



**St Mary's Ewell**

[www.stmarysewell.com](http://www.stmarysewell.com)

# **The Parochial Church Council of the Ecclesiastical Parish of Ewell**

**Annual Report and Statement of Financial Activities  
for the year ended 31 December 2021**

Approved by the PCC at their meeting 16<sup>th</sup> May 2022

**Registered Charity No 1128409**

## **Administrative Information**

St Mary the Virgin is the parish church of Ewell. It is part of the Diocese of Guildford within the Church of England. The postal address is St Mary's Ewell Parish Church, London Road, Ewell, Epsom, Surrey KT17 2AY.

Members of the Parochial Church Council (PCC) are trustees of the charity for the term of their appointment. Members serving on the PCC at the date of this report are:

Incumbent: Vacant from Easter  
Wardens: Mrs Valerie Wood - Chair  
Mr Nicholas Allsopp

Deputy Warden: Mrs Kathleen Burgess

Representatives on Deanery Synod: Cllr Humphrey Reynolds  
Mrs Wendy Paxman  
Mrs Valerie Smither

### **Other Members:**

Rev Sue Ayling (co-opted)  
Canon Margaret Marsh (co-opted)  
Mrs Gill Bird  
Mr Nigel Bird (from May 2021)  
Mr John Baker (Joint treasurer)  
Mr David Boosey (Joint treasurer)  
Mrs Donna Boosey (Joint treasurer)  
Mr Ian Burgess  
Mrs Helen Crossley  
Mrs Gillian Reynolds (from May 2021)  
Mrs Linda Staff (from May 2021)  
Mrs Barbara Gibson Sykes  
Mr Andrew Sykes

Members until May 2021:  
Mr Charles Johnson

Ms Elizabeth Divall was PCC secretary.

In 2021 St Mary's banked with Barclays Bank plc, Epsom and Santander UK plc. The appointed examiners were L&F Accounting Ltd.

Day-to-day management is delegated to the incumbent and churchwardens.

## **Structure, Governance and Management**

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure.

The PCC is registered with the Charity Commission as The Parochial Church Council of the Ecclesiastical Parish of Ewell (alternative title The Parochial Church Council of St Mary the Virgin Ewell), registered Charity Number 1128409.

The appointment of PCC members is governed by and set out in the Church Representation Rules. All those who attend St Mary's and who qualify according to those Rules are encouraged to register on the Electoral Roll and to stand for election to the PCC. The PCC operates through a number of committees, which meet between full meetings. The committees are constituted to make full use of the professional expertise available within St Mary's and members are encouraged to attend Diocesan training as appropriate. The Vicar and churchwardens are ex officio members of all church committees. All major or contentious decisions are referred back to the full PCC.

***Standing Committee:*** This statutory committee has a general power to transact the business of the PCC between its meetings, subject to any directions given by the Council.

***Finance Committee:*** Oversees all expenditure and monitors income and investments.

***Estates Committee:*** Attends to matters relating to the stewardship of plant, such as the church buildings and fabric, the churchyard, the church hall and the vicarage.

***Children's Support Group:*** Co-ordinates activities involving children in the church and in the wider community.

***Pro Musica:*** Co-ordinates the musical activities of the church, including the Parish Choir, St Mary's Singers, recitals, and the maintenance of the organ.

***Social Committee:*** Devises and manages social events for the parish.

***Eco Group:*** Encourages the members of St Mary's and our local community to better care for God's creation.

***Ministry Team:*** The Ministry Team holds a pastoral meeting monthly.

***Major Risks:*** The major risks to which the PCC is exposed, as identified by the PCC members, have been reviewed and systems or procedures have been established to manage these risks. The assessment of the risks is documented and there is a process of regular review. Risk assessments have been produced for both the church and the church hall and a general risk-assessment document has been produced to cover staff-related risks. Risk assessments are produced for major parish events that may involve risk, e.g. children's fun days. A review was carried out in 2015 of the comprehensive document which sets out the financial management, banking and record keeping procedures used by the church and includes an assessment of the financial risks to which the PCC is exposed and the systems designed to mitigate those risks. St Mary's Safeguarding Policy Statement follows

the Diocese of Guildford's guidelines on child protection including the use of DBS checks as appropriate, and we ensure our policies and practices are kept up-to-date.

### ***Objectives and Activities***

The PCC (Powers) Measure 1956 states that the PCC is to co-operate with the incumbent in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC has maintenance responsibilities for the church and church hall, for the large churchyard extensions in Church Street, and for some internal decoration of the Vicarage. St Mary's vision is 'Sharing the love of Christ the Light of the World with the people of Ewell'.

In order to achieve these objectives St Mary's offers, among other things, regular services of worship, occasional offices, pastoral care, study courses, social activities, concerts and recitals, children's activities, charitable fundraising events, a monthly magazine 'Ewell Parish News', a website, the continuation of our monthly quizzes on Zoom and occasional quiet days and retreats. Many of these activities are described below and in the reports of the committees.

### **From the Churchwardens:**

After receiving the news around the start of 2021 that our Vicar would be leaving St Mary's after serving his notice period to pursue further studies in Canon Law, we then had to prepare for the lengthy process of securing a new incumbent. Throughout the first months of 2021 services in church were still not possible but live streaming services continued and attracted large numbers of families joining live and many others viewing the services during the following week.

For the first time during the current restrictions we had a service in church on Easter Sunday, which coincided with the last service our current vicar would hold at St Mary's. Thereafter we went back to live streaming services only.

The departure of our Vicar meant that the Churchwardens together with Rosemary Donovan, our Area Dean, became responsible for managing St Mary's during the vacancy as Sequestrators under Canon Law and also the process for appointing a new Vicar. The Area Dean together with the Archdeacon and others within the team at the Diocese, worked with us in order to guide and support us through the months ahead. This included preparing a Statement of Need and Parish Profile necessary to be able to give any prospective candidates a true picture of what St Mary's is now and how it sees going into the future. This required a huge amount of work with input from all groups within the congregation whose support was invaluable and very much appreciated.

Without a Vicar the day-to-day functioning of the church had to continue and so many in the congregation stepped up to support in any way they could. Particular mention must be made to Lynne who set up a Covid free zone in the Parish Office and continued to work there right through the pandemic ensuring that the administrative side of St Mary's remained fully effective throughout. Also to Liz as PCC Secretary who supported the churchwardens in any way she could to assist with mailings, on-line meetings and so much more. We could thank so many others for their encouragement during this time but that would probably fill this report many times over.

We were very fortunate in that at the beginning of the pandemic Sandi joined us as Children and Families Worker and was absolutely fantastic at providing online support for children by way of St Mary's Kidz every Sunday until she left at the end of 2021 to pursue her career elsewhere. The contribution she made during her time at St Mary's was invaluable and we wish her every success. This however left her position and that of publicity and social media still vacant.

