

Charity Registration No. 249723

THE MOTHERS' UNION (DIOCESE OF OXFORD)
TRUSTEES' REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2021

THE MOTHERS' UNION (DIOCESE OF OXFORD)

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REFERENCE AND ADMINISTRATIVE DETAILS

Name	The Mothers' Union – Diocese of Oxford
Charity registration no.	249723
Registered office	The Mothers' Union Office, CMS House, Watlington Road Oxford OX4 6BZ
Independent Examiner	Wenn Townsend Chartered Accountants Victoria House, 10 Broad Street, Abingdon, Oxon OX14 3LH
Bankers	CAF Bank, 25 Kings Hill Avenue Kings Hill, West Malling, Kent ME19 4JQ

Trustees serving on the date the report was approved

Mrs Maureen Weston	Former President
Mrs Rachel Buckley	Acting Area Vice President, North Bucks
Mrs Christine Beynon	Acting Area Vice President, South Bucks
Mrs Patricia Campbell	Area Vice President, Oxfordshire
Mrs Jean Vaughan	Acting Area Vice President, East Berkshire And Unit Co-Ordinator, Action and Outreach
Mrs Valerie Bolan	Area Vice President, West Berkshire
Mrs Jenny Searle	Unit Co-Ordinator, Fundraising and Communications
Revd Canon Rita Ball	Unit Co-Ordinator, Prayer and Spirituality
Revd Mrs Louise Butler	Acting Unit Co-Ordinator, Finance & Administration
Mrs Rosie Jackson-Kilham	General Trustee
Revd Lady Denise Brown	General Trustee

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THE MOTHERS' UNION (DIOCESE OF OXFORD)
(Incorporated by Royal Charter)
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2021

The Trustees present their report and financial statements for the year ended 31 December 2021.

The accounts have been prepared in accordance with applicable accounting standards, SORP 2015 (FRS 102) Accounting and Reporting by Charities and the Charities Act 2011.

Structure, Governance and Management Governing document

Constitution (2010, revised 2014). The charity is an unincorporated association affiliated to the worldwide Mothers' Union (which is incorporated by Royal Charter). It is a membership organization covering the geographical area of the Church of England Diocese of Oxford (roughly Berkshire, Buckinghamshire, and Oxfordshire). Its affairs are managed by its own Trustee body.

Recruitment and appointment of trustees

Trustees are drawn from the membership. Most, including the Diocesan President and Area Vice-Presidents, are directly elected by members; but some specialist positions (e.g. Treasurer) are filled by appointment by the trustees. The Chaplain, who is appointed by the Bishop of Oxford in consultation with the Diocesan President, is not a trustee

Public benefit statement

In managing the affairs of the charity the Trustees have taken into consideration the Charity Commission's general guidance to charities on public benefit, and the specific guidance relating to charities for the advancement of religion. AFIA holidays, for example (see Object 5 below), are offered according to need, irrespective of beneficiaries' religious or political affiliation, age, ethnicity, gender, sexuality, or marital status; and all applications for AFIA support have to be made by an appropriate referral agency, such as a social services department or GP practice.

OBJECTIVES AND ACTIVITIES

The charitable Objects of the charity are:

- . 1) To promote and support married life
- . 2) To encourage parents in their role to develop the faith of their children
- . 3) To maintain a worldwide fellowship of Christians united in prayer, worship, ^{SEP}and service
- . 4) To promote conditions in society favorable to stable family life and the ^{SEP}protection of children
- . 5) To help those whose family life has met with adversity

Most of the charity's work is at grassroots level. As branches or in other groups, members engage in micro-projects to meet local needs as they arise. They also raise

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money from the public, which is forwarded, along with their own voluntary contributions, to Central MU to further the worldwide work of the Mothers' Union

ACHIEVEMENTS AND PERFORMANCE

The Board of Trustees remained unchanged during 2021. They were Maureen Weston (Diocesan President), Louise Butler (Finance & Administration), Jenny Searle (Fundraising & Communication), Denise Brown (acting Prayer & Spirituality), Rosie Jackson-Killham (General Trustee) and five Area Vice Presidents namely Tricia Campbell, Valerie Bolan, Jean Vaughan, Christine Beynon and Rachel Buckley. The new Chaplain, Rev Mary Harwood, was in attendance. The Board of Trustees met six times during 2021. All these meetings were online except for the last one in November which was in person.

Membership stood at 955 at the end of 2021. Although many new members have joined, the rate of members lost was 9.8%

Diocesan Membership has increased over the year and the Trustees have focused on helping them feel more included by organising regular online meetings and services of compline as well as communicating by phone and email. These were organised by the five Area Vice Presidents.

