Company registration number: 07299073

Charity registration number: 1137119

Streatley Hill Pre-School

(A company limited by share capital)

Annual Report and Financial Statements

for the Year Ended 31 July 2022

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Reference and Administrative Details

Charity Registration Number

1137119

Company Registration Number

07299073

The charity is incorporated in England.

Registered Office

The Coombe Streatley Reading Berkshire

RG8 9QL

Principal Office

The Coombe Streatley Reading Berkshire RG8 9QL

Independent Examiner

AIMs Accountants for Business Twitchen Odiham Road Riseley Berks RG7 1SD

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 July 2022.

Charity Name

Streatley Hill Pre-School

Charity Registration Number

1137119

Company Registration Number

Streatley Hill Pre-School is a company limited by guarantee, with the registration number 07299073

Principle Office

The Coombe, Streatley, Reading, RG8 9QL

Trustees on Date Report Approved

The trustees as at the date of signing of the Annual Report are:

- Catherine Fox
- Gemma Jenkins
- Iain Lattimer
- Mark McDonald
- Emily Williams

The above trustees are also directors of the company.

Trustees for the Financial Year to 31 July 2022

- Gemma Jenkins
- Mark McDonald
- Catherine Fox (appointed 9th September 2021)
- Rachael Battais (appointed 6th October 2021 / resigned 29th November 2021)
 Ashley Clair White (appointed 6th October 2021 / resigned 18th March 2022)
- Emily Williams (appointed 6th October 2021)
 Rebecca McDonald (resigned 19th October 2021)
 Iain Lattimer (appointed 20th October 2021)
- Rachael Pettit (appointed 20th October 2021 / resigned 16th January 2022)
- Iman Khonji (resigned 12th November 2021)

Trustees' Report

Structure, Governance and Management

Governing Document

The organisation is a charitable company limited by guarantee incorporated on 14 June 2010. The company was established under a Memorandum of Association and is governed under its Articles of Association.

Recruitment and Appointment of Trustees and Directors

Since incorporation, the organisation has been reliant on a volunteer committee to fulfil the roles of trustee and director. The committee is responsible for managing the company, reviewing and applying current pre-school policy, employing and appraising staff, maintaining the building and grounds, and ensuring financial sustainability. We are so grateful for the time and skills these passionate community volunteers provide year on year to keep the pre-school running. The trustees and directors are appointed by election from the parent members of the pre-school in accordance with the requirements of the Articles of Association.

Objectives and Activities

Objectives

Streatley Hill Pre-School provides Early Years Education for children aged 2-5. Our charity's main purposes, as set out in the objectives contained in the company's Articles of Association, are to enhance the development of children under statutory school age by offering appropriate play, education and care facilities.

Activities

The setting is open for four-and-a-half days a week during term time. Our dedicated staff follow the Early Years curriculum with an emphasis on learning through play. We ensure that all children are understood as individuals and given the attention they need to thrive. We create a positive experience throughout their time at pre-school with educational based activities based on their individual needs and interests.

Achievements and Performance

Children

Children are at the heart of every decision at Streatley Hill Pre-School and we have continued to ensure their safeguarding through ongoing compliance with regulations, and up-to-date training for staff and Committee members. We monitor and ensure all DBS checks are updated when renewal is due.

We are immensely proud of all of our children's achievements from the very youngest, those with SEND, to our school leavers. Each of whom are offered the support required to reach their full potential.

This year, we have invested in a revamp of the indoor book area and created an outdoor literacy and maths shed to further enhance our learning environment. Other stimulating initiatives include a make-your-own playdough station, a sensory garden and a musical instrument area.

Staff

We believe that attracting, retaining and rewarding excellent staff is an absolute necessity in delivering a high-quality provision for each child. We support and invest in the ongoing learning and development of all of our staff through appropriate training courses. We increased our spending on staff training during the year by 36% compared to the previous year.

Trustees' Report

Following a successful recruitment process, we welcomed a new Lead Teacher, Deputy Teacher and Assistant who all joined the team in September 2021. The new management team has been instrumental in driving improvements throughout the year and implementing new equipment and opportunities for the benefit of all children in the setting.

Community

The pre-school is where community begins. We continue to build new and strengthen existing relationships within the local community to mutual benefit.

First and foremost, our parents and carers are valued members of our community and we strive to engage them with quality communications; at the school gates, regular learning observations on Tapestry, through newsletters and with face to face social and fundraising opportunities.

Secondly, our close relationship with our neighbour and landlord, Streatley C of E Primary School enables the smoothest of transitions for our school leavers who go there and by generously sharing use of their facilities such as the daily mile track, the school hall and the beach, the relationship enhances our offering to all of the children.