Our Director of Music, Jonathan Holmes, did everything possible to support music at St Mary's during this time but for many months the restrictions made this very difficult. As the year went on services resumed under tight restrictions including social distancing, the wearing of face masks and no singing. Ultimately the choir was allowed back into church but only in the gallery and with them also spaced well apart and subject to regular testing for Covid. Then finally hymns were allowed to be sung again in church by the congregation albeit behind masks which was a very moving occasion indeed after such a long time.

As we came to the end of the summer the position of Vicar was advertised in conjunction with many prayers by the congregation to find the right person for St Mary's and in early October interviews were held for the applicants led by Bishop Andrew, the Archdeacon, Area Dean and Churchwardens, resulting in Mark Stafford being offered the position, which he accepted, and he and his wife Lucy joining us in early 2022. We very much look forward to entering a new phase with Mark as our Vicar and enjoying the talents and experience he can bring to St Mary's and for the benefit of the wider community in Ewell.

Coming out of the pandemic, live streaming of services is set to continue as this has opened up a wonderful way of reaching out far beyond the boundaries of Ewell and sharing what we have to offer at St Mary's with so many.

During the pandemic the Church Hall was rebranded as Ewell Hall following the hard work of the working party and is now having much success as a source of income, in no small part to the efforts of its new manager.

All our activities rely on the generosity of a very large number of people. Regular financial giving and legacies are absolutely necessary for St Mary's and we would ask all who would like to support the work described in these pages to consider whether they can make a regular gift to the church. The pandemic has seriously affected our income and so this help is needed more than ever.

As we come out of the pandemic restrictions we look forward to going back to something like normality but with the knowledge that things will never be quite the same again. It feels like a new start with all the opportunities and excitement which this brings, going forwards in the knowledge that we are guided from above in being able to serve not only the congregation of St Mary's but the people of Ewell and many others in a way that was never possible before. Together with our new Vicar we face many challenges ahead in these changing and economically challenging times but put our trust in the one who has been with us this far and will continue to guide us into the future.

**Valerie Wood and Nicholas Allsopp**

## ***Achievements and Performance***

There were 147 parishioners on the Church Electoral Roll at the time of its presentation to the APCM.

*Regular Services:* Every Sunday we offer a Sung Eucharist at 9:30am in church and online. Additional services on a monthly pattern include Choral Mattins, Choral Evensong, and a range of all-age and children's services detailed below in the children's support group report. In addition, there is Holy Communion on Tuesdays and many festivals.

*Pastoral offices:* In 2021, St Mary's celebrated 5 baptisms and 3 weddings, with the attendant preparation meetings and courses. 10 funerals took place in church, clergy and readers officiated at many more funerals at local crematoria and burials in the churchyard and at local cemeteries.

The Julian Group:

During the past twelve months the Julian Group has grown to fourteen in number having been eight when the group first started meeting in January 2019. Members come from eight different churches and it has been a great joy for such an ecumenical group to come together once a month. Using Zoom we have spent time being still and quiet in God's presence, hearing some words of Julian of Norwich or another spiritual writer or the Bible, and seeking to being open to God speaking to us in the silence.

A Day for All:

This popular annual event was held on 2 October. The forecast, which had predicted rain for most of the day proved to be correct! But the wet weather did not deter lots of people from coming to our annual fun community event 'opened' with the ringing of the church bells. With the theme of the day being 'Gifts from the earth' outside adults and children enjoyed the farm animals, the guided tours of trees and lichens and the self-guided prayer walk helped us to wonder at God's bountifulness – albeit with umbrellas up! Inside church there was a buzz around the children's craft activities, quiet concentration as individuals watched the slide show of photos before voting for their favourites, laughter as children explored the Mouse Trail, contemplation as prayer requests were written and hung on the Prayer Tree and gentle exercise to calm both the body and the mind. We were challenged about how we might encourage nature in our gardens and refreshed by the food and drink free to all during the day. Many thanks to the members of the planning team for all their time given to the planning, when we didn't know whether the event would be able to take place (because of COVID) and to the many helpers who helped on the day before and on the day itself.

## **CHILDREN'S SUPPORT GROUP (CSG)**

**Chair: Linda Staff**

**The headlines:** The past year has continued to be an extremely difficult time for the resumption of the range of Children and Families work that the church engaged with pre-pandemic. However:

Between April 2020 and September 2021, during the lock downs and various imposed restrictions caused by the pandemic, Sandi, our newly appointed Children and Families Worker (CFW) began work by producing a weekly, modern, and exciting **online service – St Mary's Kidz**, together with a bright, chatty, thought-provoking, weekly update for families, which was circulated via email and social media. With covid restrictions continuing, the usual **Stations of the Cross service** on Good Friday was modified so that individual families, rather than a large group, followed the Stations with a Stations booklet around the church grounds. We were also able to provide an **Easter Egg Hunt** around the church grounds on Easter Day.

**Children's Hour** had taken place via Zoom throughout the pandemic lockdowns and restrictions but was able to resume meeting in the church hall during the 9.30am Communion Service once again from September 2021.

**A Junior First Communion Group** has been able to take place once a month since September and the six children who attend are expected to celebrate their First Communion on Easter Sunday 2022.

As we began meeting again in church, albeit with restrictions on social distancing, mask wearing and hand sanitizing, our CFW organised two new family orientated services to commence in September 2021, **St Mary's Tots** which was held on the 1<sup>st</sup> and 3<sup>rd</sup> Sundays in the month at 11.00am and **St Mary's for All** which was held on the 2<sup>nd</sup> Sunday in the month at 4.00pm. **St Mary's Kidz** also continued on the 4<sup>th</sup> Sunday in the month. Sadly, families have yet to return to church in the kind of numbers they once did. With ongoing concerns about the pandemic, our two family orientated **Christmas Eve** services were not as well attended as in previous years.

The **Thursday Toddler Group** was able to resume meeting in the church hall in September 2021. Numbers are gradually increasing to an average of 11 families attending regularly. However, currently the group is still working under Covid restrictions as advised by the EYA, with a limit of 12 adults and limited toys, although it was possible to host the normal entertainer and party event, together with a visit from Father Christmas at the end of the Autumn term.

Following the February half term, it is hoped to reintroduce some previously excluded toys and gradually bring numbers up to pre-covid levels. Jenny Dance is currently running the group on her own and is in urgent need of additional help.

**The various schools in the Parish** have made a slow and sporadic return to coming to the church for assemblies, concerts, and services. Several of the schools, which had originally booked to do so, cancelled coming to church for their annual Christmas services and concerts because of ongoing concerns about rising numbers of those affected by the latest Corona virus variant. Blenheim and Ewell Castle

Schools continued with their plans, although Ewell Castle Senior School live streamed its Carol Service to keep numbers in church small. Sadly, Ewell Grove cancelled both its planned Carol concerts as did Ewell Castle Prep School.

**Open the Book** assemblies resumed on a weekly basis at Ewell Grove Primary School after the autumn half term in 2021. Unfortunately, they had to stop again just before Christmas as further Covid restrictions once again closed schools to outside visitors.

