

**JOSHUA HAYDAY HELPING HAND TRUST**

**Company**

**Number: 7091862**

**Charity Number: 1134104**

**JOSHUA HAYDAY HELPING HAND TRUST**

**A COMPANY LIMITED BY GUARANTEE**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED  
31 DECEMBER 2021**

N D Myatt & Co  
Chartered Accountants

# **JOSHUA HAYDAY HELPING HAND TRUST**

**Company**

**Number: 7091862**

**Charity Number: 1134104**

35 Quintin Avenue, London SW20 8LD

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# JOSHUA HAYDAY HELPING HAND TRUST

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## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021

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The Trustees, who are also Directors of the Charity for the purposes of the Companies Act 2006, present their report with the financial statements of the Charity for the year ended 31 December 2021. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with Financial Reporting Standards for Smaller Entities (FRSSE).

### REFERENCE AND ADMINISTRATION DETAILS

**Registered Company Number:** 7091862 (England and Wales)

**Registered Charity Number:** 1134104

**Registered Office:** Troytown Cottage,  
Haywards Heath Road,  
Balcombe,  
West Sussex RH17 6NF

**Directors / Trustees:** Nicholas Hayday  
Carolyn Bane  
Clive Bane  
Katie Hayday  
Susan Hayday  
Terence Hayday

**Company Secretary:** Terence Hayday

**Independent Examiner:** N D Myatt & Co  
Chartered Accountants  
35 Quintin Avenue,  
London SW20 8LD

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Corporate Governance.

The Trust is managed by the Directors shown above, who meet on a regular basis in accordance with the Board's procedures. Minutes are taken of all formal meetings.

#### Governing Document

The Trust is controlled by its Memorandum and Articles of Association.

The Trust is a limited company, limited by guarantee, as defined by the Companies Act 2006.

The Trust was incorporated on 1 December 2009.

Each Member has undertaken to contribute a sum not exceeding £1 in the event of the winding up of the Trust. There are 6 Members. (2020:6)

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## **Recruitment and Appointment of New Trustees / Directors of the Company**

A Trustee is a Director of the Company, who shall be a Director of the Company for the purposes of the Companies Act 2006 and a Charity Trustee for the purposes of the Charities Acts.

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## **STRUCTURE, GOVERNANCE AND MANAGEMENT CONTINUED**

The Members may, by ordinary resolution, appoint any individual aged 16 years or over, who is not disqualified as defined in the Articles of Association, to be a Trustee, provided the appointment does not cause the number of Trustees to exceed any maximum for the time being. As at 31 December 2021, there was no such maximum number.

### **Induction and Training of New Trustees**

New Trustees are briefed on their legal obligations under Charity and Company law, the content of the Trust's Memorandum and Articles of Association, the Board's procedures and decision-making processes, the Trust's strategic objectives and the recent and proposed financial performance of the Trust.

### **Risk Management**

The Directors have a duty to identify and review the risks to which the Joshua Hayday Helping Hand Trust is exposed and to ensure that appropriate controls are in place to provide reasonable assurance against fraud and error.

The Board is responsible for the management of risks faced by the Trust. Risks are identified, assessed and controls established throughout the year. A key control is the formal review of the Trust's Risk Register on an annual basis.

Through the risk management process established by the Joshua Hayday Helping Hand Trust, the Directors are satisfied that the major risks identified have been adequately mitigated where necessary. It is recognised that systems can only provide reasonable, but not absolute, assurance that major risks have been adequately managed. The Trustees have determined that the key risk to the Charity would be the inability to raise funds.

## **OBJECTIVES AND ACTIVITIES**

### **Objectives and Aims**

The principal objective of the Joshua Hayday Helping Hand Trust (hereinafter "Trust" where appropriate) is to provide relief and support to parents, guardians and carers of children with life limiting or life threatening medical or health conditions. The Trust also normally provides finance for organisations, such as children's hospices, that provide specific support, by way of designated projects, to families or individuals whose children have life limiting health issues.

The fundamental aim of the Trust is to assist individuals caring for very sick children and to fund projects that provide real practical or financial support to families, such as respite care, assistance with transport needs and the funding of medical, mobility or play equipment, as well as the provision of food and groceries.

### **Significant Activities in 2021**

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## **Fund Raising**

With the easing of the Coronavirus pandemic restrictions, the Trust was able to resume its more usual fund raising activities in 2021.

Several regular events, including the annual Golf Tournament at Worplesdon Golf Club and the Royal Parks Half Marathon in London were held, attracting a healthy number of players and runners respectively.

Notable individuals who raised funds for the Trust included a long-standing supporter who completed 1,000km of running throughout 2021, raising over £2,300. He also participated in a Tough Mudder event with several other Lancing College Old Boys who have also been consistent fund-raising supporters of the Trust.

