

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	January	2021		31	December	2021

Section A Reference and administration details

Charity name

Village Hall Datchworth

Other names charity is known by

Registered charity number (if any)

302360

Charity's principal address

52 The Green

Datchworth

Knebworth

Postcode

SG3 6TL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sara Miller	Chair		
2	Pat Perry	Secretary		
3	Derek Hill			
4	Greg Cooper			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Datchworth Parish Council	

--	--	--

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Articles of Association/Scheme
How the charity is constituted (eg. trust, association, company)	Corporation created by an Act of Parliament -Scheme made by the Secretary of State for Education and Science under Section 18 Charities Act 1960.
Trustee selection methods (eg. appointed by, elected by)	Election

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The provision and maintenance of a village hall for the use of the inhabitants of the parish of Datchworth and the neighbourhood without distinction of sex or political, religious or other opinions and in particular for use for meetings, lectures, and classes and for other forms of recreation and leisure time occupations. The objective is to provide a community facility to allow people to enjoy social and educational events and to come together for social interaction.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

A full range of social and sporting activities are carried out in the ``hall eg:

Womens Institute
 Guides and Brownies
 Elderberries
 Badminton
 Table Tennis
 Children's paly activities
 Pet training
 Dance classes
 Community Post Office
 Craft workshops
 Roller-skating for young persons
 Private hire for meetings and functions
 Fundraising events eg Barn dance, plays and concerts

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

A fully utilised hall which benefits the local and surrounding area and enables inhabitants to socialise together thus combatting loneliness and isolation.

Successful fundraising has enabled the hall to be financially sound so that contributions can be made to local groups to subsidise operating costs.

Facility for local children and youths to congregate to enjoy activities in a safe environment.

Section E

Financial review

Brief statement of the charity's policy on reserves

We keep approx. £20,000 in our reserve account to fund emergency repairs and general expenses should monthly income fall.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

We raise most funds from the rental charges for the use of the village hall.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Pat Perry	
Full name(s)	Patricia Perry	
Position (eg Secretary, Chair, etc)	Secretary/Trustee	
Date	12 October 2022	

Statement of Receipts and Payments for the Year Ended 31st December 2021



	12 months to 31.12.21	12 months to 31.12.20	12 months to 31.12.19
Income	28,534.43	22,271.75	30,371.45
Expenditure	19,442.38	15,564.53	23,935.90
Excess (Deficit) of Income over expenditure for the Period	9,092.05	6,707.22	6,435.55

Excess(Deficit) for the period	9,092.05	6,707.22	6,435.55
Add b/fwd at Bank	44,395.59	37,688.37	31,252.82

Balance	53,487.64	44,395.59	37,688.37
---------	-----------	-----------	-----------

Represented By:			
Current Account	7,240.51	7,721.42	10,141.80
Business Premium Account	30,068.93	20,066.36	10,056.52
Less: o/s cheques	0.00	0.00	0.00
Plus: o/s income	0.00	0.00	0.00
Reconciled with Bank Statements	37,309.44	27,787.78	20,198.32
Capital expenditure	20,555.32	17,316.92	17,316.92
Less: o/s creditors	(5,232.90)	(1,354.54)	(984.95)
Plus: o/s debtors	1,699.68	859.33	2,171.98
Less: Returnable deposits	(843.90)	(213.90)	(1,013.90)

Balance	53,487.64	44,395.59	37,688.37
---------	-----------	-----------	-----------

Treasurer: 	Chairman: 
Date: 08/08/2022	Date: 08/08/2022

TO THE COMMITTEE OF DATCHWORTH VILLAGE HALL: I have independently over-viewed the above statement of Receipts and Payments for the period ended 31.12.21 and the funds statement at that date, and confirm that they are in conformity with the books and records maintained on a receipts and payments basis by the committee.