**Baptism services** resumed with the first being August 29<sup>th</sup> 2021. Between then and now there has been a Baptism service in September, October and two in November. Sadly, the Baptism scheduled for January 2022 was cancelled. However, it is hoped that the normal pattern of Baptism services will now recommence in the coming months.

We were once again a local drop off point for **Operation Christmas Child** in November 2021 and were able to welcome individuals, families, and people from a multitude of different groups and walks of life in our local community and from further afield. A grand total of 260 boxes were dropped off with us and are now on their way to children in need around the world.

We have now had two years when life both inside and outside church has been far from normal. Having done her best in hugely difficult circumstances, Sandi finally decided to resign from her post as Children and Families Worker and left her post as CFW on January 19<sup>th</sup> 2022. Her passion is working with children. The extended period of the pandemic restrictions, combined with the church being in an interregnum for so long has not helped in this respect. After very careful thought and prayer, she made the decision to leave and return to teaching.

Thanks must go to Sandi for the amazing job she has done during the darkest of times, ensuring that there was contact, albeit mostly via her weekly online services and regular thought-provoking emails but in all her efforts to bring the message of Christ to local children and their families during the time that she has been with us. Many thanks too, to both Kathie Burgess and Jenny Dance for their unwavering and ongoing commitment to local families.

Like most churches, as we come out of pandemic restrictions and endeavour to return to 'normal', St Mary's has a massive task in front of it to re-engage with local families which will require a huge effort from everyone, not just those who have been engaged with children and families work in the past. We now look forward to the arrival of our new vicar, Mark, and a new vision for the future.

As a church, we stand at a crossroad in terms of our outreach to families but, far from feeling gloomy about the future, I believe that we have a very exciting opportunity. Let's not waste it!



## **SOCIAL COMMITTEE**

### **Chair: Rosemarie Henson**

The purpose of the Social Committee is to arrange social gatherings that the congregation and friends can attend and enjoy, bringing people in the church together and getting to know one another better.

The Dinner "Put Out The Flags" planned for 2<sup>nd</sup> May 2020 had to be cancelled, along with other events that year. The ticket monies were either reimbursed or kindly donated to the main church funds.

Our only event for 2021 was a "Christmas Joy" Dinner on 4<sup>th</sup> December 2021. Seating was reduced in number and 37 guests attended for a three course meal, interspersed with entertainment.

Many thanks to the Committee members, entertainers and helpers for their continued support and enthusiasm in providing these social occasions.

## **ESTATES COMMITTEE**

### **Chair: George Jarrett**

The committee attends to matters relating to the stewardship of plant, such as the church buildings and fabric, the churchyard, Ewell Hall and the vicarage.

### ***Works undertaken by the Estates Committee during 2021.***

The following items are in addition to our commitments of the routine, but very essential maintenance, including weekly changing of heating settings in the Church and Church Hall, replacing light bulbs internally and externally, supervising the cleaning, clearing blockages in gulleys, etc.; dealing with the D.A.C. and insurance matters where appropriate, checking and clearing contractors' invoices, and the preparation of annual cost budgets for the various sectors.

The annual Health & Safety and Fire Risk Assessments of the Church, Church Hall, and Churchyard No. 4 were undertaken .

Churchyards Nos. 1, 2 & 3 are maintained by the Borough Council.

### ***Church:***

- Due to the Covid lock-down that commenced in 2020, we were somewhat restricted in what could be readily undertaken resulting from this, but the following events are among those that took place:
- Following checking of quotations for North valley gutter repairs, appointing a contractor to perform the works. Covering up organ console and other vulnerable equipment, and perusal of contractor's Risk Assessment proposals and discussions with scaffolding contractor and our insurers and inspecting works on site. Checking and clearance of invoices for these works.
- Discussions with our carpenter concerning repairs to the North Valley Clerestory window cill and instructing works to same.
- Additional working on drawings for proposed car-parking in front of church from London Road. Following damage caused to Ewell Castle School property by a fallen tree in the old churchyard, informing the assistant bursar to contact Epsom & Ewell Council with regard to clearance and repairs.
- Instructing carpenter to carry out repairs to timber side wall of tower stairs, in accordance with Quinquennial report, and also inspecting pulpit handrail fixings and deciding no action required at this time.

- Checking all gutters and down-pipes, with approximate dimensions, for preparation of a Specification for cleaning and painting of these items, all as required by the Quinquennial report, obtaining quotations, and appointing a contractor to perform the works.
- Arranging for external cleaning of church windows.
- Taking dimensional details of the Altar and Pulpit frontal cloths to facilitate the making of new cloths.
- Arranging for inspection and maintenance of toilet pumping system.
- Instructing carpenter to carry out repairs and painting of the cills and mullions to the Clerestory windows along the South valley gutter and to clean gutter of any debris. Assisting with the wiring and lighting of a Christmas tree in front of the church.
- Meeting with boiler inspection contractor for annual servicing, and engaging contractor for lightning conductor check.
- Correspondence with Diocese, and meeting with D.A.C. on site to discuss alternative parking in London Road side of the churchyard, but receiving various suggestions from them on alternative proposals that we did not consider we should pursue.
- Following a request to Jonathan Holmes from a new church in Texas for information about our Font, taking all necessary dimensions and preparing a detailed drawing to enable a similar font to be constructed for their church, and despatch of details and photos to Jonathan for passing on to them.

#### ***Ewell Hall:***

- Instructing our carpenter to undertake maintenance repairs to the disabled access door, assisting in a load test for the baby changing unit, and arranging for the external cleaning of the windows.
- Additional works have been carried out within and outside by members of the Hall Committee for which the Estates Committee is very grateful

#### ***Churchyard No 4:***

- General supervision of grass cutting and tree lopping contracts, and minor repairs to notice boards. Dealing with various tree and fence problems occurring close to neighbours' boundaries, arranging tree felling as considered necessary. Correspondence with local authority tree officer for permission to remove a number of diseased trees and engaging a contractor for the work.
- Our proposal for propping unstable head-stones with a steel flat bar, to avoid laying down some sixty memorials, did not meet with favour from the Diocese. We considered that there was no alternative to laying these down, and instructions were given for forty-four to be laid down, with another sixteen awaiting a later re-check. Following this, it being considered that this action could make the churchyard unsightly, it was thought that removal of these to a constructed open compound in the adjacent field might improve the situation, and a drawing was made showing this, and approximately costed, but no further action taken at this stage. Later checking that the remainder had been laid down by the grave-digger. Further checking of suspect head-stone and taking dimensions for a mathematical check on two of these.

- Following an accident and hospitalisation to our churchyard gardener, cutting and clearance of grass was undertaken by members of the Committee, nobly assisted, and with thanks, by other members of the congregation, on a number of occasions.
- Checking a large hole that had occurred close to grave spaces in Churchyard No. 3, adjacent to and also beneath the Glyn House boundary wall, probably the result of digging by an animal, and discussing this with an Epsom Council representative for further investigation and remedial action by them.
- Preparation of a Specification to obtain quotations for a general clearance of much over-grown vegetation along all churchyard boundaries.

