

**REGISTERED COMPANY NUMBER: 07461177 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1156393**

**REPORT OF THE TRUSTEES AND**  
**UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**  
**FOR**  
**CHASE MEADOW COMMUNITY CENTRE LTD**

**CHASE MEADOW COMMUNITY CENTRE LTD**

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**for the year ended 31 December 2021**

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**REPORT OF THE TRUSTEES  
for the year ended 31 December 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

Our charity's purposes as set out in the objects contained in the company's memorandum of association are to further or benefit the residents of Chase Meadow and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power:

To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any relevant statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

The aims of our charity are to run a sustainable centre for the benefit of residents and visitors of Chase Meadow and also the wider Warwick District. The facility and charity are for the wider public benefit and the intention and purpose is to be fully inclusive to all.

**REPORT OF THE TRUSTEES  
for the year ended 31 December 2021**

**OBJECTIVES AND ACTIVITIES**

**Ensuring our work delivers our aims**

We review our aims, objectives and activities regularly and at least annually. The reviews look at what we achieved and the outcomes of our work and the benefits they have brought to those groups of people we are set up to help. Regular review also helps us ensure our aim, objectives and activities remained focused on our stated purposes. In particular, the trustees consider how planned activities will contribute to the aims and objectives set.

**The focus of our work**

The centre opened in October 2013 and therefore at the end of 2021 there has been in excess of eight years of trading. Our main objectives for 2021 have been to expand our offering to look to attract a more diverse range of users. We have therefore identified gaps in our provision to ensure the offer of the centre is fully inclusive and provides opportunities for all to use the centre. This work has continued in parallel with our continued drive to manage our existing user base to ensure that the centre remains a sustainable business.

2021 saw us once again able to offer party hire, which brings a welcome income stream for us.

**How our activities deliver public benefit**

2021 saw many of our projects restart, and volunteering opportunities open up once again within our Youth Club, Dementia Drop In and our Community Café, which we were able to reopen safely in September 2021, and returned to adding value in terms of social impact and support, and crucially has covered its costs in this last quarter of the year. Since reopening we have once again welcomed people of all backgrounds and have been able to capitalise on the appetite for volunteering brought about by COVID.

2021 saw us launch Chase Meadow Community Fridge. We pay for a delivery of food each week and the community are welcome to come and collect a bag each week for a donation. The benefits of this popular scheme are twofold - fighting both food waste and food poverty.

We have continued to focus on fundraising to aid sustainability and have had some success. As well as restarting our pre-COVID projects, we were successful in obtaining funding through Warwickshire County Council's Mental Wellbeing and Resilience fund, and as part of that project we appointed a new Project Co-ordinator for a term of one year. Through this project we plan to work in partnership with other local organisations to bring people back together and provide intensive support as well as increased volunteering opportunities.

We also continued to work in partnership with St Michael's Church which provides financial support to the centre and supports us in meeting our aim of activities for all. Church services at Chase Meadow which became more regular during COVID restrictions have continued and add value to our community.

The partnership has also seen the Make Lunch Holiday Hunger project run, as restrictions allowed, from CMCC. The group has also used CMCC as a base to distribute food weekly.

In December 2021 CMCC once again invited parents who attend Make Lunch and wider Holiday Hunger schemes to come to our Christmas pop-up 'shop' to choose gifts for their children. We accepted referrals from other local organisations including Churches and schools and supported 84 families and provided gifts for well over 250 children.

We continue to gift use of our smallest room to a local school to deliver counselling to students requiring post-COVID support.

**REPORT OF THE TRUSTEES  
for the year ended 31 December 2021**

**FINANCIAL REVIEW**

**Financial position**

We continue to be careful and proactive financial management with key input from the Centre Manager and assistance via a significant amount of work from the small group of dedicated volunteers. Total income from charitable for the year was £123,847 (2020 - £88,555) and total resources expended were £74,070 (2020 - £59,011). This resulted in a surplus of £49,777 (2020 - £29,544). We have taken proactive steps to control expenditure and increase income (see below 'Reserves Policy'). We continue to work with Warwick District Council to look at support they could offer such as funding, bid writing and solar panels.

