of charge for use within the park.

As part of our activities, we have organised and held fun days and events and activities during school holiday breaks, which have been an opportunity for us to also provide meals to combat and reduce children facing holiday hunger.

### **Public benefit**

The trustees confirm that they have complied with the requirements of Section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

### **Financial Review**

The Charities current account will be maintained with a minimum balance of £5,000. This can be increased with trustee approval for expected exceptional items. The charity does not have a deposit account.

### **Policy on reserves**

The trustees have no defined policy in terms of the levels of resources held. However, the trustees regularly on a quarterly basis review the amount of reserves that are required to ensure that they are adequate to fulfil the organisations continuing obligations and to provide our services for a minimum of 6 months.

### **Structure, Governance and Management**

#### **Nature of governing document**

The Friends of Eastwoods Park is governed by a Constitution of Charitable Incorporated Organisation.

## **Recruitment and appointment of trustees**

Trustees are appointed at the AGM, however the trustees may appoint a new trustee to temporarily fill a vacancy or to bring in additional skills or experience. Such a trustee will retire at the next AGM but can then be re-appointed.

The Trustees, where practicable are involved in the work of the Friends of Eastwoods Park.

## **Organisational Structure**

The Trustees have appointed a Project Manager and Operations Team to oversee the day to day activities of the organisation. They are report to and are accountable to the Trustees.

The team also consists of volunteers who are involved in all aspects of the work of the organisation.

The Annual Report was approved by the trustees of the charity on 22 September 2022 and signed on its behalf by :

A handwritten signature in black ink, appearing to read 'Russell Greig', with a stylized flourish at the end.

Russell Greig  
Secretary

## Statement of Trustees Responsibilities

The trustees are responsible for preparing the trustees report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 22 September 2022 and signed on its behalf by:

A handwritten signature in dark ink, appearing to read 'Russell Greig', with a stylized flourish at the end.

Russell Greig  
Secretary

## **Independent Examiner's report to the Trustees of The Friends of Eastwoods Park.**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 4th April 2020, details of which are summarised here. The full report is available on request.

### **Respective responsibilities of trustees and examiner**

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I report in respect of my examination of the Friends of Eastwoods Park's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

### **Independent Examiner's Statement**

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1. Accounting records were not kept in respect of the Friends of Eastwoods Park as required by Section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirement concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

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Lynne O'Brien

**Friends of Eastwoods Park**  
**Detailed Statement of Financial Activities for the Period**  
**For the year ended 4th April 2020**

	Note	Total year ended 4th April 2020 £
<b>Income and Endowments from:</b>		
Donations and legacies		29,291
Other trading activities		<u>21,723</u>
Total income		<u>51,014</u>
<b>Expenditure on:</b>		
Raising funds		(14,793)
Charitable Activities		<u>(17,625)</u>
Total expenditure		<u>(32,418)</u>
Net movement in funds		<u>18,595</u>
<b>Reconciliation of funds</b>		
Total funds brought forward		—
Total funds carried forward		<u>18,595</u>

All of the charities activities derive from continuing operations during the above period.

**Friends of Eastwoods Park**  
**(Registration Number 1181168)**  
**Balance Sheet as at 4th April 2020**

<b>Current Assets</b>		<b>Total year ended 4th April 2020 £</b>
	<b>Note</b>	
Cash in Bank and in hand		22,743
<b>Creditors amounts falling due</b>	8	<u>(4,148)</u>
<b>Net Assets</b>		<b><u>18,595</u></b>
<b>Funds of the Charity:</b>		
Unrestricted funds		10,243
Restricted funds		12,500
<b>Total Funds</b>		<b><u>22,743</u></b>
<b>Total Liabilities</b>		<b><u>(4,148)</u></b>
<b>Total Net Assets</b>		<b><u>18,595</u></b>

The financial statements on pages 7 to 12 were approved by the trustees, and authorised for issue on the 22 September 2022 and signed on their behalf.



Russell Greig  
Secretary

## **Friends of Eastwoods Park**

### **Notes to the Financial Statements for the Year Ended 4th April 2020**

#### **1. Accounting policies**

##### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

##### **Basis of Preparation**

The Friends of Eastwoods park meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### **Exemption from preparing a cash flow statement**

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

##### **Going concern**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

##### **Income and Endowments**

Voluntary income including donations, gifts, legacies and grants provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

##### **Donations and legacies**

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

##### **Grants receivable**

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. When performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

##### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

##### **Raising funds**

These costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

##### **Charitable activities**

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

##### **Governance costs**

These include the costs attributable to the charity's compliance and constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

##### **Taxation**

The charity is considered a pass to test set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporate Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

**Tangible fixed assets**

Individual fixed assets are purchased and written off in the year of purchase.

**Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

**Fund structure**

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted funds are set aside for specific purposes as directed by the grant provider at the discretion of the trustees.

**2. Analysis of governance and support costs****Governance Costs**

	<b>Restricted Funds £</b>	<b>Unrestricted Funds £</b>	<b>Total 4 April 2020 £</b>
Staff costs			
Wages and salaries	-	2,840	2,840
Sub-Contractors Costs	3,750	-	3,750
Accountancy Fees	-	534	534
Bank charges and fees	-	87	87
	<u>3,750</u>	<u>3,461</u>	<u>7,211</u>

No employee received emoluments of more than £60,000 during the year

The above staff wages and salaries relate to casual staff employed during busy summer periods.

Sub-contractor costs relate to remuneration made under a service agreement as outlined in section 5.

**5. Trustees remuneration and expenses**

In accordance with Section 6 Sub-Section 1 and 2 of the Charities Constitution and Sections 185 to 188 of the Charities Act 2011. The Charity entered into a service agreement with a Trustee for which they were remunerated not exceeding £15,000 per annum from 1st February 2020.

No other Trustees, nor any person connected with them, have received any remuneration from the charity during the year.

**7. Taxation**

The charity is a registered charity and is therefore exempt from taxation

**8. Creditors: amounts falling due within one year**

	<b>4 April 2020 £</b>
Other taxation and social security	-
Other trade creditors	4,148
Accruals	-
	<u><b>4,148</b></u>

## **9. Financial guarantee contracts**

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the year end the CIO did not have any outstanding guarantees to third parties nor debts secured on assets of the CIO.

**Friends of Eastwoods Park**  
**Detailed Statement of Financial Activities for the Period**  
**For the year ended 4th April 2020**

	<b>Total year ended 4th April 2020 £</b>
<b>Income and endowments</b>	
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Net movement in funds	18,595
<b>Reconciliation of funds</b>	
Total funds brought forward	-
Total funds carried forward	<b><u>18,595</u></b>

**Friends of Eastwoods Park**  
**Detailed Statement of Financial Activities for the Period**  
**For the year ended 4th April 2020**

	<b>Total year ended 4th April 2020 £</b>
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	<b><u>29,290</u></b>
<b>Other trading activities</b>	
Income from Miners Lamp Community Cafe	21,723
	<b><u>21,723</u></b>
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Fundraising costs	(14,793)
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Marketing	(168)
Employee Wages and Salaries	(2,840)
Motor Expenses	(64)
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