HOSPITALS OF ST BARTHOLOMEW AND ST JOHN REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

Charity Registration No. 209221

CONTENTS

	Page
Reference and Administrative Details	1
Report of the Trustees	2 - 4
Independent Examiner's Report	5
Statement of Financial Activites	6 - 7
Balance Sheet	8
Notes to the Financial Statements	9 - 15

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees - Nominative Cllr. Mr D Owen

Cllr. Mr P Graham Cllr. Mr J Martin Cllr. Major K Miles

Trustees - Co-optative Mrs W Peacock

Mr C Medlicott

Mrs H Molyneux-Gerken

Dr R Mohr Mrs S Moberly

Ex-Officio Trustee (Vicar of St. Leonard's Church) Revd. M Darkins

Key Management Personnel Trustees (as above)

T R Lawrence

Clerk to the Trustees Mr T R Lawrence

49 High Street

Hythe Kent

Independent Examiner M A Wilkes, FCA

Azets Audit Services

Ashford Commercial Quarter

1 Dover Place Ashford Kent

Banker National Westminster Bank Plc

49 Sandgate Road

Folkestone

Kent

REPORT OF THE TRUSTEES

The Trustees present their report and financial statements of the charity for the year ended 31 December 2021. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK published on 16 July 2014, as ameneded by Bulletin1.

Public Benefit Statement

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Trust's aims and objectives and in planning future activities.

Objectives and Activities

The objective of the charity is to provide accommodation for the elderly in need, who must be over the age of 60 and have lived in the Parish of St Leonards, Hythe for not less than 10 years.

Achievements and performance in the year (including financial review)

The charity provides accommodation in the form of 7 self-contained flat-lets in a part-medieval, part post Second World War building, conveniently situated at 150 High Street, Hythe. The maintenance contribution per resident has increased to £81 weekly, to include heating, lighting, hot water and individual cooking facilities. A relatively quiet year with no disasters. Due to Covid-19 meetings of the Trustees could not be held until July, but management of the home still ran smoothly and it was greatly improved by the refurbishment the common room and installation of communal Broadband and the use of a laptop here for those without one.

Income decreased by approximately £2,000 in the year and expenditure has increased on the previous year by around £10,000, mainly due to renovations to the common room in the current year. A deficit for the year of £3,710 (2020: surplus £8,493) has been reported, before gains/losses on investments.

The net movement in funds after gains on investment is an increase of £8,331 (2020: decrease £16,101). This resulted in reserves at 31 December 2021 of £244,338 (2020: £236,007).

Investment policy

The Trustees may invest, as they see fit for the benefit of the charity, all funds in the Income Fund. The investments are decided by a resolution of the Trustees at Trustees meetings.

Reserve policy

The Trustees consider the level of unrestricted reserves to be adequate. At 31 December 2021 the unrestricted reserves amounted to £42,640 (2020: £43,374). It is the aim to have a minimum of 1 years normal expenditure, averaging at around £30,000 (2020: £30,000), to safeguard the future of the charity.

The Permanent Endowment fund represents the value of the original investments defined as permanent endowment in the charity's governing document. Any appreciation arising from this sum is shown as part of the permanent endowment fund. At 31 December 2021 the fund had a balance of £30,698 (2020: £28,706).

The Expendable Endowment fund is for the purpose of providing for the extraordinary repair, improvement of rebuilding of the almshouses belonging to the charity. At 31 December 2021 the fund had a balance of £991 (2020: £969).

Designated funds represent the 'Fixed asset fund' which is the value of tangible fixed assets and investments designated to by the Trustees to provide an income stream and the 'repair and renovation fund' which is to provide for future repairs and renovations for the flat-lets. The value of the funds amount to £170,008 (2020: £162,958).

REPORT OF THE TRUSTEES

Risk register

The Trustees have developed a list of the current risk factors which have the potential for endangering the operations of the charity and are satisfied with this analysis and the measures which have been taken to mitigate the effects of these factors.

The main risks to the charity are the usual Health and Safety issues, which the Trustees keep under regular review. In addition, income comes mainly from rental income from the flats as investment income. All reasonable steps were taken to protect the Residents from Covid-19 and the usual risks for the elderly.

Going concern

The Trustees have taken all the necessary steps to ensure our residents remain safe and well. We have been fortunate that we have not suffered any loss of income as maintenance payments continues to be paid. No large items of expenditure have been necessary and our bank balances have remained stable. The investment portfolio has recovered and a new Trustee with investment expertise has been appointed and his advice will be acted upon in 2022. Based on this the Trustees consider the charity to be a going concern.

Plans for the future

The Trustees plan to make the Hospital garden safer and more usable for the residents by having a larger area of non-slip paving with associated works and to maintain high standards of safety and upkeep in the home.