We are confident that the combination of measures we have instigated and have planned will lead to the centre breaking to continue to break even in 2022.

**Principal funding sources**

The principal funding sources for the charity are currently by way of hiring fees.

We have also obtained funding this year from:

- Warwickshire County Council Wellbeing and Resilience Fund
- King Henry VIII Endowed Trust to fund our Youth Clubs
- Midcounties Cooperative to fund our Community Café
- National Lottery Awards for All to fund our Community Fridge
- The Pam Britton Trust for Dementia to fund our Dementia Group
- Power to Change Renewal Fund for COVID recovery

**Investment policy and objectives**

The Management Committee maintained a 'sinking fund' balance for the medium to long term upkeep of the building in the sum of £5000. This is matched by a contribution 'sinking fund' from the Church which is currently £600.

**Reserves policy**

The Management Committee policy remains that the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be between 3 and 6 months of the expenditure. Budgeted expenditure for the year was £50,000 and therefore the target was between £12,500 and £25,000 in funds. This has been maintained intermittently and dips are as a result of hirer income dropping during the school holidays as regular hirers break for the summer period and due to COVID closures. As the building ages, increased expenditure to keep it maintained to a good standard also impacts reserve levels. Steps have been taken to reduce this gap in funding by selective hiring of the centre, for example we now have 2 hirers who not only continue to hire through the school holidays but also increase their usage and provide huge community benefit.

With careful management we are confident that the centre will continue to break even at the end of 2022 even with a plan for refurbishment.

**FUTURE PLANS**

The charity plans continuing the activities outlined above in the forthcoming years subject to satisfactory funding arrangements. We will be focussing on filling the daytime slots for hire which are currently underutilised and ensuring better usage during school holidays. We are also working with other local charities and community centres to use joint services as a cost saving initiative.

We anticipate that next year we will focus on the delivery of our Wellbeing Project, increasing the number of support groups on our timetable, along with offering individualised support to members of our community and increased volunteering opportunities.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

**REPORT OF THE TRUSTEES  
for the year ended 31 December 2021**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Recruitment and appointment of new trustees**

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting. All member of the Management Committee give their time voluntarily and received no benefits from the charity.

**Organisational structure**

The Management Committee meet at least bi-monthly and are responsible for the strategic direction and policy of the charity. At present the Committee has seven members from a variety of professional backgrounds relevant to the work of the charity.

**Induction and training of new trustees**

The trustees are familiar with the practical work of the charity.

**Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Procedures and a rolling plan are in place to ensure compliance with health and safety of staff, volunteer clients and visitors to the centre.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

07461177 (England and Wales)

**Registered Charity number**

1156393

**Registered office**

Chase Meadow Community Centre  
Narrow Hall Meadow  
Warwick  
CV34 6BT

**Trustees**

A Bishop Education Development Worker  
Reverend D A Brown Vicar  
Mrs A Wilkins Procurement

Approved by order of the board of trustees on 29 September 2022 and signed on its behalf by:

Reverend D A Brown - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
CHASE MEADOW COMMUNITY CENTRE LTD**

**Independent examiner's report to the trustees of Chase Meadow Community Centre Ltd ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2021.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Gregg Olnier MPhil BA (Hons) ACA