And finally, our fundraising events are a great source of funds for reinvestment but also a chance to engage and enhance community spirit. This year we hosted a festive Christmas market, a sponsored walk and attended the Parish Council assembly to promote our charitable status.

Financial Review

General

The pre-school operations have delivered a surplus of £5,871 in the year to 31st July 2022. This is the 4th consecutive year of reporting a surplus and building our reserves to secure the short and medium-term operations.

More importantly, this year shows our ability to run a sustainable business whereby the income from government funding and fees is sufficient to cover the full operating costs without the need to supplement income with fundraising or grants.

Key financial achievements:

- Government funding and fee income reached £95,093 an 18% increase on last year and attributable to an increase in fees because we had more children in fee paying sessions and more parents choosing to support us by paying voluntary contributions.
- Total operating costs (excluding depreciation) of £86,123 include cost savings in areas such as PPE, cleaning and repairs but increased amounts spent on our staff costs and the equipment and materials spent on the children.
- We achieved a fundraising total of £4,657 (less fundraising expenses of £519) primarily from 2 main events, the Christmas market and a sponsored walk. Both events were generously supported by matched fundraisers from our local community.
- We continue to recognise and invest in our staff. In May 2022, inflation linked pay increases were awarded to all staff ensuring that we continue to retain and support our skilled staff during a cost-of-living crisis.

Trustees' Report

- Our focus and financial discipline enabled us to continuously monitor our financial position against budget and ensure we operated within our means throughout the year.
- We have made continued improvements to our indoor and outdoor learning areas this includes revamping the indoor book area and implementing brand new outdoor literacy and maths sheds full of new resources.

Reserves

The trustees have examined the charity's requirements for reserves in light of the main risks faced by the organisation. These are set out in an established Finance Policy and comprise:

- Redundancy liabilities in case of closure 25% of total annual wages
- General running costs contingency to offset funding and/or cash flow shortfall one term's expenditure (excluding maintenance and depreciation)
- Maintenance contingency to meet urgent repairs equal to one term's maintenance expenditure, averaged over the previous three years
- Designated contingency, accumulating over time, to cover the estimated costs of replacing the pre-school building based on the depreciation of the asset over its useful economic life

On the above basis, required reserves at 31 July 2022 were £89,372. The pre-school satisfied this requirement, holding the majority of its reserves in a separate, dedicated bank account.

Fees

The Finance committee has a responsibility to ensure our ability to meet future costs from our future income is preserved. Accordingly, a thorough annual review of our fees was concluded in March 2022 where it was decided that there would be an increase to our hourly fees of 5% from September 2022.

2022-23 Funding Priorities

The trustees are committed to maintaining the strong financial health of Streatley Hill Pre-school and accumulating the designated contingency.

We will continue to navigate an external environment that presents multiple challenges such as an Early Years sector which is underfunded by the government and an inflationary and regulatory environment which puts immense pressure on our cost base.

We will aim to do this by providing an outstanding setting for the children, optimising the number of children in fee paying sessions, being financially diligent and with the continued support of the wonderful community within which we operate.

The annual report was approved by the Trustees of the charity on 24th August 2022 and signed on its behalf by:

Gemma	Jenkins	FCCA
Trustee		

Independent Examiner's Report to the trustees of Streatley Hill Pre-School ("the Company")

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 July 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of Streatley Hill Pre-School are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1. accounting records were not kept in respect of Streatley Hill Pre-School as required by section 386 of the 2006 Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Andy Eagles ACMA

Twitchen Odiham Road Riseley Berks RG7 1SD

24 August 2022

Statement of Financial Activities for the Year Ended 31 July 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Total 2022 £
Income and Endowments from:	11000		~
Donations and legacies	3	5,990	5,990
Other trading activities	4	95,093	95,093
Investment income	5	19	19
Other income	_	3,075	3,075
Total income	_	104,177	104,177
Expenditure on:			
Charitable activities	6	(98,306)	(98,306)
Total expenditure	_	(98,306)	(98,306)
Net income	_	5,871	5,871
Net movement in funds		5,871	5,871
Reconciliation of funds			
Total funds brought forward	_	206,249	206,249
Total funds carried forward	13	212,120	212,120

The notes on pages 10 to 17 form an integral part of these financial statements.

Statement of Financial Activities for the Year Ended 31 July 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds	Total 2021 £
Income and Endowments from:			
Donations and legacies	3	14,041	14,041
Other trading activities	4	80,460	80,460
Investment income	5	7	7
Other income	=	6,729	6,729
Total income	_	101,237	101,237
Expenditure on:			
Charitable activities	6	(93,065)	(93,065)
Total expenditure	-	(93,065)	(93,065)
Net income	_	8,172	8,172
Net movement in funds		8,172	8,172
Reconciliation of funds			
Total funds brought forward	_	198,077	198,077
Total funds carried forward	13	206,249	206,249

All of the charity's activities derive from continuing operations during the above two periods.