Structure

The charity has its origins in a Charter dated October 1336 by Hamo De Hethe, Bishop of Rochester and is registered with the Charity Commission, number 209221.

Governance and Management

The Trustees of the Hospitals of St Bartholomew and St John are responsible for the general control and management of the administration of the charity.

During the year the following were Trustees of the charity:

Mr C Medlicott Revd. A Sweeney (resigned November 2020)

Mr S Popple (resigned 26 July 2021) Mrs H Molyneux-Gerken

Mrs W Peacock Dr R Mohr

Mr A J Ewart-James (resigned September 2021)

Cllr. Mr D Owen

Cllr Mrs P Graham (appointed November 2021)

Revd. M Darkins (appointed February 2022)

Cllr J Martin (appointed November 2021)

Cllr Major K Miles (appointed November 2021)

The body of Trustees consist of 10 persons being: An Ex-officio Trustee (the vicar of the parish of St Leonards, Hythe) 4 Nominative Trustees (appointed by the town council for the term of 4 years at a council meeting), 5 Co-optative Trustees (persons who through residence, occupation or employment, or otherwise have special knowledge of the town of Hythe). They are nominated by resolution of the Trustees for a term of 5 years.

Key Management Personnel

The Trustees consider the Trustees and the clerk to the Trustees comprise the key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day to day basis. The key management personnel are involved in all decision making and responsible for the day to day management of the charity. All Trustees give of their time freely and no Trustee received remuneration in the year.

REPORT OF THE TRUSTEES

Statement of Trustees' Responsibilities

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements:
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

T R Lawrence Clerk

Date: 19 July 2022

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2021 which are set out on pages 6 to 15.

Responsibilities and basis of report

As the charity's Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:.

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

M A Wilkes FCA Azets Audit Services

Ashford Commercial Quarter 1 Dover Place Ashford Kent TN23 1FB

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STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2021

Note	Permanent Endowment Fund £	Expendable Endowment Fund £	Unrestricted Fund £	Total 2021 £	Total 2020 £
Income from:					
Charitable activities Contributions received from residents	-	-	29,575	29,575	30,175
Investment income Dividends received Interest received	- 21	- 22	3,422 234	3,422 277	4,660 305
Total income	21	22	33,231	33,274	35,140
Expenditure on:					
Charitable activities Property running costs 3	-	-	36,984	36,984	26,647
Total expenditure			36,984	36,984	26,647
Net income before gains on investments	21	22	(3,753)	(3,710)	8,493
Gain/(loss) on investment assets 7 Net movement in funds	1,971		10,070 6,317	12,041 8,331	(24,594) (16,101)
Reconciliation of funds: Fund balances at 1 January 2021 Fund balances at 31 December 2021	28,706 30,698	969 991	206,332 212,649	236,007 244,338	252,108 236,007

All recognised gains and losses are included in the Statement of Financial Activities

All income and expenditure derive from continuing activities.

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2021

COMPARATIVE INFORMATION ONLY Note	Permanent Endowment Fund £	Expendable Endowment Fund £	Unrestricted Fund £	Total 2020 £	Total 2019 £
Income from:					
Charitable activities Contributions received from residents	-	-	30,175	30,175	30,175
Investment income Dividends received Interest received	- 23	- 24	4,660 258	4,660 305	5,207 274
Total income	23	24	35,093	35,140	35,656
Expenditure on:					
Charitable activities Property running costs 3	-	-	26,647	26,647	33,947
Total expenditure			26,647	26,647	33,947
Net income before gains on investments	23	24	8,446	8,493	1,709
(Loss)/gain on investment assets 7 Net movement in funds	(5,958) (5,935)	24	(18,636) (10,190)	(24,594) (16,101)	6,858 8,567
Reconciliation of funds: Fund balances at 1 January 2020 Fund balances at 31 December 2020	34,641 28,706	945 969	216,522 206,332	252,108 236,007	243,541 252,108

All recognised gains and losses are included in the Statement of Financial Activities

All income and expenditure derive from continuing activities.

BALANCE SHEET AS AT 31 DECEMBER 2021

-					
		202	1	2020)
	Note	£	£	£	£
FIXED ASSETS					
Tangible assets	6	33,163		36,564	
Investments	7	168,534		156,069	
			201,697	<u> </u>	192,633
CURRENT ASSETS					
Debtors	8	3,609		1,088	
Cash at bank and in hand		42,061		43,776	
		45,670		44,864	
CREDITORS: amounts falling					
due within one year	9	(3,029)		(1,490)	
NET CURRENT ASSETS			42,641		43,374
NET ASSETS		_	244,338	_	236,007
		=	· · · · · · · · · · · · · · · · · · ·	=	<u> </u>
FUNDS					
Permanent endowment fund	10		30,698		28,706
Expendable endowment fund	11		991		969
Designated funds	12		170,008		162,958
Unrestricted fund			42,641		43,374
	13	_	244,338	_	236,007
		=			