29 September 2022

**CHASE MEADOW COMMUNITY CENTRE LTD**

**STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 December 2021**

		<b>2021 Unrestricted fund £</b>	<b>2020 Total funds £</b>
<b>INCOME AND ENDOWMENTS FROM</b>	Notes		
Donations and legacies	3	123,845	76,567
<b>Charitable activities</b>			
Other resources		-	11,984
Other income		<u>2</u>	<u>4</u>
<b>Total</b>		<u>123,847</u>	<u>88,555</u>
<b>EXPENDITURE ON</b>			
Raising funds		8,927	454
<b>Charitable activities</b>			
Cost of generating voluntary income		55,053	49,830
Other resources		<u>10,090</u>	<u>8,727</u>
<b>Total</b>		<u>74,070</u>	<u>59,011</u>
<b>NET INCOME</b>		49,777	29,544
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>		55,117	25,573
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>104,894</u>	<u>55,117</u>

The notes form part of these financial statements



**CHASE MEADOW COMMUNITY CENTRE LTD (REGISTERED NUMBER: 07461177)**

**BALANCE SHEET**  
**31 December 2021**

	Notes	<b>2021 Unrestricted fund £</b>	<b>2020 Total funds £</b>
<b>FIXED ASSETS</b>			
Tangible assets	9	<b>3,991</b>	3,779
<b>CURRENT ASSETS</b>			
Debtors	10	<b>6,139</b>	6,018
Prepayments and accrued income		<b>542</b>	-
Cash at bank		<b>101,294</b>	52,391
		<b>107,975</b>	58,409
<b>CREDITORS</b>			
Amounts falling due within one year	11	<b>(1,490)</b>	(1,489)
<b>NET CURRENT ASSETS</b>		<b>106,485</b>	56,920
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>110,476</b>	60,699
<b>CREDITORS</b>			
Amounts falling due after more than one year	12	<b>(5,582)</b>	(5,582)
<b>NET ASSETS</b>		<b>104,894</b>	55,117
<b>FUNDS</b>	13		
Unrestricted funds		<b>104,894</b>	55,117
<b>TOTAL FUNDS</b>		<b>104,894</b>	55,117

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

**BALANCE SHEET - continued**  
**31 December 2021**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 29 September 2022 and were signed on its behalf by:

D A Brown - Trustee

# CHASE MEADOW COMMUNITY CENTRE LTD

## NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2021

### 1. COMPANY STATUS

The charity is a company limited by guarantee and incorporated in England and Wales. The members of the company are the trustees who are also the directors. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The charitable company's registered numbers and registered office address can be found in the Report of the Trustees.

### 2. ACCOUNTING POLICIES

#### Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards. The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year.

#### Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Donations are included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

#### Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for the beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include costs linked to the strategic management of the charity.

Irrecoverable VAT is charged as a cost against the act for which the expenditure is incurred.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 25% on reducing balance
Computer equipment	- 33% on cost

#### Taxation

The charity is exempt from corporation tax on its charitable activities.

# CHASE MEADOW COMMUNITY CENTRE LTD

## NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 December 2021

### 2. ACCOUNTING POLICIES - continued

#### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

#### Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

#### Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

### 3. DONATIONS AND LEGACIES

	2021 £	2020 £
Hall hire and café takings	41,430	41,554
Donations	82,415	35,013
	<u>123,845</u>	<u>76,567</u>

### 4. SUPPORT COSTS

	Management £	Governance costs £	Totals £
Other resources	<u>460</u>	<u>2,030</u>	<u>2,490</u>

### 5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021 £	2020 £
Depreciation - owned assets	1,618	1,404
Other operating leases	<u>4,119</u>	<u>8,135</u>

**CHASE MEADOW COMMUNITY CENTRE LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 December 2021**

**6. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 December 2021 nor for the year ended 31 December 2020.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 December 2021 nor for the year ended 31 December 2020.

**7. AVERAGE NUMBER OF EMPLOYEES**

During the year the average number of employees was NIL (2020-NIL).

