



# Trustees' Annual Report for the period

Period start date		Period end date					
From	Day	Month	Year	To	Day	Month	Year
	01	July	2021		30	June	2022

## Section A

## Reference and administration details

Charity name **BROMLEY LIONS CLUB CIO**

Other names charity is known by

Registered charity number (if any) **1172827**

Charity's principal address **2 GROVE CLOSE**

**HAYES**

**KENT**

**Postcode**

**BR2 7AR**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	JILL THOMAS	PRESIDENT		
2	ANDREW ANTCLIFF	SECRETARY		
3	IAN THOMAS	TREASURER		
4	MICHAEL DEVES			
5	MICHAEL BALCOMBE			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	ASSOCIATION CONSTITUTION DATED 1 <sup>st</sup> JULY 2017
How the charity is constituted (eg. trust, association, company)	CHARITABLE INCORPORATED ORGANISATION
Trustee selection methods (eg. appointed by, elected by)	CONSTITUTION REQUIRES PRESIDENT, SECRETARY AND TREASURER (AS ELECTED BY CLUB MEMBERSHIP) TO BE TRUSTEES. A FURTHER MAXIMUM THREE VOLUNTEER TRUSTEES ARE ELECTED BY CLUB MEMBERSHIP.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Club / CIO is a Member (Number 46650) of the International Association of Lions Clubs and operates within Lions Multiple District 105 (District 105SE) in accordance with the standard UK Lions Club CIO Association Constitution and Bye-Laws.

Club Governance – during the last FY other than on one occasion (a Covid-19 alert) when a 'virtual' meeting was held the Club was able to hold monthly meetings in person.

Also following the death of Mrs Denise Balcombe on 29<sup>th</sup> June 2019 the Club has operated with five Trustees instead of the preferred six, as no suitable candidate could be recommended.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The Club / CIO follows the Objects that apply to all Lions clubs, being exclusively charitable including the advancement of citizenship (including helping young people to develop through education and utilising their talents), promoting the Voluntary Sector for the public benefit, promoting volunteering, relieving poverty and helping those in need due to natural disasters, the advancement of health and helping those with disabilities, promoting conservation and the improvement and protection of the environment.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

### **Fundraising Activities**

The primary ethos of the Club / CIO is to raise funds from people living or working within the London Borough of Bromley to enable it to make charitable grants to residents, community groups or other charitable organisations operating within that area who need charitable assistance. All Club members give their time freely in order to achieve this aim, and on occasion will give their time as volunteers to assist other charitable and quasi-charitable organisations to raise funds for themselves.

In normal times funds are raised through licensed street collections, Quiz Nights, Lucky Dip stalls at local fairs and festivals, and through the holding of social events. Quiz Nights and social events invariably include a raffle for additional fundraising.

### **Charitable Grants for the Public Benefit**

Charitable grants are made after full discussion by club members and approved by the CIO Trustees. The Club / CIO is ordinarily reactive in that it does not usually reach out to people or organisations but considers requests for financial or other assistance on a case-by-case basis but the Trustees retain the discretion to make an award without a request. Most grants are to assist other charities which operate on the 'front line' of charitable assistance. Other grants are to Lions appeals (which may be national or international in nature), to local community groups and to individuals, although when dealing with individuals it is customary to pay for e.g. equipment or construction work as 'money's worth' rather than simply giving cash.

### **Statutory Declaration**

The Trustees of Bromley Lions Club CIO are fully aware, when considering recommendations by club members (who meet monthly to consider requests for assistance) to make charitable grants, that such grants must always satisfy the 'Public Benefit' test and that decision-making must be in accordance with the Guidance issued by the Charity Commission.

## **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

### **Grantmaking Procedure**

At first instance any requests for assistance are referred to the Club Welfare Officer who conducts limited due diligence to ensure requests appear legitimate and are within the Club's geographical jurisdiction. If satisfied, the Welfare Officer brings the matter to the Club membership at the next monthly meeting. If accepted and a grant is considered reasonable the club membership then refers the matter as a recommendation to the Trustees who make the final decision. Either the membership or the Trustees can reject the proposal or refer it back to the Welfare Officer to conduct further due diligence.

The Trustees are permitted discretion as to whether to conduct full due diligence for any grant. Ordinarily grants of less than £500 or to other registered charities do not require full due diligence. In the last financial year the trustees did not consider any of the few grants made to require a full due diligence procedure.

Although grants are usually discussed by the Club membership in monthly meetings, occasionally there may be extreme urgency in which case the membership and Trustees are contacted by email for approval. In such cases decisions are validated retrospectively at a later meeting.

### Summary of the main achievements of the charity during the year

The CIO is the successor to Bromley Lions Club, which was originally chartered as a Lions Club on 6<sup>th</sup> February 1987. This is the fifth year of operations as a CIO. The CIO has continued the activities of the old Club which, rather by default (due to other local Lions clubs having ceased operations) was covering quite a large geographical area.

