



Trustees' Annual Report for the period

From **1st April 2021 to 31st March 2022**

Charity name: The Haslemere Youth Hub

Charity registration number: 1182842

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To help children and young people, especially but not exclusively through leisure time activities, so as to develop their capabilities that they may grow to full maturity as individuals and members of society.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	In accordance with the charity's lease with Waverley Borough Council the permitted use of the building is as a "youth centre and associated café to include community activities taking place at the property for the benefit of the local community including both those provided directly by the Tenant (Haslemere Youth Hub) and those permitted by it." Users are, therefore, limited to clubs/organisations that provide activities/facilities/advice for youths up to the age of 18 years old. But in relation to a young person with Special Educational Needs this is increased to 25 years old as the Children and Families Act 2014 defines a 'young person' as being aged 16-25.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>During this year the Trustees have had regard to the Charity Commission's guidance on public benefit in providing a facility for the children and young people of Haslemere, and its surrounding area as there is no similar facility available.</p> <p>These activities were, once again, curtailed due to Government Covid-19 restrictions on the opening of community buildings.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	The building was closed for a few months during this year, due to Government restrictions on Covid-19 opening of community buildings, so volunteers were either not needed or unable to be in the building.

		Since then the charity has found it difficult to get volunteers as it is finding people have either had to return to paid employment, or until recently were reticent to be in a community building.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	There are about 30 community clubs/organisations that provide a multitude of activities/facilities/advice. These were curtailed, again, due to Government restrictions on Covid-19. However, most have returned since the facilities have been fully reopened and some activities are proving even more popular. Unfortunately we are also finding there is more need for support to children's mental health.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The main achievement against objectives set this year has simply been to remain open when we have been able to do so, while following Government Covid regulations, so that the charity can provide a facility where people feel safe and welcome to come for their children's activities, help and advice.
Performance of fundraising activities against objectives set	Para 1.41	The charity was unable to hold fundraising activities this year. However, Haslemere Town Council did give a revenue grant of £5,000 towards the rent of £21,000 payable to Waverley Borough Council.
Investment performance against objectives	Para 1.41	N/A
Other		None

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	When Government Covid regulations restricted the opening of community buildings again the trustees were concerned about continuing to pay ongoing overheads. However, at the year-end trustees were pleased to see that funds were healthier than they had thought they might be.						
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Restricted Funds are held for: <ul style="list-style-type: none">• specifics mentioned in donations received• known large expenditure that is due to be incurred						
Amount of reserves held	Para 1.22	<table><tr><td>Overheads (rent/utilities etc.)</td><td>£10,500</td></tr><tr><td>Staff</td><td>£5,000</td></tr><tr><td>Projects (e.g. refurb toilets)</td><td>£3,732</td></tr></table> <p>In addition to these earmarked reserves of £19,232 the charity has £25,205 of general reserves.</p>	Overheads (rent/utilities etc.)	£10,500	Staff	£5,000	Projects (e.g. refurb toilets)	£3,732
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Staff	£5,000							
Projects (e.g. refurb toilets)	£3,732							

Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None are currently foreseen but, as was necessary during this year, Government Covid-19 restrictions once again impacted the operation of the building. The trustees are aware that effort needs to be put into more fundraising events.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity's funds come from: <ul style="list-style-type: none"> • hirers of the various studios/rooms in the building • donations from supporters • grants to complete specific projects • monies raised from The Hub's own fund-raising activities
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Due to Government Covid regulations the facility had to close for 3 months of this year. On re-opening attendances group/class numbers had to be restricted. The café was also under-used with people less comfortable in socialising. We also lost the supplier of sandwiches/wraps etc which reduced café income. This loss was due to the supplier unable to find drivers. This is an ongoing problem as other companies are unwilling to supply relatively small orders.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Four trustees were appointed as being known to have an interest in providing a youth facility. The chairman and honorary treasurer were appointed at the first meeting of trustees on 12th May 2019. One trustee stepped down in January 2022. Another was appointed at the trustees meeting on 15 th March 2022. There is no limit to the number of trustees that may be appointed.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	As well as the four trustees there are two part-time managers who are responsible for the day-to-day usage of the building by hirers, the running of the building and the associated users' café. There is one further worker who assists with youth activities and running the café. All three are self-employed. They are all also DBS checked and have undertaken courses in first aid, chaperoning, counselling, safeguarding, and Level 2 for Food Safety and Hygiene for Catering.
Relationship with any related parties	Para 1.51	None
Other		None