Independent Examiner:	
Date: 22/6/22	ANDY RAYNER

DATCHWORTH VILLAGE HALL
INCOME AND EXPENDITURE 1 January to 31 December 2021

			QBO data		
Income			2021	2020	2019
Hall Hire			11,447.43	9,302.91	23,460.92
Deposits					
Donations			5.00	1,000.00	3,500.00
Gift Aid reclaimed			0.00	0.00	125.00
Fund-raising				0.00	665.50
Grants	EHDC & Datchworth magazine		16,906.93	11,934.00	2,500.00
Miscellaneous				34.84	120.03
e.g. Bank interest, recharge or utilities, etc.			175.07		
Total Income Jan - Dec			28,534.43	22,271.75	30,371.45
PRS			11,447.43	9,302.91	24,126.42
Expenditure					
Contractors:			10,132.50	8,231.00	13,091.25
Utilities:			2,854.78	3,016.20	3,761.17
Returned deposits					
Repairs & Maintenance			2,892.78	1,028.35	3,091.93
Cleaning Materials			1,375.76	1,309.19	1,051.43
Insurance			1,245.81	1,217.51	1,208.70
Post, stationary & other admin costs			321.47	182.00	173.72
Misc (PRS Music Licence, etc)			604.28	580.28	557.70
Bad debts written off			15.00		1,000.00
Total Expenditure Jan- Dec			19,442.38	15,564.53	23,935.90
Balance of Income over Expenditure to date			9,092.05	6,707.22	6,435.55
Plus Brought Forward @ Bank			44,395.59	37,688.37	31,252.82
Total Funds			53,487.64	44,395.59	37,688.37

Supported by:

Bank

Current account		7,240.51	7,721.42	10,141.80
Bus. Account		30,068.93	20,066.36	10,056.52
Capital Expenditure (accumulative)		20,555.32	17,316.92	17,316.92
less o/s creditors		(5,232.90)	(1,354.54)	(984.95)
plus o/s debtors		1,699.68	859.33	2,171.98
		54,331.54	44,609.49	38,702.27
Less Liability of Outstanding Deposits		(843.90)	(213.90)	(1,013.90)
TOTAL FUNDS AVAILABLE		53,487.64	44,395.59	37,688.37
		0.00	0.00	0.00

Cash at bank 37,309.44 27,787.78 20,198.32

Statement of Receipts and Payments for the Year Ended 31st December 2021

	12 months to 31.12.21	12 months to 31.12.20	12 months to 31.12.19
Income	28,534.43	22,271.75	30,371.45
Expenditure	19,442.38	15,564.53	23,935.90
Excess (Deficit) of Income over expenditure for the Period	9,092.05	6,707.22	6,435.55

Excess(Deficit) for the period	9,092.05	6,707.22	6,435.55
Add b/fwd at Bank	44,395.59	37,688.37	31,252.82

Balance	53,487.64	44,395.59	37,688.37
---------	-----------	-----------	-----------



Represented By:			
Current Account	7,240.51	7,721.42	10,141.80
Business Premium Account	30,068.93	20,066.36	10,056.52
Less: o/s cheques	0.00	0.00	0.00
Plus: o/s income	0.00	0.00	0.00
Reconciled with Bank Statements	37,309.44	27,787.78	20,198.32
Capital expenditure	20,555.32	17,316.92	17,316.92
Less: o/s creditors	(5,232.90)	(1,354.54)	(984.95)
Plus: o/s debtors	1,699.68	859.33	2,171.98
Less: Returnable deposits	(843.90)	(213.90)	(1,013.90)

Balance	53,487.64	44,395.59	37,688.37
---------	-----------	-----------	-----------


0.00

0.00

0.00

Treasurer: 	Chairman: 
Date: 08/08/2022	Date: 08/08/2022

TO THE COMMITTEE OF DATCHWORTH VILLAGE HALL: I have independently over-viewed the above statement of Receipts and Payments for the period ended 31.12.21 and the funds statement at that date, and confirm that they are in conformity with the books and records maintained on a receipts and payments basis by the committee.

Independent Examiner: 	
Date: 22/6/22	