The notes on pages 10 to 17 form an integral part of these financial statements.

(Registration number: 07299073) Balance Sheet as at 31 July 2022

	Note	2022 £	2021 £
Fixed assets	11000	~	~
Tangible assets	9	89,621	99,987
Current assets			
Debtors	10	1,068	1,304
Cash at bank and in hand	11	122,759	108,022
		123,827	109,326
Creditors: Amounts falling due within one year	12	(1,328)	(3,064)
Net current assets		122,499	106,262
Net assets		212,120	206,249
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		212,120	206,249
Total funds	13	212,120	206,249

For the financial year ending 31 July 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements on pages 7 to 17 were approved by the trustees, and authorised for issue on 24 August 2022 and signed on their behalf by:

Gewwa Jeukius

Gemma Jenkins

2022-08-24

The notes on pages 10 to 17 form an integral part of these financial statements.

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Notes to the Financial Statements for the Year Ended 31 July 2022

1 Charity status

The charity is limited by share capital, incorporated in England.

The address of its registered office is:

The Coombe

Streatley

Reading

Berkshire

RG8 9QL

The principal place of business is:

The Coombe

Streatley

Reading

Berkshire

RG8 9QL

These financial statements were authorised for issue by the trustees on 24 August 2022.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

Streatley Hill Pre-School meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Notes to the Financial Statements for the Year Ended 31 July 2022

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £100.00 or more are initially recorded at cost.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

No depreciation is provided in the year of addition.

Asset class

Freehold Property Fixtures & Fittings Depreciation method and rate

5% straight line basis 25% straight line basis

Notes to the Financial Statements for the Year Ended 31 July 2022

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Financial instruments

Classification

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

Recognition and measurement

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

Notes to the Financial Statements for the Year Ended 31 July 2022

3 Income from donations and legacies

	Unrestricted funds General £	Total funds £
Grants, including capital grants;		
Grants from other charities	1,333	1,333
Regular giving and capital donations	4,657	4,657
Total for 2022	5,990	5,990
Total for 2021	14,041	14,041

4 Income from other trading activities

	Unrestricted funds General £	Total funds £
Trading income;		
Sales of goods and services	95,093	95,093
Total for 2022	95,093	95,093
Total for 2021	80,460	80,460

5 Investment income

	Unrestricted funds General £	Total funds £
Interest receivable and similar income;		
Interest receivable on bank deposits	19	19
Total for 2022	19	19
Total for 2021	7	7

Notes to the Financial Statements for the Year Ended 31 July 2022

6 Expenditure on charitable activities

		Unrestricted funds General	Total funds
	Note	£	£
Wages and salaries		67,960	67,960
Staff training		673	673
Rent and rates		458	458
Light, heat and power		840	840
Insurance & Services		4,047	4,047
Repairs and maintenance		1,013	1,013
Equipment and Materials		5,004	5,004
Telephone and fax		596	596
Printing, postage and stationery		243	243
Trade subscriptions		564	564
Sundry expenses		550	550
Cleaning and PPE		1,937	1,937
Canteen		141	141
Fund Raising Activities		519	519
Accountancy fees		346	346
Legal and professional fees		2,977	2,977
Bank charges		72	72
Depreciation of freehold property		9,385	9,385
Depreciation of fixtures and fittings	-	981	981
Total for 2022		98,306	98,306
Total for 2021	-	93,065	93,065

7 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

8 Taxation

The charity is a registered charity and is therefore exempt from taxation.

Notes to the Financial Statements for the Year Ended 31 July 2022

9 Tangible fixed assets			
	Land and buildings £	Furniture and equipment £	Total £
Cost			
At 1 August 2021	187,700	12,879	200,579
At 31 July 2022	187,700	12,879	200,579
Depreciation			
At 1 August 2021	89,675	10,917	100,592
Charge for the year	9,385	981	10,366
At 31 July 2022	99,060	11,898	110,958
Net book value			
At 31 July 2022	88,640	981	89,621
At 31 July 2021	98,025	1,962	99,987
10 Debtors			
		2022 £	2021 £
Prepayments		1,068	1,304
11 Cash and cash equivalents			
		2022 £	2021 £
Cash at bank		122,759	108,022
12 Creditors: amounts falling due within one year			
· ·		2022	2021
		£	£
Other creditors		-	1,333
Accruals		1,328 1,328	1,731 3,064