A Diocesan Spring Meeting took place on Lady Day, 25 March, online with interviews from the Nigerian Diocesan President of Southwark and The Chair of The Congo Church Association.

Our Annual Wave of Prayer (April 20 - 22) took place online and members could access it via the website. During this time members were encouraged to pray for all our worldwide Link Dioceses.

Children Heard and Seen works with families of prisoners and members supported it by knitting 200 chicks which carried a cream egg which were given to children at Easter. Members also collected and bought many pairs of wellington boots and sleeping bags plus games for outdoor activities to support a Family Weekend Camp in July. For Christmas, members were encouraged to knit stars which were put in "goody" bags for the children.

Baby Basics in Milton Keynes helps mothers with babies and young children (0-5), including refugees, by providing them with clothing, toiletries and equipment. Members were keen to support this enterprise by knitting new born cardigans and also children's hats, scarves and mittens. Donations of toiletries were collected as well.

Hospital Projects. Toiletry bags are constantly in demand and nearly 500 were made and filled for hospital wards. Other items donated included coffee and cleaning products and homemade mini Christmas cakes for the parents with sick children in the Ronald McDonald House in Oxford.

Away From It All Holidays. Several of these usually take place every year. Due to the ongoing pandemic in 2021, one of the holidays that was booked in 2020 did not take place and the sum of £702 was refunded.

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Our Annual General Meeting/Autumn Meeting took place on Thursday 21 October when reports were given and the Provincial President, Kathryn Anderson, and the Bishop of Dorchester, the Rt Revd Gavin Collins addressed the meeting.

16 Days of Activism Against Gender Violence was observed from 25 November – 10 December with services, vigils and knitting links to form a huge chain representing some of the Modern-Day Slaves present in our diocese. Members have been made aware of the Clewer Initiative to help combat Modern Day Slavery.

Communication amongst members has been particularly important this past year. Some branches have been able to meet online. Our monthly eNewsletter has kept members informed. One member runs our Facebook page and provides daily prayers. Our website has proved very useful as well as our diocese magazine, Focus, which is produced three times a year.

Many charities have experienced difficulties during recent months but the members of the Diocese of Oxford Mothers' Union have grown in hope and confidence, ready to meet the challenges that the future holds.

Related Parties

The Society is affiliated to the Central MU, whose headquarters are at Mary Sumner House (MSH), London. The Society has particular links of fellowship and prayer with its link dioceses, which are Victoria Nyanza (Tanzania), Kinshasa (D R Congo), Ahoada and Warri (Nigeria) and Port Moresby (Papua New Guinea), and Southwark in the UK.

The Society has no financial dealings with its linked dioceses. Members support the work of the Mothers' Union World-Wide by contributing to the funds administered by the central Mothers' Union.

FINANCIAL REVIEW

The detailed accounts for the year ended 31 December 2021 are shown on pages 7-15. The accounts show an excess of operating income over expenditure on unrestricted funds of £4,024 and a gain of £3,621 on restricted funds, giving a net overall increase in funds of £7,645 (2020: surplus in the year of £9,714). Our investment portfolio showed an unrealised gain of £18,209 in the year compared with a loss of £1,184 in the prior year, and this increased the net increase in fund balances to £25,854

In 2019 the Central Mothers Union introduced a direct debit scheme for subscriptions, which Oxford Diocese supported as the trial diocese. 53% of our members took advantage of this scheme in 2021 (2020 – 48%). Under the scheme, instead of Oxford Diocese collecting members' subscriptions and paying over to the Central MU their share, the Central MU collected the full subscription and reimbursed Oxford Diocese with just their share. Net subscription income for the diocese funds at £14,157 was 3% higher than 2020.

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During the year a further distribution of £9,703 was received from the estate of Mrs Olive Bunker. The total legacy is now estimated to be £21,679, the balance of the funds of £2,976 being expected in 2022.

Donations to support our Away From It All (AFIA) holidays were £5,503 compared with £5,760 in 2020. Holidays amounting to £2,584 had been treated as a prepayment at the end of 2020, but one of those was subsequently cancelled giving a refund of £702 so that the net charge to the 2021 accounts was £1,882

The charity's total funds as at the end of December 2021 were £176,295 (2020: £150,441). Approximately 80% of these funds are held as investments in CCLA investment funds and Barclays Wealth Unit trusts. Cash balances are held either in a CCLA deposit account, plus cash held as working funds at the charity's principal bankers, or in branches' accounts.

Policy on reserves

The historic reserves of the charity are well in excess of anticipated annual expenditure. The present trustees have continued with the policy established by previous trustee bodies, which is not to add to charity's reserves, but to use them to fund projects which promote its charitable Objects. In particular, reserves are used as required to support the restricted fund for Away From It All (AFIA) holidays.