Reference and Administrative details

Charity name	The Haslemere Youth Hub
Other name the charity uses	None
Registered charity number	1182842
Charity's principal address	St Christopher's Road Haslemere Surrey GU27 1DQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Carole King	Chairman		
2	James Edwards			
3	Laura Musco	Treasurer		
4	Alison Rose		1.4.21 – 4.1.22	
5	Gerard Hall		From 15 th March	Serving trustees

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Carole King		
James Edwards		
Laura Musco		
Alison Rose	1.4.21 – 4.1.22	
Gerard Hall	From 15 th March	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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NONE		
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Name of chief executive or names of senior staff members (Optional information)

NONE

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Carole King	Laura Musco
Position (eg Secretary, Chair, etc)	Chairman	Treasurer
Date		



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
THE HASLEMERE YOUTH HUB

Receipts and payments account

For the period from	5th April 2021	To	
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
A1 Receipts			
Donations	4,541	2,000	-
Grants	-	5,000	-
Room hire	34,510	-	-
Party hire	5,662	-	-
Advertising	21	-	-
Café	14,585	-	-
Activities	3,282	-	-
Sub total (Gross income for AR)	62,601	7,000	-
A2 Asset and investment sales, (see table).			
	-	-	-
	-	-	-
Sub total	-	-	-
Total receipts	62,601	7,000	-
A3 Payments			
Administration	28,753	14,000	-
Property	27,555	1,091	-
Café	4,198	-	-
Activities	882	-	-
Sub total	61,388	15,091	-
A4 Asset and investment purchases, (see table)			
	-	-	-
	-	-	-
Sub total	-	-	-
Total payments	61,388	15,091	-
Net of receipts/(payments)	1,213	- 8,091	-
A5 Transfers between funds	-	-	-
A6 Cash funds last year end	23,992	27,323	-
Cash funds this year end	25,205	19,232	-

Section B Statement of assets and liabilities at the end of

Categories	Details	Unrestricted funds to nearest £
B1 Cash funds	CAF Bank	25,104
	Cash held	101
	Total cash funds	25,205
	(agree balances with receipts and payments account(s))	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £
	None	-
B3 Investment assets	Details	Fund to which asset belongs
	None	
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs
	Kitchen	
	Café	
	Office	
	Sports/activities equipment	
	Computer Room	
	General	
	Garden	
B5 Liabilities	Details	Fund to which liability relates
	None	
Signed by one or two trustees on behalf of all the trustees	Signature	Print N
		Carole King
		Laura Musco

Charity No
182842

Accounts

31st March 2022

CC16a



Total funds

Last year

to the nearest £

to the nearest £

6,541	17,102
5,000	12,500
34,510	10,219
5,662	- 160
21	80
14,585	2,767
3,282	-
69,601	42,508

-	-
-	-
-	-
69,601	42,508

42,753	27,474
28,646	31,177
4,198	1,033
882	69
76,479	59,753

-	
-	
-	-
76,479	59,753

- 6,878	- 17,245
-	-
51,315	68,560
44,437	51,315

the period

**Restricted
funds**
to nearest £

19,232
-
19,232

OK

**Restricted
funds**
to nearest £

-

Cost (optional)

-

Cost (optional)

**Amount due
(optional)**

-

lame

**Endowment
funds**
to nearest £

-
-
-

OK

**Endowment
funds**
to nearest £

-

**Current value
(optional)**

-

**Current value
(optional)**

660
5,306
380
739
703
616
250

**When due
(optional)**

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Date of
approval

5th July 2022
5th July 2022



Report to the trustees/
members of

Charity Name

The Haslemere Youth Hub

On accounts for the year
ended

31 March 2022

Charity no
(if any)

1182842

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/ 03/ 2022**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below*~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

8 September 2022

Name:

Richard Lyon

Relevant professional
qualification(s) or body
(if any):

Address:

Verwood

Cypress Way

Grayshott GU26 6EZ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None