#### ***Churchyard No. 1.***

- Meeting at the War Memorial with the vicar and RBL representative, Mrs. B. Warwick, to discuss possible handrail installation. Taking all necessary dimensions and preparing details for an Archdeacon Licence for railings. Following a meeting with Council and RBL representatives, making revisions to the proposed railing details. (It has since been decided not to proceed with this, but to re-level the upper stone slab surface that surrounds the memorial).

#### ***Vicarage:***

- Inspection of the vicarage with churchwarden to check on various security matters and redecoration/repair of items, following the departure by Russell, and thereafter to check on security from time to time.

#### ***Works intended during 2022:***

There remain a number of items referred to in the Quinquennial Report requiring our attention, and we shall endeavour to complete these in accordance with the schedule, as always depending on weather, unexpected events and availability.

There are a number of items that will require our involvement, some of which are referred to above, and some in the Quinquennial Report, namely:-

- 1) Extensive clearance of overgrown vegetation and other debris along the boundaries of Churchyard No. 4, following obtaining and perusal of quotations for these works.
- 2) Possible further involvement with the local authorities concerning the Church Hall frontage.
- 3) Also, in the Quinquennial Report, for various re-pointing of joints to walls around the church.

Finally, I wish to extend my thanks to all members of the Estates Committee for their much appreciated and generous support over the past year, and also to others who have kindly given their assistance from time to time. New members to the Committee will be most welcome.

### **REPORT ON THE FABRIC, GOODS AND ORNAMENTS OF THE CHURCH**

#### ***Churchwardens:***

The Church Building, Ewell Hall, Churchyard No. 4 and the Garden of Remembrance continue to be well maintained, thanks to the attention by the Estates Committee. Churchyards Nos. 1, 2 and 3 are maintained by the Borough Council. The Goods, Ornaments and Vestments kept within the Church have been checked and are all as per the filed inventory.

## **PRO MUSICA COMMITTEE:**

**Chair: Linda Staff**

**Director of Music: Jonathan Holmes**

**Choir Administrator: David Crick**

“Pro Musica” meets termly and continues to be a useful forum to discuss issues for the betterment of the department and its major function to enhance the worship of the parish church.

COVID continued to impact the department negatively in 2021 both ‘at home’ and ‘away’. Our weekend trip to sing at Exeter Cathedral was cancelled though we did manage to sing over the August Bank Holiday weekend at Chichester Cathedral. Singing the Parish Eucharist from the west gallery is a real challenge given that the music all needs to be unaccompanied, and the choir was pleased to be able to revert to the choir stalls for Choral Mattins and Choral Evensong services. They look forward to further relaxing of restrictions. Choir practice has taken place in the nave since the last lockdown was lifted.

We continue to struggle to get any interest in becoming an Organ Scholar or a Choral Scholar and this is the seventh year we have been without. Whilst this saves the church money, it puts additional strain on the staff. We are well-served by our occasional singers and organists who do a wonderful job and deserve our thanks.

St Mary’s Singers have only managed to get back to sing Baptism services in the summer and they continue to bring another dimension to the musical life of the church. They can always do with some further recruits from the congregation, especially those who can sing tenor or bass. Pleasingly they are of a quality that most churches would be delighted to have as their main choir.

Another successful recital has provided high-quality entertainment, as well as contributing to the funds at the disposal of the department for organ work. The organ is the subject of a separate report.

We take our work of ministry in music seriously and try to ensure there is a balance of styles of music over the course of a year to suit as many tastes as possible. With the standard of choir we are fortunate to have, the music list is deliberately challenging, as this is what keeps interest going. Support from the congregation is very much appreciated.

We look forward with optimism, in the hope that suitable volunteers will come forward to sing in one choir or the other, and to the congregation’s support in our remaining 2022 cathedral visits (St Albans on 4-5/06/22, and Exeter 29-30/10/22). We have bookings to sing away in 2023 and 2024.

Jonathan Holmes continues to lead the department and encourages the highest possible standards of performance with David Crick administering the Parish Choir as well as planning the Music Lists - so a big ‘Thank you’ to them, and to everyone involved in providing the music.

## **THE ORGAN:**

**Director of Music: Jonathan Holmes**

A number of bass pipes, 16 feet long, on the Swell Organ Contra Hautboy and 8 feet long pipes of the Great Organ Posaune were found to be collapsing from metal fatigue. These were sent for repair to Booth’s pipe makers in Leeds.

There are repairs due to be done to the one of the two Swell Organ pneumatic stop machines. One note is ‘off’... middle E on the Great Organ.

The Great organ and Swell Organs have not been cleaned since 1975 and a thorough clean is now well overdue. At present sadly there are insufficient funds for this.

The Choir organ was cleaned about 6 years ago at the cost of £10,000.

I should estimate that to clean the rest of the instrument would be in the region of £30,000.

This involves removal, repair and washing of some 1,500 pipes and cleaning the soundboards on which they are seated.

The organ account has £10,000 in it. This is likely to reduce to £6,000 once the bill for the pipe and stop machine repairs comes in.

The keyboards are also in need of restoration. We hope to find some replacement Willis keys in old ivory. Plastic substitutes would be totally unacceptable for this historic instrument.

The organ restoration has so far been paid for by voluntary donations and recital income through the Arthur Mathews Organ and Piano Fund. Clearly this fund will have to be substantially increased if we are to keep the organ in good order for the future.

### **SAFEGUARDING REPORT 2021:**

#### **Safeguarding Officer for Children and Vulnerable Adults: Helen Crossley**

At St. Mary's we continue to take the protection of children and vulnerable adults in our care very seriously.

At the first meeting of the PCC, following the APCM, the House of Bishops' Safeguarding Statement was adopted along with the supporting safeguarding policies and practice guidance.

### **DATA PROTECTION REPORT 2020 - 2021:**

#### **Data protection compliance officer: David Dance**

The PCC is committed to protecting personal data and respecting the rights of our data subjects; the people whose personal data we collect and use. We value the personal information entrusted to us and we respect that trust, by endeavouring to comply with the law governing the control and use of personal data as set out in the General Data Protection Regulation (GDPR, EU 2016/679), the Data Protection Act 2018 and other relevant legislation and by adopting good practice.

The PCC is thus committed to protecting personal data from being misused, getting into the wrong hands as a result of poor security, being shared carelessly or being inaccurate.

The following are in place:

- data protection policies and procedures
- data protection training for key church members
- register of activities which gather, store and use personal data
- general data privacy notices and data privacy notices for rôle holders (those with one or more specific roles within our church). These are available on our website and from the Parish Office.
- a data protection compliance officer appointed by the PCC

The data protection compliance officer regularly discusses data protection issues with the incumbent or churchwardens. This includes consideration of changes in how we collect, store and use personal data, ensuring that our documentation is up-to-date and reviewing all forms used to collect personal data before they are put into use. Data protection is an item on all PCC meeting agendas, and an update is provided whenever appropriate.

