



## **S20 Food Bank Report 2021-22**

### **S20 Food Bank Trustees Annual Report for 1<sup>st</sup> April 2021 – 31<sup>st</sup> March 2022**

The charity is run according to the constitution dated 2<sup>nd</sup> May 2016. The charity was registered as a charity on 17 June 2016 under charity number 1167712.

The trustees serving the charity for this financial year were:

Ryan Wileman

Rev. Sue Stewart

Sameena Azam

Helen Stokes (appointed 11 February 2022)

Jonathan Berry (appointed 11 February 2022)

Our Treasurer is Rosalind Wastnidge

#### **Objects and activities**

To work in partnership with a range of community organisations and agencies to relieve poverty or financial hardship among residents and their dependants living in the S20 area of Sheffield, by providing bespoke emergency food parcels and other such items and supplies as may be necessary from time to time, as well as health/housing/money advice, education and any other necessary support designed to enable individuals to generate a sustainable income and become self-sufficient.

To prevent or relieve poverty through undertaking and supporting research into factors that contribute to poverty and the most appropriate ways to mitigate these.

#### **Achievements and Performance**

This was the sixth year of the S20 Food Bank and was a more steady and less chaotic year compared to the previous year. The previous financial year had coincided with the COVID 19 outbreak and the UK being placed into lockdown as a result. This had a dramatic impact on demand for our services and led to many enforced changes in the way that we carried out that work.

This financial year has seen us adapt to that new way of working and embed many of those practices as our new 'normal'.

A dive into our statistics shows some interesting trends. From April 2021 – March 2022, the Food Bank saw 152 unique clients, which represents a 14% increase on the previous year. The total number of people fed in the households supported was 307 (an 8.4% increase on the previous year) and also included 87 children (a 13% decrease on last year).

However, what is interesting is that whilst the number of unique clients that we saw increased, the number of food parcels distributed was down from 1,115 in 2020/21 to 941 in 2021/22 (a 15.61% decrease). Also, the total amount of food distributed was 19,163.6kg (a 24.46% decrease on last year).

Whilst we do not know the full story behind each client's circumstances, this may indicate that people's crises were not lasting as long as in the previous year. The 2020 COVID lockdowns saw people experiencing long periods of worklessness and home-schooling, which had a big impact on family finances over a prolonged period of time. Whilst 2021/22 was still a very tough year, the changes were not quite so seismic as in the previous year. Also, by 2021, many support services had managed to find new ways of doing their work which led to more support being out there for people experiencing financial crisis.

As was referenced in the 2020/21 report, the COVID outbreak led to many of our previous volunteers being unable to volunteer anymore but that we began to work with a new team of volunteers. 2021/22, saw this team really begin to flourish but also saw some of our previous volunteers come back to work with us, which was a real joy. It was also great to be able to take these volunteers out for a Thank You meal acknowledge all of their hard work in incredibly difficult circumstances.

We were also delighted to welcome two new Trustees, Helen Stokes and Jonathan Berry to strengthen our Trustee Board. Each brings a wealth of wisdom and experience from their professional and personal lives, which will be invaluable to our organisation. We are very grateful to them for accepting this invitation and looking forward to working with them. We also want to acknowledge the many hours put in by our Treasurer Rosalind Wastnidge to ensure that our finances are properly managed and accounted for.

In the last 12 months, we have received donations of 10,947.75kg worth of food (a 44.3% decrease on last year) which represented a financial value of £19,158.56. Much of this came from local individuals and businesses getting in touch to offer donations without us even having to put an appeal out. This demonstrated a huge amount of goodwill from the general public to us for the work that we were doing.

We were also very grateful beneficiaries of food donations from our local ASDA and Morrisons as well as donations from Waitrose which are facilitated by the Sheffield Food Bank Network.

We also saw a small decrease in the number of Referral Agencies referring clients to us, from 42 to 36.

We were also really pleased to be able to partner with Westfield Big Local to provide a Christmas Lunch Hamper to many of our clients. This was very gratefully received and came as a big relief to many people.

We also spent £60.00 on providing winter fuel support to families in our area.