**8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £
<b>INCOME AND ENDOWMENTS FROM</b>	
Donations and legacies	76,567
<b>Charitable activities</b>	
Other resources	11,984
Other income	4
<b>Total</b>	<u>88,555</u>
<b>EXPENDITURE ON</b>	
Raising funds	454
<b>Charitable activities</b>	
Cost of generating voluntary income	49,830
Other resources	8,727
<b>Total</b>	<u>59,011</u>
<b>NET INCOME</b>	29,544
<b>RECONCILIATION OF FUNDS</b>	
<b>Total funds brought forward</b>	25,573
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u><u>55,117</u></u>

**CHASE MEADOW COMMUNITY CENTRE LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
for the year ended 31 December 2021

**9. TANGIBLE FIXED ASSETS**

	Plant and machinery £	Computer equipment £	Totals £
<b>COST</b>			
At 1 January 2021	10,500	1,296	11,796
Additions	<u>1,830</u>	<u>-</u>	<u>1,830</u>
At 31 December 2021	<u>12,330</u>	<u>1,296</u>	<u>13,626</u>
<b>DEPRECIATION</b>			
At 1 January 2021	7,585	432	8,017
Charge for year	<u>1,186</u>	<u>432</u>	<u>1,618</u>
At 31 December 2021	<u>8,771</u>	<u>864</u>	<u>9,635</u>
<b>NET BOOK VALUE</b>			
At 31 December 2021	<u>3,559</u>	<u>432</u>	<u>3,991</u>
At 31 December 2020	<u>2,915</u>	<u>864</u>	<u>3,779</u>

**10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021 £	2020 £
Trade debtors	1,139	1,018
Other debtors	<u>5,000</u>	<u>5,000</u>
	<u>6,139</u>	<u>6,018</u>

**11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021 £	2020 £
Other creditors	50	50
Accruals and deferred income	<u>1,440</u>	<u>1,439</u>
	<u>1,490</u>	<u>1,489</u>

**CHASE MEADOW COMMUNITY CENTRE LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
for the year ended 31 December 2021

**12. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR**

	<b>2021</b>	2020
	£	£
Other creditors	<u><b>5,582</b></u>	<u><b>5,582</b></u>

**13. MOVEMENT IN FUNDS**

	At 1.1.21 £	Net movement in funds £	At 31.12.21 £
<b>Unrestricted funds</b>			
General fund	<b>55,117</b>	<b>49,777</b>	<b>104,894</b>
<b>TOTAL FUNDS</b>	<u><b>55,117</b></u>	<u><b>49,777</b></u>	<u><b>104,894</b></u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	<b>123,847</b>	<b>(74,070)</b>	<b>49,777</b>
<b>TOTAL FUNDS</b>	<u><b>123,847</b></u>	<u><b>(74,070)</b></u>	<u><b>49,777</b></u>

**Comparatives for movement in funds**

	At 1.1.20 £	Net movement in funds £	At 31.12.20 £
<b>Unrestricted funds</b>			
General fund	25,573	29,544	55,117
<b>TOTAL FUNDS</b>	<u><b>25,573</b></u>	<u><b>29,544</b></u>	<u><b>55,117</b></u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	88,555	(59,011)	29,544
<b>TOTAL FUNDS</b>	<u><b>88,555</b></u>	<u><b>(59,011)</b></u>	<u><b>29,544</b></u>

**CHASE MEADOW COMMUNITY CENTRE LTD**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 December 2021**

**13. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.20 £	Net movement in funds £	At 31.12.21 £
<b>Unrestricted funds</b>			
General fund	25,573	79,321	104,894
<b>TOTAL FUNDS</b>	<u>25,573</u>	<u>79,321</u>	<u>104,894</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	212,402	(133,081)	79,321
<b>TOTAL FUNDS</b>	<u>212,402</u>	<u>(133,081)</u>	<u>79,321</u>

**14. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 December 2021.

**15. COMPANY LIMITED BY GUARANTEE**

The company is limited by guarantee and has no share capital.

Every member of the company undertakes to contribute to the assets of the company, in the event of winding up, such an amount as may be required not exceeding £10.



This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.