### **HEALTH AND SAFETY:**

#### **Health & Safety Officer: Charles Johnson**

I have not been made aware of any accidents or injuries occurring on church premises in 2021.

2021 saw gradual relaxation of COVID-19 requirements from the Government, leaving organisations and individuals to make their own decisions about precautions. I did not feel St Mary's needed to have face coverings worn at Sunday services when it was not a legal requirement and advised accordingly. It has been a difficult balance between protecting more vulnerable members of the congregation and encouraging younger people to join us. The PCC and churchwardens have made the decisions on policy. I can confidently report that St Mary's has never been too casual over COVID-19.

In December, I carried out the first annual inspection of the P-50 fire extinguishers in the church and hall. All were fine with no action needed. With the previous maintenance company, we had to pay around £700-800 for the inspections, so about that much is saved every year with the new extinguishers. On a few occasions, I have found the extinguisher by the hall entrance has been moved and not replaced correctly. This has been reported to the hall manager and the situation is being monitored.

With the long period out of use during the pandemic, the detergent pipes for the hall dishwasher became blocked again but Ian Burgess kindly offered to replace them, and the machine is functioning properly again now with fresh supplies of detergent and rinse aid.

Although my term on the PCC has ended, I submit a report to each meeting.

### **THE ECO GROUP:**

#### **Chair: Rev Sue Ayling**

During the past twelve months the Eco Group has continued to meet by Zoom most months. We have five members each contributing different ideas and perspectives and thanks are owed to them for their time and their commitment. The group published at least one 'eco-friendly' tip each month in the church magazine Ewell Parish News with a view to encouraging readers to adopt a life-style which will better protect and restore the natural world. The monthly litter-pick was put on hold for a while during the stricter lockdown periods but began again regularly last July.

At our last meeting we updated the document put to the PCC in 2020 setting out our ideas and hopes at that time for the future. We hope to discuss these when we meet Fr. Mark Stafford at the end of March 2022 before presenting a revised document to the PCC sometime during the year.

## **FINANCIAL REVIEW 2021**

Lead Treasurer: John Baker

Co-Treasurers: (Finance Team): David Boosey and Donna Boosey

Stewardship Recorder: Sarah Holmes

The members of the Finance Committee during 2021 were Valerie Wood (Chair), Nicholas Allsopp, John Baker, David Boosey and Donna Boosey.

### **Income during 2021**

Total income in 2021 was slightly above 2020 levels at £123,581 (2020: £122,347).

- Donations and legacies were 11% down (£92,105) due to lower planned giving, loose plate collections and donations (and consequently gift aid recovered).
- Income from Church activities was 36% up (10,408) due to increased levels of recitals, concerts and social events in 2021 compared to 2020.
- Investment income was up 8% (£8,036) due to maturities and rate improvements.
- Other trading activities were up 300% (£13,032) as Church hall lettings increased.

### **Expenditure during 2021**

Total expenditure in 2021 was 18% higher than 2020 levels at £213,585 (2020: £181,199). Key increases in expenditure were in the following categories: (i) Diocesan Parish Share, (ii) Church running expenses, (iii) Church maintenance, (iv) Church hall running expenses, and (v) Church hall maintenance, which accounted for £35,985 more in 2021 compared to 2020.

These categories included regular running costs (Parish Share, cleaning, insurance, utilities etc) as well as necessary maintenance works on the building (roof and guttering) and improvements to the Church hall to enhance its commercial attractiveness.

### **Net deficit and impact on Funds carried forward**

We have long known anecdotally that the COVID-19 pandemic is having a profound impact on many charities. Research published by the Charities Commission in October 2021 shows that nearly all charities were impacted by the pandemic – over 90% told them that they have experienced some negative impact from Covid-19, whether on their service delivery, finances or staff.

Our expenditure exceeded income in 2021 by £89,754 resulting in funds held reducing 16% to £483,248.

### **2022 progress and objectives**

The Finance Committee have met twice so far in 2022, in addition to the PCC and exchanged various emails and communications on financial matters. In terms of 2022 so far Church hall letting levels continue to be extremely positive, but energy prices have increased from prior year pricing.

We have under 6 years of reserves to fund 2021 net spending levels (although there were a number of maintenance and improvement expenditure items that were one

off in 2021) and focus remains on redressing the net deficit. Recent expenditure on the Church hall should see Church hall lettings continue to increase and improve income. We look forward to working with Fr Mark Stafford, and the wider Church teams, on making the correct financial decisions for our Church, the congregation and wider community.

***Reserve policy in operation during the year:***

The Parish reserves are the part of our funds which are freely available for our general purposes. On 31 December 2021 unrestricted general funds were £47,837 (2020: £112,042).

Guidance from the Charities Commission for England and Wales notes that designated funds, funds which the PCC has set aside to meet essential future spending such repairs and improvements to the church's land and building and for pastoral project, should be excluded from reserves. On 31 December 2021 unrestricted designated funds were £356,521 (2020: £384,875).

It is the policy of the PCC to maintain a general account balance equating to at least three months operating costs to enable St Mary's to meet its obligations.

***Investment policy in operation during the year:***

Funds which are surplus to immediate requirements are held on deposit with The Central Board of Finance, Church of England, a range of banks, building societies and financial institutions and as shares in Lloyds Banking Group plc. The PCC look to obtain the best deposit rates whilst balancing the security of the deposits and future liquidity requirements.

***Finance Committee***

The Finance Committee oversee all expenditure and monitor income and investments. During the year the Finance Committee were in regular communication regarding finance matters, they met numerous times to discuss the performance of the Church finances.

Contacts:

Treasurer – [treasurer@stmarysewell.com](mailto:treasurer@stmarysewell.com)

Finance Team – [financeteam@stmarysewell.com](mailto:financeteam@stmarysewell.com)

**ON BEHALF OF THE PAROCHIAL CHURCH COUNCIL**

**Mrs Valerie Wood (Churchwarden)**

**16<sup>th</sup> May 2022**



## **PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF EWELL**

### **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- follow applicable accounting standards and the Charities SORP, disclosing and explaining any material departures in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011 and the Church Accounting Regulations 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **ON BEHALF OF THE PAROCHIAL CHURCH COUNCIL**