Independent Examiner

A motion to appoint a new independent examiner will be tabled at the AGM

Approved by the Trustees and signed on their behalf by:



Valerie Bolan, AVP West Berkshire



Patricia Campbell, AVP Oxfordshire

21 September 2022

THE MOTHERS' UNION (DIOCESE OF OXFORD)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

THE MOTHERS' UNION (DIOCESE OF OXFORD)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE MOTHERS' UNION (DIOCESE OF OXFORD)

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st December 2021 which are set out on pages 7 to 15.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Stuart Bates FCA CTA
Wenn Townsend
10 Broad Street
Abingdon
OX14 3LH

.... September 2022

THE MOTHERS' UNION (DIOCESE OF OXFORD)

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2021

	Notes	Unrestricted funds £	Restricted funds £	Total 2021 £	Total 2020 £
Income					
Donations and legacies	3	1,083	5,503	6,586	27,556
Subscriptions		23,097	-	23,097	21,653
Investment income	2	2,720	-	2,720	2,703
Gift aid		3,026	-	3,026	2,800
Other charitable activities		17,889	-	17,889	15,849
Total		47,815	5,503	53,318	70,561
Expenditure					
Grants payable		-	1,882	1,882	2,176
Subscriptions		8,940	-	8,940	7,888
Direct charitable expenditure	4	16,823	-	16,823	34,571
Support costs		15,882	-	15,882	14,182
Governance costs		2,146	-	2,146	2,030
Total	4	43,791	1,882	45,673	60,847
Net income before gains and losses on Investments		4,024	3,621	7,645	9,714
Unrealised (losses)/gains on investments		18,209	-	18,209	(1,184)
Transfers between funds					
		-	-	-	-
Net movement in funds		22,233	3,621	25,854	8,530
Fund balances at 1 January 2021		146,857	3,584	150,441	141,911
Fund balances at 31 December 2021		169,090	7,205	176,295	150,441

THE MOTHERS' UNION (DIOCESE OF OXFORD)

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2020 (Comparative figure)

	Unrestricted funds £	Restricted funds £	Total 2020 £
Income			
Donations and legacies	21,796	5,760	27,556
Subscriptions	21,653	-	21,653
Investment income	2,703	-	2,703
Gift aid	2,800	-	2,800
Other charitable activities	15,849	-	15,849
Total	64,801	5,760	70,561
Expenditure			
Grants payable	-	2,176	2,176
Subscriptions	7,888	-	7,888
Direct charitable expenditure	34,571	-	34,571
Support costs	14,182	-	14,182
Governance costs	2,030	-	2,030
Total	58,671	2,176	60,847
Net income before gains and losses on Investments	6,130	3,584	9,714
Unrealised (losses)/gains on investments	(1,184)	-	(1,184)
Transfers between funds	-	-	-
Net movement in funds	4,946	3,584	8,530
Fund balances at 1 January 2020	141,911	-	141,911
Fund balances at 31 December 2020	146,857	3,584	150,441

THE MOTHERS' UNION (DIOCESE OF OXFORD)

BALANCE SHEET AS AT 31 DECEMBER 2021

	Notes	2021 £	2020 £	£
Fixed assets				
Investments	6	140,697		112,788
Current assets				
Stocks		826	1,412	
Debtors	7	5,976	18,180	
Cash at bank and in hand		19,387	8,580	
Cash at bank and in hand - Branches		10,509	10,481	
		<u>36,698</u>	<u>38,653</u>	
Creditors: amounts falling due within one year	9	<u>(1,100)</u>	<u>(1,000)</u>	
Net current assets		<u>35,598</u>		<u>37,653</u>
Total assets less current liabilities		<u>176,295</u>		<u>150,441</u>
Income funds				
Restricted Funds		7,205		3,584
Unrestricted Funds		169,090		146,857
		<u>176,295</u>		<u>150,441</u>

The accounts were approved by the Trustees on 21 September 2022

Valerie Bolan, AVP West Berkshire



Patricia Campbell, AVP Oxfordshire



THE MOTHERS' UNION (DIOCESE OF OXFORD)

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

1.1 Basis of preparation

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), the Charities Act 2011 and applicable regulations.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements are prepared on a going concern basis under the historical convention (modified to include certain items at fair value). The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest pound.

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value.

1.2 Incoming resources

Donations, legacies and other forms of voluntary income are recognised as incoming resources when receivable.

1.3 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Fixtures, fittings & equipment	20% straight line
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1.4 Investments

Fixed asset investments are stated at market value.

Unrealised gains or losses are recognised each year within the Statement of Financial Activities.

1.5 Stock

Stock is valued at the lower of cost and net realisable value.