#### **Challenges & Responses to the Challenges**

One of our biggest challenges this was the reduction in food and financial donations. 2020/21 saw a huge outpouring of generosity from the general public as a result of the COVID pandemic and the increase in media reporting on people's financial plights. We also saw campaigns from celebrities like Marcus Rashford around issues of holiday hunger. These campaigns saw an increase in public donations to food banks. In addition to this there were many financial grants available for organisations providing food support during the pandemic.



As life began to return to something a little bit more normal and the media reporting changed, the food donations began to drop off somewhat. However, the demand for our services did not. This meant that we began to spend more of our financial reserves on food supplies to resource our food parcels. We were fortunate that we had the financial reserves to do this, due to grants that were available the previous year. We enter 2022/23 in reasonably healthy financial state but we will need to explore further funding opportunities in order to keep pace with our current spending, if we are to still be a going concern at the end of 2022/23. This is something that the Trustees are aware of and are actively looking at.

#### **Public Benefit**

We have endeavoured at all times to follow the objectives of the charity in order to ensure that all activities engaged in are for the public benefit.

#### **Financial Review**

See attached Treasurers Financial Summary for the majority of the Financial Review.

However, our Independent Examiner has suggested that we provide a brief commentary as to the Trustees position as to why we do not currently have a reserves policy. The Charity does not currently have any regular outgoings that we are committed to. The only money we really spend is on food purchases and our small mobile phone bill of £6 to Giffgaff which can be cancelled at a month's notice. Therefore, if the money of the charity were to ever run out to the point where we couldn't continue, we would just have to close the operation down. We are actively working to ensure that is not the case but we do not have any outgoings that would have to be met if that were the case.

#### **In Conclusion**

Historically we have not been the busiest of Food Banks, however, this has increased substantially since 2020. The number of parcels delivered per week is on average more than double what it was in the financial year 2019/20.

As well as trying to meet the immediate food related needs of the clients, we have always placed a high priority on building personal relationships with as many of our clients as possible. This has been a lot harder since the lockdowns due to not having anywhere near as much face to face contact with our clients. We have tried to mitigate this by ensuring that we make the most of the phone calls with them when we arrange their parcels and also on the doorstep, when the parcels are either delivered or collected. But none of this is any substitute for being able to sit down with them over a drink and a piece of cake as we used to be able to do. This is something that we hope to be able to get back to in some way in the coming months. We are also in active dialogue with Citizens Advice Sheffield to explore bringing back some face to face advice provision in our community. Funding has been secured to deliver this and we are currently in negotiations to sort the logistics of the service out. We believe this will benefit many of our clients in helping them to access the support and advice that they need to not only survive their financial crisis but also to regain some semblance of self-sufficiency.

The Trustees would like to express their sincere thanks to all volunteers and donors who have made our work possible.

We look forward to the day when our service can close due no longer being needed and continue to strive towards the day when this can be the case. Although, sadly this does seem a long way away at the moment.

Signed: [Signature]

Date: 2/9/22

Print Name: Ron Wilcox

Trustee

Signed: [Signature]

Date: 2/9/22

Print Name: Sue Stewart

Trustee



### **Financial Statement for the year ending 31<sup>st</sup> March 2022**

Another year over and still the need for the Food Bank does not go away. With the Pandemic being over now according to the government, we see the new horror for families emerging in the massive increase in the cost of power and fuel driving up the cost of living in general. I am sure I am not on my own in foreseeing a further surge in demand for food that we will find challenging to deal with in the coming months.

Although donations of food have reduced by almost half through 2021/2 there has been an almost equivalent reduction in distribution. With a high cash balance at the beginning of the year grants have not been sought in line with the Trustees policy of only raising what the charity needs to operate and only 25% of income has come from grants compared to 2020/21. Little else of significance has moved in both income or expenditure and, again, no equipment has been purchased. We close the year in a similar position to 2020/21.

Once again we are indebted to our band of hard working volunteers, with the appointment of two new trustees to share the load as the Charity grows.

As the turnover of the charity once more exceeds £25,000 this year, an independent examination of the accounts is required. This will be done in accordance to the Charity Commission guidance notes in due course and the resulting report will be attached to the Charity's Annual Returns.