**Mrs Valerie Wood (Churchwarden)**  
**16<sup>th</sup> May 2022**

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF EWELL**

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF EWELL

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDING 31 DECEMBER 2021

Notes		Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2021	Total 2020
	<b>INCOME AND ENDOWMENTS</b>					
2a	Donations and legacies	91,492	613	-	92,105	103,984
2b	Income from Church activities	7,117	3,291	-	10,408	7,660
2c	Other trading activities	13,032	-	-	13,032	3,260
2d	Income from investments	7,877	0	159	8,036	7,443
	<b>TOTAL INCOME</b>	<b>£119,517</b>	<b>£3,904</b>	<b>£159</b>	<b>£123,581</b>	<b>£122,347</b>
	<b>EXPENDITURE</b>					
3a	Expenditure on Church activities	212,571	£971	-	213,543	180,692
3b	Raising funds	43	-	-	43	507
	<b>TOTAL EXPENDITURE</b>	<b>£212,614</b>	<b>£971</b>	<b>-</b>	<b>£213,585</b>	<b>£181,199</b>
	<b>NET INCOME/(EXPENDITURE) BEFORE INVESTMENT GAINS</b>	<b>(£93,096)</b>	<b>£2,933</b>	<b>£159</b>	<b>(£90,004)</b>	<b>(£58,852)</b>
	NET (LOSSES)/GAINS ON INVESTMENTS	290	-	(40)	250	£309
	<b>NET INCOME/(EXPENDITURE) AFTER INVESTMENT (LOSSES)/ GAINS</b>	<b>(£92,806)</b>	<b>£2,933</b>	<b>£119</b>	<b>(£89,754)</b>	<b>(£58,543)</b>
	TRANSFER BETWEEN FUNDS	159	-	(159)	-	-
	<b>NET MOVEMENT OF FUNDS</b>	<b>(£92,647)</b>	<b>£2,933</b>	<b>(£40)</b>	<b>(£89,754)</b>	<b>(£58,543)</b>
	<b>TOTAL FUNDS BROUGHT FORWARD</b>	<b>£497,005</b>	<b>£33,622</b>	<b>£42,375</b>	<b>£573,001</b>	<b>£631,413</b>
	<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>£404,358</b>	<b>£36,555</b>	<b>£42,335</b>	<b>£483,248</b>	<b>£572,869</b>

The notes on pages 21 to 28 form part of these financial statements

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF EWELL

BALANCE SHEET AS AT 31 DECEMBER 2021

Notes		2021	2020
	<b>Fixed Assets</b>		
5	Tangible Assets	80	80
6	Investment assets	5,936	5,552
		<b>£6,016</b>	<b>£5,632</b>
	<b>Current Assets</b>		
7	Debtors	7,692	11,779
8	Cash at Bank and in hand	477,323	558,822
		<b>£485,015</b>	<b>£570,601</b>
	<b>Liabilities</b>		
9	Creditors: Amounts falling due within one year	7,782	3,364
	<b>NET CURRENT ASSETS</b>	<b>£477,232</b>	<b>£567,237</b>
	<b>NET ASSETS</b>	<b>£483,248</b>	<b>£572,869</b>
11	<b>FUNDS</b>		
	Unrestricted		
	General	47,837	112,130
	Designated	356,521	384,875
	Restricted	36,555	33,490
	Endowments	42,335	42,375
		<b>£483,248</b>	<b>£572,869</b>

The notes on pages 21 to 28 form part of these financial statements

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF EWELL**

**CASH FLOW STATEMENT AT 31 DECEMBER 2021**

	2021	2021	2020	2020
<b>Cash flows from operating activities</b>				
Net cash (used in)/provided by operating activities		(89,535)		(66,699)
<b>Cash flows from investing activities</b>				
Dividends, interest and rental income	8,036		7,443	
Proceeds of tangible fixed asset investments	<u>-</u>		<u>-</u>	
<b>Net cash provided by investing activities</b>		<u>£8,036</u>		<u>£7,443</u>
Changes in cash and cash equivalents in the reporting period		(81,499)		(59,256)
Cash and cash equivalents at 1 January		558,822		618,078
<b>Cash and cash equivalents at 31 December</b>		<u><b>£477,323</b></u>		<u><b>£558,822</b></u>
<b>Reconciliation of net income before investment gains</b>				
Net income before investments gains on 31 December		(90,004)		(58,852)
Adjustments for:				
Dividends, interest and rental income		(8,036)		(7,443)
(Increase)/decrease in debtors		4,087		1,362
Increase/(decrease) in creditors		4,418		(1,766)
Net cash (used in)/provided by operating activities		<u><b>(£89,535)</b></u>		<u><b>(£66,699)</b></u>

## PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF EWELL

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDING 31 DECEMBER 2021

#### Notes

#### 1 Accounting policies

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations "true and fair view" provisions, together with FRS102(2016) as the applicable accounting standards and the 2016 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

#### **Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted funds are those funds that must be spent on restricted purposes, which entail many aspects of the activities across the Church. The balances of these funds held are provided in note 11.

Endowment funds are funds where the capital must be retained, and details of the funds held are in note 11.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

#### **Incoming resources**

##### *Voluntary income and capital sources*

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Tax recoverable on Gift Aid donations is recognised when the donation is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due can be measured with sufficient reliability and its ultimate receipt by the PCC is probable.

##### *Income from investments*

Dividends are accounted for when due and payable, and interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting year.

##### *Gains and losses on investments*

Realised gains or losses are recognised when investments are sold.

Unrealised gains or losses are accounted for on revaluation of investments as at each 31 December.

#### **Resources used**

##### *Grants*

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

##### *Activities directly relating to the work of the Church*

The diocesan parish share is accounted for when due. Any parish share unpaid at 31 December is provided for in these financial statements as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF EWELL**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDING 31 DECEMBER 2021**

**Notes**

**1 cont. Fixed assets**

*Consecrated property and movable church furnishings*

Consecrated and beneficed property of any kind is excluded from the financial statements in accordance with s.10(2) (a) and (c) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are regarded as inalienable property unless consecrated and are not valued in the financial

All expenditure incurred in the year on consecrated or beneficed buildings, individual items under £1,000 and the repair of movable church furnishings is written off. No items costing in excess of £1,000 were purchased during the year.

*Other extras, fittings and office equipment*

Individual items of equipment with a purchase price of £7,500 or less are written off when the asset is acquired.

*Investments*

Investments are valued at market value as at each 31 December.

*Current assets*

Amounts owing to the PCC at the end of the year in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

Cash at bank includes bank current accounts and cash held on short- term deposit (less than 101 days notice) with the CBF Church of England Funds, banks and building societies.