1.6 Accumulated funds

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

THE MOTHERS' UNION (DIOCESE OF OXFORD)

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

2 Investment income

	Total 2021 £	Total 2020 £
Investment income	<u>2,720</u>	<u>2,703</u>

3 Legacies and donations

	2021 £	2020 £
Legacies	1,083	21,796
Donations AFIA	5,503	5,760
	<u>6,586</u>	<u>27,556</u>

Two legacies were received in the year amounting to £1,200 and there was a reduction of £117 in the balance of the amount receivable from the estate of Olive Bunker of which £2,976 is still outstanding.

THE MOTHERS' UNION (DIOCESE OF OXFORD)

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

4 Total resources expended

	Total 2021 £	Total 2020 £
Restricted funds		
Grants - 'Away From It All' (A.F.I.A)	1,882	2,176
Unrestricted funds		
Subscriptions	8,940	7,888
Direct charitable expenditure		
Overseas and worldwide funds incl literacy development	3,880	4,056
Literature	6,212	7,165
Relief funds	-	944
Focus	3,884	4,185
Special appeal	-	15,330
Britain and Ireland Fund	170	55
Other Diocesan projects	1,896	1,888
Branch and Deanery projects and other activities	781	948
	16,823	34,571
Support costs		
Salaries	6,287	6,134
Insurance	450	430
Printing, postage and stationery	4,080	3,212
Telephone	340	340
CMS License fee	3,210	3,210
All other costs	1,515	856
	15,882	14,182
Governance costs		
Officers' and Committee expenses	1,046	1,030
Independent examiner	1,100	1,000
	2,146	2,030
Total resources expended	45,673	60,847

THE MOTHERS' UNION (DIOCESE OF OXFORD)

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

5 Trustees

None of the trustees (nor any persons connected with them) received any remuneration during the year, but 8 of them were reimbursed a total of £1,046 travelling and office expenses (2020: 6 were reimbursed £1,030).

6 Fixed asset investments

	£
Market value at 1 January 2021	112,788
Purchases at cost.	9,700
Change in value in the year	18,209
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Market value at 31 December 2021	140,697
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Historical cost:	
At 31 December 2020	25,221
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At 31 December 2021	34,921
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Barclays Wealth Unit Funds	46,391
CCLA Investment Fund Units	94,306
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	140,697
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7 Debtors	2021 £	2020 £
Gift aid claims	3,000	2,800
Legacies	2,976	12,796
Prepayments AFIA Holiday Grants	-	2,584
	<hr/>	<hr/>
	5,976	18,180
	<hr/>	<hr/>
8 Creditors: amounts falling due within one year	2021 £	2020 £
Accruals	1,100	1,000
	<hr/>	<hr/>

THE MOTHERS' UNION (DIOCESE OF OXFORD)

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

9 Restricted funds

	Movement in funds			
	Balance at 1 January 2021 £	Incoming Resources & Transfers £	Outgoing Resources & Transfers £	Balance at 31 December 2021 £
"Away From It All" (AFIA) Transfers from Unrestricted Funds	3,584 -	5,503 -	(1,882) -	7,205 -
At 31 December 2021	3,584.	5,503	(1882)	7,205
	Balance at 1 January 2020 -	Incoming Resources & Transfers 5,760	Outgoing Resources & Transfers (2,176)	Balance at 31 December 2020 3,584
At 31 December 2020	-	5,760	(2,176)	3,584

The "Away From It All" Fund is used to provide grants to families who need financial support for short holidays.

10 Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds £
Fund balances at 31 December 2021 are represented by:			
Investments	140,697	-	140,697
Current assets	29,493	7,205	36,698
Creditors: amounts falling due within one year	(1,100)	-	(1,100)
	169,090	7,205	176,295
Unrealised gains included above:			
On investments (see below)	105,775	-	105,775
Reconciliation of movements in unrealised gains on investment assets			
Unrealised gains at 1 January 2021	87,566	-	87,566
Realised in year	-	-	-
Increase in market value in year	18,209	-	18,209
Unrealised gains at 31 December 2021	105,775	-	105,775

THE MOTHERS' UNION (DIOCESE OF OXFORD)

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

11 Commitments under operating leases

At 31 December 2021 the charity had annual commitments under non-cancellable operating leases as follows:

	2021 £	2020 £
Expiry date:		
Within one year	1,434	1,434
Between two and five years	718	2,152
	<hr/>	<hr/>
	2,152	3,586

12 Employees

During the year there was 1 part time employee (2020 – 1 part time employee)

	2021 £	2020 £
Salary costs		
Pension costs	6,104	5,955
	183	179
	<hr/>	<hr/>
	6,287	6,134