One person was not able to make the start line at the Royal Parks Half Marathon, due to her youngest son being unwell, so to make up for it she ran a half marathon near her home in the afternoon; a not untypical gesture by those who raise funds for the Trust.

Three individuals successfully completed the London Marathon in 2021, raising an impressive sum of £11,500 between them. Several cyclists and runners also took part in a number of other sporting events held throughout 2021 to raised funds for the Trust.

As in the past, much appreciated donations were received from friends, family, work colleagues and employers, often through “matched-funding” arrangements.

Funds were also derived from continued use of the Virgin Charity Credit Card as well as from modest interest payments received from the Trust’s low risk investments.

## **Support Provided**

Throughout 2021, the Trust continued to provide funds for a monthly taxi account facility for families using the Kaleidoscope Children’s Palliative Care Service (Kensington and Chelsea, Hammersmith and Fulham and Westminster). This account allows families in their care to attend hospital appointments and to access medical and related services. The Trust also continued to fund supermarket vouchers and presents for children and their siblings supported by Kaleidoscope. Last Christmas, the Trust provided several of their families with supermarket vouchers and presents for children cared for by them plus gifts for their siblings.

The Trust has also maintained its support for a transport fund for Haven House Hospice, in Woodford, Essex and funds were, once again, made available to the Noah’s Ark Hospice in Barnet, North London, for their emergency fund, originally set up in response to the Covid pandemic.

A new relationship has been established with Demelza House Hospice who offer their services across Kent, East Sussex and South-east London. Early assistance has been the purchase of specialist bed sheets, a fridge freezer to replace one that had broken down, and specialist padding for a safe play space for a child as well as the provision of supermarket vouchers.

The Trust also maintains a strong relationship with Shooting Star Hospices in Hampton

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and Guildford, providing regular funding for transport costs. £2,500 was donated to their appeal for an additional outreach nurse, and the Trust responded to various bespoke requests for equipment and funding trips for families in need of financial assistance.

Throughout 2021, the Trust also responded to a range of bespoke requests, and supplied sums of money, food vouchers and white goods and specialist equipment to individual families. Practical assistance was also provided in the form of funding home adaptations, meeting the costs of cleaning help and underwriting the expenses of an overseas visit for specialist treatment.

As in the past, support was also made available for siblings and parents, especially funding days out, short holidays, music therapy sessions and massage, as well as Christmas gifts. Such support is all aimed at improving the quality of life for sick children and their parents, families and carers.

In summary, the Joshua Hayday Helping Hand Trust has continually sought to assist all those who legitimately requested its support. Throughout 2021, the Trust continued to assist organisations that care for children with life-limiting conditions; especially with the funding of essential transport needs. It has also continued to support individual families and people caring for children with life-limiting conditions.

## **FINANCIAL REVIEW**

### **Reserves Policy**

The Trustees have, as in the past, reviewed the reserves for the Joshua Hayday Helping Hand Trust. This review encompassed the nature of the income and expenditure streams and the nature of the reserves. The review concluded, yet again, that to allow the Charity to be managed efficiently and prudently, and to provide a buffer for uninterrupted provision of finance to children and families who qualify for the Trust's assistance, a general reserve equivalent to a minimum of £5,000 or 25% of the Charity's incoming funds should be maintained.

It is the Trustees' intention to distribute the balance to children or families who qualify for assistance or to organisations that provide such care.

The current level of free reserves at the end of the Charity's financial year was £138,705. The Trustees are, therefore, satisfied that uninterrupted financial assistance can continue to be offered to children and families who qualify for the Trust's assistance throughout the next financial year.

**By order of the Board of Directors:**

# **JOSHUA HAYDAY HELPING HAND TRUST**

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**Terence Hayday  
Director & Company Secretary**

**Dated: 25 September 2022**

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## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES ON THE UNAUDITED ACCOUNTS**

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### **Independent Examiner's Report to the Trustees of Joshua Hayday Helping Hand Trust: 31 December 2021**

I report on the Accounts of the Company for the period ended 31 December 2021, which are set out on Page 5 to Page 9 below.

#### **Respective Responsibilities of Trustees and Examiner**

The Charity's Trustees (who are also the Directors of the Company for the purposes of company law) are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year, under Section 144(2) of the Charities Act 2011 (the 2011 Act) but that an independent examination is required.

Having satisfied myself that the Charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- ☐ examine the accounts under Section 145 of the 2011 Act;
- ☐ follow the procedures laid down in the General Directions given by the Charity

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Commission (under Section 145(5)(b) of the 2011 Act); and  
☐ to state whether particular matters have come to my attention.