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF EWELL

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDING 31 DECEMBER 2021

Notes	Income and Endowments	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL 2021	TOTAL 2020
2a	<b>Donations and legacies</b>					
	Planned giving - gift aided	38,285	155	-	38,440	41,631
	Planned giving - not gift-aided	131	-	-	131	303
	Loose plate collections - gift aided	2,923	-	-	2,923	3,702
	Loose plate collections - not gift aided	1,148	-	-	1,148	3,414
	Appeals & special collections	237	-	-	237	7,158
	Donations	11,759	458	-	12,218	20,279
	Grants	1,773	-	-	1,773	1,170
	Grants received on projects	-	-	-	-	587
	Legacies	23,381	-	-	23,381	10,004
	Gift Aid recovered	11,854	-	-	11,854	15,737
		<b>£91,492</b>	<b>£613</b>	<b>-</b>	<b>£92,105</b>	<b>£103,984</b>
2b	<b>Income from Church activities</b>					
	Ewell Parish News - sale of magazines	220	-	-	220	689
	Fees	6,109	-	-	6,109	5,977
	Children's activities	-	300	-	300	4
	Social events	79	-	-	79	39
	Coffees & refreshments	162	-	-	162	252
	Recitals and concerts	208	2,788	-	2,996	487
	Sundries	338	203	-	541	212
		<b>£7,117</b>	<b>£3,291</b>	<b>-</b>	<b>£10,408</b>	<b>£7,660</b>
2c	<b>Other trading activities</b>					
	Church hall lettings	12,337	-	-	12,337	2,448
	Ewell Parish News - adverts	486	-	-	486	657
	Summer fair	-	-	-	-	50
	Sundries	210	-	-	210	45
	Insurance claim (re burglary)	-	-	-	-	60
		<b>£13,032</b>	<b>-</b>	<b>-</b>	<b>£13,032</b>	<b>£3,260</b>
2d	<b>Income from investments</b>					
	Interest and dividends	4,877	-	159	5,036	4,443
	Rental Income	3,000	-	-	3,000	3,000
		<b>£7,877</b>	<b>-</b>	<b>£159</b>	<b>£8,036</b>	<b>£7,443</b>
	<b>Total Income</b>	<b>£119,517</b>	<b>£3,904</b>	<b>£159</b>	<b>£123,581</b>	<b>£122,347</b>

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF EWELL**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDING 31 DECEMBER 2021**

Notes	Expenditure	Unrestricted Funds	Restricted Funds	Endowment Funds	TOTAL 2021	TOTAL 2020
3a	<b>Expenditure on Church activities</b>					
	Missionary and charitable giving	259	-	-	259	552
	Ministry - Diocesan parish share	85,206	-	-	85,206	77,869
	Other ministry costs	745	-	-	745	1,579
	Church running expenses	16,907	-	-	16,907	12,594
	Church maintenance & decoration	15,156	-	-	15,156	2,890
	Security system project	-	-	-	-	594
	Publicity project	2,958	-	-	2,958	4,784
	Hall redecoration project	-	-	-	-	4,155
	New toilets project	-	-	-	-	2,223
	Organ & piano maintenance	2,017	-	-	2,017	4,607
	Upkeep of services	702	-	-	702	166
	Audio visual running costs	1,638	-	-	1,638	1,788
	Security running costs	1,462	-	-	1,462	119
	Churchyard	6,631	-	-	6,631	5,654
	Music department costs	7,124	-	-	7,124	7,249
	Church hall running expenses	10,021	-	-	10,021	5,149
	Church hall maintenance	8,219	-	-	8,219	1,022
	Children's activities	154	430	-	583	452
	Children and family worker project	25,550	-	-	25,550	22,732
	Church socials	358	329	-	688	-
	Publicity running costs	412	-	-	412	204
	Miscellaneous gifts and fees	591	-	-	591	435
	Sundry costs	1,907	213	-	2,120	572
	Administrator	18,709	-	-	18,709	18,524
	Telephone, stationery & postage	1,927	-	-	1,927	1,562
	Copying & printing	1,941	-	-	1,941	1,321
	IT costs	165	-	-	165	421
	Bank Charges	329	-	-	329	333
	Accountancy fees	480	-	-	480	480
	Other legal and professional costs	1,000	-	-	1,000	661
		<b>212,571</b>	<b>£971</b>	<b>-</b>	<b>£213,543</b>	<b>£180,692</b>
3b	<b>Raising funds</b>					
	Summer fair expenses	-	-	-	-	155
	Stewardship costs	43	-	-	43	352
		<b>43</b>	<b>-</b>	<b>-</b>	<b>43</b>	<b>£507</b>
	<b>Total Expenditure</b>	<b>212,614</b>	<b>£971</b>	<b>-</b>	<b>£213,585</b>	<b>£181,199</b>



**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF EWELL**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDING 31 DECEMBER 2021**

**Notes**

4 (a) <b>Salaries and Wages</b>	<b>2021</b>	<b>2020</b>
Salaries and Wages	<b>£52,422</b>	<b>£50,935</b>
Average no of employees during the year	<b>4.6</b>	<b>4.0</b>

There were no social security costs payable and no employee earned more than £60,000.

Fees were paid to the Director of Music, organists and choristers during the year, these are not included in salaries and wages or average number of employees during the year.

**4 (b) Related Parties**

In the year to 31 December 2021 one member of the PCC had expenses reimbursed of £649 and one member had expenses reimbursed of £234. The nature of the costs being travel costs, hospitality costs and reimbursement for costs incurred related to general operating expenditure and maintenance.

**5 Fixed Assets**

**Tangible Fixed Assets**

	Freehold Land (Church hall)	Equipment	Total
Cost			
At 1st January 2021	80	-	80
Additions	-	-	-
At 31st December 2021	<u>80</u>	<u>-</u>	<u>80</u>
Depreciation			
At 1st January 2021	-	-	-
Charge for year	-	-	-
At 31st December 2021	<u>-</u>	<u>-</u>	<u>-</u>
Net Book Value at 31st December 2021	<u><b>£80</b></u>	<u><b>-</b></u>	<u><b>£80</b></u>
Net Book Value at 31st December 2021	<u><b>£80</b></u>	<u><b>-</b></u>	<u><b>£80</b></u>

The Guildford Diocesan Board of Finance are custodian trustees of the Church Hall and the PCC are managing trustees. Freehold Land has been included at the original cost.

<b>6 Fixed Assets</b>	<b>2021</b>	<b>2020</b>
<b>Investment Fixed Assets</b>		
Carrying value at 1 January 2021	5,552	5,243
Increase/(decrease) in value of investments	384	309
Carrying value at 31 December 2021	<b>£5,936</b>	<b>£5,552</b>

<b>7 Debtors</b>	<b>2021</b>	<b>2020</b>
Gift aid recoverable	4,500	7,500
Fees	-	1,714
Other accrued income and debtors	2,832	1,900
Prepayments	360	665
	<b>£7,692</b>	<b>£11,779</b>

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF EWELL**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDING 31 DECEMBER 2021**

**Notes**

<b>8</b>	<b>Cash at bank and in hand including short term deposits</b>	<b>2021</b>	<b>2020</b>
	Barclays - Main Current Account	70,942	20,864
	Santander - Summer Fair Current Account	-	216
	Santander - Children's Activities Current Account	-	5,305
	Santander - Social Events Current Account	-	1,383
	CBF-Treasurer's Deposit Account	2,100	45,100
	CBF-Choral & Scholar Fund Deposit Account	10,179	10,174
	CBF-Arthur Mathews Organ Fund Deposit Account	10,124	10,119
	CBF-William Gray Fund Deposit Account	36,904	36,885
	Redwood Bank Deposit Account	86,255	85,000
	Cambridge & Counties Bank Deposit Account	88,889	88,043
	United Trust Bank Deposit account	85,000	85,000
	Family Building Society - Outings Group Deposit Account	625	625
	Hampshire Trust Bank - Deposit Account	85,831	85,108
	Metro Bank - Current Account	472	85,000
		<b>£477,323</b>	<b>£558,822</b>