The Club's fund-raising activities rely on social interaction which was either forbidden or severely restricted for more than a year due to the Covid19 pandemic. The loosening of restrictions in the summer of 2021 allowed the Club to resume normal activities quite quickly. Having seen 'Charity' account income collapse from around £16,000 to less than £2,000 the Trustees are pleased to report that this latest financial year saw 'Charity' account income back to around £16,000.

Ordinarily the Trustees consider that the traditional fundraising events and activities display good coverage of local areas whilst helping to spread the word of the works of Lions Clubs into a variety of communities. Quiz Nights were held in Bromley, Beckenham, Hayes, Petts Wood, Biggin Hill and Farnborough, Lucky Dip stalls were present at Biggin Hill, Grove Park and Hayes events and the Christmas collections at Bromley South Station resumed.

Regarding charitable grants, thanks to the cautious approach to funds preservation adopted by the Trustees during the pandemic period the Club emerged with sufficient reserve funds such that it was able to resume making charitable donations as soon as normal social interaction was permitted.

Overall the Club made 37 grants (19 the previous year) that totalled almost £8,400 compared to £3,700 in the previous year. Of this sum;

- 90% was granted to 'frontline' charities;
- 6% was granted for 'community benefit';
- 1% was granted in respect of 'personal hardship';
- 3% was granted to Lions appeals and causes.

96% of the grants were directly or indirectly for the benefit of residents, communities or charitable organisations working for the public benefit within the London Borough of Bromley.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Ordinarily the CIO likes to have at least £1,000 in its Administration fund and a minimum of £5,000 in its Charity fund. There is no overdraft facility in place with its bankers so it is not possible for the CIO to go overdrawn.

### Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

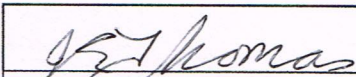
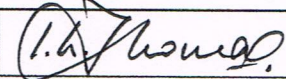
## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	JILL ELAINE THOMAS	IAN GEOFFREY THOMAS
Position (eg Secretary, Chair, etc)	IMMEDIATE PAST PRESIDENT + TRUSTEE	TREASURER + TRUSTEE
Date	04 OCTOBER 2022	



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

BROMLEY LIONS CLUB CIO

**On accounts for the year  
ended**

30th JUNE 2022

**Charity no  
(if any)**

1172827

**Set out on pages**

2&3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/06/2022.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*M. Ivie*

**Date:**

*6.10.22*

**Name:**

MARIA LOUISE IVIE

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

2B JORDANS WAY

RAINHAM

ESSEX RM13 9GX



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name	BROMLEY LIONS CLUB CIO	No (if any)	1172827
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## Receipts and payments accounts

For the period from	01/07/2021	To	30/06/2022
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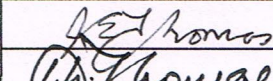
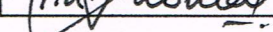
### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Administration funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Charter Night	-	-	5,052	5,052	-
Social Events	1,121	-	488	1,609	984
Voluntary Donations inc Member Subs	550	-	829	1,379	1,097
Fundraising Activities	14,246	-	-	14,246	146
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>15,917</b>	<b>-</b>	<b>6,369</b>	<b>22,286</b>	<b>2,227</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>15,917</b>	<b>-</b>	<b>6,369</b>	<b>22,286</b>	<b>2,227</b>
<b>A3 Payments</b>					
Charter Night	-	-	5,010	5,010	-
Social Events	505	-	95	600	369
Member Subscriptions to Lions	-	-	869	869	893
Administrative Expenses	-	-	37	37	-
Fundraising Activities	5,363	-	-	5,363	109
Charitable Grants	8,379	-	-	8,379	3,667
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>14,247</b>	<b>-</b>	<b>6,011</b>	<b>20,258</b>	<b>5,038</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>14,247</b>	<b>-</b>	<b>6,011</b>	<b>20,258</b>	<b>5,038</b>
<b>Net of receipts/(payments)</b>	<b>1,670</b>	<b>-</b>	<b>358</b>	<b>2,028</b>	<b>- 2,811</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>9,377</b>	<b>-</b>	<b>1,060</b>	<b>10,437</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>11,047</b>	<b>-</b>	<b>1,418</b>	<b>12,465</b>	<b>- 2,811</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Administration funds to nearest £
<b>B1 Cash funds</b>		11,047	-	1,418
		-	-	-
		-	-	-
	<b>Total cash funds</b>	11,047	-	1,418
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>				
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>				
	Regalia	ADMINISTRATION	895	-
	Title to freehold land	UNRESTRICTED	-	5,000
	Gazebo	UNRESTRICTED	500	-
	Various items for charitable fundraising	UNRESTRICTED	1,054	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>				
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	JILL ELAINE THOMAS	04/10/2022
	IAN GEOFFREY THOMAS	04/10/2022