Notes to the Financial Statements for the Year Ended 31 July 2022

13 Funds	Balance at 1 August 2021 £	Incoming resources	Resources expended £	Balance at 31 July 2022 £
Unrestricted funds				
General	206,249	104,177	(98,306)	212,120
	Balance at 1 August 2020 £	Incoming resources	Resources expended £	Balance at 31 July 2021
Unrestricted funds				
General	198,077	101,238	(93,066)	206,249

14 Analysis of net assets between funds

•	Unrestricted funds General £	Total funds at 31 July 2022 £
Tangible fixed assets	89,62	1 89,621
Current assets	123,82	7 123,827
Current liabilities	(1,328	(1,328)
Total net assets	212,120	0 212,120
	Unrestricted funds General £	Total funds at 31 July 2021 £
Tangible fixed assets	æ 99,98′	
Current assets	109,32	
Current liabilities	(3,064	
Total net assets	206,249	9 206,249

Notes to the Financial Statements for the Year Ended 31 July 2022

15 Analysis of net funds

	Financing cash			
	At 1 August 2021	flows	At 31 July 2022	
	£	£	£	
Cash at bank and n hand	108,022	14,737	122,759	
Net debt	108,022	14,737	122,759	
	Financing cash			
	At 1 August 2020	flows	At 31 July 2021	
	£	£	£	
Cash at bank and in hand	88,036	19,986	108,022	
Net debt	88,036	19,986	108,022	

Statement of Financial Activities by fund for the Year Ended 31 July 2022

Unrestricted Funds

	Total Unrestricted Funds 2022 £	Total Unrestricted Funds 2021 £
Income and Endowments from:		
Donations and legacies	5,990	14,041
Other trading activities	95,093	80,460
Investment income	19	7
Other income	3,075	6,729
Total income	104,177	101,237
Expenditure on:		
Charitable activities	(98,306)	(93,065)
Total expenditure	(98,306)	(93,065)
Net income	5,871	8,172
Net movement in funds	5,871	8,172
Reconciliation of funds		
Total funds brought forward	206,249	198,077
Total funds carried forward	212,120	206,249

This page does not form part of the statutory financial statements.

Detailed Statement of Financial Activities for the Year Ended 31 July 2022

	Total 2022 £	Total 2021 £
Income and Endowments from:		
Donations and legacies (analysed below)	5,990	14,041
Other trading activities (analysed below)	95,093	80,460
Investment income (analysed below)	19	7
Other income (analysed below)	3,075	6,729
Total income	104,177	101,237
Expenditure on:		
Charitable activities (analysed below)	(98,306)	(93,065)
Total expenditure	(98,306)	(93,065)
Net income	5,871	8,172
Net movement in funds	5,871	8,172
Reconciliation of funds		
Total funds brought forward	206,249	198,077
Total funds carried forward	212,120	206,249

This page does not form part of the statutory financial statements.

Detailed Statement of Financial Activities for the Year Ended 31 July 2022

	Total 2022 £	Total 2021 £
Donations and legacies		
Committed giving	4,657	6,933
Grants - other agencies	1,333	7,108
_	5,990	14,041
Other trading activities		
Fees and supplies	05.002	90.460
Tees and supplies	95,093	80,460
-	95,093	80,460
Investment income		
Interest on cash deposits	19	7
_	19	7
Other income		
Other income (analysed below)	3,075	6,729
· · ·	3,075	6,729
Charitable activities		
Wages and salaries	(67,960)	(61,642)
Staff training	(673)	(496)
Rent and rates	(458)	(307)
Light, heat and power	(840)	(579)
Insurance & Services	(4,047)	(5,647)
Repairs and maintenance	(1,013)	(4,144)
Equipment and Materials	(5,004)	(2,975)
Telephone and fax	(596)	(761)
Printing, postage and stationery	(243)	(369)
Trade subscriptions	(564)	(375)
Sundry expenses	(550)	(787)
Cleaning and PPE	(1,937)	(3,245)
Canteen	(141)	(93)
Fund Raising Activities	(519)	(787)
Accountancy fees	(346)	(313)
Legal and professional fees	(2,977)	(86)
Bank charges	(72)	(93)
Depreciation of freehold property	(9,385)	(9,385)
Depreciation of fixtures and fittings	(981)	(981)
	(98,306)	(93,065)

This page does not form part of the statutory financial statements.

Signature Certificate

Reference number: HWUDH-KXXKT-8YQC3-DAJHM

Signer Timestamp Signature

Gemma Jenkins

Email: treasurerstreatleypreschool@gmail.com

 Sent:
 12 Sep 2022 12:16:08 UTC

 Viewed:
 12 Sep 2022 12:45:06 UTC

 Signed:
 14 Sep 2022 10:25:18 UTC

Recipient Verification:

✓ Email verified 12 Sep 2022 12:45:06 UTC

Gemma Jenkins

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