Approved by the Board of Trustees on 19 July 2022 and signed on their behalf by:

Mrs W Peacock Trustee	
Dr R Mohr	Mr R C P Medlicott
Trustee	Trustee

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

1. ACCOUNTING POLICIES

1.1 Basis of preparation

Hospitals of St. Bartholomew and St. John is a registered charity with the Charity Commission in the United Kingdom. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities is to provide accommodation for the elderly in need, who must be over the age of 60 and have lived in the Parish of St Leonards, Hythe for not less than 10 years.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS 102) issued on 16 July 2014 as amended by bulletin 1, the Charities Act 2011, and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

1.2 Funds accounting

Unrestricted general funds are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

Expendable endowment fund represents investments specifically named in the Scheme as forming the original expendable endowment.

Designated funds represent funds invested in fixed assets. The designated fund balance has been represented to ensure that fund balance stated accurately reflects the designation policy adopted by the Trustees.

Permanent endowment fund represents investments specifically named in the Scheme as forming the original permanent endowment. Any appreciation arising from this sum is shown as part of the permanent endowment fund.

1.3 Income recognition

All income included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

1.4 Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

1. ACCOUNTING POLICIES

1.5 Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives as follows:

Improvements to hospital - 10% reducing balance

Computer Equipment - 3 years straight line

The ownership of the almshouses was transferred to the charity following the amalgamation of two previous charities. No value had previously been placed on the almshouses and the Trustees are of the opinion that to undertake a formal valuation would be cost prohibitive and therefore they are included at nil value.

1.6 Investments

Investments are recognised initially at fair value which is normally the transaction price excluding transaction costs. Subsequently, they are measured at fair value with changes recognised in 'net gains / (losses) on investments' in the SoFA if the shares are publicly traded or their fair value can otherwise be measured reliably. Other investments are measured at cost less impairment.

1.7 Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

1.8 Financial instruments

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1.9 Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

1.10 Going concern

The financial statements have been prepared on a going concern basis as the Trustees believes that no material uncertainties exist. The Trustees has considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

1.11 Judgements and key sources of estimation uncertainty

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Depreciation

The annual depreciation charge for tangible assets is sensitive to changes in the estimated useful economic lives and residual values of the assets. The useful economic lives and residual values are reassessed annually. They are amended when necessary to reflect current estimates, based on technological advancement, future investments, economic utilisation and the physical condition of the assets. See note 7 for the carrying amount of the property plant and equipment, and note 1.6 for the useful economic lives for each class of assets.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

2 Permanent endowment invested on a total return basis

The charity has been granted the investment power of total return by the Charity on 7 August 1987. This power permits the Trustees to invest permanently endowed funds to maximise total return and therefore to apply an appropriate portion of the unapplied total return to income. The unapplied total return remains invested as part of the permanent endowment until that power is exercised. When exercised it allows the Trustees to apply an appropriate portion of the unapplied total return to income each year.

At 1 January 2021	Endowment for investment £ 28,706	Unapplied Total Return £ 969	Total endowment £ 29,675
Unapplied total return	28,706	969	29,675
Movements			
Dividend return	21	22	43
Gains	1,971	-	1,971
	1,992	22	2,014
Net movement in the year	1,992	22	2,014
Total	30,698	991	31,689

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

3.	EXPENDITURE	Direct Costs £	Support Costs £	Total 2021 £	Total 2020 £
	Charitable activities:				
	Property running costs	25,026	11,958	36,984	26,647
4.	SUPPORT COSTS			Total 2021 £	Total 2020 £
	Depreciation			3,785	4,066
	Subscriptions			182	179
	Internet			377	-
	Sundry			-	123
	Contribution to Prioress's holiday			1,349	929
	Clerk's salary			3,000	3,000
	Printing			-	795
	Governance				
	Bookkeeping			325	325
	Clerk's expenses			600	600
	Independent examiner's fee			1,920	804
	Other accountancy costs - meeting attendance			420	
				11,958	10,821

5. TRUSTEES REMUNERATION AND EXPENSES

The charity employed no staff during 2020 and 2021.

None of the Trustees received remuneration or reimbursed expenses during the year (2020: nil).

The Trustees consider the board of Trustees and the Clerk to the Trustees comprise the key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day to day basis. As detailed above, no trustees received remuneration during the period. The remuneration to the key management personnel totalled £3,000 (2020: £3,000).

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

6.	TANGIBLE FIXED ASSETS	Improvements to the hospital and flats £
	Cost	
	As at 1 January 2021	114,103
	Additions	384
	As at 31 December 2021	114,487
	Depreciation	
	As at 1 January 2021	77,539
	Charge for the year	3,785
	As at 31 December 2021	81,324
	Net Book Value	
	As at 31 December 2021	<u>33,163</u>
	As at 31 December 2020	36,564_

No value has been placed on the original buildings, which date from time immemorial, as it is the Trustees' intentions to incur expenditure charged to revenue to maintain buildings in a satisfactory condition. The Trustees do not consider the expense of obtaining a valuation of the buildings to be justified.