<b>9</b>	<b>Creditors: Amounts falling due within one year</b>	<b>2021</b>	<b>2020</b>
	Accrued expenses	6,849	2,614
	Deferred income	934	750
		<b>£7,782</b>	<b>£3,364</b>

<b>10</b>	<b>Analysis of Net Assets by Fund</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Endowment Funds</b>	<b>Total</b>
	Tangible Fixed Assets	80	-	-	80
	Investment Fixed Assets				
	Lloyds Shares	81	-	-	81
	Rice Grave Trust	-	-	3,474	3,474
	Marshall Grave Trust	-	-	2,381	2,381
		<b>£161</b>	<b>-</b>	<b>£5,855</b>	<b>£6,016</b>
	Current Net Assets	404,197	36,555	36,480	477,232
	<b>Net Assets</b>	<b>£404,358</b>	<b>£36,555</b>	<b>£42,335</b>	<b>£483,248</b>

PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF EWELL

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDING 31 DECEMBER 2021

Notes

11	Funds	At 1st Jan 2021	Income	Expenditure	Transfers	Market Gains	At 31st Dec 2021
	<b>Unrestricted Funds:</b>						
	<b>General Funds</b>	112,130	119,517	(184,105)	159	136	47,837
	<b>Designated Funds</b>	384,875	-	(28,508)	-	154	356,521
	<b>Total Unrestricted Funds</b>	<b>£497,005</b>	<b>£119,517</b>	<b>(£212,614)</b>	<b>159</b>	<b>290</b>	<b>£404,358</b>
	<b>Restricted Funds:</b>						
	- Music Scholarship Fund	10,174	-	-	-	-	10,174
	- The Arthur Mathews Organ & Piano Fund	10,284	3,246	-	-	-	13,530
	- St Mary's Singers	31	-	-	-	-	31
	- Choir	4,500	-	-	-	-	4,500
	- Children's activities	4,637	300	(430)	-	-	4,507
	- Social events	1,574	-	(329)	-	-	1,245
	- Outings group	624	-	-	-	-	624
	- Garden of Remembrance	(133)	155	-	132	-	154
	- Jeel al Amal Boys Home & Lazarus home for girls Bethany	502	-	-	-	-	502
	- New Toilet Facilities	248	-	-	-	-	248
	- R Saunders Hymn Books	50	-	-	-	-	50
	- Falls - Altar, lectern & pulpit Falls	1,000	-	-	-	-	1,000
	- Bible Reading Fellowship	(38)	203	(213)	-	-	(48)
	- Church Yard	35	-	-	-	-	35
	<b>Total Restricted Funds</b>	<b>£33,490</b>	<b>£3,904</b>	<b>(£971)</b>	<b>132</b>	<b>-</b>	<b>£36,555</b>
	<b>Endowment Funds:</b>						
	Fixed Assets						
	Rice Grave Trust	3,257	94	-	(94)	(24)	3,233
	Marshall Grave Trust	2,233	65	-	(65)	(16)	2,217
		<b>5,490</b>	<b>159</b>	<b>-</b>	<b>(159)</b>	<b>(40)</b>	<b>5,450</b>
	Current Assets						
	William Gray Fund	36,885	-	-	-	-	36,885
	<b>Total Endowment Funds</b>	<b>£42,375</b>	<b>159</b>	<b>-</b>	<b>(£159)</b>	<b>(£40)</b>	<b>£42,335</b>
	<b>Total Funds</b>	<b>£572,869</b>	<b>£123,581</b>	<b>(£213,585)</b>	<b>132</b>	<b>250</b>	<b>£483,248</b>
12	<b>Missionary and charitable giving</b>			<b>2021</b>	<b>2020</b>		
	Forces Children's Trust			-	552		
				-	<b>£552</b>		

**PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF EWELL**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDING 31 DECEMBER 2021**

**Notes**

<b>13</b>	<b>Legacies</b>	<b>2021</b>	<b>2020</b>
	G Manly	23,381	-
	D Slattery	-	5,000
	JM King	-	5,004
		<b>£23,381</b>	<b>£10,004</b>

**14 PRIOR PERIOD COMPARITIVE STATEMENT OF FINANCIAL ACTIVITIES**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDING 31 DECEMBER 2021**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Endowment Funds</b>	<b>Total 2020</b>
<b>INCOME AND ENDOWMENTS</b>				
Donations and legacies	91,643	12,342	-	103,984
Income from Church activities	6,919	741	-	7,660
Other trading activities	3,260	-	-	3,260
Income from investments	7,072	61	310	7,443
<b>TOTAL INCOME</b>	<b>£108,893</b>	<b>£13,144</b>	<b>£310</b>	<b>£122,347</b>
<b>EXPENDITURE</b>				
Expenditure on Church activities	177,759	2,779	154	180,692
Raising funds	507	-	-	507
<b>TOTAL EXPENDITURE</b>	<b>£178,266</b>	<b>£2,779</b>	<b>£154</b>	<b>£181,199</b>
<b>NET INCOME(EXPENDITURE) BEFORE INVESTMENT GAINS</b>	<b>(£69,372)</b>	<b>£10,365</b>	<b>£156</b>	<b>(£58,852)</b>
<b>NET GAINS ON INVESTMENTS</b>	<b>(44)</b>	<b>-</b>	<b>353</b>	<b>309</b>
<b>NET INCOME/(EXPENDITURE) AFTER INVESTMENT GAINS</b>	<b>(69,416)</b>	<b>£10,365</b>	<b>509</b>	<b>(58,543)</b>
TRANSFERS BETWEEN FUNDS	-	-	-	-
<b>NET MOVEMENT OF FUNDS</b>	<b>(£69,416)</b>	<b>£10,365</b>	<b>£509</b>	<b>(£58,543)</b>
<b>TOTAL FUNDS BROUGHT FORWARD</b>	<b>£566,422</b>	<b>£23,125</b>	<b>£41,867</b>	<b>£631,413</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>£497,005</b>	<b>£33,490</b>	<b>£42,375</b>	<b>£572,869</b>

## **INDEPENDENT EXAMINER'S REPORT** **TO THE PCC OF THE ECCLESIASTICAL PARISH OF EWELL**

I report on the accounts for the year ended 31 December 2021 which are set out on Pages 18 to 28.

### **Respective responsibilities of the Trustees and the Independent Examiner**

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

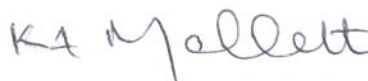
### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

### **Independent Examiner's Statement**

In connection with my examination no matters have come to my attention

- (1) which give me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with Section 130 of the 2011 Act; or
  - to prepare accounts which accord with these accounting records have not been met; or
- (2) to which in my opinion, attention should be drawn, in order to enable a proper understanding of the accounts to be reached.



**18 THE BROADWAY,  
STONELEIGH,  
EWELL, EPSOM,  
SURREY,  
KT17 2HU.**

**KEVIN A. MALLETT FCA  
L&F ACCOUNTING LTD  
CHARTERED ACCOUNTANTS**

**17 MAY 2022**