## **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you, as Trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

## **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that, in any material respect, the requirements:

- ☐ to keep accounting records in accordance with section 386 and 387 of the Companies Act 2006; and
- ☐ to prepare accounts which accord with the accounting records and to comply with the accounting requirements of section 394 and 395 of the Companies Act and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities.

have not been met: or

- ☐ to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Nicola Myatt**

**Fellow of The Institute of Chartered Accountants in England & Wales (ICAEW)**  
**35 Quintin Avenue, London SW20 8LD**

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## **STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) FOR THE YEAR ENDED 31 DECEMBER 2021**

	<b>2021</b>		<b>2020</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Incoming Resources from Generated Funds</b>				
Donations	26,729		12,873	
Income from fundraising events	16,830		13,657	
Sales of Christmas cards	-		115	



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Interest receivable	557	708
	<hr/>	<hr/>
<b>Total Incoming Resources</b>	44,116	27,353
Less: Cost of generating funds:		
Fundraising expenditure	8,182	11,072
	<hr/> (8,182) <hr/>	<hr/> (11,072) <hr/>
<b>Net Incoming Resources Available for Charitable Application</b>	35,934	16,281
<b>Resources Expended</b>		
Charitable Activities:		
Transport	17,321	14,165
General	4,978	11,983
Governance Costs:		
Insurance and bank charges		310
	254	
Printing, postage and stationery	106	18
Accountancy and Company Secretarial	1,110	1,080
Processing fees - <i>JustGiving</i>	234	216
	<hr/>	<hr/>
<b>Total Resources Expended</b>	(24,003)	(27,772)
<b>Net Incoming Resources for the Year</b>	<hr/> 11,931 <hr/>	<hr/> (11,491) <hr/>
Balances brought forward at 1 January 2021	126,774	138,254
<b>Balance Carried Forward at 31 December 2021</b>	<hr/> 138,705 <hr/> <hr/>	<hr/> 126,774 <hr/> <hr/>

The notes form part of these financial statements.

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## BALANCE SHEET

**AS AT 31 DECEMBER 2021**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Notes		

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## CURRENT ASSETS:

Debtors and Prepayments	260	185
Stocks	3 2,318	935
Cash at Bank	<u>137,20</u>	<u>126,686</u>
	<u>139,78</u>	<u>127,806</u>

## CREDITORS:

Amounts falling due within one year	4	
Accruals		<u>1,032</u>
	<u>1,075</u>	<u>1,032</u>

## NET ASSETS:

		<u>138,70</u>	<u>126,7</u>
UNRESTRICTED GENERAL FUND:	6	<u>138,70</u>	<u>126,7</u>

The notes form part of these financial statements.

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**BALANCE SHEET - CONTINUED**

**AS AT 31 DECEMBER 2021**

# **JOSHUA HAYDAY HELPING HAND TRUST**

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The Charitable Company was entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2021.

The Members have not required the Charitable Company to obtain an audit of its financial statements for the year ended 31 December 2021 in accordance with Section 476 of the Companies Act 2006.

The Directors acknowledge their responsibilities for:

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006; and

(b) preparing financial statements which give a true and fair view of the state of affairs of the Charitable Company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small Charitable Companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015).

**Approved by the Board of Directors and signed on its behalf:**

**Nicholas Hayday**  
**Director & Chairman**

**Terence Hayday**  
**Director & Company Secretary**

**Dated: 25 September 2022**

The notes form part of these financial statements.\_

# **JOSHUA HAYDAY HELPING HAND TRUST**

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## **NOTES FOR THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021**

### **1. ACCOUNTING POLICIES**

#### **Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities, the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

#### **Incoming Resources**

All incoming resources are included on the Statement of Financial Activities when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

#### **Resources Expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### **Taxation**

The Charity is exempt from corporation tax on its charitable activities.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the Trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the Charity.

Restrictions arise when specified by the donor or when funds are raised for particular purposes.

### **2. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

**2021**

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	<b>£</b>
Sundry debtors	260

## 3. STOCKS

Stocks represent unsold Christmas cards, cycling shirts and running shirts at the year end.

## NOTES FOR THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

## 4. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR 2021

	<b>£</b>
Sundry creditors	<u>1,075</u>

## 5. TRUSTEES' REMUNERATION AND EXPENSES

There were no Trustees' remuneration or other benefits paid for the year ended 31 December 2021.

There were no Trustees' expenses paid for the year ended 31 December 2021.

## 6. MOVEMENT IN FUNDS

At 01.01.2021	Net movement in funds	At 31.12.2021
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	£	£	£
<b>Unrestricted Funds</b>			
General Fund	126,774	11,931	138,705
<b>TOTAL FUNDS</b>	<u>126,774</u>	<u>11,931</u>	<u>138,705</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted Funds</b>			
General Fund	44,116	(32,185)	11,931
	<u>44,116</u>	<u>(32,185)</u>	<u>11,931</u>