7.	INVESTMENTS	2021 £	2020 £
	Market value at 1 January 2021	156,069	180,358
	Unrealised gains/(losses)	12,041	(24,594)
	Interest added in year	424_	305
	Market value at 31 December 2021	168,534	156,069
	The investments are categorised at the year end as follows:		
	Quoted investments not listed on recognised stock exchange	124,829	112,640
	Cash on deposit	43,705_	43,429
		168,534	156,069
	Historical cost at 31 December 2021 of non-cash investments	23,443	23,295
	Major Components	£	£
	Cash on deposit	43,705	43,429
	COIF Investment Fund	21,129	18,504
	BlackRock Charities UK Bond Fund A Inc	8,453	9,045
	Invesco UK Equity income (UK) (no trail) income shares	90,639	80,307

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

8.	DEBTORS				2021 £	2020 £
	Prepayments and Accrued Income				3,609	1,088
9.	CREDITORS: Amounts falling due within	one year			2021 £	2020 £
	Accrued expenses				3,029	1,490 1,490
10.	PERMANENT ENDOWMENT FUND					
		Balance brought forward	Income	nt in Funds Expenditure	Unrealised gains	Balance carried forward
	Permanent Endowment Fund - 2021	£ 28,706_	£ 21_	£ 	£ 1,971_	£ 30,698
		Balance				Balance
		brought		nt in Funds	Unrealised	carried
		forward	Income	Expenditure	(losses)	forward
	B	£	£	£	£	£
	Permanent Endowment Fund - 2020	34,641	23	-	(5,958)	28,706

The Permanent Endowment fund represents the value of the original investments defined as permanent endowment in the charity's governing document. Any appreciation arising from this sum is shown as part of the permanent endowment fund.

11. EXPENDABLE ENDOWMENT FUND

	Balance brought forward	Moveme Income	nt in Funds Expenditure	Unrealised gains	Balance carried forward
	£	£	£	£	£
Extraordinary Repair Fund - 2021	969	22	<u>-</u>		991
	Balance brought	Moveme	nt in Funds	Unrealised	Balance carried
	forward	Income	Expenditure	gains	forward
	£	£	£	£	£
Extraordinary Repair Fund - 2020	945	24			969

The Extraordinary repair fund is for the purpose of providing for the extraordinary repair, improvement of rebuilding of the almshouses belonging to the charity.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

12. DESIGNATED FUNDS

2021	Balance brought forward	New designation	Designation released	Balance carried forward
		£	£	£
Fixed asset fund	159,446	7,050	-	166,496
Repair and renovation fund	3,512	-	-	3,512
Total	162,958	7,050		170,008
2020	Balance brought forward	New designation £	Designation released	Balance carried forward £
2020 Fixed asset fund	brought	designation	released	carried forward
	brought forward	designation	released £	carried forward £

The Fixed asset fund represents the value of tangible fixed assets and investments designated to by the Trustees to provide an income stream. This is to protect the charity should there be a fall in contributions from residents due to voids in the occupancy of the Almshouses.

The repair and renovation fund is to provide for future repairs and renovations for the flat-lets.

13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALIGIO OF METAGOLIO E					
	Permanent	Expendable	Unrestricted	Designated	Total
	Endowment	Endowment			
	£	£	£	£	£
Fund balances at 31 December	er 2021 are represe	nted by:			
Tangible fixed assets	-	-	-	33,163	33,163
Investments	30,698	991	-	136,845	168,534
Current assets	-	-	45,670	-	45,670
Current liabilities	-	-	(3,029)	_	(3,029)
	30,698	991	42,641	170,008	244,338
	Permanent	Expendable	Unrestricted	Designated	Total
	Permanent Endowment	Expendable Endowment	Unrestricted	Designated	Total
		•	Unrestricted £	Designated £	Total £
Fund balances at 31 December	Endowment £	Endowment £		J	
Fund balances at 31 December Tangible fixed assets	Endowment £	Endowment £		J	
	Endowment £	Endowment £		£	£
Tangible fixed assets	Endowment £ er 2020 are represe	Endowment £ ented by:		£ 36,564	£ 36,564
Tangible fixed assets Investments	Endowment £ er 2020 are represe	Endowment £ ented by:	£ - -	£ 36,564	£ 36,564 156,069
Tangible fixed assets Investments Current assets	Endowment £ er 2020 are represe	Endowment £ ented by:	£ - - 44,864	£ 36,564	£ 36,564 156,069 44,864

14. RELATED PARTY TRANSACTIONS

There were no related party transactions during the year (2020: None).