Rosalind Wastnidge

Treasurer



### **Independent examiner's report to the trustees of S20 Food Bank**

I report to the trustees on my examination of the accounts of the S20 Food Bank (the Trust) for the year ended 31 March 2022.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:** P. R. Parkin

**Name:** P R Parkin

**Relevant professional qualification or membership of professional bodies (if any):** Chartered Public Finance Accountant

**Address:** 51 Martin Close, Sheffield S26 3RJ

**Date:** 25 August 2022

**Receipts and payments accounts**

For the period from	Period start date	To	Period end date
	01/04/2021		31/03/2022

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**Section A Receipts and payments**

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Grants	-	3,008	-	3,008	12,233
Loans - Hardship - Repayments	-	-	-	-	-
Donations - Food	-	19,159	-	19,159	34,410
Donations - Assets	-	-	-	-	-
Donations - Personal - Gift Aided	1,320	-	-	1,320	1,430
Donations - Personal - Not Gift Aided	666	-	-	666	1,635
Donations - Other - CAF etc	1,068	888	-	1,956	2,675
Fund Raising	2,014	-	-	2,014	-
Gift Aid - Tax Refund	373	-	-	373	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>5,441</b>	<b>23,055</b>	<b>-</b>	<b>28,496</b>	<b>52,383</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>5,441</b>	<b>23,055</b>	<b>-</b>	<b>28,496</b>	<b>52,383</b>
<b>A3 Payments</b>					
Food	-	28,357	-	28,357	41,466
Fuel	60	-	-	60	180
Loans - Hardship	-	-	-	-	-
Publicity & Marketing	-	-	-	-	-
Staff Training	459	-	-	459	25
Staff Expenses	-	-	-	-	-
Stationery	48	-	-	48	13
Postage	-	-	-	-	-
Telephone	72	-	-	72	72
Furniture	-	-	-	-	-
Equipment	-	-	-	-	25
Electrical Work - Food Store	-	-	-	-	-
Sundry Expenses	163	-	-	163	70
	-	-	-	-	-
<b>Sub total</b>	<b>802</b>	<b>28,357</b>	<b>-</b>	<b>29,159</b>	<b>41,851</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>802</b>	<b>28,357</b>	<b>-</b>	<b>29,159</b>	<b>41,851</b>
<b>Net of receipts/(payments)</b>	<b>4,639</b>	<b>- 5,302</b>	<b>-</b>	<b>- 663</b>	<b>10,532</b>
<b>A5 Transfers between funds</b>	<b>- 616</b>	<b>616</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>9,531</b>	<b>7,908</b>	<b>-</b>	<b>17,439</b>	<b>6,907</b>
<b>Cash funds this year end</b>	<b>13,554</b>	<b>3,222</b>	<b>-</b>	<b>16,776</b>	<b>17,439</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Balance	13,419	-	-
	Petty Cash	135	-	-
	Food Vouchers	-	6	-
	Food Cash Value	-	3,216	-
	<b>Total cash funds</b>	<b>13,554</b>	<b>3,222</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

### B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

### B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-


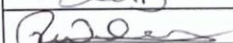
### B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Food	Food Bank	-	3,216
Equipment - Donated - Storage Racking	Food Bank	1,000	-
Equipment - Purchased - Apple iPhone 5S	Food Bank	279	-
Equipment - Purchased - Chest Freezer Logic L300CFW14 - Disposed 1/6/19	Food Bank	199	-
Equipment - Purchased - Salter Brecknell WS300 Platform Scales	Food Bank	217	-
Equipment - Purchased - Storage Racking	Food Bank	510	-
Furniture - Tables & Chairs for Info Centre	Food Bank	222	-
Equipment - Purchased - 2 x Upright Freezers	Food Bank	648	281
		-	-

### B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	JONATHAN BERRY	8/7/22
	Ryan Wilson	8/7/22



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**Signed:** *P. R. Parkin*

**Name:** P R Parkin

**Relevant professional qualification or membership of professional bodies (if any):** Chartered Public Finance Accountant

**Address:** 51 Martin Close, Sheffield S26 3RJ

**Date:** 25 August 2022